



Library Board

**Monday, August 16, 2021
Edith Abbott Memorial Library**

AGENDA

1. Call to Order
This is a public meeting subject to the open meetings laws of the State of Nebraska. The requirements for an open meeting are posted on the wall in this room and anyone that wants to find out what those are is welcome to read through them. The Library Board may vote to go into Closed Session on any Agenda Item as allowed by State Law.
2. Roll Call
Tanya Hansen, President
Maria Lopez, Vice President
Benjamin Boeselager, Secretary
Edward Meedel
Kelli Arens
Jaime Parr
Sara White
3. Public Participation
4. Approval of Minutes of July 19, 2021
5. Approval of Financial Reports
6. Approval of Bills Submitted - July 27, 2021 and August 10, 2021
7. Approval of Director's Report
8. Board Communications and Committee Reports

9. Planning for Strategic Plan
10. Interlocal Agreement
11. Approval of Fall Hours
12. Next Meeting
13. Adjournment

Library Board

Monday, August 16, 2021

Regular Meeting

Item A1

Public Participation

This is an opportunity for individuals wishing to provide input on any of tonight's agenda items to reserve time to speak. Please come forward, state your name and address, and the Agenda topic on which you will be speaking.

Individuals may also request items for future library board meetings. If the issue can be handled administratively, notification will be provided. If the item is scheduled for a future meeting, notification of the date will be given.

Staff Contact:

Library Board

Monday, August 16, 2021

Regular Meeting

Item B1

Approval of Minutes of July 19, 2021

Staff Contact:

CITY OF GRAND ISLAND
GRAND ISLAND PUBLIC LIBRARY BOARD
OFFICIAL PROCEEDINGS
MINUTES OF REGULAR LIBRARY BOARD MEETING
July 19, 2021

Pursuant to due call and notice thereof, a Regular Meeting of the Library Board of the Grand Island Public Library was conducted on Monday, July 19, 2021. Notice appeared in the *Grand Island Independent* on July 16, 2021. A quorum present, President Tanya Hansen called the meeting to order at 4:30 p.m. The following members were present: Ed Meedel, Ben Boeselager, Sara White, and Kelli Arens. Celine Swan and Vaughn Minton were also present.

Open Meetings Law Notice: Provided by President Tanya Hansen.

Public Participation: None

Approval of Minutes: Motion by Ed Meedel, seconded by Kelli Arens, carried unanimously to accept for filing the Minutes of the June 21, 2021 library board meeting.

REPORTS:

Approval of Financial Report: Motion by Ed Meedel, seconded by Kelli Arens, carried unanimously to accept for filing the May 2021 Financial Reports.

Approval of Bills Submitted: Motion by Ed Meedel, seconded by Kelli Arens, carried unanimously to accept for filing the June 22, 2021 and July 13, 2021 Bills Submitted.

Approval of Director's Report: Motion by Ed Meedel, seconded by Ben Boeselager, carried unanimously to accept for filing the Director's Report.

Board Communications and Committee Report: Nothing to report at this time.

Consideration of Unfinished Business: Strategic Plan Survey went live today, July 19. Tanya asked the board to reach out and encourage people to fill one out.

Consideration of New Business: Election of Officers.

Proposed for next 1 year term:

President: Tanya Hansen

Vice President: Sara White

Secretary: Ben Boeselager

Motion by Ed Meedel, seconded by Kelli Arens, carried unanimously to accept for filing the above officers for the next 1 year term.

Next Meeting: Monday August 16, 2021 at 4:30.

There being no other business the meeting was adjourned at 5:30 p.m.

Ben Boeselager, Secretary

Library Board

Monday, August 16, 2021

Regular Meeting

Item B2

Approval of Financial Reports

The reports of revenues and expenditures since the last board meeting are submitted as generated, subject to City Finance Department journal entry changes.

Staff Contact:

07/22/2021 08:18
mollym

CITY OF GRAND ISLAND
LIBRARY REVENUES
FOR THE MONTH ENDING JUNE 2021

P 1
glytdbud

FOR 2021 09		JOURNAL DETAIL 2021 9 TO 2021 9						
ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100								
10044301 LIBRARY								
74350	COUNTY SHARE OF LIBRARY	-40,000	-40,000	-27,500.00	.00	.00	-12,500.00	68.8%
74360	FEDERAL GRANTS	-13,070	-13,070	-13,070.00	-13,070.00	.00	.00	100.0%
74365	STATE GRANTS	-7,107	-7,107	-7,395.00	-7,395.00	.00	288.00	104.1%
74576	COPY MACHINE USE FEES	-11,000	-11,000	-7,421.89	-913.36	.00	-3,578.11	67.5%
74703	FINES AND PENALTIES	-25,000	-25,000	-5,820.30	-669.58	.00	-19,179.70	23.3%
74725	NONRESIDENT CARD FEE	-5,500	-5,500	-3,220.00	-530.00	.00	-2,280.00	58.5%
74795	OTHER REVENUE	-6,500	-6,500	-2,338.35	13,070.00	.00	-4,161.65	36.0%
	TOTAL LIBRARY	-108,177	-108,177	-66,765.54	-9,507.94	.00	-41,411.46	61.7%
	TOTAL GENERAL FUND	-108,177	-108,177	-66,765.54	-9,507.94	.00	-41,411.46	61.7%

07/22/2021 08:19
mollym

CITY OF GRAND ISLAND
LIBRARY EXPENSES
FOR THE MONTH ENDING JUNE 2021

P 1
glytdbud

FOR 2021 09		JOURNAL DETAIL 2021 9 TO 2021 9						
ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10044301 LIBRARY								
85105	SALARIES - REGULAR	996,791	996,791	673,363.44	73,589.99	.00	323,427.56	67.6%
85110	SALARIES - OVERTIME	1,000	1,000	230.11	14.16	.00	769.89	23.0%
85115	F.I.C.A. PAYROLL TAXES	76,255	76,255	47,794.81	5,301.86	.00	28,460.19	62.7%
85120	HEALTH INSURANCE	185,613	185,613	117,079.92	14,580.68	.00	68,533.08	63.1%
85125	LIFE INSURANCE	1,600	1,600	1,066.05	118.45	.00	533.95	66.6%
85130	DISABILITY INSURANCE	2,775	2,775	1,641.81	185.88	.00	1,133.19	59.2%
85145	PENSION CONTRIBUTION	59,787	59,787	39,572.81	4,273.37	.00	20,214.19	66.2%
85150	WORKERS COMPENSATION	1,962	1,962	380.90	.00	.00	1,581.10	19.4%
85160	OTHER EMPLOYEE BENEFITS	0	0	402.18	29.28	.00	-402.18	100.0%
85161	HRA-VEBA	12,220	12,220	8,741.31	880.00	.00	3,478.69	71.5%
85213	CONTRACT SERVICES	10,000	10,000	11,505.00	.00	.00	-1,505.00	115.1%
85241	COMPUTER SERVICES	30,000	30,000	9,527.33	2,154.58	.00	20,472.67	31.8%
85245	PRINTING & BINDING SERVICES	0	0	1,098.25	.00	.00	-1,098.25	100.0%
85305	UTILITY SERVICES	55,000	55,000	30,609.48	3,181.28	.00	24,390.52	55.7%
85317	NATURAL GAS	5,000	5,000	4,361.02	251.52	.00	638.98	87.2%
85319	REPAIR & MAIN-LAND IMP/IRRIGA	1,000	1,000	.00	.00	.00	1,000.00	.0%
85324	REPAIR & MAINT - BUILDING	20,000	20,000	11,871.04	451.94	1,031.23	7,097.73	64.5%
85330	REPAIR & MAINT-OFF FURN & EQ	15,000	15,000	11,623.24	203.37	4,965.00	-1,588.24	110.6%
85335	REPAIR & MAINT - VEHICLES	480	480	.00	.00	.00	480.00	.0%
85350	SANITATION SERVICE	750	750	473.50	.00	.00	276.50	63.1%
85413	POSTAGE	6,000	6,000	3,349.72	295.15	.00	2,650.28	55.8%
85416	ADVERTISING	250	250	240.93	13.29	.00	9.07	96.4%
85422	DUES & SUBSCRIPTIONS	26,000	26,000	20,454.98	2,172.00	.00	5,545.02	78.7%
85425	BOOKS	95,000	95,000	65,495.43	7,497.00	.00	29,504.57	68.9%
85426	AV/ELECTRONIC MEDIA	108,700	108,700	84,023.36	7,980.40	.00	24,676.64	77.3%
85427	PERIODICALS	14,000	14,000	9,680.62	57.20	.00	4,319.38	69.1%
85428	TRAVEL & TRAINING	2,500	2,500	1,904.34	.00	.00	595.66	76.2%
85453	CASH OVER & SHORT	100	100	30.97	8.03	.00	69.03	31.0%
85490	OTHER EXPENDITURES	1,000	1,000	976.39	112.84	.00	23.61	97.6%
85505	OFFICE SUPPLIES	51,000	51,000	16,847.98	312.35	.00	34,152.02	33.0%
85510	CLEANING SUPPLIES	4,000	4,000	629.78	.00	.00	3,370.22	15.7%
85515	GASOLINE	500	500	264.22	.00	.00	235.78	52.8%
85540	SMALL TOOLS & PARTS	12,279	12,279	.00	.00	.00	12,279.00	.0%
TOTAL LIBRARY		1,796,562	1,796,562	1,175,240.92	123,664.62	5,996.23	615,324.85	65.7%
TOTAL GENERAL FUND		1,796,562	1,796,562	1,175,240.92	123,664.62	5,996.23	615,324.85	65.7%

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CITY OF GRAND ISLAND
ALL REVENUES

P 140
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FOR THE MONTH ENDING JUNE 2021

FOR 2021 09			JOURNAL DETAIL 2021 9 TO 2021 9						
ACCOUNTS FOR:			ORIGINAL	REVISED	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
295	LOCAL ASSISTANCE		APPROP	BUDGET				BUDGET	USED
<hr/>									
29555001 OTHER DEPARTMENT PROJECTS									
<hr/>									
74602 PLANNING COMMISSION PLAQUE									
<hr/>									
29555001 74602 PLANNING COMMISSION			-120	-120	-100.00	-100.00	.00	-20.00	83.3%
2021/09/000014	06/01/2021	CRP	-20.00	REF 264890	EQUITABLE BANK		COMMUNITY BEAUTIFICATION		
2021/09/000014	06/01/2021	CRP	-20.00	REF 264893	BANK OF DONIPHAN		COMMUNITY BEAUTIFICATION		
2021/09/000014	06/01/2021	CRP	-20.00	REF 264894	CORNERSTONE BANK		COMMUNITY BEAUTIFICATION		
2021/09/000030	06/04/2021	CRP	-20.00	REF 265061	HOME FEDERAL		COMMUNITY BEAUTIFICATION		
2021/09/000030	06/04/2021	CRP	-20.00	REF 265062	EXCHANGE BANK		COMMUNITY BEAUTIFICATION		
TOTAL PLANNING COMMISSION PLAQUE			-120	-120	-100.00	-100.00	.00	-20.00	83.3%
<hr/>									
74701 EDITH ABBOTT MEMORIAL LIBRARY									
<hr/>									
29555001 74701 EDITH ABBOTT MEMORI			-74,000	-74,000	-77,799.53	159.75	.00	3,799.53	105.1%
2021/09/000138	06/22/2021	API	159.75	VND 999999 VCH516817	REFUND CUSTOMERS		REFUND UNSPENT PRIMETIME PROGR		222393
29555001 74701 105 EDITH ABBOTT MEM			0	0	-15,000.00	.00	.00	15,000.00	100.0%
TOTAL EDITH ABBOTT MEMORIAL LIBRA			-74,000	-74,000	-92,799.53	159.75	.00	18,799.53	125.4%
<hr/>									
74735 CONTINGENCY PROJECTS									
<hr/>									
29555001 74735 CONTINGENCY PROJECT			-250,000	-250,000	.00	.00	.00	-250,000.00	.0%
TOTAL CONTINGENCY PROJECTS			-250,000	-250,000	.00	.00	.00	-250,000.00	.0%
<hr/>									
74799 CREDIT CARD REBATE									
<hr/>									
29555001 74799 CREDIT CARD REBATE			-164	-164	.00	.00	.00	-164.00	.0%

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CITY OF GRAND ISLAND
ALL EXPENSES

P 163
glytdbud

FOR THE MONTH ENDING JUNE 2021

FOR 2021 09		JOURNAL DETAIL 2021 9 TO 2021 9						
ACCOUNTS FOR:	LOCAL ASSISTANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
295								
29555001 OTHER DEPARTMENT PROJECTS								
91 OPERATING EXPENSES								
29555001 85041	PLANNING COMMISSION	120	120	106.61	.00	.00	13.39	88.8%
29555001 85042	EDITH ABBOTT MEMORI	134,771	134,771	37,367.03	1,930.06	-7,000.00	104,403.97	22.5%
2021/09/000006	06/02/2021 API	55.25 VND	010168 VCH516056	BANK OF AMERICA	EILEEN'S COOKIES - Primetime		7270	
2021/09/000006	06/02/2021 API	195.00 VND	010168 VCH516068	BANK OF AMERICA	MCDONALDS - Primetime		7270	
2021/09/000136	06/22/2021 API	1,229.81 VND	005354 VCH516693	LOVE SIGNS OF GRAND	SIGNAGE DISPLAY SYSTEM		222358	
2021/09/000142	06/16/2021 API	150.00 VND	010168 VCH516956	BANK OF AMERICA	PANDA EXPRESS-Gift Cards for P		7298	
2021/09/000142	06/16/2021 API	75.00 VND	010168 VCH517070	BANK OF AMERICA	WENDYS-Gift Cards for Primetim		7298	
2021/09/000142	06/16/2021 API	75.00 VND	010168 VCH517123	BANK OF AMERICA	WENDYS-Gift Cards for Primetim		7298	
2021/09/000142	06/16/2021 API	150.00 VND	010168 VCH517275	BANK OF AMERICA	SUBWAY-Primetime Spring 2021		7298	
29555001 85042 105	EDITH ABBOTT MEM	0	0	5,377.10	713.19	.00	-5,377.10	100.0%
2021/09/000006	06/02/2021 API	12.25 VND	010168 VCH516029	BANK OF AMERICA	WALMART-SRP/Activity Supplies		7270	
2021/09/000142	06/16/2021 API	50.00 VND	010168 VCH516912	BANK OF AMERICA	HUMANITIES-OFFSETS TXN00082819		7298	
2021/09/000142	06/16/2021 API	-50.00 VND	010168 VCH516920	BANK OF AMERICA	HUMANITIES-OFFSETS TXN00082516		7298	
2021/09/000142	06/16/2021 API	41.97 VND	010168 VCH516936	BANK OF AMERICA	AMAZON-SRP&Activity Supplies		7298	
2021/09/000142	06/16/2021 API	410.82 VND	010168 VCH516979	BANK OF AMERICA	Scholastic Ed-Supplies for SRP		7298	
2021/09/000142	06/16/2021 API	248.15 VND	010168 VCH517014	BANK OF AMERICA	COPYCAT-Window Decals for SRP		7298	
TOTAL OPERATING EXPENSES		134,891	134,891	42,850.74	2,643.25	-7,000.00	99,040.26	26.6%
96 CAPITAL OUTLAY								
29555001 85010	CONTINGENCY PROJECT	250,000	250,000	.00	.00	.00	250,000.00	.0%
TOTAL CAPITAL OUTLAY		250,000	250,000	.00	.00	.00	250,000.00	.0%
TOTAL OTHER DEPARTMENT PROJECTS		384,891	384,891	42,850.74	2,643.25	-7,000.00	349,040.26	9.3%

Library Board

Monday, August 16, 2021

Regular Meeting

Item B3

Approval of Bills Submitted - July 27, 2021 and August 10, 2021

The following bills were submitted by the Library Director in accordance with the Library Funds Policy since the last library board meeting.

Staff Contact:

Schedule of Bills

072721

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85160		OTHER EMPLOYEE BENEFITS						
0	10168	BANK OF AMERICA	TASC - Admin Fees	TXN00084489			7345	29.28
85413		POSTAGE						
1	344	MIDWEST CONNECT LLC	POSTAGE	GI11 06/30/21			0	235.79
85416		ADVERTISING						
1	214	BH MEDIA GROUP INC	ADS	118-60115679/JUN2021			0	22.62
1	214	BH MEDIA GROUP INC	MTG NOTICE AD & AIR HANDLER AD	118-60115812/JUN2021			0	70.75
85422		DUES & SUBSCRIPTIONS						
1	3767	OCLC ONLINE COMPUTER LIBRARY	JUL 2021 CATALOG & METADATA SUBSCRIPTION	1000135943			0	2,215.44
85426		AV/ELECTRONIC MEDIA						
1	562	MIDWEST TAPE	AUDIOBOOKS & DVD'S	500656827	10326		0	384.13
1	562	MIDWEST TAPE	DVD'S	500661736	10326		0	108.69
85515		GASOLINE						
1	83	CITY OF GRAND ISLAND-TREASURY	JUN 2021 REPAIR SHOP BILL	LIBR 2021-06			0	105.26
10044301 Org Total							3,171.96	

Library Funds Disbursement Voucher	
Approved by: Tanya Hansen	Date Jul 26, 2021
Library Board President Tanya Hansen	
Authenticated by: Ben Boeselager	Date Jul 26, 2021
Library Board Secretary Ben Boeseager	

Schedule of Bills

<u>Org</u>	<u>Object</u>	<u>Vendor # Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85160		OTHER EMPLOYEE BENEFITS						
0	10168	BANK OF AMERICA	TASC - Admin Fees	TXN00085426			7359	29.28
85213		CONTRACT SERVICES						
0	10168	BANK OF AMERICA	DAHLKE LAWN CARE-Lawn Care	TXN00084555			7359	920.00
85241		COMPUTER SERVICES						
0	10168	BANK OF AMERICA	DEMCO-Sign up Subscription	TXN00084574			7359	3,658.78
0	10168	BANK OF AMERICA	SMARTYSTREETS-Computer Service	TXN00084900			7359	54.00
85317		NATURAL GAS						
1	336	NORTHWESTERN ENERGY	NATURAL GAS BILL	21JUN2646500 5			222838	55.00
85324		REPAIR & MAINT - BUILDING						
0	10168	BANK OF AMERICA	ACE- Maintenance Supplies	TXN00084774			7359	6.77
0	10168	BANK OF AMERICA	ACE- Maintenance Supplies	TXN00084901			7359	37.32
0	10168	BANK OF AMERICA	HON - Service Work	TXN00084720			7359	2,657.00
0	10168	BANK OF AMERICA	PRESTOX-Pest Control July 2021	TXN00085172			7359	155.00
0	10168	BANK OF AMERICA	PRESTOX-Pest Control June 2021	TXN00085138			7359	155.00
1	9048	SALVADOR MENDOZA	TEST BACKFLOW DEVICE	2018-2368	36899		0	60.00
85350		SANITATION SERVICE						
0	10168	BANK OF AMERICA	MID NE DISPOSAL-June Sanitatio	TXN00084710			7359	59.30
85413		POSTAGE						
1	344	MIDWEST CONNECT LLC	POSTAGE	GH11 07/15/21			0	151.55
85425		BOOKS						
0	10168	BANK OF AMERICA	BRODART-Processing Supplies	TXN00084656			7359	9,675.54
0	10168	BANK OF AMERICA	WALMART - Books	TXN00084617			7359	74.62
85426		AV/ELECTRONIC MEDIA						
1	562	MIDWEST TAPE	APR 2021 HOOPLA	500378760	10326		0	4,349.52
1	562	MIDWEST TAPE	AUDIOBOOKS & DVD'S & PLAYAWAYS	500689117	10326		0	596.57
1	562	MIDWEST TAPE	DVD'S & PLAYAWAYS	500719366	10326		0	332.36
85490		OTHER EXPENDITURES						
1	8792	CHASE PAYMENTECH LLC	CREDIT CARD USER FEE	21JUL6614			7358	76.96
85505		OFFICE SUPPLIES						

Schedule of Bills

081021

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85505		OFFICE SUPPLIES						
0	10168	BANK OF AMERICA	AMAZON - Supplies	TXN00085123			7359	29.30
0	10168	BANK OF AMERICA	AMAZON - Supplies	TXN00085087			7359	59.97
0	10168	BANK OF AMERICA	BRODART- Processing Supplies	TXN00084487			7359	591.00
0	10168	BANK OF AMERICA	BRODART- Processing Supplies	TXN00084958			7359	591.00
0	10168	BANK OF AMERICA	BRODART-Processing Supplies	TXN00084656			7359	1,470.63
0	10168	BANK OF AMERICA	QUILL - Supplies	TXN00084597			7359	32.20
10044301 Org Total							25,878.67	

Schedule of Bills

081021

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
29555001		OTHER DEPARTMENT PROJECTS						
	74701	EDITH ABBOTT MEMORIAL LIBRARY						
	0	999999	REFUND CUSTOMERS	REFUND UNSPENT PRIMETIME PROGRAM FUNDS	SPRING_2021		0	347.78
85042		EDITH ABBOTT MEMORIAL LIBRARY						
	105	GI PUBLIC LIBRARY FOUNDATION						
	0	10168	BANK OF AMERICA	ALEX KAVE-Virtual Program	TXN00084831		7359	500.00
	0	10168	BANK OF AMERICA	ENTERTAINMENT GROUP-Program	TXN00084927		7359	475.00
	0	10168	BANK OF AMERICA	HEAT PRESS-Sublimation Printer	TXN00084796		7359	649.00
	0	10168	BANK OF AMERICA	HUMANITIES NEBR - Programs	TXN00084351		7359	75.00
	0	10168	BANK OF AMERICA	PARKS DEPT- SRP Program	TXN00085213		7359	350.00

29555001 Org Total 2,396.78

Prepared by

Nancy Broich

Library Funds Disbursement Voucher	
Approved by:	Tanya Hansen Date Aug 10, 2021
Library Board President	<i>Tanya Hansen</i>
Authenticated by:	Ben Boeselager Date Aug 9, 2021
Library Board Secretary	<i>Ben Boeselager</i>

Library Board

Monday, August 16, 2021

Regular Meeting

Item C1

Approval of Director's Report

The Director's Report typically consists of:

- 1) a monthly report of programs and activities, public use of meeting spaces, library media, and Librarians' Reports*
- 2) a quarterly Report of Household Library Cards Issued to Hall County Residents Outside of Grand Island provided in January, April, July and October of each year*
- 3) a quarterly statistical usage report provided in February, May, August and November of each year*
- 4) upon execution of agreement, regularly scheduled report of use of Grand Island Public Library Foundation library support funds*
- 5) upon publication, a Library newsletter*
- 6) and additional administrative items of note, either in the agenda packet or discussed at the meeting.*

Staff Contact:

Library Director

Name: Celine Swan

Date: August 2021

Since Last Report

July

- IT planning-ARPA \$17,848 received and we will replace adult computers and scanners, selfcheckouts looking at lease and replacement costs, and we are looking at switching printers around/cost
- Presentation with VA Admirals, Meetings with Children's Museum Board, H3C
- Meetings on Partnership with Hall County Historical Society and other Genealogy groups
- Racial Justice 101-YWCA training for Library Board and Foundation. CE was given to NLC and Library Board is now accredited
- Strategic Plan Survey
- Foundation-Crane Sculpture, and Peter Kiewit-future projects-TV's are all in place
- Grange Family tour
- Interlocal agreement with Hall County
- Planning for library's hours/programs

Upcoming-Library work

- TLC upgrade update and Pioneer Consortium
- Peter Kiewit-future projects-electronic connections, , Love's Signs will be out 8/27
- IT planning-working with City IT on plan, Celine and Laura will apply for grants for youth cpus
- Ryan Dowd Homeless Workshop-8/16/21 for 6 staff
- Presentation to Rotary with Leigh on 8/17/21, Meeting with Children's Museum Board, H3C groups
- Partner with Hall County Historical Society on Heritage Hour on Sundays monthly Open House with other groups such PPGS, DAR Chapter, Historical Society and Bygone Hall County Book Club partnership promotion starting in September
- Fall PrimeTime School Preschool Saturdays, Sept 11, 18, 25, Oct 2, 9, 16 and PrimeTime for School Age Monday nights, Sept 20, 27, Oct 4, 11, 18, 25
- Racial Justice 101-YWCA training for other Library Staff paid for by H3C since the library is a member it is free for other staff
- Fall Programs, Edith Abbott Victorian Tea Party-virtual
- Outdoor Early Literacy Center Open House install early Sept. We would like to do in fall Sunday program with music, storybook walk, patrons bring chairs
- Interlocal agreement with Hall County-update
- HVAC update-Jerry's Sheet Metal and Prochaska
- Virtual Report
- Media Report
- Interlocal agreement with Hall County-update
- Strategic Plan-Survey update, utilities insert through city mailing
- Discussion of the library's hours-reports
- Crane Art Update and Dedication

GRAND ISLAND PUBLIC LIBRARY

JULY 2021 STATS OVERVIEW & COMPARISON

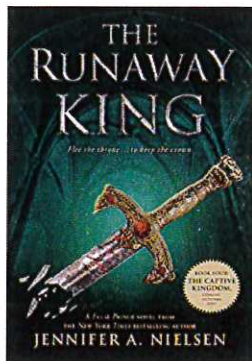
PATRON VISITS – PREVIOUS THREE MONTHS



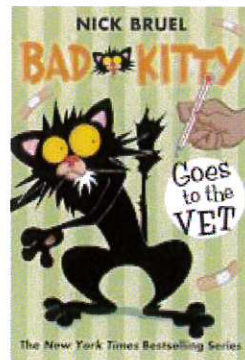
*Methods for collecting visits was changed from security gate counter, which was believed to be inaccurate, to collecting counts based on security camera entry/exit data in 2020,

MOST POPULAR ITEMS – JAN. 2021 TO PRESENT

TEEN BOOK

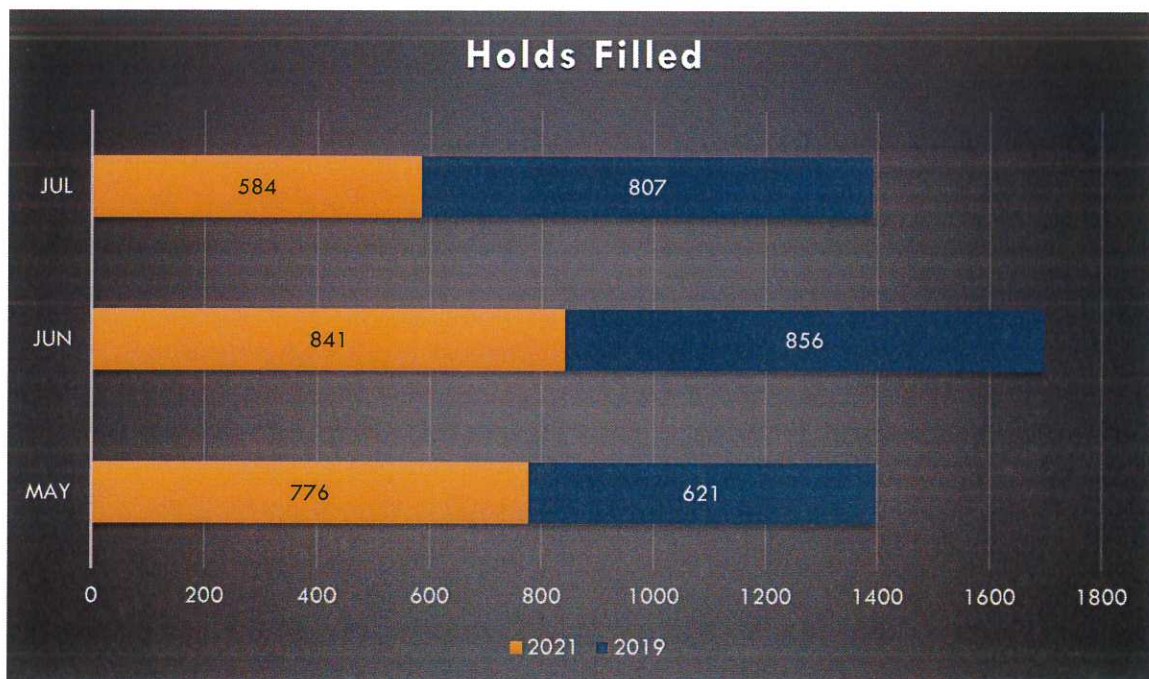


CHILDREN'S BOOK

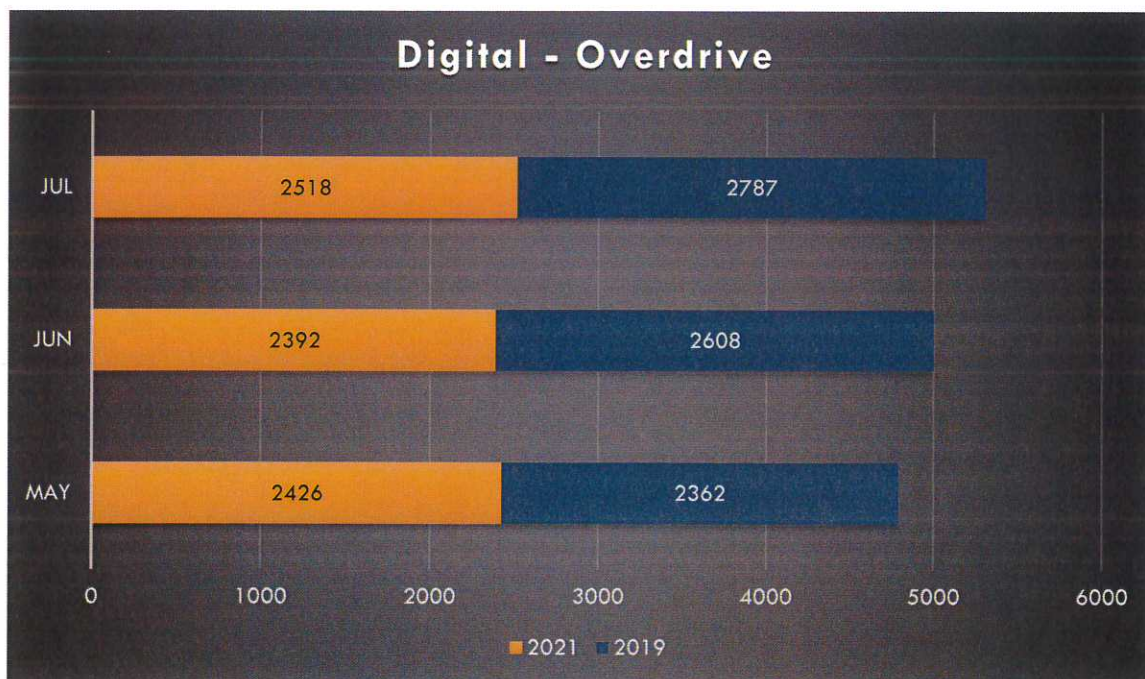
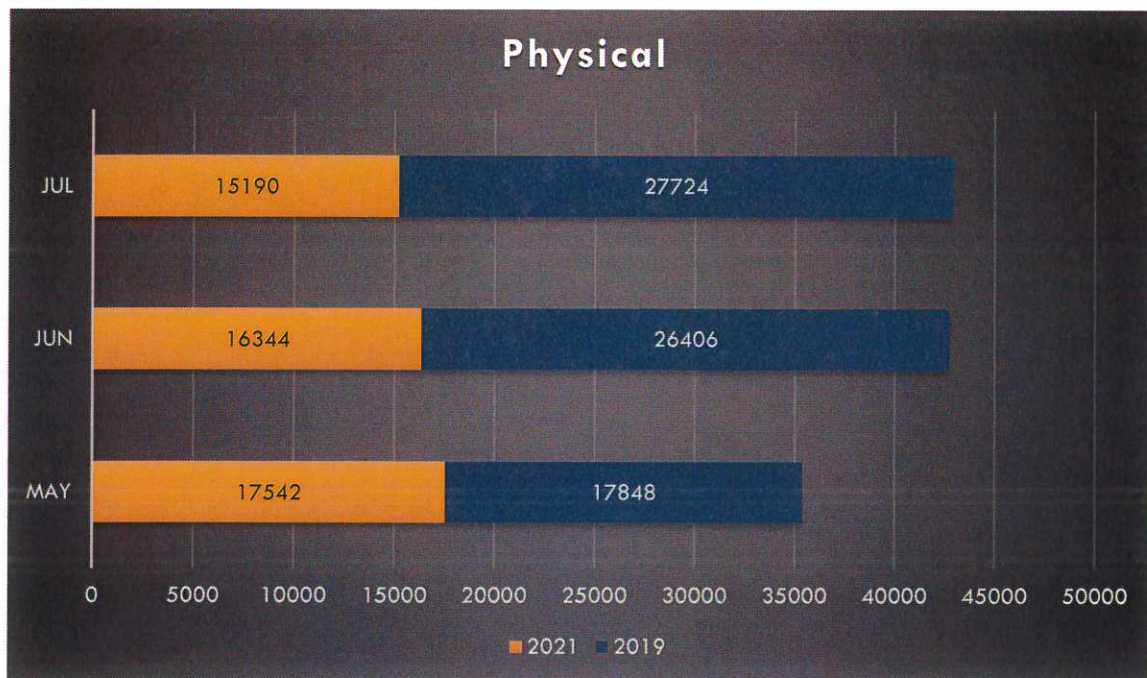


CIRCULATION

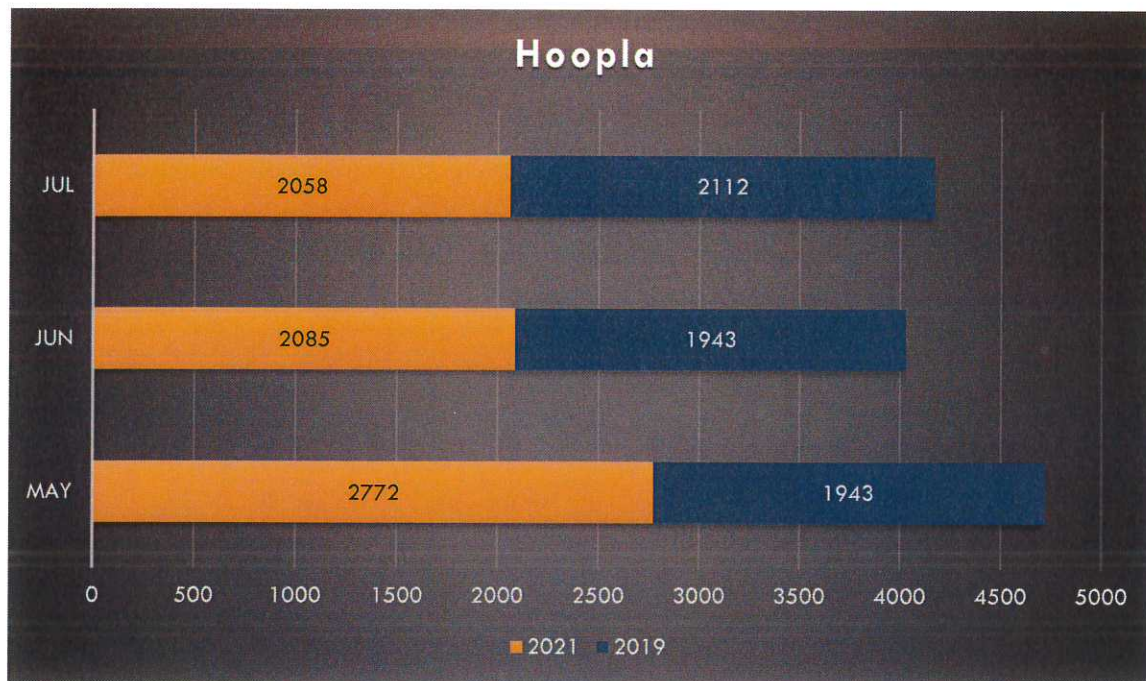
HOLDS PLACED



CHECKOUTS



*2019 numbers include Checkouts from RBdigital/Zinio; that service was acquired and absorbed into Overdrive in Fall 2020.



*Hoopla provided *Bonus Borrows* for the month of May 2021—The Bonus Borrows program allows patrons to checkout titles in the Bonus Borrows collection above the maximum 10 titles per month, and also does not charge GIPL for the circs of Bonus Borrows titles.

Youth & Family Services Librarian Monthly Report

Laura Fentress

August 2021

Since Last Report

Tails & Tales Summer Reading Program FINISHED!

As of August 13, on Beanstack we have

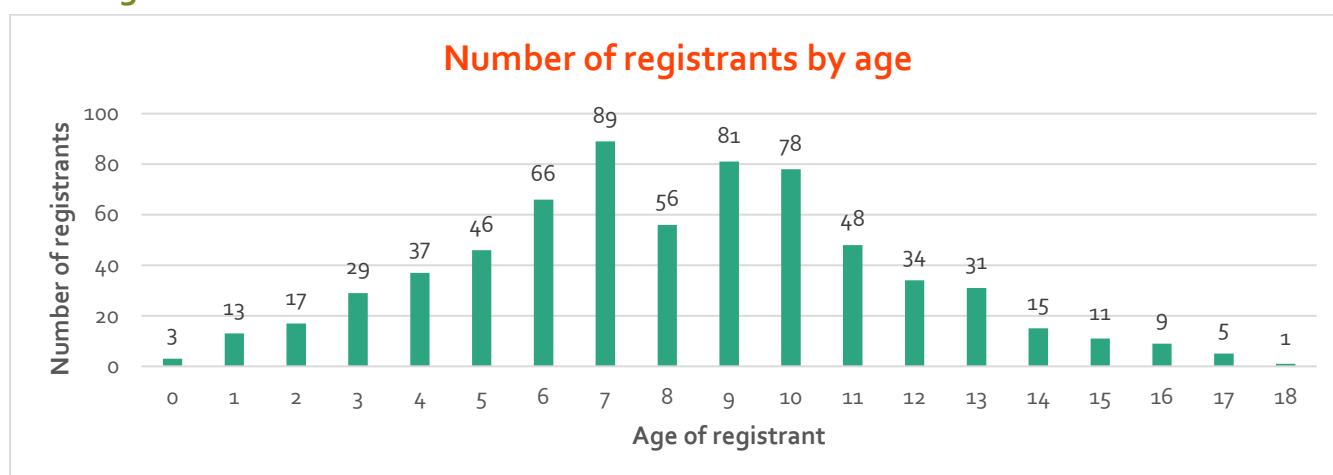
Program	Registrants	Active Readers (have logged any reading minutes)	Total Minutes	Minutes per Active Reader	Total Badges Earned	Total Prizes Redeemed
Kids 0-11	488	484	474,921	981.2	3,190	1,437
Teens 12-18	96	87	144,346	1,659.1	416	279

- Kids' prizes included **State Fair passes, free meal coupons, and free books**
- Teens' prizes included **free meal coupons, free books, and bowling passes**
- Summer Reading minutes logging ended **July 31 at midnight**
- **Grand prizes** were awarded the first week of August

Other Summer Reader Achievements

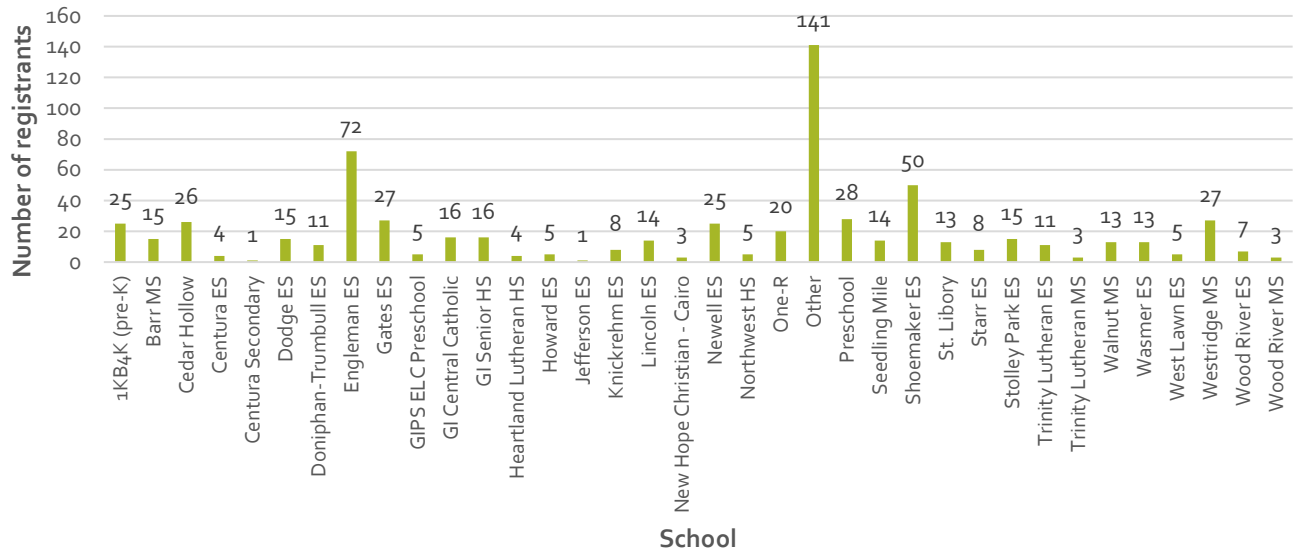
Achievement	Kids	Teens
Wrote 3 or more book reviews (Kids earned a badge for this; teens did not)	22	0
Reviews written	101	0
Earned all badges possible	21	52
Most minutes read by a single reader	7,020	7,684

SRP Registrant Breakdown



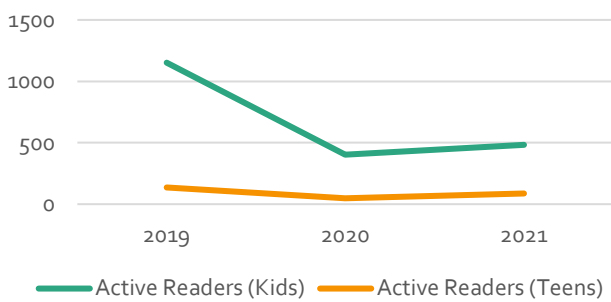
1 of 6

Number of registrants by school

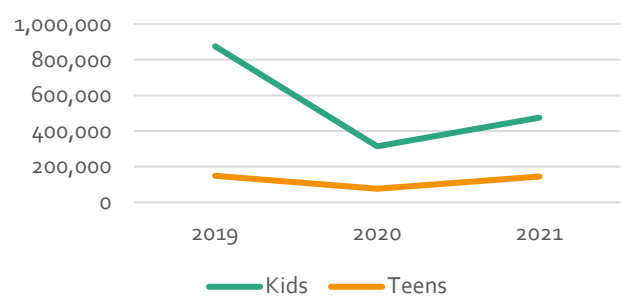


Compared with previous years...

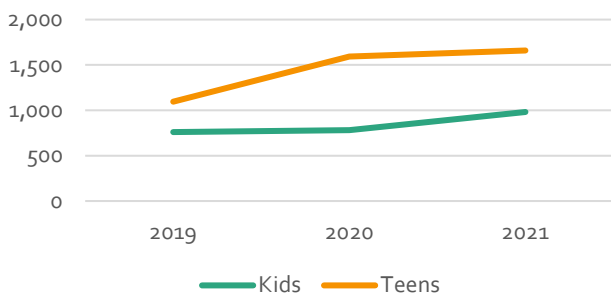
Active Readers



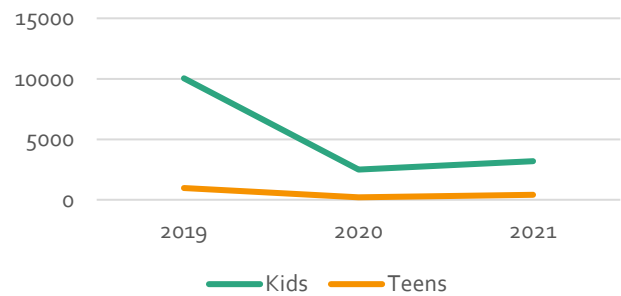
Total Minutes Read



Minutes per Active Reader



Total Badges Earned



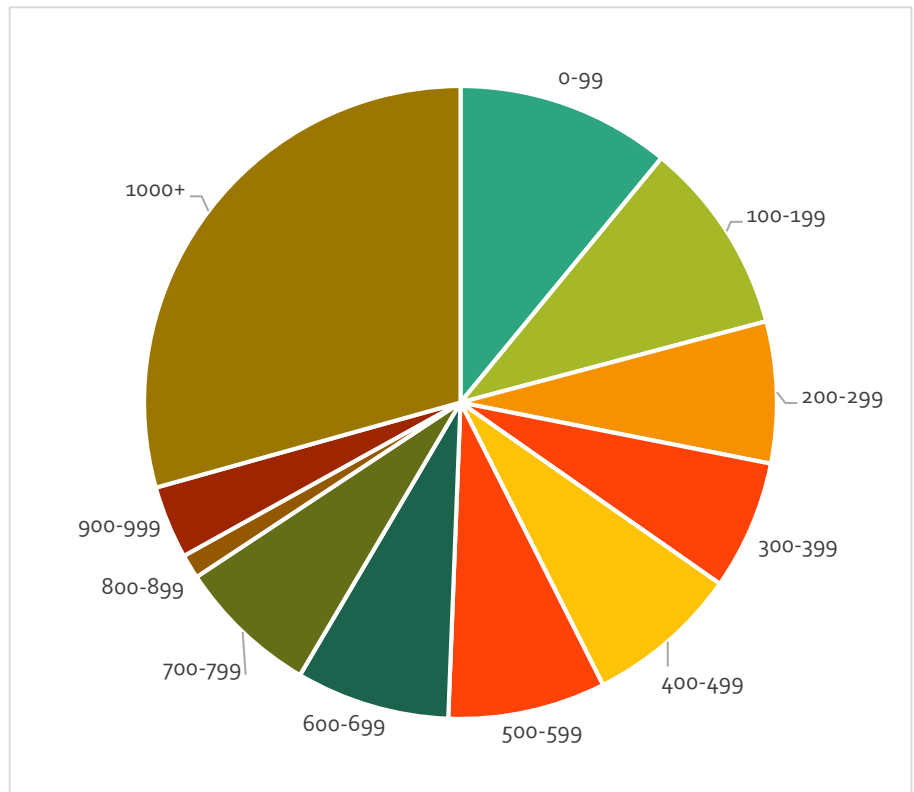
Compared with 2020	Kids	Teens
Registrants	+59.48%	+128.57%
Active Readers	+20.1%	+81.25%
Total Minutes Read	+51.94%	+89.03%

Compared with 2020	Kids	Teens
Minutes per Active Reader	+25.81%	+4.29%
Total Badges Earned	+28.47%	+104.93%
Reviews Written	+100%	0

Minutes Read Breakdown

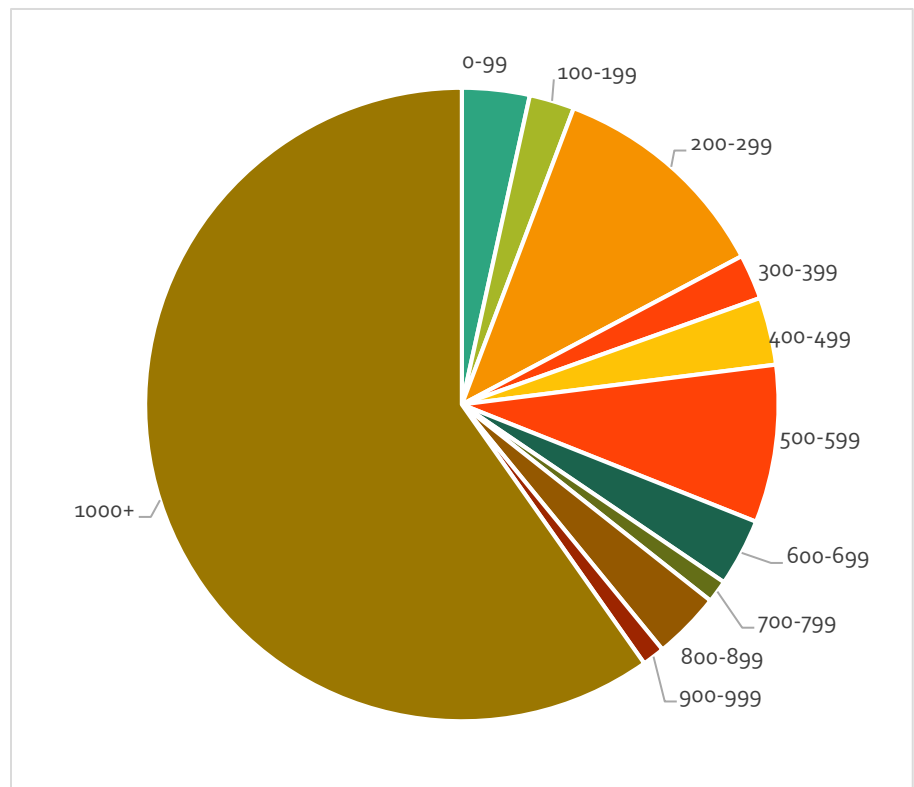
Kids Minutes

Total Minutes Read	Number of Readers
0-99	53
100-199	48
200-299	35
300-399	32
400-499	38
500-599	39
600-699	38
700-799	35
800-899	6
900-999	18
1000+	142
Over 1,000 Minutes:	
1000-1999	84
2000-2999	19
3000-3999	19
4000-4999	5
5000-5999	8
6000-6999	6
7000-7999	1



Teens Minutes

Total Minutes Read	Number of Readers
0-99	3
100-199	2
200-299	10
300-399	2
400-499	3
500-599	7
600-699	3
700-799	1
800-899	3
900-999	1
1000+	52
Over 1,000 Minutes:	
1000-1999	27
2000-2999	10
3000-3999	5
4000-4999	4
5000-5999	5
6000-6999	0
7000-7999	1



Regular Children's & Teens' Summer Programming continues

Virtual programming (July)

Program	Target Ages	Total Sessions	Total Views	Average Views Per Session	Change from previous month (average views)
Checkers Library TV	Kids 0-5 Kids 6-11	4	62	16	-14
Preschool Storytime with Brenda on Tuesdays	Kids 0-5	4	120	30	+15
Baby & Toddler Lapsit with Elle and Laura on Wednesdays	Kids 0-5	4	84	21	+11
TOTALS		12	266	22	+4

Comments: We heard from multiple families that they really enjoyed the take-home craft bags for preschool storytime.

Storytime & crafts with Parks & Rec Kinder Kamp on Mondays

Date	Theme	Location	Total Adults 19+	Total Kids 0-5	Total
June 14	Cinderella with Crane River Theater "Page to Stage"	Grace Abbott Park	100 for program (est.) 10 for craft (est.)	130 for program (est.) 24 for craft (est.)	230 34
June 21	Aquarium Life	Grace Abbott Park	6	7	13
June 28	Fairy Tales	Stolley Park	5	10	15
July 6	Pets	George Park	4	6	10
July 12	Chameleons	Stolley Park	4	8	12
July 19	Dinosaurs	Stolley Park	7	16	23
July 26	Snakes & Reptiles	Stolley Park	7	16	23
	AVERAGES	(craft ONLY for June 14)	6	18	19

Comments: Kids really enjoyed the stories and crafts and seemed enthused to visit the library! Turnout for the Crane River Theater program was phenomenal.

Weekly teen craft & STEM programs on Wednesdays (2 sessions each)

Date	Theme	Total Adults 19+	Total Teens 12-18	Total Kids 6-11	Total
June 9	Painting with Jill Canfield	3+3	13+19	0	38
June 16	Cricut iron-on t-shirt	4+3	10+12	0	29
June 23	Pottery with Nancy Fairbanks	3+4	15+14	0	36
June 30	Pneumatic machine & trigger launcher STEM project	3+3	12+14	0	32
July 7	Dreamcatcher craft	12+3	5+3	3+6	32
July 14	Cricut tumbler	3+4	10+10 (est.)	5+5 (est.)	37 (est.)
July 21	Teen/Tween Game Day	3+2	5+9	0	19
July 28	Chibi Shrinky Dinks keychains	4+3	5+0	2+6	20
	AVERAGES	4	20	3	27

Comments: Average adult attendance is calculated per session (it's usually the same adults at each session). We did not start counting ages 6-11 and ages 12-18 as separate groups until July.

Big Kids Club with Lori on Thursdays

Date	Theme	Total Adults 19+	Total Kids 6-11	Total
June 10	Healthy Eating with Hall County Extension	3+2	3+2	10
June 17	Healthy Drinks with Hall County Extension	2+2	2+0	6
June 24	"Poop & Paws" Virtual Field Trip with UNL Morrill Hall	3+3	3+2	11
July 1	STEM copters & circuits	3+6	1+5	15
July 8	Recycled dog toy craft with Clean Community Systems	4+3	8+3	18
July 15	Mammal Wildlife Education Trunk with Nebraska Game and Parks	11+6	16+13	46
July 22	Tech-free coding	4+2	7+3	16
July 29	Coding & circuits	3+3	4+6	16
	AVERAGES	4	10	14

Comments: Average adult attendance is calculated per session (it's usually the same adults at each session). Morning sessions tended to be fuller.

Outdoor Family Storytime on Saturdays in the new Early Literacy area

Date	Theme	Total Adults 19+	Total Teens 12-18	Total Kids 6-11	Total Kids 0-5	Total
June 12	Turtles	2	0	0	2	4
June 19	Pets	7	0	0	9	16
June 26	Pigeons	8	0	0	10	18
July 3	Fairy Tales	7	0	3	7	15
July 10	Sharks	3	1	3	3	10
July 17	Fractured Fairy Tales	15	0	3	20	38
July 24	Snakes & Reptiles	10	0	1	11	22
July 31	Whose Tale?	4	0	0	4	8
	AVERAGES	7	0	1	8	16

Comments: Weather had an effect on attendance numbers. July 10 was the morning after a big storm; July 31 was smoky and humid.

Special events

- **Children's SRP pool party** July 18 (60 attendees [est.]; 20 kids 0-5, 20 kids 6-11, 20 adults)
- **Teen Art Contest** ran June 28 through July 31

Other events, etc.

Children's Area Changes

- **Christmas shelves** changed to **Holiday shelves** and includes Valentine's Day, Easter, Halloween, Thanksgiving, as well as Christmas
- **AWE tablet installed** near craft table

Early Literacy Area

- Plans finalized for **free-standing interactive panels**, including musical activities to be installed early September or thereabouts

Upcoming

Fall schedule changes

- Starting in the fall we hope to be open a few more hours per week, pending staffing availability

Programming

Regular fall programs

- **Pajama Time** Monday nights
- New **Checkers Library TV** episodes uploaded Tuesdays
- **Preschool Storytime** Wednesdays
- **Baby & Toddler Lapsit** Fridays

Primetime fall dates

- **Preschool** September 11, 18 25, October 2, 9, 16
- **Elementary** September 20, 27, October 4, 11, 18, 25



Virtual Programs

July	#of sessions	Craft bags	YouTube	Total Views	# of virtual programs = 13 Total views = 586
Baby & Toddler					
	4	0	84*2	168	
Tuesday Storytime					
	4	200	120*2	240	
Reading Road Trip					
Checkers Library TV	4	120 - craft pages	62*2	124	
Adult					
Author Talk (Alex Kava)	1		Online Live Event	54	

KRGi Interview	7/6/2021	KRGi
GI Library Asking for Art Contest Submissions	7/7/2021	Local 4 News
Library Alive: Coming Soon to Your Library	7/11/2021	GI Independent
GI Independent Club Calendar: Grand Island Admirals GI Port	7/15/2021	GI Independent
Teen Art Contest	7/15/2021	Local 4 News
Best Selling Author Visits Grand Island Library	7/17/2021	Local 4 News
Alex Kava Author Talk	7/17/2021	News Channel NE
Nebraska Author Alex Kava Makes a Virtual Visit to GI Public Library	7/18/2021	GI Independent
Grand Island Public Library issues strategic plan survey	7/20/2021	GI Independent
Grand Island Public Library Replacing Old Computers	7/22/2021	Local 4 News
Grand Island Public Library, Humanities Nebraska team up to tell quilter's story	7/22/2021	GI Independent
Library Alive: Libraries an Important Part of Your School Fall Planning Lineup	7/25/2021	GI Independent
Lifestyles: Parliamentarians workshop set for July 31	7/25/2021	GI Independent
Sharing the Love: Librarian Fentress Foster's Lifelong Love of Reading to All	8/2/2021	GI Independent
Grand Island Public Library Catalog to Receive Major Upgrade	8/2/2021	GI Independent
KRGi Interview	8/3/2021	KRGi
Club Calendar: Grand Island Public Library Adult Book Club	8/7/2021	GI Independent
GIPL Between the Stacks: Your Local Library vs. Google	8/8/2021	GI Independent
Club Calendar: Altrusa International	8/23/2021	GI Independent
Club Calendar: Grand Island Unit, National Association of Parliamentarians Workshop	8/26/2021	GI Independent

Begin Date	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Weekly Total
3-May-21	188	156	153	186	111	47	841
10-May-21	124	155	136	141	147	78	781
17-May-21	199	167	189	191	187	62	995
24-May-21	238	209	198	247	175	70	1137
31-May-21		231	176	218	196	84	905
7-Jun-21	233	206	219	168	200	84	1110
14-Jun-21	234	204	232	190	168	70	1098
21-Jun-21	206	204	198	204	161	107	1080
28-Jun-21	257	207	239	224	177	73	1177
5-Jul-21		417	435	359	331	158	1700
12-Jul-21	460	371	405	365	308	161	2070
19-Jul-21	391	372	311	299	302	208	1883
26-Jul-21	361	327	352	295	387	86	1808
Average	263	248	249	237	219	99	

Monday							
3-May	23	31	11	12	24	16	35
10-May	12	19	8	13	18	7	20
17-May	18	16	8	27	21	23	31
24-May	18	36	18	12	45	27	29
31-May	Closed						
7-Jun	34	23	17	27	38	27	28
14-Jun	22	47	30	17	41	20	25
21-Jun	17	31	16	29	36	31	15
28-Jun	31	38	27	30	48	18	23
5-Jul	Closed						
12-Jul	41	57	55	55	89	56	43
19-Jul	40	44	38	35	58	49	50
26-Jul	29	53	40	48	78	40	29
Monday Average	26	36	24	28	45	29	30
Tuesday							
4-May	10	23	14	24	26	15	16
11-May	14	14	12	20	35	15	14
18-May	4	11	21	16	20	19	20
25-May	32	31	14	26	28	19	18
1-Jun	29	34	28	25	42	19	25
8-Jun	20	36	20	23	20	20	28
15-Jun	25	39	19	15	24	22	30
22-Jun	19	27	16	27	21	34	26
29-Jun	20	29	20	31	22	24	23
6-Jul	28	63	53	55	58	56	59
13-Jul	43	46	29	66	56	51	40
20-Jul	29	54	32	58	65	30	37
27-Jul	25	59	32	38	53	34	29
Tuesday Average	23	36	24	33	36	28	28
Wednesday							
5-May	27	13	17	16	11	23	15
12-May	11	16	17	13	11	25	17
19-May	16	23	16	19	21	25	22
26-May	29	21	14	24	33	14	24
2-Jun	13	23	30	20	14	30	21
9-Jun	38	36	26	26	38	20	14
16-Jun	36	32	32	25	31	21	27
23-Jun	34	23	16	23	37	21	24
30-Jun	56	37	13	34	34	15	16
7-Jul	55	50	31	57	80	62	40
14-Jul	45	51	23	60	77	39	50
21-Jul	35	45	29	40	57	41	26
28-Jul	51	45	37	42	66	35	24
Wednesday Average	34	32	23	31	39	29	25
Thursday							
6-May	31	38	27	16	13	7	17
13-May	8	21	18	19	11	18	13
20-May	14	29	21	21	24	28	25

27-May	21	47	19	25	34	29	21
3-Jun	37	21	17	26	38	15	22
10-Jun	24	34	20	18	14	28	8
17-Jun	16	31	17	22	37	23	17
24-Jun	18	17	40	34	18	20	34
1-Jul	35	25	20	29	32	32	23
8-Jul	53	43	25	42	28	52	51
15-Jul	27	68	26	53	34	54	53
22-Jul	34	26	27	27	51	35	54
29-Jul	23	39	29	29	67	30	31
Thursday Average	26	34	24	28	31	29	28
Friday							
7-May	8	13	7	4	15	15	27
14-May	14	14	17	21	13	18	9
21-May	18	18	27	32	20	15	20
28-May	19	27	27	17	19	16	21
4-Jun	22	26	22	26	17	21	30
11-Jun	18	21	28	28	29	25	21
18-Jun	22	15	18	27	26	22	24
25-Jun	12	27	23	17	15	20	12
2-Jul	16	15	24	23	18	29	21
9-Jul	30	49	51	42	47	33	39
16-Jul	36	48	29	24	52	21	41
23-Jul	30	67	37	20	55	33	27
30-Jul	47	47	30	41	51	64	60
Friday Average	22	30	26	25	29	26	27
Saturday							
8-May	12	20	8	7			
15-May	24	19	17	17			
22-May	21	13	16	12			
29-May	14	22	19	15			
5-Jun	26	18	26	14			
12-Jun	27	29	19	9			
19-Jun	19	22	25	4			
26-Jun	24	29	35	18			
3-Jul	18	20	19	14			
10-Jul	24	67	45	22			
17-Jul	37	74	25	24			
24-Jul	30	84	38	49			
31-Jul	11	33	26	16			
Saturday Average	22	35	24	17			

4:00-5:00 5:00-6:00

23	12
17	10
30	22
40	12
22	17
14	18
20	11
26	15
39	19
52	23
28	14
28	16

10	16
13	16
37	18
28	13
21	7
21	18
21	9
25	9
25	13
33	12
18	20
47	18
39	18
26	14

13	17
16	9
28	16
29	9
18	6
14	6
15	13
15	1
22	9
34	25
42	17
17	19
39	13
23	12

28	9
22	11
13	14

26	25
26	15
13	7
19	8
17	6
18	9
41	22
29	20
28	17
23	23
23	14

14	6
24	17
24	11
20	9
15	16
19	11
5	2
23	10
23	8
30	6
28	27
22	9
35	11
22	11



We are currently open 46 hours per week to the public

Sunday Closed

Monday-Friday 9:30 a.m. - 6 p.m.

Saturday 9:30 a.m. - 1 p.m.

Proposed Hours open 51 hours per week beginning after Labor Day.

Sunday 1-5 p.m.

Monday 9 a.m. - 8 p.m.

Tuesday-Friday 9 a.m. - 6 p.m.

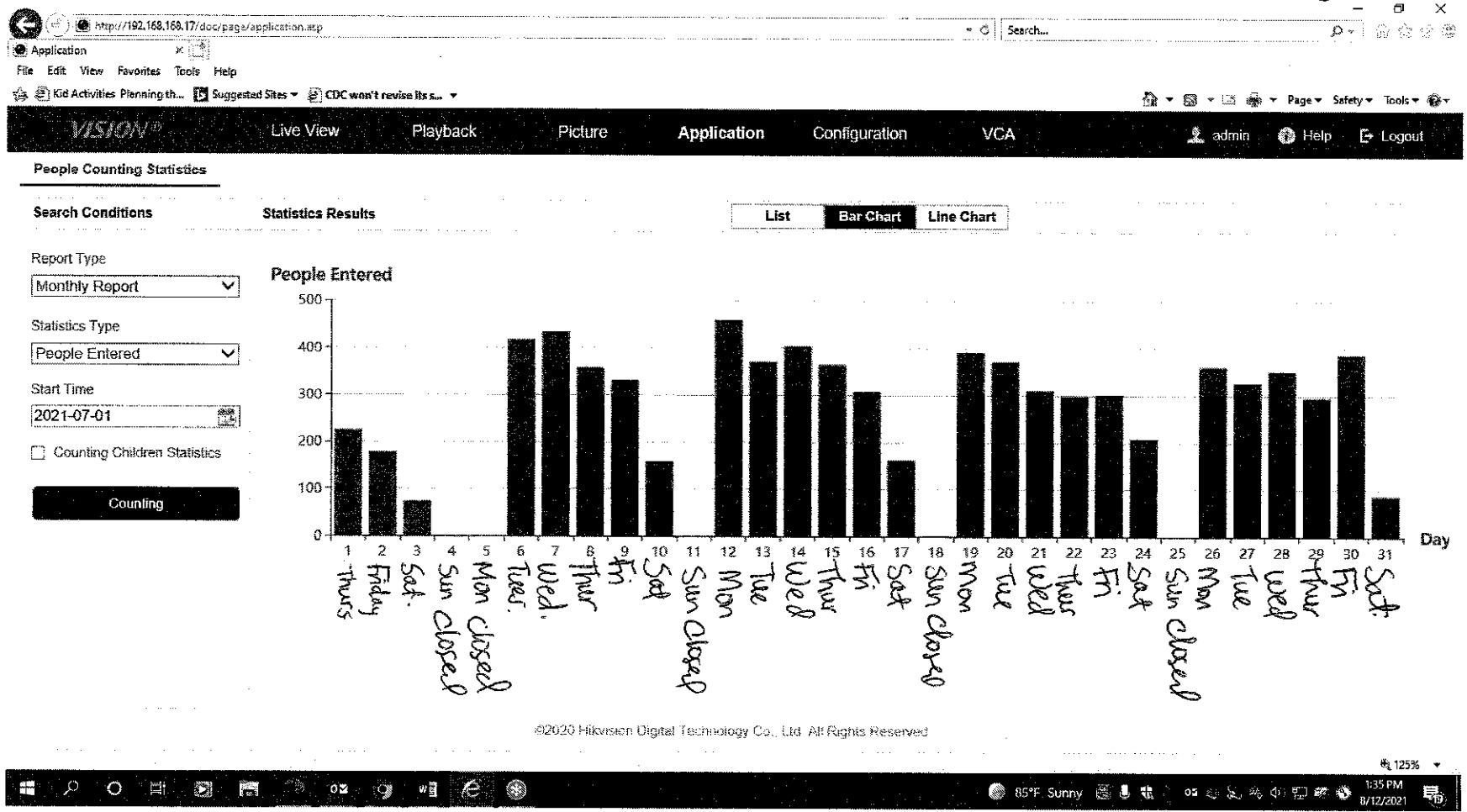
Saturday Closed

Saturdays-slow, patrons asking for Sundays since people are off that day, students and patrons want/need to use computers, family day

Mondays are a busy day historically during the day and evening. We can do a Family Storytime, Primetime Program on Monday nights

Staff feel these hours would be best for the public for their needs without adding any extra staff at this time

July



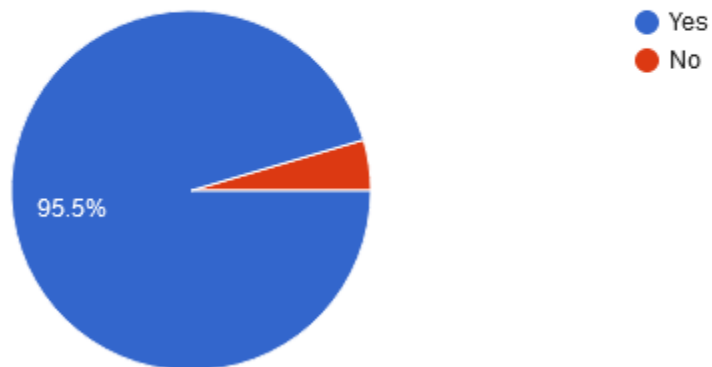
Saturdays 1/2 day lower # of people entering.

Strategic Plan Survey Snapshot

As of August 11, 2021

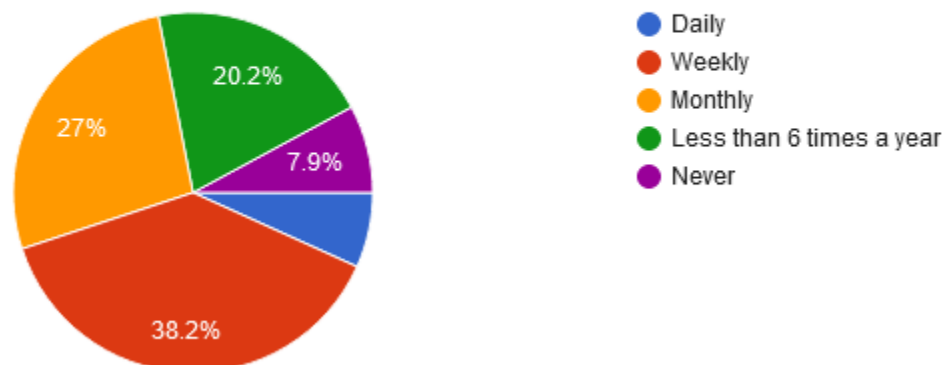
Do you have a library card?

88 responses

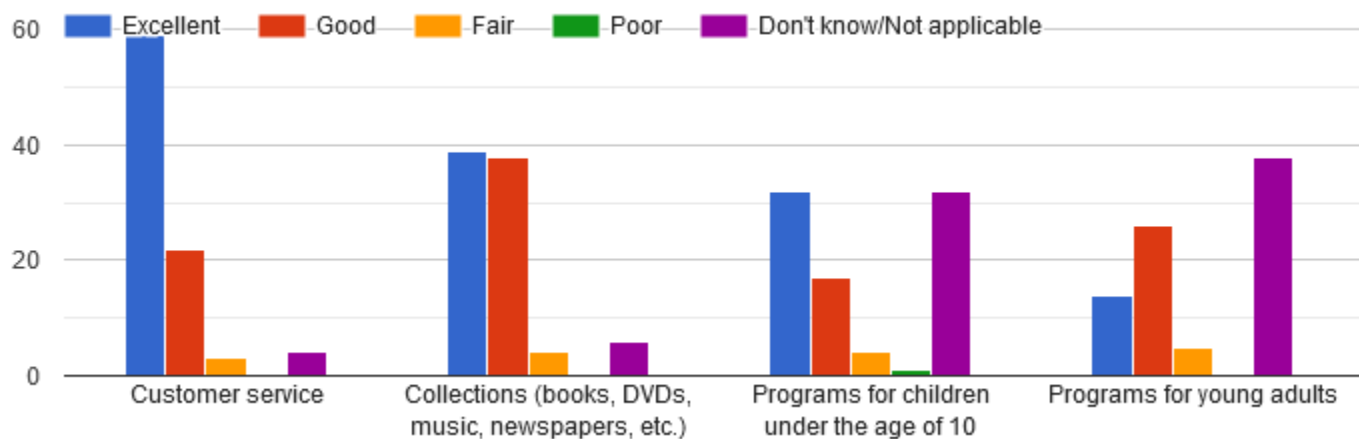


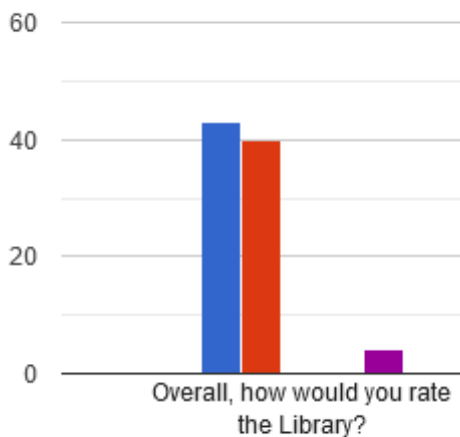
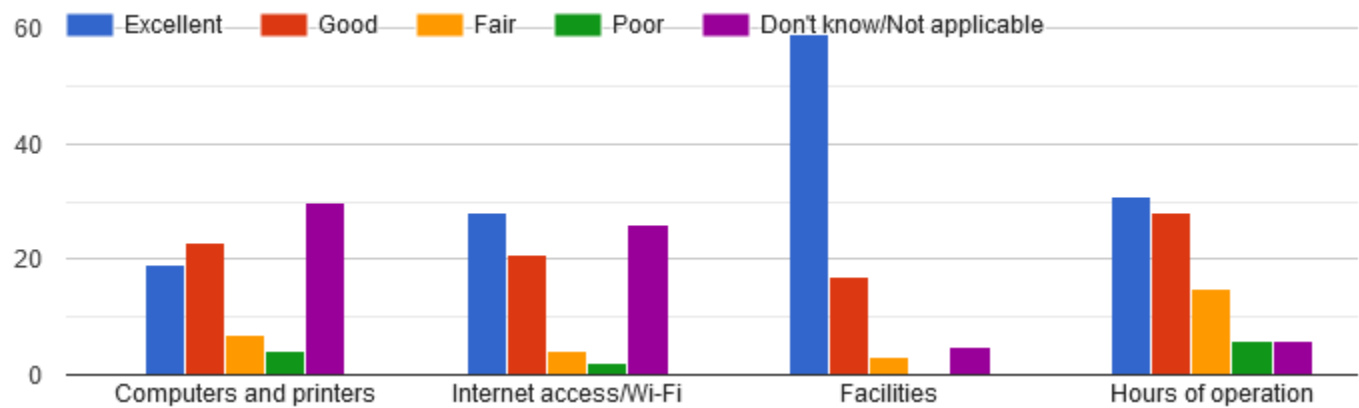
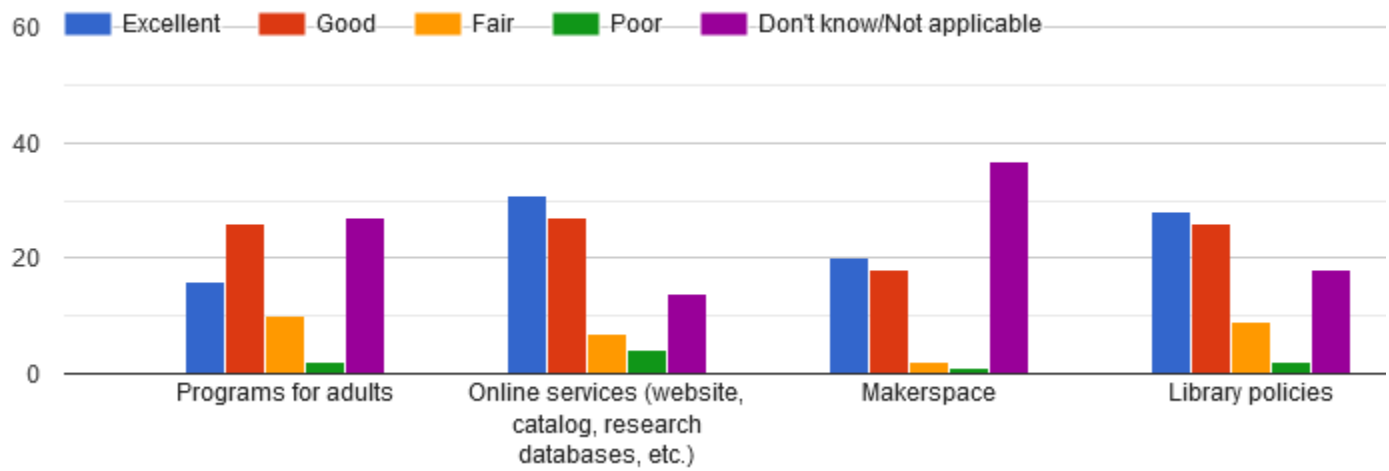
On average, how often do you visit the Library?

89 responses

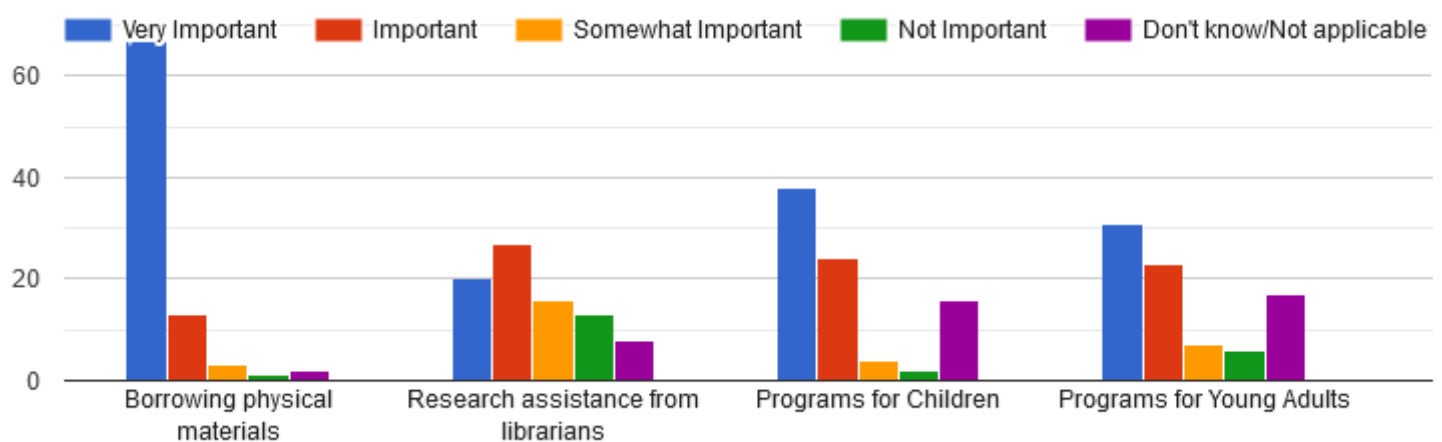


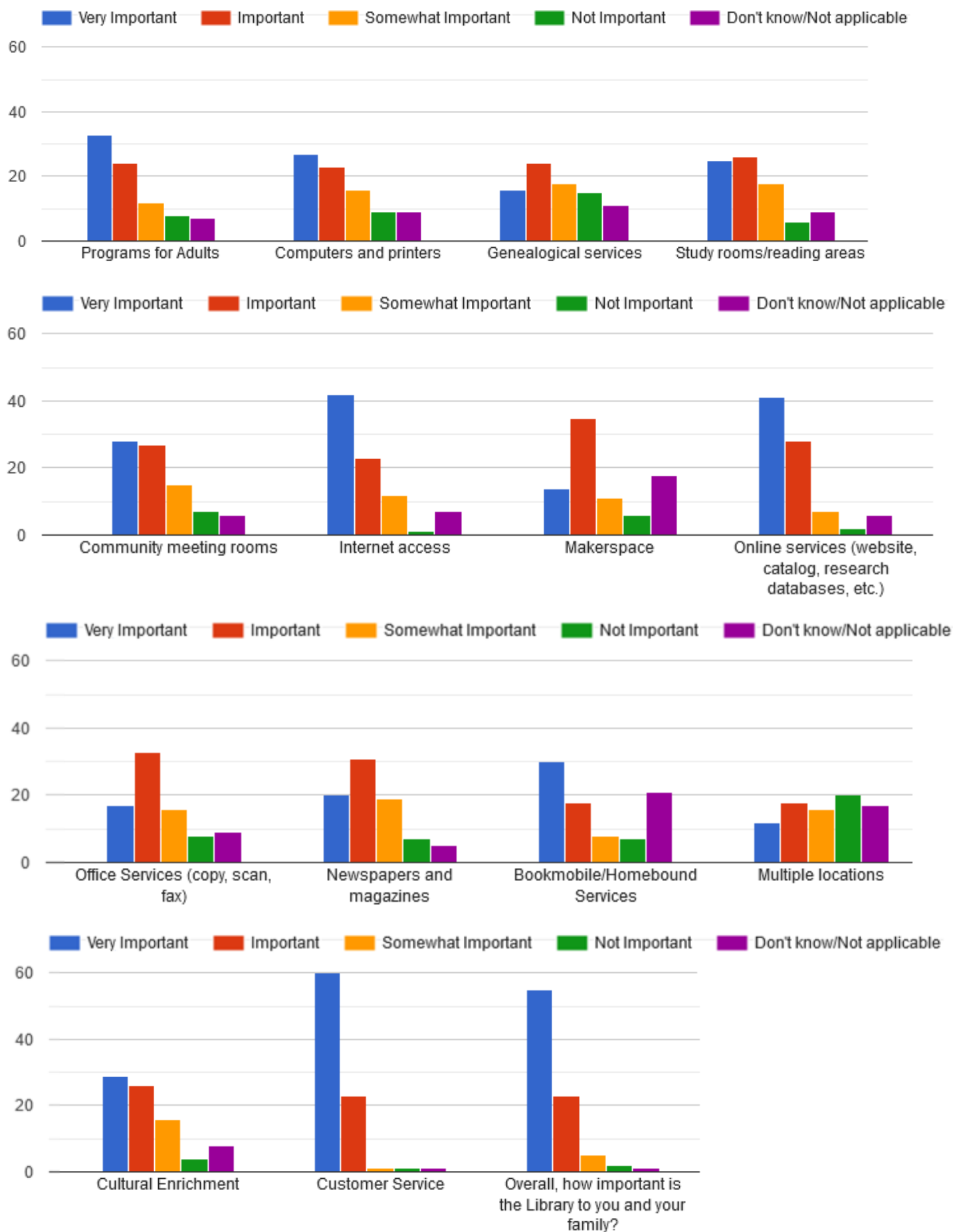
How would you rate each of the following library services?





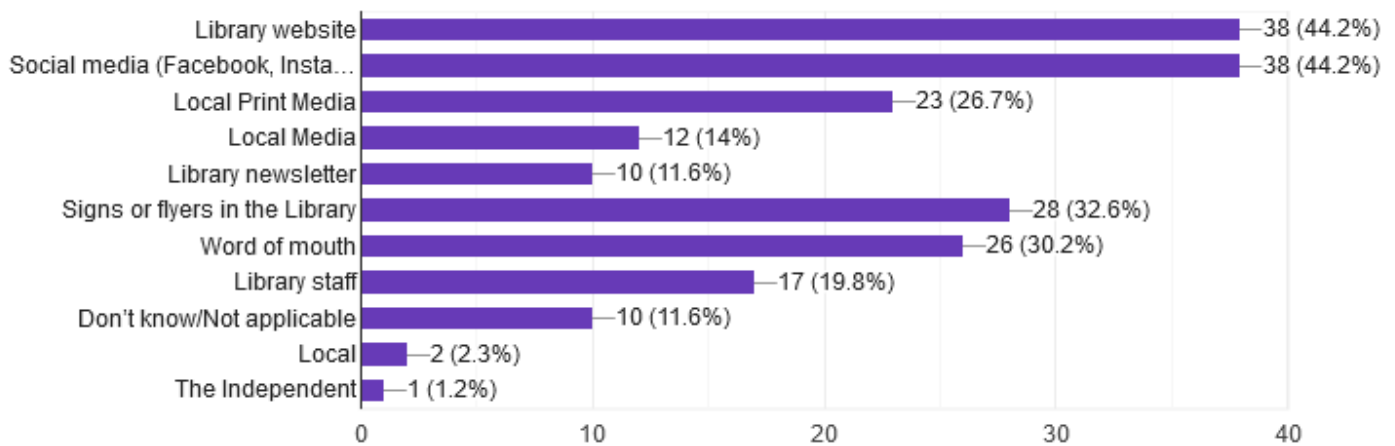
How important is each of the following Library services to you?





How do you typically find out about Library programs? Check all that apply.

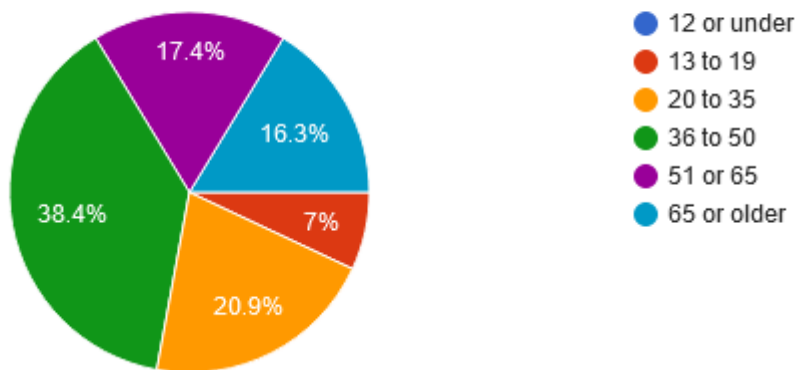
86 responses



See appendix for open-answer portion of the survey.

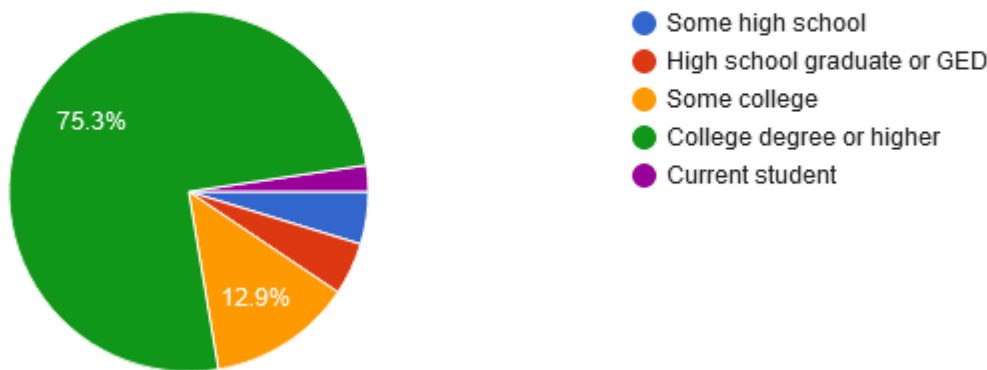
How old are you?

86 responses



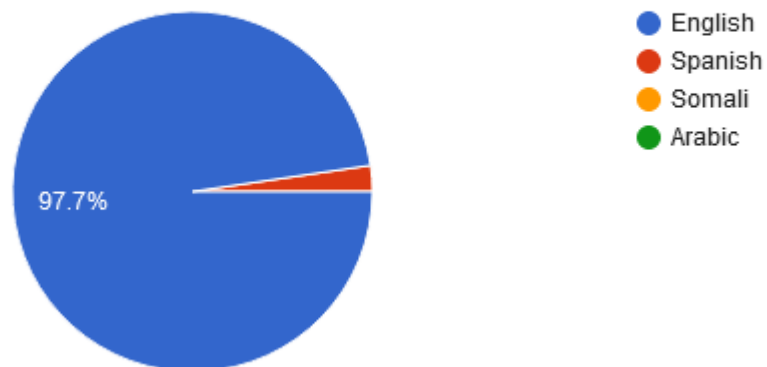
What is the highest level of education you have completed?

85 responses



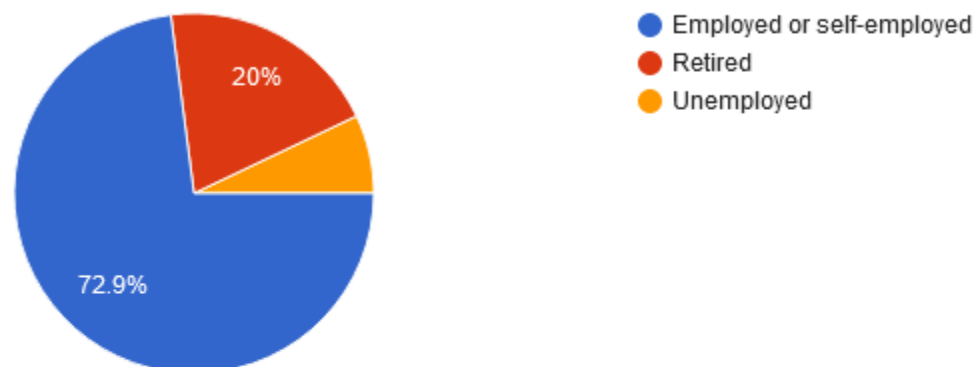
What is your preferred language?

86 responses



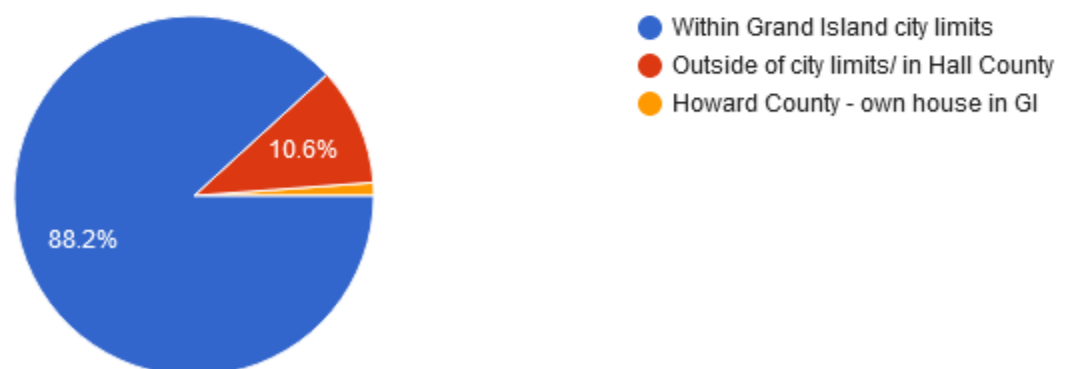
What is your employment status?

85 responses



Where do you live?

85 responses



Library Board

Monday, August 16, 2021

Regular Meeting

Item D1

Board Communications and Committee Reports

This item allows for the introduction and discussion of board communications and committee reports. Included are items of discussion and communication with the City Council liaison to the Library Board. Items requiring approval must also be indicated in Consideration of Unfinished Business or Consideration of New Business.

Staff Contact:

Library Board

Monday, August 16, 2021

Regular Meeting

Item E1

Planning for Strategic Plan

Staff Contact:

Library Board

Monday, August 16, 2021

Regular Meeting

Item E2

Interlocal Agreement

Staff Contact:

Library Board

Monday, August 16, 2021

Regular Meeting

Item F1

Approval of Fall Hours

Approval is needed for new Fall hours:

Sunday-1-5

Monday 9-8

Tuesday-Friday 9-6

Saturday Closed

Staff Contact: