Library Board

Monday, August 16, 2021

Regular Meeting

Item B2

Approval of Financial Reports

The reports of revenues and expenditures since the last board meeting are submitted as generated, subject to City Finance Department journal entry changes.

Staff Contact:

FOR THE MONTH ENDING JUNE 2021

FOR 2021 09 JOURNAL DETAIL 2021 9 TO 2021 9

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10044301 LIBRARY							
74350 COUNTY SHARE OF LIBRARY	-40,000	-40,000	-27,500.00	.00	.00	-12,500.00	68.8%
74360 FEDERAL GRANTS	-13,070	-13,070	-13,070.00	-13,070.00	.00	.00	100.0%
74365 STATE GRANTS	-7,107	-7,107	-7,395.00	-7,395.00	.00	288.00	104.1%
74576 COPY MACHINE USE FEES	-11,000	-11,000	-7,421.89	-913.36	.00	-3,578.11	67.5%
74703 FINES AND PENALTIES	-25,000	-25,000	-5,820.30	-669.58	.00	-19,179.70	23.3%
74725 NONRESIDENT CARD FEE	-5,500	-5,500	-3,220.00	-530.00	.00	-2,280.00	58.5%
74795 OTHER REVENUE	-6,500	-6,500	-2,338.35	13,070.00	.00	-4,161.65	36.0%
TOTAL LIBRARY	-108,177	-108,177	-66,765.54	-9,507.94	.00	-41,411.46	61.7%
TOTAL GENERAL FUND	-108,177	-108,177	-66,765.54	-9,507.94	.00	-41,411.46	61.7%

FOR THE MONTH ENDING JUNE 2021

FOR 2021 09 — JOURNAL DETAIL 2021 9 TO 2021 9

ACCOUNTS FOR: 100 GENERAL FUND

10044301 LIBRARY

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
85105 SALARIES - REGULAR	996,791	996,791	673,363.44	73,589.99	.00	323,427.56	67.6%
85110 SALARIES - OVERTIME	1,000	1,000	230.11	14.16	.00	769.89	23.0%
85115 F.I.C.A. PAYROLL TAXES	76,255	76,255	47,794.81	5,301.86	.00	28,460.19	62.7%
85120 HEALTH INSURANCE	185,613	185,613	117,079.92	14,580.68	.00	68,533.08	63.1%
85125 LIFE INSURANCE	1,600	1,600	1,066.05	118.45	.00	533.95	66.6%
85130 DISABLITY INSURANCE	2,775	2,775	1,641.81	185.88	.00	1,133.19	59.2%
85145 PENSION CONTRIBUTION	59,787	59,787	39,572.81	4,273.37	.00	20,214.19	66.2%
85150 WORKERS COMPENSATION	1,962	1,962	380.90	.00	.00	1,581.10	19.4%
85160 OTHER EMPLOYEE BENEFITS	0	0	402.18	29.28	.00	-402.18	100.0%
85161 HRA-VEBA	12,220	12,220	8,741.31	880.00	.00	3,478.69	71.5%
85213 CONTRACT SERVICES	10,000	10,000	11,505.00	.00	.00	-1,505.00	115.1%
85241 COMPUTER SERVICES	30,000	30,000	9,527.33	2,154.58	.00	20,472.67	31.8%
85245 PRINTING & BINDING SERVICES	0	0	1,098.25	.00	.00	-1,098.25	100.0%
85305 UTILITY SERVICES	55,000	55,000	30,609.48	3,181.28	.00	24,390.52	55.7%
85317 NATURAL GAS	5,000	5,000	4,361.02	251.52	.00	638.98	87.2%
85319 REPAIR & MAIN-LAND IMP/IRRIGA	1,000	1,000	.00	.00	.00	1,000.00	.0%
85324 REPAIR & MAINT - BUILDING	20,000	20,000	11,871.04	451.94	1,031.23	7,097.73	64.5%
85330 REPAIR & MAINT-OFF FURN & EQ	15,000	15,000	11,623.24	203.37	4,965.00	-1,588.24	110.6%
85335 REPAIR & MAINT - VEHICLES	480	480	.00	.00	.00	480.00	.0%
85350 SANITATION SERVICE	750	750	473.50	.00	.00	276.50	63.1%
85413 POSTAGE	6,000	6,000	3,349.72	295.15	.00	2,650.28	55.8%
85416 ADVERTISING	250	250	240.93	13.29	.00	9.07	96.4%
85422 DUES & SUBSCRIPTIONS	26,000	26,000	20,454.98	2,172.00	.00	5,545.02	78.7%
85425 BOOKS	95,000	95,000	65,495.43	7,497.00	.00	29,504.57	68.9%
85426 AV/ELECTRONIC MEDIA	108,700	108,700	84,023.36	7,980.40	.00	24,676.64	77.3%
85427 PERIODICALS	14,000	14,000	9,680.62	57.20	.00	4,319.38	69.1%
85428 TRAVEL & TRAINING	2,500	2,500	1,904.34	.00	.00	595.66	76.2%
85453 CASH OVER & SHORT	100	100	30.97	8.03	.00	69.03	31.0%
85490 OTHER EXPENDITURES	1,000	1,000	976.39	112.84	.00	23.61	97.6%
85505 OFFICE SUPPLIES	51,000	51,000	16,847.98	312.35	.00	34,152.02	33.0%
85510 CLEANING SUPPLIES	4,000	4,000	629.78	.00	.00	3,370.22	15.7%
85515 GASOLINE	500	500	264.22	.00	.00	235.78	52.8%
85540 SMALL TOOLS & PARTS	12,279	12,279	.00	.00	.00	12,279.00	.0%
TOTAL LIBRARY	1,796,562	1,796,562	1,175,240.92	123,664.62	5,996.23	615,324.85	65.7%
TOTAL GENERAL FUND	1,796,562	1,796,562	1,175,240.92	123,664.62	5,996.23	615,324.85	65.7%

FOR 2021 09 JOURNAL DETAIL 2021 9 TO 2021 9

ACCOUNTS FOR: 295 LOCAL ASSISTANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
29555001 OTHER DEPARTMENT PROJECTS							
74602 PLANNING COMMISSION PLAQUE							
29555001 74602 PLANNING COMMISSION	-120	-120	-100.00	-100.00	.00	-20.00	83.3%
2021/09/000014 06/01/2021 CRP	-20.00 REF 264890		EQUITABLE BANK		COMMUNITY BEAUTIFICATION		
2021/09/000014 06/01/2021 CRP	-20.00 REF 264893		BANK OF DONIPHAN		COMMUNITY BEAUTIFICATION		
2021/09/000014 06/01/2021 CRP	-20.00 REF 264894		CORNERSTONE BANK		COMMUNITY BEAUTIFICATION		
2021/09/000030 06/04/2021 CRP	-20.00 REF 265061		HOME FEDERAL		COMMUNITY BEAUTIFICATION		
2021/09/000030 06/04/2021 CRP	-20.00 REF 265062		EXCHANGE BANK		COMMUNITY BEAUTIFICATION		
TOTAL PLANNING COMMISSION PLAQUE	-120	-120	-100.00	-100.00	.00	-20.00	83.3%
74701 EDITH ABBOTT MEMORIAL LIBRARY							
29555001 74701 EDITH ABBOTT MEMORI	-74,000	-74,000	-77,799.53	159.75	.00	3,799.53	105.1%
2021/09/000138 06/22/2021 API	159.75 VND 999999 VCH516817		REFUND CUSTOMERS		REFUND UNSPENT PRIMETIME PROGR		222393
29555001 74701 105 EDITH ABBOTT MEM	0	0	-15,000.00	.00	.00	15,000.00	100.0%
TOTAL EDITH ABBOTT MEMORIAL LIBRA	-74,000	-74,000	-92,799.53	159.75	.00	18,799.53	125.4%
74735 CONTINGENCY PROJECTS							
29555001 74735 CONTINGENCY PROJECT	-250,000	-250,000	.00	.00	.00	-250,000.00	.0%
TOTAL CONTINGENCY PROJECTS	-250,000	-250,000	.00	.00	.00	-250,000.00	.0%
74799 CREDIT CARD REBATE							
29555001 74799 CREDIT CARD REBATE	-164	-164	.00	.00	.00	-164.00	.0%

FOR 2021 09 JOURNAL DETAIL 2021 9 TO 2021 9

ACCOUNTS FOR: 295 LOCAL ASSISTANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
29555001 OTHER DEPARTMENT PROJECTS							
91 OPERATING EXPENSES							
29555001 85041 PLANNING COMMISSION	120	120	106.61	.00	.00	13.39	88.8%
29555001 85042 EDITH ABBOTT MEMORI	134,771	134,771	37,367.03	1,930.06	-7,000.00	104,403.97	22.5%

2021/09/000006	06/02/2021	API	55.25	VND 010168	VCH516056	BANK OF AMERICA	EILEEN'S COOKIES - Primetime	7270
2021/09/000006	06/02/2021	API	195.00	VND 010168	VCH516068	BANK OF AMERICA	MCDONALDS - Primetime	7270
2021/09/000136	06/22/2021	API	1,229.81	VND 005354	VCH516693	LOVE SIGNS OF GRAND	SIGNAGE DISPLAY SYSTEM	222358
2021/09/000142	06/16/2021	API	150.00	VND 010168	VCH516956	BANK OF AMERICA	PANDA EXPRESS-Gift Cards for P	7298
2021/09/000142	06/16/2021	API	75.00	VND 010168	VCH517070	BANK OF AMERICA	WENDYS-Gift Cards for Primetim	7298
2021/09/000142	06/16/2021	API	75.00	VND 010168	VCH517123	BANK OF AMERICA	WENDYS-Gift Cards for Primetim	7298
2021/09/000142	06/16/2021	API	150.00	VND 010168	VCH517275	BANK OF AMERICA	SUBWAY-Primetime Spring 2021	7298

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
29555001 85042 105 EDITH ABBOTT MEM	0	0	5,377.10	713.19	.00	-5,377.10	100.0%

2021/09/000006	06/02/2021	API	12.25	VND 010168	VCH516029	BANK OF AMERICA	WALMART-SRP/Activity Supplies	7270
2021/09/000142	06/16/2021	API	50.00	VND 010168	VCH516912	BANK OF AMERICA	HUMANITIES-OFFSETS TXN00082819	7298
2021/09/000142	06/16/2021	API	-50.00	VND 010168	VCH516920	BANK OF AMERICA	HUMANITIES-OFFSETS TXN00082516	7298
2021/09/000142	06/16/2021	API	41.97	VND 010168	VCH516936	BANK OF AMERICA	AMAZON-SRP&Activity Supplies	7298
2021/09/000142	06/16/2021	API	410.82	VND 010168	VCH516979	BANK OF AMERICA	Scholastic Ed-Supplies for SRP	7298
2021/09/000142	06/16/2021	API	248.15	VND 010168	VCH517014	BANK OF AMERICA	COPYCAT-Window Decals for SRP	7298

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL OPERATING EXPENSES	134,891	134,891	42,850.74	2,643.25	-7,000.00	99,040.26	26.6%
96 CAPITAL OUTLAY							
29555001 85010 CONTINGENCY PROJECT	250,000	250,000	.00	.00	.00	250,000.00	.0%
TOTAL CAPITAL OUTLAY	250,000	250,000	.00	.00	.00	250,000.00	.0%
TOTAL OTHER DEPARTMENT PROJECTS	384,891	384,891	42,850.74	2,643.25	-7,000.00	349,040.26	9.3%