
Library Board

Monday, July 19, 2021

Regular Meeting

Item B3

Approval of Bills Submitted - June 22, 2021 and July 13, 2021

The following bills were submitted by the Library Director in accordance with the Library Funds Policy since the last library board meeting.

Staff Contact:

Schedule of Bills

062221

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85160			OTHER EMPLOYEE BENEFITS					
0	10168	BANK OF AMERICA	TASC - Admin Fees	TXN00083283			7298	29.28
85305			UTILITY SERVICES					
1	91	CITY OF GRAND ISLAND-UTILITIES	INTERDEPARTMENTAL UTILITY BILLS	MAY 2021			0	3,181.28
85324			REPAIR & MAINT - BUILDING					
0	10168	BANK OF AMERICA	ACE HDWE - Potting soil	TXN00083361			7298	43.96
0	10168	BANK OF AMERICA	ACE- Maintenance Supplies	TXN00083057			7298	97.98
0	10168	BANK OF AMERICA	PRESTOX-Pest Control April 202	TXN00082999			7298	155.00
0	10168	BANK OF AMERICA	PRESTOX-Pest Control May 2021	TXN00083017			7298	155.00
85330			REPAIR & MAINT - OFF FURN & EQ					
0	10168	BANK OF AMERICA	CAPITAL BUS - Contract Chrg 4/	TXN00083243			7298	203.37
85413			POSTAGE					
1	344	MIDWEST CONNECT LLC	POSTAGE	GI11 05/31/21			0	174.33
85416			ADVERTISING					
1	214	BH MEDIA GROUP INC	BOARD MEETING AD	10040440 - MAY 2021			0	13.29
85422			DUES & SUBSCRIPTIONS					
1	3767	OCLC ONLINE COMPUTER LIBRARY	JUN 2021 SUBSCRIPTION	1000125708			0	2,172.00
85425			BOOKS					
1	137	BRODART CO	SEPT 2021-AUG 2022 SERVICE	M188872			0	7,497.00
85426			AV/ELECTRONIC MEDIA					
1	562	MIDWEST TAPE	AUDIOBOOKS & DVD'S	500532659	10326		0	421.34
1	562	MIDWEST TAPE	AUDIOBOOKS & DVD'S	500476122	10326		0	461.82
1	562	MIDWEST TAPE	AUDIOBOOKS & DVD'S	500503737	10326		0	744.98
1	562	MIDWEST TAPE	DVD	500424164	10326		0	14.99
1	562	MIDWEST TAPE	MAY 2021 HOOPLA FEES	500518654	10326		0	4,592.02
1	562	MIDWEST TAPE	PLAYAWAYS, DVDS, AUDIOBOOKS	500445569	10326		0	525.25
1	320	NE LIBRARY COMMISSION	JUL 2021-JUN 2022 VALUE LINE DATABASE RENEWAL	30566			0	1,220.00
85427			PERIODICALS					
0	10168	BANK OF AMERICA	NYTIMES-Paper Sub. 5/24/21-11/	TXN00083118			7298	57.20
85490			OTHER EXPENDITURES					

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10044301		LIBRARY						
85490		OTHER EXPENDITURES						
1	8792	CHASE PAYMENTECH LLC	CREDIT CARD USER FEE	21MAY6614			7279	83.40
85505		OFFICE SUPPLIES						
0	10168	BANK OF AMERICA	AMAZON - Batteries	TXN00083128			7298	50.97
0	10168	BANK OF AMERICA	EAKES-Fax Toner Cartridge	TXN00083281			7298	39.99
0	10168	BANK OF AMERICA	QUILL - Toner	TXN00083224			7298	221.39
10044301 Org Total							22,155.84	

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<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>
29555001		OTHER DEPARTMENT PROJECTS	
74701		EDITH ABBOTT MEMORIAL LIBRARY	
0	999999	REFUND CUSTOMERS	REFUND UNSPENT PRIMETIME PROGRAM FUNDS

<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
SPRING 2021			0	159.75

85042		EDITH ABBOTT MEMORIAL LIBRARY	
0	10168	BANK OF AMERICA	PANDA EXPRESS-Gift Cards for P
0	10168	BANK OF AMERICA	SUBWAY-Primetime Spring 2021
0	10168	BANK OF AMERICA	WENDYS-Gift Cards for Primetim
0	10168	BANK OF AMERICA	WENDYS-Gift Cards for Primetim
1	5354	LOVE SIGNS OF GRAND ISLAND LLC	SIGNAGE DISPLAY SYSTEM

TXN00083126		7298	150.00
TXN00083564		7298	150.00
TXN00083336		7298	75.00
TXN00083395		7298	75.00
13429	36596	0	1,229.81

105 GI PUBLIC LIBRARY FOUNDATION

0	10168	BANK OF AMERICA	AMAZON-SRP&Activity Supplies
0	10168	BANK OF AMERICA	COPYCAT-Window Decals for SRP
0	10168	BANK OF AMERICA	HUMANITIES-OFFSETS TXN00082516
0	10168	BANK OF AMERICA	HUMANITIES-OFFSETS TXN00082819
0	10168	BANK OF AMERICA	Scholastic Ed-Supplies for SRP

TXN00082968		7298	41.97
TXN00083268		7298	248.15
TXN00082819		7298	(50.00)
TXN00082516		7298	50.00
TXN00083204		7298	410.82

29555001 Org Total 2,540.50

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<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>
41044301		LIBRARY CAPITAL EQUIPMENT	
85620		OFFICE FURNITURE & EQUIPMENT	
1	11234	PROCHASKA & ASSOCIATES	HVAC SYSTEM REPLACEMENT PROJECT

<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
4360	36797		0	25,000.00

41044301 Org Total 25,000.00

Prepared by

Nancy Broich

Library Funds Disbursement Voucher	
Approved by: Tanya Hansen	Date Jun 21, 2021
Library Board President <i>Tanya Hansen</i>	
Authenticated by: Ben Boeselager	Date Jun 21, 2021
Library Board Secretary <i>Ben Boeselager</i>	

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<u>Org</u>	<u>Object</u>	<u>Vendor # Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85213		CONTRACT SERVICES						
0	10168	BANK OF AMERICA	DAHLKE - Lawn Care	TXN00084110			7328	865.00
85241		COMPUTER SERVICES						
0	10168	BANK OF AMERICA	ADOBE CLOUD - Subscription	TXN00083167			7328	386.87
0	10168	BANK OF AMERICA	SAMS - Lithium Batteries	TXN00084051			7328	47.92
1	4498	COMPRISE TECHNOLOGIES INC	RENEW SAM LICENSE 07/29/21-07/28/22	2105-298			0	7,518.00
85245		PRINTING & BINDING SERVICES						
0	10168	BANK OF AMERICA	COPYCAT-Business Cards/L.Fentr	TXN00083650			7328	37.50
85305		UTILITY SERVICES						
1	91	CITY OF GRAND ISLAND-UTILITIES	INTERDEPARTMENTAL UTILITY BILLS	JUN 2021			0	2,965.35
85317		NATURAL GAS						
1	336	NORTHWESTERN ENERGY	NATURAL GAS BILL	21JUN2646500-5			222438	94.70
85324		REPAIR & MAINT - BUILDING						
0	10168	BANK OF AMERICA	ACE - Maintenance Supplies	TXN00083933			7328	7.97
0	10168	BANK OF AMERICA	ACE - Maintenance Supplies	TXN00084109			7328	22.70
0	10168	BANK OF AMERICA	ACE-Maintenance Supplies	TXN00083696			7328	93.16
0	10168	BANK OF AMERICA	MENARDS - Maintenance Supplies	TXN00084215			7328	44.04
0	10168	BANK OF AMERICA	MENARDS - Maintenance Supplies	TXN00083773			7328	131.43
0	10168	BANK OF AMERICA	SAMS-Covid&MAINT SUPPLIES	TXN00084466			7328	27.98
85330		REPAIR & MAINT - OFF FURN & EQ						
0	10168	BANK OF AMERICA	CAPITAL BUS SYSTEM-Contract Ch	TXN00084470			7328	149.76
85335		REPAIR & MAINT - VEHICLES						
0	10168	BANK OF AMERICA	NAPA - Truck Maintenance	TXN00083353			7328	83.79
85350		SANITATION SERVICE						
0	10168	BANK OF AMERICA	MID NE DISPOSAL- Sanitation 05	TXN00083641			7328	59.30
85413		POSTAGE						
1	344	MIDWEST CONNECT LLC	POSTAGE	GI11 06/15/21			0	189.30
85425		BOOKS						
0	10168	BANK OF AMERICA	AMAZON-SRP&Activity Supplies	TXN00084499			7328	23.70
0	10168	BANK OF AMERICA	BRODART - Books	TXN00083681			7328	6,654.95

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10044301		LIBRARY						
85425		BOOKS						
0	10168	BANK OF AMERICA	SAMS - Book	TXN00084290			7328	16.78
0	10168	BANK OF AMERICA	SAMS - Books	TXN00084244			7328	98.84
0	10168	BANK OF AMERICA	WALMART - Books	TXN00084284			7328	46.74
85426		AV/ELECTRONIC MEDIA						
0	10168	BANK OF AMERICA	OVERDRIVE-Deposit on Account	TXN00083305			7328	2,500.00
0	10168	BANK OF AMERICA	ZOOBEAN-Beanstack Database	TXN00083628			7328	1,195.00
1	562	MIDWEST TAPE	AUDIOBOOKS & DVD'S& PLAYAWAY'S	500626103	10326		0	278.42
1	562	MIDWEST TAPE	AUDIOBOOKS & DVD'S& PLAYAWAY'S	500594887	10326		0	295.40
1	562	MIDWEST TAPE	AUDIOBOOKS & DVD'S&CD'S	500568946	10326		0	197.41
85428		TRAVEL & TRAINING						
0	10168	BANK OF AMERICA	LIBRARY JUICE ACADEMY-Cont. Ed	TXN00084257			7328	157.50
85490		OTHER EXPENDITURES						
1	8792	CHASE PAYMENTECH LLC	CREDIT CARD USER FEE	21JUN6614			7323	99.68
85505		OFFICE SUPPLIES						
0	10168	BANK OF AMERICA	AMAZON-Processing Supplies	TXN00083882			7328	78.36
0	10168	BANK OF AMERICA	BRODART - Books	TXN00083681			7328	1,420.03
0	10168	BANK OF AMERICA	DEMCO-Processing Supplies	TXN00083478			7328	285.15
0	10168	BANK OF AMERICA	QUILL - Office Supplies	TXN00083605			7328	250.38
0	10168	BANK OF AMERICA	SAMS - General Supplies	TXN00083802			7328	73.48
0	10168	BANK OF AMERICA	WALMART - Supplies	TXN00083787			7328	11.93
0	10168	BANK OF AMERICA	WALMART-Supplies	TXN00084003			7328	22.74

10044301 Org Total 26,431.26

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29555001		OTHER DEPARTMENT PROJECTS						
85042		EDITH ABBOTT MEMORIAL LIBRARY						
0	10168	BANK OF AMERICA	DAIRY QUEEN - Primetime	TXN00084379			7328	160.00
0	10168	BANK OF AMERICA	EDUMARKINGUSA-Discovery Center	TXN00084323			7328	6,354.88
0	10168	BANK OF AMERICA	EILEEN'S COOKIES-Primetime	TXN00084378			7328	63.75
0	10168	BANK OF AMERICA	HOME DEPOT - Covid Supplies	TXN00083799			7328	359.10
0	10168	BANK OF AMERICA	SAMS-Covid&MAINT SUPPLIES	TXN00084466			7328	98.36
0	10168	BANK OF AMERICA	TACO BELL-Gift Card Primetime	TXN00084364			7328	105.00
105		GI PUBLIC LIBRARY FOUNDATION						
0	10168	BANK OF AMERICA	AMAZON-SRP&Activity Supplies	TXN00083898			7328	15.95
0	10168	BANK OF AMERICA	AMAZON-SRP&Activity Supplies	TXN00084099			7328	16.99
0	10168	BANK OF AMERICA	AMAZON-SRP&Activity Supplies	TXN00084499			7328	16.99
0	10168	BANK OF AMERICA	AMAZON-SRP&Activity Supplies	TXN00084300			7328	46.56
0	10168	BANK OF AMERICA	AMAZON-SRP&Activity Supplies	TXN00084354			7328	49.94
0	10168	BANK OF AMERICA	AMAZON-SRP&Activity Supplies	TXN00084243			7328	107.96
0	10168	BANK OF AMERICA	AMAZON-SRP&Activity Supplies	TXN00084232			7328	385.80
0	10168	BANK OF AMERICA	AMAZON-SRP&Activity Supplies	TXN00083905			7328	438.93
0	10168	BANK OF AMERICA	ARTS&DRAFTS-SRP Activities&Sup	TXN00084124			7328	292.50
0	10168	BANK OF AMERICA	DOLLAR TREE-SPR&Activity Suppl	TXN00083869			7328	25.00
0	10168	BANK OF AMERICA	DOLLAR TREE-SPR&Activity Suppl	TXN00084343			7328	25.80
0	10168	BANK OF AMERICA	HOBBY LOBBY-SRP Activity&Suppl	TXN00083804			7328	78.10
0	10168	BANK OF AMERICA	RINDER PRINT-SRP Brochures/Ins	TXN00083627			7328	590.54
0	10168	BANK OF AMERICA	SAMS-SRP&Activity Supplies	TXN00083823			7328	82.20
0	10168	BANK OF AMERICA	WALMART-SRP&Activity Supplies	TXN00083779			7328	14.16
0	10168	BANK OF AMERICA	Zabuni-SRP Activities&Supplies	TXN00084210			7328	20.00

Library Funds Disbursement Voucher	
Approved by: Tanya Hansen	Date Jul 13, 2021
Library Board President <i>Tanya Hansen</i>	
Authenticated by: Ben Boeselager	Date Jul 9, 2021
Library Board <i>Ben Boeselager</i>	

29555001 Org Total **9,348.51**

Prepared by

Nancy Broich