Library Board

Monday, November 30, 2020

Regular Meeting

Item B3

Approval of Bills Submitted - October 27, 2020 and November 10, 2020

The following bills were submitted by the Library Director in accordance with the Library Funds Policy since the last library board meeting.

Staff Contact:

Schedule of Bills

Org	Object	Vendor Name/Number	Description	Invoice	PO #	WO#	Check #	Amount
10044301		LIBRARY						
	85241	COMPUTER SERVICES						
0		10168 BANK OF AMERICA	QUIPU - PITS Subscription Fee	TXN00075794			6989	2,500.00
	85324	REPAIR & MAINT - BUILDING						
0		10168 BANK OF AMERICA	ACE - Maintenance Supplies	TXN00075816			6989	3.99
0		10168 BANK OF AMERICA	ACE - Maintenance Supplies	TXN00076053			6989	13.56
0		10168 BANK OF AMERICA	MENARDS - Maintenance Supplies	TXN00076112			6989	22.32
0		10168 BANK OF AMERICA	MENARDS - Maintenance Supplies	TXN00075960			6989	43.22
0		10168 BANK OF AMERICA	MENARDS - Maintenance Supplies	TXN00075606			6989	54.12
0		10168 BANK OF AMERICA	MENARDS - Maintenance Supplies	TXN00076061			6989	55.27
0		10168 BANK OF AMERICA	MENARDS - Maintenance Supplies	TXN00075734			6989	78.96
0		10168 BANK OF AMERICA	SHERWIN WILLIAMS - Paint	TXN00076003			6989	47.50
	85330	REPAIR & MAINT - OFF FURN & EQ						
0		10168 BANK OF AMERICA	BIBLIOTHECA - Self Check	TXN00075831			6989	8,856.20
0		10168 BANK OF AMERICA	CAPITAL BUS - Contract Chrg 10	TXN00075806			6989	114.00
0		10168 BANK OF AMERICA	CAPITAL BUS - Contract Chrg 8/	TXN00075858			6989	73.74
0		10168 BANK OF AMERICA	KONICA - Mthly billing 8/1/20-	TXN00075782			6989	54.73
0		10168 BANK OF AMERICA	KONICA - Mthly billing 9-1-20-	TXN00076122			6989	34.60
	85350	SANITATION SERVICE						
0		10168 BANK OF AMERICA	MID NE DISPOSAL - Sanitation 0	TXN00076140			6989	58.40
	85413	POSTAGE						
1		344 MIDWEST CONNECT LLC	POSTAGE	GI11 - 09/30/20			0	209.70
	85416	ADVERTISING						
1		214 BH MEDIA GROUP INC	LEGAL AD	10040440 - SEP 2020			0	14.78
	85422	DUES & SUBSCRIPTIONS						
1		3767 OCLC ONLINE COMPUTER LIBRARY	OCT 2020 CATALOG/METADATA SUBSCRIPTION	1000073863			0	2,172.00
	85425	BOOKS						
0		10168 BANK OF AMERICA	BRODART - Books	TXN00075876			6989	6,410.61
0		10168 BANK OF AMERICA	WALMART - BOOK	TXN00076179			6989	17.97
0		10168 BANK OF AMERICA	WALMART - Books	TXN00076103			6989	77.41
	85426	AV/ELECTRONIC MEDIA						
1		8868 ADVANTAGE ARCHIVES LLC	ANNUAL MICROFILM SUBSCRIPTIONS	31882			0	3,110.00
0		10168 BANK OF AMERICA	OVERDRIVE - Deposit on Account	TXN00076160			6989	2,500.00

Org	Object	Vendor Name/Number	Description	Invoice	PO #	WO#	Check #	Amount
10044301		**LIBRARY**						
	85426	**AV/ELECTRONIC MEDIA**						
	0	10168 BANK OF AMERICA	REC BOOKS - Emagazine Renewal	TXN00076135			6989	969.36
	0	10168 BANK OF AMERICA	RECORDED BOOKS - Audiobooks	TXN00076120			6989	292.08
	0	10168 BANK OF AMERICA	WALMART - BOOK	TXN00076179			6989	204.38
	0	10168 BANK OF AMERICA	ZOOBEAN - Beanstack Database	TXN00076123			6989	1,195.00
	1	562 MIDWEST TAPE	AUDIOBOOKS	99436910	10326		0	44.99
	1	562 MIDWEST TAPE	AUDIOBOOKS	99460531	10326		0	64.98
	1	562 MIDWEST TAPE	AUDIOBOOKS & DVD'S & PLAYAWAYS	99401131	10326		0	179.94
	1	562 MIDWEST TAPE	PLAYAWAYS & DVD'S	99480788	10326		0	207.40
	85490	**OTHER EXPENDITURES**						
	0	10168 BANK OF AMERICA	AWARDS PLUS-RETIREMENT PLAQUE/	TXN00075228			6989	72.00
	0	10168 BANK OF AMERICA	SUPER SAVER-RETIREMENT CAKE/ST	TXN00075212			6989	48.88
	85505	**OFFICE SUPPLIES**						
	0	10168 BANK OF AMERICA	AMAZON - Supplies	TXN00076188			6989	72.80
	0	10168 BANK OF AMERICA	AMAZON - SUPPLIES / COVID-19	TXN00075843			6989	149.82
	0	10168 BANK OF AMERICA	BRODART - Books	TXN00075876			6989	270.67
	0	10168 BANK OF AMERICA	DEMCO - Processing Supplies	TXN00075959			6989	49.54
	0	10168 BANK OF AMERICA	DEMCO - Supplies	TXN00076157			6989	279.34
	0	10168 BANK OF AMERICA	EAKES - Office Supplies	TXN00075844			6989	174.33
	0	10168 BANK OF AMERICA	HOBBY LOBBY - Craft Supplies	TXN00076187			6989	43.96
	0	10168 BANK OF AMERICA	QUILL - Supplies	TXN00076183			6989	41.78
	0	10168 BANK OF AMERICA	QUILL - Supplies	TXN00076045			6989	80.32
	0	10168 BANK OF AMERICA	WALMART - MISC SUPPLIES	TXN00075073			6989	69.19
	85510	**CLEANING SUPPLIES**						
	0	10168 BANK OF AMERICA	AMAZON - SUPPLIES / COVID-19	TXN00075843			6989	188.86

10044301 Org Total 31,222.70

Schedule of Bills

102720

Org	Object	Vendor Name/Number	Description	Invoice	PO #	WO#	Check #	Amount
29555001		OTHER DEPARTMENT PROJECTS						
	85042		EDITH ABBOTT MEMORIAL LIBRARY					
	0	10168 BANK OF AMERICA	QUILL - Laminator	TXN00076097			6989	1,386.99

29555001 Org Total 1,386.99

Prepared by

Nancy Broich

Library Funds Disbursement Voucher			
Approved by:	Tanya Hansen	Date	Oct 23, 2020
Library Board President	Tanya Hansen		
Authenticated by:	Benjamin E Boeselager	Date	Oct 23, 2020
Library Board Secretary	Benjamin E Boeselager		

Schedule of Bills

111020

Org	Object	Vendor Name/Number	Description	Invoice	PO #	WO#	Check #	Amount
10044301		LIBRARY						
	85245	PRINTING & BINDING SERVICES						
	0	10168 BANK OF AMERICA	COPYCAT - Envelopes	TXN00076566			7004	348.25
	0	10168 BANK OF AMERICA	PEREGRINE - GI Newsletter inse	TXN00076661			7004	675.00
	85305	UTILITY SERVICES						
	1	91 CITY OF GRAND ISLAND-UTILITIES	INTERDEPARTMENTAL UTILITY BILLS	OCT 2020			0	3,834.34
	85317	NATURAL GAS						
	1	336 NORTHWESTERN ENERGY	NATURAL GAS BILL	20SEP2646500-5			219535	34.44
	85324	REPAIR & MAINT - BUILDING						
	0	10168 BANK OF AMERICA	ACE - Maintenance Supplies	TXN00076384			7004	19.48
	0	10168 BANK OF AMERICA	CLIP STRIP - Maintenance Suppl	TXN00076256			7004	34.40
	0	10168 BANK OF AMERICA	HONEYWELL - Maintenance	TXN00076636			7004	3,167.51
	0	10168 BANK OF AMERICA	MENARDS - Maintenance Supplies	TXN00076515			7004	17.94
	0	10168 BANK OF AMERICA	MENARDS-Maint.SuppliesCOVID-19	TXN00076231			7004	8.83
	0	10168 BANK OF AMERICA	PRESTOX-SEPT 2020 Pest Control	TXN00076322			7004	155.00
	85330	REPAIR & MAINT - OFF FURN & EQ						
	0	10168 BANK OF AMERICA	KONICA - Mthly billing 10/1/20	TXN00076582			7004	20.50
	85413	POSTAGE						
	1	344 MIDWEST CONNECT LLC	POSTAGE	GI11 10/15/20			0	183.39
	85425	BOOKS						
	0	10168 BANK OF AMERICA	AMAZON - Book	TXN00076297			7004	9.94
	0	10168 BANK OF AMERICA	AMAZON - Book	TXN00076286			7004	10.24
	0	10168 BANK OF AMERICA	AMAZON - Book	TXN00076254			7004	16.99
	0	10168 BANK OF AMERICA	BRODART BOOKS - Books	TXN00076754			7004	3,671.22
	85426	AV/ELECTRONIC MEDIA						
	0	10168 BANK OF AMERICA	BLOXELS-App for Makerspace Kit	TXN00076602			7004	19.99
	0	10168 BANK OF AMERICA	OVERDRIVE- Deposit on acct.	TXN00076337			7004	3,500.00
	1	562 MIDWEST TAPE	AUDIOBOOKS & DVD'S& PLAYAWAYS	99517020	10326		0	357.91
	1	562 MIDWEST TAPE	AUDIOBOOKS & DVD'S& PLAYAWAYS	99542824	10326		0	924.20
	85427	PERIODICALS						
	2	214 BH MEDIA GROUP INC	RENEW 52 WEEK SUBSCRIPTION	ACCT 3790918			0	504.40
	85505	OFFICE SUPPLIES						

Schedule of Bills

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10044301		**LIBRARY**						
	85505	**OFFICE SUPPLIES**						
	0	10168 BANK OF AMERICA	BRODART BOOKS - Books	TXN00076754			7004	93.26
	0	10168 BANK OF AMERICA	QUILL - Laminating Rolls	TXN00076539			7004	123.49
	85510	**CLEANING SUPPLIES**						
	0	10168 BANK OF AMERICA	"SAMS-COVID19/LYSOL,MASKS,WIPE	TXN00076645			7004	39.92
	0	10168 BANK OF AMERICA	MENARDS-Maint.SuppliesCOVID-19	TXN00076231			7004	24.69

10044301 Org Total 17,795.33

Schedule of Bills

111020

Org	Object	Vendor Name/Number	Description	Invoice	PO #	WO#	Check #	Amount
20110001		**LIBRARY TRUST**						
	85425	**BOOKS**						
	0	10168 BANK OF AMERICA	BRODART BOOKS - Books	TXN00076754			7004	1,174.28

20110001 Org Total 1,174.28

Schedule of Bills

111020

Org	Object	Vendor Name/Number	Description	Invoice	PO #	WO#	Check #	Amount
29555001		OTHER DEPARTMENT PROJECTS						
	85042	EDITH ABBOTT MEMORIAL LIBRARY						
	0	10168 BANK OF AMERICA	AMAZON - Primetime	TXN00076550			7004	116.63
	0	10168 BANK OF AMERICA	AMAZON-Dell Monitor	TXN00076748			7004	149.99
	0	10168 BANK OF AMERICA	DELL - Computer	TXN00076788			7004	930.15
	0	10168 BANK OF AMERICA	KEN'S - Washer/Dryer Combo	TXN00076424			7004	1,259.10

29555001 Org Total 2,455.87

Prepared by

Nancy Broich

Library Funds Disbursement Voucher

Approved by:	Tanya Hansen	**Date**	Nov 10, 2020
Library Board President	Tanya Hansen		
Authenticated by:	Benjamin E Boeselager	**Date**	Nov 6, 2020
Library Board Secretary	Benjamin E Boeselager		