



City of Grand Island

Tuesday, January 26, 2021

Council Session

Item G-2

#2021-11 - Approving 2021 Victim's of Crime Act (VOCA) Grant Application for Police Department

Staff Contact: Robert Falldorf, Police Chief

Council Agenda Memo

From: Robert Falldorf, Police Chief
Meeting: January 26, 2021
Subject: 2021 VOCA Grant Application
Presenter(s): Robert Falldorf, Police Chief

Background

The Police Department has received a Victims of Crime Act (VOCA) Federal grant since 2004. The VOCA grant funds support the Police Department Victim/Witness Unit, consisting of a Coordinator and an Advocate. The VOCA grant generally requires a 20% match from the City, however, the match requirement has been waived for this grant funding period.

Discussion

The Police Department is applying for a 12-month VOCA grant with a grant period running from July 1, 2021 to June 30, 2022 requesting \$128,394.00 from the federal government with no local match. This action is to obtain Council approval to apply for the grant. It does not obligate the City to accept the grant if approved. Approval of an awarded grant will require Council approval at a later date.

Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Move to approve
2. Refer the issue to a Committee
3. Postpone the issue to future date
4. Take no action on the issue

Recommendation

City Administration recommends that the Council approve the application for a 12-month Victims of Crime Act (VOCA) grant by the Police Department to the U.S. Department of Justice.

Sample Motion

Move to approve the Police Department's 12-month Victims of Crime Act (VOCA) grant application to the U.S. Department of Justice to fund the Victim/Witness Unit.



Federal Grants & Programs Division Standard Grant Application

1. Applicable Grant Program:	<i>Select one from the menu:</i>	
2. If Awarded, These Funds Will:	<p><i>Check only one</i></p> <p><input type="checkbox"/> Create New Service/Activity</p> <p><input type="checkbox"/> Enhance Existing Program</p> <p><input type="checkbox"/> Continue Existing Program</p> <p><input type="checkbox"/> Expand or enhance an existing project not funded under the Applicable Grant Program in the previous year</p> <p><input type="checkbox"/> Start up a new victim services project</p> <p><input type="checkbox"/> Start up a new Native American victim services project</p> <p><input type="checkbox"/> Expand or enhance an existing Native American project</p> <p><input type="checkbox"/> Technology</p> <p><input type="checkbox"/> Other: (explain)</p>	
3. Applicant Legal Name: The applicant <u>must</u> be the agency that will receive and disburse the grant funds.		
4. Applicant Physical Address: (Include zip code + 4 digits)		
5. Applicant Telephone & Fax #:	Telephone#:	Fax#:
6. Applicant Federal Employer ID & DUNS #:	Employer ID#: <i>must be 9 digits</i>	DUNS#:
7. Project Title:		
8. Project Point of Contact (PPOC): (Main contact. Responsible for all correspondence regarding grant award and project.)	Name:	
	Title:	
	Email:	Work Phone#:
	Address: (Include zip code + 4 digits)	

9. Fiscal Point of Contact (FPOC): (Responsible for fiscal oversight and fiscal reports. Cannot be same as the PPOC)	Name:	
	Title:	
	Email:	Work Phone#:
	Address: <small>(Include zip code + 4 digits)</small>	
10. Authorized Official: (NOTE: The Authorized Official is the Mayor, Chair of County Board or City Council or the Board Chair of a Private Non-profit Agency, or Designee through Tribal Resolution)	Name:	
	Title:	
	Email:	Work Phone#:
	Address: <small>(Include zip code + 4 digits)</small>	
11. Type of Agency (check only one) <input type="checkbox"/> Government Agency <input type="checkbox"/> Other: (explain) <input type="checkbox"/> Non-Profit Organization <input type="checkbox"/> Campus Organization <input type="checkbox"/> Federally Recognized Tribal Government, Agency, or Organization <input type="checkbox"/> Technology		

COMMUNITY OR SERVICE AREA DESCRIPTION:

1. Areas served by this project (Counties/Cities/Statewide):

2. Geographic size of the service area indicated:

3. Identify the service area designation(s) as rural, urban, and/or frontier. If more than one designation explain and include the percentage of each designation within the service area.

4. Complete the table for service area described in #1 by using US Census data available at:
<http://www.census.gov/quickfacts/table/PST045215/00>

Race	Number	% of Total Population
American Indian/Alaska Native		
Asian		
Black/African American		
Hispanic or Latino		
Native Hawaiian/Other Pacific Islander		
White Non-Latino/Caucasian		
Multiple Races		
Some Other Race		
Total Population:		100%
Ethnicity	Number	% of Total Population
Hispanic or Latino		
Not Hispanic or Latino		

5. Complete the chart for service area described in #1. Do not repeat populations identify in above table. Add populations as needed.

<u>Marginalized / Underserved Populations</u>	<u>Number</u>	<u>% of Total Population</u>
LGBTQ+		
Elders (55+ years)		
Veterans		
Persons w Mental Health Issues		
Persons w Substance Abuse Issues		
Limited English Proficiency Individuals		
Rural		
Undocumented		
Person with Disabilities		
Deaf or Hard of Hearing		
Homeless		
Low to No Income		
Child and Youth		

SUSTAINABILITY:

1. Mission and Purpose Statement: (150 words)

2. Length of time agency has been in operations: (150 words)

3. Agency paid staff and unpaid volunteers:

	<u>Total #</u>	<u># FTEs</u>
Agency volunteers (excluding board members)		
Agency board member volunteers		
Paid agency staff		

4. Describe organization's structure: (250 words)

5. Describe agency's current scope of services or operations: (250 words)

6. List agency accreditations, licenses, and membership associations relevant to provision of services: (250 words)

7. List at least three milestones or achievements from the most recently completed 12-month budget period related to sustaining the agency or the agency's services. (500 words)

Supplemental Funding:

1. Supplemental Funding Chart (complete for the agency's most recently completed 12-month budget period).

Budget Period: (month/day/year)		From:	To:
Agency's total operating budget:		\$	
Funding Sources		Amount Received	
JAG			
Office of Violence Prevention (OVP)			
Residential Substance Abuse Treatment (RSAT)			
Sexual Assault Services (SAS) VAWA			
STOP VAWA			
VOCA			
OTHER FEDERAL (list below)			
STATE (list below)			
LOCAL (list below)			
OTHER (list below)			

Applicant Disclosures of Pending Applications:

Applicants are to disclose any pending applications, submitted within the last 12 months for federally and or state funded grants that include requests for funding to support the same project proposed under this solicitation and will cover the identical cost items outlined in the budget in the application under this solicitation. **Mark none if there are no pending applications.**

Federal or State Funding Agency	Solicitation Name / Project Name	Name/Phone/E-mail for Point of Contact at Funding Agency

CERTIFICATIONS:

Certifications and requirements listed below that apply to federal funds are not subject to applicants applying for state funding under the OVP Grant Program.

1. Certification of Application

I hereby certify the information in this application is accurate and, as the authorized official for the project, hereby agree to comply with all provisions of the grant program and all other applicable state and federal laws.

Applicant certifies that during the development of this grant application victim services providers were consulted with in order to ensure proposed activities and requests are designed to promote the safety, confidentiality and economic independence of victims of intimate partner violence, sexual assault and stalking.

Authorized Official Initials: _____

2. Discrimination & Harassment Policy Certification

My signature below hereby acknowledges my review of the Nebraska Crime Commission's Discrimination & Harassment Policy located at:

<https://ncc.nebraska.gov/sites/ncc.nebraska.gov/files/OI%2342.pdf>

Authorized Official Initials: _____

3. Certified Assurances

- A. The applicant assures that federal grant funds made will not be used to supplant existing funds.
- B. The applicant assures that fund accounting, auditing, monitoring, and such evaluation procedures as may be necessary to keep such records as the Nebraska Commission on Law Enforcement and Criminal Justice (Crime Commission) shall prescribe will be provided to assure fiscal control, proper management, and efficient disbursement of funds received under the Act.
- C. The applicant assures that they and all subawards under this award have a DUNS number and are registered with the System for Award Management (SAM) (or with a successor government-wide system officially designated by OMB and OVW).
- D. The applicant assures that it shall maintain such data and information and submit such reports, in such form, at such times, and containing such information as the Crime Commission may require.
- E. The applicant certifies that the proposed project fulfills all program requirements; that all the information is correct; that there has been and will be throughout the life of the grant, appropriate coordination with affected agencies; and, that the applicant will comply with all provisions of the Applicable Grant Program as well as all other applicable federal and state laws.
- F. The applicant assures that it will comply, and all its contractors will comply, with all relevant statutory and regulatory requirements *which may include*, among other relevant authorities, the Violence Against Women Act of 1994, P.L. 103-322 and the Violence Against Women Act of 2000, P.L. 106-386, the Omnibus Crime Control and Safe Streets Act of 1968 as amended, 42 U.S.C.

3711 et seq., the Violence Against Women and Department of Justice Reauthorization Act of 2005, P.L. 109-162, the Violence Against Women Reauthorization Act of 2013, P.L. 113-4, and OVW's implementing regulations at 28 CFR Part 90.

- G. The applicant assures it will comply with the Department of Justice Guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d. Applicant will take reasonable steps to provide meaningful access to their programs and activities for persons with limited English proficiency (LEP).
- H. The applicant assures that in the event a federal or state court or administrative agency makes a finding of discrimination after a due process hearing the subrecipient of funds will forward a copy of the finding to the Office of Civil Rights Compliance of the Office of Justice Programs in Washington, D.C. Additionally, a copy of the findings will be sent to the Crime Commission.
- I. The applicant assures that, if required, it will formulate an equal employment opportunity program (EEO) in accordance with 28 CFR 42.301 et. seq., and submit a certification to the state that it has a current EEO on file which meets the requirements therein.
- J. The subgrantee assures that it and its contractors and any subawards will comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 CFR Part 200, as adopted and supplemented by the Department of Justice (DOJ) in 2 CFR Part 2800 (together, the Part 200 Uniform Requirements), and the current edition of the DOJ Grants Financial Guides as posted on the OVW website to include any amendments made throughout the course of the grant period.
- K. The applicant, if a non-Federal entity assures that if it expends \$750,000 or more in Federal funds (from all sources including pass-through subawards) in the organization's fiscal year it will arrange for a single organization-wide audit to be conducted in accordance with the provisions of Title 2 CFR Subpart F. If less than \$750,000 is expended in a year then the agency is exempt from Federal audit requirements. In this case, the non-Federal entity assures that financial records will be maintained in an acceptable accounting system and be available for review or audit by appropriate officials of Federal, state or local agencies.
- L. The applicant agrees to attend training as required by the Crime Commission.
- M. The applicant agrees to establish and maintain a Drug Free Workplace Policy.
- N. **VAWA Grant Program Applicants:** Applicant assures that it and any subawards will document their compliance with the confidentiality and privacy provisions required under the VAWA SAS and STOP Grant Programs.

CERTIFICATION

I certify that I have read and reviewed the above assurances, that the Applicant will comply with all provisions of the Applicable Grant Program selected on page one of this application and all other applicable federal laws and state laws, and the Applicant will implement the project as written if approved by the Crime Commission.

NCC06.02.2020

Authorized Official Initials: _____

5. Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Acceptance of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying," 2 CFR Part 2867, "DOJ Implementation of OMB Guidance on Nonprocurement Debarment and Suspension," and 28 CFR Part 83, "Government-wide Debarment and Suspension," and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

A. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

B. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

Pursuant to Executive Order 12549, Debarment and Suspension, implemented at 2 CFR Part 2867, for prospective participants in primary covered transactions, as defined at 2 CFR Section 2867.20(a), and other requirements:

1. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Have not within a two-year period preceding this application been convicted of a felony criminal violation under any Federal law, unless such felony criminal conviction has been disclosed in writing to the Office of Justice Programs (OJP) at Ojpcompliancereporting@usdoj.gov, and, after such disclosure, the applicant has received a specific written determination from OJP that neither suspension nor debarment of the applicant is necessary to protect the interests of the Government in this case.

(d) Are not presently indicted for or otherwise

criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and

(e) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.

2. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

C. FEDERAL TAXES

1. If the applicant is a corporation, the applicant certifies that either (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to OJP at Ojpccompliancereporting@usdoj.gov, and, after such disclosure, the applicant has received a specific written determination from OJP that neither suspension nor debarment of the applicant is necessary to protect the interests of the Government in this case.

2. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

D. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 83, Subpart F, for grantees, as defined at 28 CFR Sections 83.620 and 83.650:

1. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace

and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 7th Street, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted

(1) Taking appropriate personnel action against

such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Authorized Official Initials: _____

My signature below indicates I have read and initialed each of the certifications contained in this application for funding document, and I hereby certify that the applicant will comply with these certifications as outlined for and relevant to the Applicable Grant Program.

Organization Name: _____

Organization Address: _____

Authorized Official Name: _____

Authorized Official Title: _____

Signature of Authorized Official: _____

Date Signed (month/day/year): _____

Project Narrative

1. Project Period

Proposed Project Period: From 07/01/2021 To 06/20/2023

2. Project Summary

The Grand Island/Hall County Victim Assistance Program is a public service office established to assist victims of crime throughout the criminal justice process in order to prevent any further victimization, to reduce the trauma of the crime experience, and to aid in the rebuilding of the victim to a state of well-being. The Program, made possible by a grant from the Nebraska Crime Commission, became operational in April 2004 and functions under the Administrative Division of the Grand Island Police Department. The program encompasses all of Hall County and includes victims/witnesses of certain crimes handled within the jurisdiction of the Grand Island Police Department, Hall County Sheriff's Office, and occasionally the Nebraska State Patrol. The agency, conveniently located in the Law Enforcement Center, is staffed with a full-time bilingual coordinator, a full-time advocate and 2 part-time volunteers, and is open Monday through Friday 8:00am to 10:00pm.

3. Problem Statement

The problem to be addressed by this proposed project is crime and its devastating effect on individuals and families in the community of Grand Island and Hall County, Nebraska.

There is a high number of felony and serious misdemeanor crime in Hall County that has a direct impact on not only the victims of that crime, but on their families and friends as well. Following a crime, one may experience trauma, emotional and psychological problems, loss of control, loss of income, loss of business, loss of property, loss of life, loss of security, and/or loss of trust. Another cost, paid by victims and entire communities, is that of the criminal justice system.

The FBI Report of Offenses Known to Law Enforcement in 2019 indicates a 5.8% decrease in Violent Crime from 2018 to 2019 and a 19% decrease from 2017 to 2019. Property Crime in 2019 experienced a 10.8% decrease from 2018 to 2019 and a 26% decrease from 2017 to 2019. Last year in Grand Island, there were 136 reports of sexual assault/sex offenses. The Victim Assistance Program (VAP) assisted 177 adult victims of sexual assaults and sex offenses in 2019. The reported incidents of assault also remain high in Hall County. Grand Island Police Department investigated 366 assaults and 292 domestic assaults, while Hall County Sheriff's Office investigated an additional 36 assaults and 22 domestic assaults. The VAP provided services to 486 adult victims of assault and 854 victims of domestic violence crimes. Law Enforcement agencies investigated a total of 268 reports of child abuse/neglect, and although the CAC is working with child victims who are interviewed in their center, the VAP still served 428 children, victims of serious crimes as well as victims of assault, threats, phone harassment, bullying and theft. Other incidents of crime in the county include 15 robberies and 161 burglaries, many of them residential. The VAP served 25 robbery and 190 burglary victims.

Because of our close proximity to the Interstate and highways, we do have many drug-related crimes in Grand Island. Gang-related activities are also on the rise in our community, with the most visible signs being: graffiti, felony assaults, property damage, self-reported increase in recruitment, and local alignment with out-of-state gangs. Human Trafficking reports have increased in Grand Island, although a portion of this increase is most likely an indication of better recognition and documentation by our officers.

There is a large population of elderly, 9264, in Hall County (15% of total) according to the 2019 Census estimates in our community. The VAP provided assistance to 563 (21.2% of our total) last year, indicating a higher rate of victimization within their community. We know that offenders prey on the elderly because of stereotypical vulnerabilities related to age and we want to remain vigilant in providing these services to the elderly.

The underreporting of crime is an issue in all communities. However, within the Hispanic community there is the potential for the incidence of underreporting to be much higher. The perception of the lack of access, information, and a voice in the criminal justice system exacerbates this problem. Those with illegal immigration status are especially vulnerable. The Hispanic population reported by U.S. census data is 29% in Hall County. Hispanic crime victims in 2019 made up approximately 42.9% of the VAP's clientele. Since we do not assume we are reaching every Hispanic crime victim, we believe the figures indicate a need for concern that there is a proportionately higher rate of victimization within the Hispanic community, suggesting a greater need for services.

Statistical Documentation of the Problem

Number of Victims Served	2017	2018	2019	% of change from 2017 to 2019
Total # Victims Provided Direct Services:	2926	2976	2656	-9.2
Total # of children served (0-17 years)	496	512	428	-13.7
Total # of elderly victims served (65+)	415	515	515	+24.1
Total # minority victims served	1163	1273	1273	+9.5
Number of Victims Served by Type of Crime:				
Homicide Survivors	12	33	34	+183
Sexual Assault / Adult	104	156	177	+70.1
Child Abuse / Physical	263	273	153	-41.8
Child Abuse / Sexual, Child Pornography	230	236	211	-8.2
Intimate Partner Violence	641	764	854	+33.2
Assault	615	523	486	-20.9
DWI / DUI Crashes	10	31	39	+290
Robbery	43	62	25	-41.8
Burglary	273	213	190	-30.4

Source of data: *Analyst International's Victim Case Management System (VCMS)*

4. Description of Services

a) The Grand Island/Hall County Victim Assistance Program serves the Metropolitan Service Area of the city of Grand Island, Nebraska to include Hall County rural areas and outlying cities and villages to include but not limited to: Alda, Wood River, Cairo, Boelus, and Doniphan.

b) To all persons who are victims of crime in Hall County (or a victim of a serious felony in Howard or Merrick County), the VAP is committed to providing the same services. Because of the VAP caseload and limited manpower, victims of violent physical crimes receive the highest priority. We then contact the lower priority victims of misdemeanor property crimes in a timely manner. Elderly or minority victims of otherwise "low-priority" crimes are also contacted promptly. In order to assist victims, we review and prioritize law enforcement reports daily.

telephone victims to inquire about their unmet needs, provide support, answer any questions he/she may have about the case, send out letters with pamphlets and information related to their specific situation, make referrals to appropriate community resources, provide Protection and Harassment Order information and assistance, attend court hearings with or on behalf of victims, discuss and assist with development of safety plans, assist with 911 cell phone needs, distribute VINE information and assist with registration, assist with transportation needs, serve as a liaison between victims and the criminal justice system during all stages of the process, assist with Crime Victims Reparations applications, intervene with creditors or landlords or other institutions, assist with immigration and other civil issues, assist with return of personal property, and provide emotional support.

e) In order to reach out to our growing Hispanic population, our voicemail and victim letters are done in both English and Spanish, and we leave telephone messages in both languages. In order to reach our growing population of other non-English speaking victims, we utilize the language line at least weekly and use "I speak" resources when needed. We do have our own website and have developed our own Facebook page which allows for contact with those who are uncomfortable with or unable to communicate via traditional telephone conversation.

d) Victim safety is our primary concern and goal, so we discuss victims' safety and perception of safety every time we contact them. We utilize safety pamphlets developed for specific crimes, websites designed to assist various situations, we network with our peers and sister agencies, and we help the victims prepare their own customized plan. In order to provide effective service safely, we let victim rights, victim law, grant requirements, and available expertise guide us. We proactively strive to strengthen collaborations with other helping agencies and to increase our knowledge of crime victim issues and resources available to them. We continuously re-evaluate our effectiveness and adapt accordingly.

e) Volunteers for the program assist with victim contacts, victim outreach, recordkeeping, client surveys, and public awareness of victim assistance services. Grand Island Police Department support staff assist the program by answering the telephone, serving victims, reviewing reports, setting up and updating victim files, sending victim letters, filing, inputting data, and maintaining records. The Project Director consults with the Coordinator regarding the program's activities. He maintains weekly Coordinator contact, conducts quarterly staffings, assists with annual VOCA grant and quarterly reports, and prepares an annual written employee evaluation. Regarding direct victim service and specific cases, the Director continues to provide support, direction and guidance to the Coordinator and victim advocate as needed. The Fiscal Officer oversees the finances of the project and assists with the annual VOCA grant and monthly VOCA reports.

f) Following contact with the Victim Assistance Program, victims are asked to give simple yes or no answers to 3 questions: 1) Do you know more about community resources and help available to you, 2) Do you know more or different ways to plan for your safety, and 3) Do you have a better understanding of how the justice process works? The surveys are occasionally sent through the mail and email, but are primarily conducted face-to-face and via telephone. We get a high response rate when we conduct the surveys over the telephone and face-to-face, and a moderate response rate to those emailed. We have a very few surveys returned via mail. We have ongoing discussions regarding the feedback and make adjustments according to what we learn.

g) Fortunately, Hall County has a variety of helping agencies which actively participate in this project. The Central Nebraska Child Advocacy Center (CNCAC), which is a fully accredited center by the

National Children's Alliance since 2005, covers a 10-county area providing outreach and support to the child victims and non-offending family members. Because the CAC, however, only provides services to children who were interviewed at their center, our agency still works with numerous child victims and their families. Our full-time advocate is formally trained in child advocacy and child forensic interviewing. We coordinate services with the CAC and make mutual referrals for service. The Crisis Center provides 24-hour emergency and supportive services to victims of domestic violence and sexual assault from Hall, Howard, Hamilton and Merrick counties. Our Coordinator worked in their shelter for 5 years and facilitated groups for them for 16 years, so we are trained to work with DV/SA survivors. We coordinate services with them almost daily, provide support to each other, and make mutual referrals. Hope Harbor provides a transitional shelter and other services to families who are temporarily displaced from their homes and to our refugee community. We make mutual referrals to them and consult with them. We also utilize and make mutual referrals to: St. Mary's Immigration Services, Nebraska Legal Services, DHHS, Goodwill Services and numerous counseling agencies and churches. Law Enforcement agencies that actively participate in this project include: Grand Island Police Department, Hall County Sheriff's Office, Hall County Attorney's Office and District 9 Probation Office. Police officers frequently request our assistance with victims and we frequently request officer assistance with our victims. We serve as liaisons between our victims and prosecutors, and we have ongoing communication with Probation Officers and their Victim Specialist regarding victim impact statements and probationer issues. VAP staff also attend the local Community Response Team (CRT), the child abuse treatment and investigative team meetings required by LB 1184 to monitor and coordinate the investigation and treatment of families where child abuse or neglect has been found, and the Central Region Human Trafficking Task Force meetings. Staff also interacts with other organizations including: Central Health Center, Saint Francis Hospital, and Hall County School System.

Budget Detail - Year 1

A. Personnel									
Name <i>List each name, if known.</i>	Position <i>List each position, if known.</i>	Computation <i>Show annual salary rate & amount of time devoted to the project for each name/position.</i>							
		Salary	Rate	Time Worked <i>(# of hours, days, months, years)</i>	Percentage of Time	Total Cost	Cash Match Funds	In-Kind Match Funds	Total Requested Amount
Heather Williams	Advocate	\$20.08	hourly	1,360	100%	\$27,309			\$27,309
Kerry Garza	Coordinator	\$25.32	hourly	720	100%	\$18,231			\$18,231
Kerry Garza	Coordinator	\$26.09	hourly	1,360	100%	\$35,483			\$35,483
Heather Williams	Advocate	\$19.50	hourly	720	100%	\$14,040			\$14,040
Total(s)						\$95,063	\$0	\$0	\$95,063
Narrative									
<p>The City of Grand Island has a 15-step pay plan for non-union employees based on merit. Occasionally, as a result of union contract negotiations, non-union employees receive step and/or COLA increases based on a predetermined percentage. The existing position of Coordinator is a full-time position based on 2080 hours per year with 100% of that time devoted to the project. She will receive a Step 15 salary of \$53,714 in year one of the grant. The hourly rate is \$25.32 per hour currently and July 2021 through October 2021. Beginning November 2021 the hourly rate is estimated to increase to 26.09 due to anticipated COLA and remain at that amount through June 2022. The Coordinator’s salary is currently 100% funded by VOCA grant #18-VA-1014 and the amount of federal funds requested for that position for the upcoming 12-month grant period is \$53,714 (\$25.32 per hour x 720 hours + \$26.09 per hour x 1360 hours, rounded up to \$53,714).</p> <p>The coordinator (bilingual in English/Spanish) works Monday through Friday 8:00am to 5:00pm. A list of duties includes: provide direct service to victims of crime; recruit, train, and supervise volunteers and full-time victim advocate; maintain proper records of and coordinate all activities; promote public awareness of victim assistance services; distribute/conduct surveys, attend required and necessary trainings; coordinate and collaborate with community agencies; coordinate grant management activities.</p> <p>Our existing Victim Advocate receives a Step 5 salary of the City’s 15-step pay plan. 100% of that salary is devoted to the project and currently funded by VOCA grant #18-VA-1014. The position is based on 2080 hours per year at the rate of \$19.50 currently and July, 2021 –October, 2021 (720 hours) and \$20.08 for the remaining months (1360 hours) due to the anticipated 3% COLA. We are requesting federal funds for the advocate’s salary in the amount of \$41,349 (\$19.50 per hour x 720 hours + \$20.08 per hour x 1360 hours).</p>									

Purpose Area #4

The advocate works Sunday through Thursday 1:00pm to 10:00pm, extending our business hours to 6 days a week and 5 hours per day beyond the norm. She is trained to work with children as well as adults and a list of duties includes: provide direct service to victims of crime, maintain proper records of all activities, promote public awareness of victim assistance services, distribute/conduct surveys, attend required and necessary trainings; and coordinate and collaborate with community agencies.

Volunteers for the program will provide conservatively 12 hours of service for year 1 of the 24-month grant period. Both volunteers assist with recordkeeping, client surveys, and public awareness of victim assistance services. One of the volunteers provides direct service to crime victims. 100% of that time will be devoted to the project .

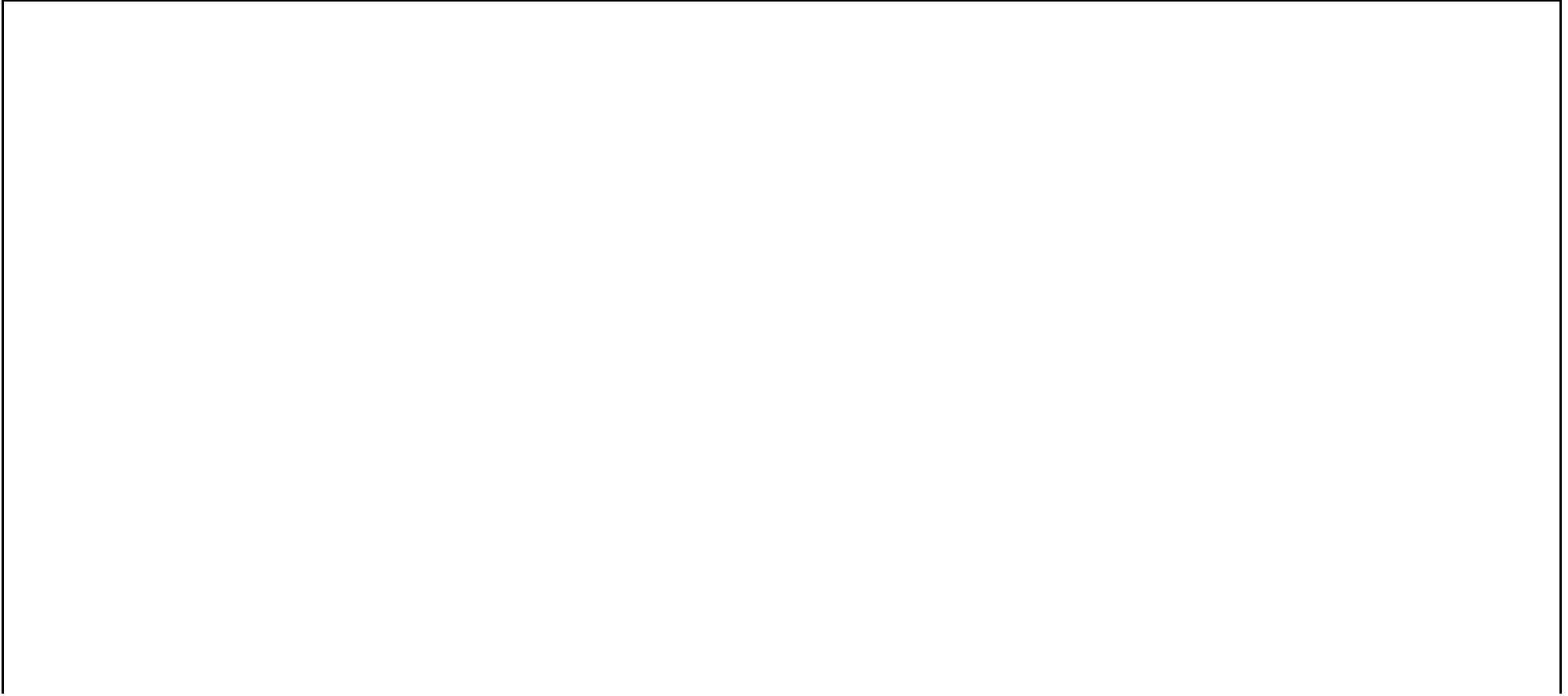
Grand Island Police Department Support Staff will provide 42 hours of service to the program during year one of the 24-month grant period. Support personnel and light-duty police officers will assist the program by answering the telephone, serving victims, reviewing reports, setting up and updating victim files, sending victim letters, filing, inputting data, and maintaining records. 2% of their time will be devoted to the project.

The existing position of Project Director will contribute approximately 2% of his time, equal to roughly \$4,540 (78 hours x \$58.20 per hour, rounded up), to the project, but this amount will not be included in the federal request or match portion of the grant. The Director of the program will consult with the Coordinator regarding the program's activities. He will maintain weekly Coordinator contact, conduct a quarterly staffing, assist with annual VOCA grant and quarterly reports, and prepare an annual written employee evaluation. Regarding direct victim service and specific cases, Director will continue to provide support, direction and guidance to Coordinator and victim advocate as needed.

The existing Fiscal Officer will devote 2% of her time, equal to approximately \$2,488 (78 hours x \$31.90 per hour, rounded down) to the project. However, her hours will not be included in the federal request or match portion of the grant. The Fiscal Officer will oversee the finances of the project and assist with VOCA reports.

NOTE: Neither the Project Director's nor the Fiscal Officer's hours will be factored into the federal request or match portion of our grant. Volunteers and GIPD Support Staff will be factored into local match in year 2 of the grant period.

Purpose Area #4



Purpose Area #4

B. Fringe Benefits						
Name	Computation					
<i>List each grant-supported position receiving fringe benefits.</i>	<i>Show the basis for computation.</i>					
	Base	Rate	Total Cost	Cash Match Funds	In-Kind Match Funds	Total Requested Amount
Kerry Garza-Pension	\$53,714.00	6.50%	\$3,492			\$3,492
Heather Williams-Pension	\$41,349.00	6.50%	\$2,688			\$2,688
Kerry Garza-Medicare	\$53,714.00	1.45%	\$779			\$779
Heather Williams-Medicare	\$41,349.00	1.45%	\$600			\$600
Kerry Garza-Disability	\$53,714.00	0.30%	\$162			\$162
Heather Williams-Disability	\$41,349.00	0.30%	\$125			\$125
Kerry Garza-Bilingual Pay	\$1,500.00	100.00%	\$1,500			\$1,500
Kerry Garza-Single HD Health Insurance	\$241.79	2400.00%	\$5,803			\$5,803
Heather Williams-2/4 HD Health Insurance	\$425.23	2400.00%	\$10,206			\$10,206
Kerry Garza-Single Dental Insurance	\$6.79	2400.00%	\$163			\$163
Heather Williams-Single Dental Insurance	\$6.79	2400.00%	\$163			\$163
Kerry Garza-HRA/VEBA	\$30.00	2600.00%	\$780			\$780
Heather Williams-HRA/VEBA	\$30.00	2600.00%	\$780			\$780
Kerry Garza-Life Insurance	\$7.60	1200.00%	\$92			\$92
Heather Williams-Life Insurance	\$7.60	1200.00%	\$92			\$92
Heather Williams-Dependent Life Insurance	\$0.89	1200.00%	\$11			\$11
Kerry Garza-Social Security	\$53,714.00	6.20%	\$3,331			\$3,331

Purpose Area #4

Heather Williams-Social Security	\$41,349.00	6.20%	\$2,564			\$2,564	
			Total(s)	\$33,331	\$0	\$0	\$33,331

Narrative

The total fringe benefits for the Coordinator for year one of the 24-month grant period are estimated at \$20,165. Individual Health Savings Account Seed Money (\$1,350) will be paid by the City of Grand Island. We are requesting federal funds in the amount of \$16,102 (\$779 + \$162+ \$1500 + \$5,803 + \$163 + \$780 + \$92 + \$3,331 + \$3,492), all figures rounded)which includes the following:

- Medicare \$779 (\$53,714 x 1.45%)
- Disability \$162 (\$53,714 x .30%)
- Bilingual Pay \$1500 (\$1,500.00 per year, to be paid 2nd payroll in November 2021)
- Individual high deductible health insurance \$5,803 (\$241.79 semi-monthly pre-determined premium x 24 pay periods)
- Individual dental insurance \$163 (\$6.79 semi-monthly pre-determined premium x 24 pay periods)
- Health Retirement Account \$780 (\$30 per paycheck x 26 paychecks)
- Life insurance \$92 (\$7.60 pre-determined monthly premium x 12 months)
- Social Security \$3,331 (\$53,714 x 6.2%)
- Pension \$3,492 (\$53,714 x 6.5%)
- Individual Health Savings Account Employer Contribution/Seed Money \$1,350 (\$1,350 per year to be paid January 2022)

The total fringe benefits for the Victim Advocate for year one of the 24-month grant period are estimated at \$21,942 of which \$2,025 will be paid by the City of Grand Island. We are requesting federal funds in the amount of \$17,229 (\$600 + \$125 + \$10,206 + \$163 + \$780 + \$92 + \$11 + \$2,564 + \$2,688), all figures rounded) which includes the following:

- Medicare \$600 (\$41,349 x 1.45%)
- Disability \$125 (\$41,349 x .30%)
- 2/4 high deductible health insurance \$10,206 (\$425.23 semi-monthly pre-determined premium x 24 pay periods)
- Individual dental insurance \$163 (\$6.79 semi-monthly pre-determined premium x 24 pay periods)
- Health Retirement Account \$780 (\$30 per paycheck x 26 paychecks)
- Life insurance \$92 (\$7.60 pre-determined monthly premium x 12 months), Dependent Life Insurance \$11 (.89 x pre-determined monthly premium x 12 months)
- Social Security \$2,564 (\$41,349 x 6.2%)
- Pension \$2,688 (\$41,349 x 6.5%)
- 2/4 Health Savings Account Employer Contribution/Seed Money \$2,025 (\$2,025 per year to be paid January 2022)

We are requesting federal funds for fringe benefits in the amount of \$33,331 (Coordinator \$16,102 + Victim Advocate \$17,229) .

Purpose Area #4



Purpose Area #4

C. Travel											
Purpose of Travel	Location	Type of Expense	Basis	Computation							
<i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<i>Indicate the travel destination.</i>	<i>Lodging, Meals, Etc.</i>	<i>Per day, mile, trip, Etc.</i>	<i>Compute the cost of each type of expense X the number of people traveling.</i>							
				Basis Cost	Basis Quantity	# of Staff	# of Trips	Total Cost	Cash Match Funds	In-Kind Match Funds	Total Requested Amount
								\$0			\$0
								\$0			\$0
Total(s)								\$0	\$0	\$0	\$0
Narrative											

D. Equipment						
Item	Computation					
<i>List and describe each item of equipment that will be purchased</i>	<i>Compute the cost (e.g., the number of each item to be purchased X the cost per item)</i>					
	# of Items	Unit Cost	Total Cost	Cash Match Funds	In-Kind Match Funds	Total Requested Amount
			\$0			\$0
			\$0			\$0
Total(s)			\$0	\$0	\$0	\$0
Narrative						

Purpose Area #4

E. Supplies						
Supply Items	Computation					
<i>Provide a list of the types of items to be purchased with grant funds.</i>	<i>Describe the item and the compute the costs. Computation: The number of each item to be purchased X the cost per item.</i>					
	# of Items	Unit Cost	Total Cost	Cash Match Funds	In-Kind Match Funds	Total Requested Amount
			\$0			\$0
			\$0			\$0
Total(s)			\$0	\$0	\$0	\$0
Narrative						
<p>No federal funds are being requested for supplies, nor are they included in our match.</p> <p>No federal funds are being requested for operating expenses, nor are they included in our match. The Victim Assistance Program office is located in Grand Island's Law Enforcement Center. The City normally provides this space as an in-kind match. The 306 square foot office, with a secure entrance, provides a private area where we can meet with victims and their families and is appraised at a fair market value of \$14 per square foot, as is the adjoining 91 square foot office. Utilities, 3 cubicles with computers, custodial services, and receptionists are included with the facility. Monthly rent is figured at \$463.17 per month, or \$5,558 per year. Telephone service, also normally provided by the City, is estimated at \$12 per user per month (Total GIPD telephone cost ÷107 users), or \$288 per year. The County operates a Spillman software criminal justice program. Included on the system of shared data are the Hall County Sheriff, Hall County Attorney, Hall County Corrections, Hall County Court, and the Grand Island Police Department. The user fee for this system, including Internet, email, and support service is approximately \$218.70 per user per month (\$280,811 total annual cost ÷107 users ÷12 months), or \$5,249 per year (\$218.70 x 12 months x 2 users, rounded up), and will be provided for the Coordinator and Advocate in year 2 of the grant as a local match of \$5,249. The City Of Grand Island has made a vehicle available to the Victim Assistance Program staff and volunteers. Grand Island Police Department training funds have been and will be used to send the Program Coordinator and/or Victim Advocate to the annual Crime Victims' Rights Week Conference in Omaha and/or to other relevant and affordable trainings. However, neither expense is figured into the grant. Supplies and operating expenses budget provided by Hall County and the City of Grand Island will be used as a local match in year 2 of the grant.</p>						



Purpose Area #4

F. Construction							
Purpose <i>Provide the purpose of the construction</i>	Description of Work <i>Describe the construction project(s)</i>	Computation <i>Compute the costs (e.g., the number of each item to be purchased X the cost per item)</i>					
		# of Items	Cost	Total Cost	Cash Match Funds	In-Kind Match Funds	Total Requested Amount
				\$0			\$0
				\$0			\$0
				Total(s)	\$0	\$0	\$0
Narrative							

Purpose Area #4

G. Subawards (Subgrants)										
Description <i>Provide a description of the activities to be carried out by subrecipients.</i>		Purpose <i>Describe the purpose of the subaward (subgrant)</i>			Consultant? <i>Is the subaward for a consultant? If yes, use the Consultant Travel section below to explain associated travel expenses included in the cost.</i>					
							Total Cost	Cash Match Funds	In-Kind Match Funds	Total Requested Amount
										\$0
										\$0
Total(s)							\$0	\$0	\$0	\$0
Consultant Travel (if necessary)										
Purpose of Travel <i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	Location <i>Indicate the travel destination.</i>	Type of Expense <i>Hotel, airfare, per diem</i>		Computation <i>Compute the cost of each type of expense X the number of people traveling.</i>						
				Cost	Duration or Distance	# of Staff	Total Cost	Cash Match Funds	In-Kind Match Funds	Total Requested Amount
							\$0			\$0
							\$0			\$0
Total							\$0	\$0	\$0	\$0
Narrative										

H. Procurement Contracts

Description	Purpose	Consultant?				
<i>Provide a description of the products or services to be procured by contract and an estimate of the costs. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold (currently \$150,000).</i>	<i>Describe the purpose of the contract</i>	<i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i>				
			Total Cost	Cash Match Funds	In-Kind Match Funds	Total Requested Amount
						\$0
						\$0
Total(s)			\$0	\$0	\$0	\$0

Consultant Travel (if necessary)

Purpose of Travel	Location	Type of Expense	Computation						
<i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<i>Indicate the travel destination.</i>	<i>Hotel, airfare, per diem</i>	<i>Compute the cost of each type of expense X the number of people traveling.</i>						
			Cost	Duration or Distance	# of Staff	Total Cost	Cash Match Funds	In-Kind Match Funds	Total Requested Amount
						\$0			\$0

Purpose Area #4

						\$0			\$0
						\$0			\$0
Total						\$0	\$0	\$0	\$0

Narrative

I. Other Costs

Description <i>List and describe items that will be paid with grants funds (e.g. rent, reproduction, telephone, janitorial, or security services, and investigative or confidential funds).</i>	Computation <i>Show the basis for computation</i>							
	Quantity	Basis	Cost	Length of Time	Total Cost	Cash Match Funds	In-Kind Match Funds	Total Requested Amount
					\$0			\$0
					\$0			\$0
					\$0			\$0
					\$0			\$0
					\$0			\$0
					\$0			\$0
Total(s)					\$0	\$0	\$0	\$0

Narrative

J. Indirect Costs						
Description <i>Describe what the approved rate is and how it is applied.</i>	Computation <i>Compute the indirect costs for those portions of the program which allow such costs.</i>					
	<i>Base</i>	<i>Indirect Cost Rate</i>	<i>Total Cost</i>	<i>Cash Match Funds</i>	<i>In-Kind Match Funds</i>	<i>Total Requested Amount</i>
			\$0			\$0
			\$0			\$0
Total(s)			\$0	\$0	\$0	\$0
Narrative						

Budget Summary

Budget Summary							
<i>Note: Any errors detected on this page should be fixed on the corresponding Budget Detail tab.</i>							
Budget Category	Year 1			Year 2 (if needed)			Total
	Requested Funds	Cash Match Funds	Inkind Funds	Requested Funds	Cash Match Funds	Inkind Funds	
A. Personnel	\$95,063	\$0	\$0	\$0	\$0	\$0	\$95,063
B. Fringe Benefits	\$33,331	\$0	\$0	\$0	\$0	\$0	\$33,331
C. Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
D. Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
E. Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
F. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. Subawards (Subgrants)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
H. Procurement Contracts	\$0	\$0	\$0	\$0	\$0	\$0	\$0
I. Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0
J. Indirect Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Costs	\$128,394	\$0	\$0	\$0	\$0	\$0	\$128,394

Total Requested Funds	\$128,394
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RESOLUTION 2021-11

WHEREAS, The U. S. Department of Justice has provided funding for Victims of Crime Act (VOCA) grants and instituted a 12-month grant award process; and

WHEREAS, The Grand Island Police Department has a Victim/Witness Unit that serves as a valuable resource to victims of crime in our community; and

WHEREAS, the Police Department has received VOCA grant funding in past years to support the Victim/Witness Unit; and

WHEREAS, the VOCA grant application requesting \$128,394.00 in funding must be submitted to the Nebraska Crime Commission; and

WHEREAS, The Police Department must have Council approval to submit a VOCA grant application.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, to approve the Police Department 12-month Victims Of Crime Act (VOCA) grant application to the U.S. Department of Justice requesting an amount of \$128,394 to fund the Victim/Witness Unit.

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Adopted by the City Council of the City of Grand Island, Nebraska, January 26, 2021.

Roger G. Steele, Mayor

Attest:

RaNae Edwards, City Clerk

Approved as to Form	☐ _____
January 22, 2021	☐ City Attorney