# Library Board

## Monday, October 26, 2020
## Regular Meeting

## Item B3

## Approval of Bills Submitted - September 22, 2020 and October 13, 2020

***The following bills were submitted by the Library Director in accordance with the Library Funds Policy since the last library board meeting.***

**Staff Contact:**

| Org | Object | Vendor Name/Number | Description | Invoice | PO # | WO# | Check # | Amount |
|---|---|---|---|---|---|---|---|---|
| 10044301 | | LIBRARY | | | | | | |
| | 85305 | UTILITY SERVICES | | | | | | |
| | 1 | 91 CITY OF GRAND ISLAND-UTILITIES | INTERDEPARTMENTAL UTILITY BILLS | AUG 2020 | | | 0 | 5,685.87 |
| | 85317 | NATURAL GAS | | | | | | |
| | 1 | 336 NORTHWESTERN ENERGY | NATURAL GAS BILL | 20AUG2646500-5 | | | 218887 | 28.50 |
| | 85324 | REPAIR & MAINT - BUILDING | | | | | | |
| | 0 | 10168 BANK OF AMERICA | ACE - MAINT SUPPLIES | TXN00074495 | | | 6940 | 8.10 |
| | 0 | 10168 BANK OF AMERICA | CRESCENT ELECTRIC - BULBS | TXN00074615 | | | 6940 | 146.39 |
| | 0 | 10168 BANK OF AMERICA | MENARDS - MAINT SUPPLIES | TXN00074415 | | | 6940 | 35.42 |
| | 85350 | SANITATION SERVICE | | | | | | |
| | 0 | 10168 BANK OF AMERICA | MID NE DISPOSAL-AUG TRASH SERV | TXN00074919 | | | 6940 | 58.40 |
| | 85413 | POSTAGE | | | | | | |
| | 1 | 344 MIDWEST CONNECT LLC | POSTAGE | GI11 - 08/31/20 | | | 0 | 229.54 |
| | 85416 | ADVERTISING | | | | | | |
| | 1 | 214 BH MEDIA GROUP INC | ADVERTISING | 10040440 - AUG 2020 | | | 0 | 14.29 |
| | 85422 | DUES & SUBSCRIPTIONS | | | | | | |
| | 0 | 10168 BANK OF AMERICA | AMER LIBRARY-MEMBER DUES/KLEE | TXN00074412 | | | 6940 | 215.00 |
| | 1 | 3767 OCLC ONLINE COMPUTER LIBRARY | JUL 2020-JUN 2021 CATALOG/META SUBSCRIPTION RENEWA | 1000068512 | | | 0 | 2,172.00 |
| | 85425 | BOOKS | | | | | | |
| | 0 | 10168 BANK OF AMERICA | SAMS CLUB - BOOKS | TXN00074652 | | | 6940 | 52.50 |
| | 0 | 10168 BANK OF AMERICA | WALMART - BOOKS | TXN00074668 | | | 6940 | 39.14 |
| | 0 | 10168 BANK OF AMERICA | WALMART - BOOKS | TXN00074690 | | | 6940 | 58.74 |
| | 85426 | AV/ELECTRONIC MEDIA | | | | | | |
| | 1 | 562 MIDWEST TAPE | AUDIOBOOKS & DVD'S & PLAYAWAYS | 99313473 | 10326 | | 0 | 255.93 |
| | 1 | 562 MIDWEST TAPE | HOOPLA AUG 2020 | 99332724 | 10326 | | 0 | 4,127.89 |
| | 1 | 562 MIDWEST TAPE | RETURNED EXTRA COPY | 99309565 | 10326 | | 0 | (29.99) |
| | 85515 | GASOLINE | | | | | | |
| | 1 | 83 CITY OF GRAND ISLAND-TREASURI | REPAIR SHOP AUGUST 2020 | LIBR 2020-08 | | | 0 | 36.43 |

**10044301 Org Total 13,134.15**

# Schedule of Bills

092220



| Org | Object | Vendor Name/Number | Description | Invoice | PO # | WO# | Check # | Amount |
|---|---|---|---|---|---|---|---|---|
| 29555001 | | OTHER DEPARTMENT PROJECTS | | | | | | |
| | 85042 | EDITH ABBOTT MEMORIAL LIBRARY | | | | | | |
| | 0 | 10168 BANK OF AMERICA | BUILDASIGN - SIGNAGE | TXN00074484 | | | 6940 | 88.96 |
| | 1 | 2917 LILIENTHAL CABINET INC | COUNTER & CABINET RENOVATION | 6059 | 36237 | | 0 | 6,498.50 |
| | 1 | 11080 S & S LINE STRIPING | LINE STRIPING IN LIBRARY PARKING LOT | SEP 2020 | 36257 | | 0 | 1,000.00 |

**29555001 Org Total 7,587.46**

Prepared by

Nancy Bruick

| Library Funds Disbursement Voucher | | | |
|---|---|---|---|
| Approved by: | Tanya Hansen | Date | Sep 27, 2020 |
| Library Board President | Tanya Hansen | | |
| Authenticated by: | Benjamin E Boeseager | Date | Sep 25, 2020 |
| Library Board Secretary | Benjamin E Boeseager | | |

# Schedule of Bills



101320

| Org | Object | Vendor Name/Number | Description | Invoice | PO # | WO# | Check # | Amount |
|---|---|---|---|---|---|---|---|---|
| 10044301 | | LIBRARY | | | | | | |
| | 85160 | OTHER EMPLOYEE BENEFITS | | | | | | |
| | 0 | 10168 BANK OF AMERICA | TASC - ADMIN FEES & HIPPA COMPLIANCE | TXN00075676 | | | 6969 | 32.94 |
| | 85213 | CONTRACT SERVICES | | | | | | |
| | 0 | 10168 BANK OF AMERICA | DAHLKE LAWNCARE-MOW/FERTILIZE | TXN00075239 | | | 6969 | 1,050.00 |
| | 85305 | UTILITY SERVICES | | | | | | |
| | 1 | 91 CITY OF GRAND ISLAND-UTILITIES | INTERDEPARTMENTAL UTILITY BILLS | SEP 2020 | | | 0 | 4,727.51 |
| | 85317 | NATURAL GAS | | | | | | |
| | 1 | 336 NORTHWESTERN ENERGY | NATURAL GAS BILL | 20AUG2646500 5 | | | 219128 | 22.18 |
| | 85324 | REPAIR & MAINT - BUILDING | | | | | | |
| | 0 | 10168 BANK OF AMERICA | ISLAND GLASS - Maintenance | TXN00075452 | | | 6969 | 293.34 |
| | 0 | 10168 BANK OF AMERICA | MENARDS - Maintenance Supplies | TXN00075104 | | | 6969 | 48.51 |
| | 0 | 10168 BANK OF AMERICA | MENARDS - Maintenance Supplies | TXN00075301 | | | 6969 | 85.50 |
| | 0 | 10168 BANK OF AMERICA | STERICYCLE-Paper Shredding Ser | TXN00074912 | | | 6969 | 230.60 |
| | 1 | 11009 K9 BED BUG DETECTION OF NEBRA | BED BUG DETECTION SERVICE | 5481 | 35931 | | 0 | 600.00 |
| | 1 | 396 TILLEY SPRINKLER SYSTEMS INC | SPRINKLER REPAIRS | 123906 | 35745 | | 0 | 89.50 |
| | 85413 | POSTAGE | | | | | | |
| | 1 | 344 MIDWEST CONNECT LLC | POSTAGE | GI11 - 09/15/20 | | | 0 | 137.77 |
| | 85425 | BOOKS | | | | | | |
| | 0 | 10168 BANK OF AMERICA | BRODART - BOOKS & PROCESSING | TXN00075010 | | | 6969 | 3,658.02 |
| | 85426 | AV/ELECTRONIC MEDIA | | | | | | |
| | 1 | 562 MIDWEST TAPE | AUDIOBOOKS & DVD'S | 99373430 | 10326 | | 0 | 164.18 |
| | 1 | 562 MIDWEST TAPE | AUDIOBOOKS & DVD'S | 99289140 | 10326 | | 0 | 262.17 |
| | 1 | 562 MIDWEST TAPE | DVD'S & PLAY AWAYS | 99342258 | 10326 | | 0 | 556.58 |
| | 1 | 562 MIDWEST TAPE | RETURNED ITEMS | 99416563 | 10326 | | 0 | (66.73) |
| | 1 | 562 MIDWEST TAPE | SEP 2020 HOOPLA | 99453582 | 10326 | | 0 | 3,920.45 |
| | 1 | 320 NE LIBRARY COMMISSION | OCT 2020-SEP 2021 MANGO DATABASE RENEWAL | 30251 | | | 0 | 4,188.58 |
| | 1 | 7285 TUTOR.COM | ONLINE TUTORING DATABASE | INV-000012249 | | | 0 | 3,000.00 |
| | 85427 | PERIODICALS | | | | | | |
| | 1 | 1780 CLIPPER PUBLISHING | RENEW SHELTON CLIPPER SUBSCRIPTION | 92 | | | 0 | 45.00 |
| | 85490 | OTHER EXPENDITURES | | | | | | |
| | 1 | 8792 CHASE PAYMENTECH LLC | CREDIT CARD USER FEE | 2020 AUG 6614 | | | 6960 | 50.94 |

# Schedule of Bills

101320



| Org | Object | Vendor Name/Number | Description | Invoice | PO # | WO# | Check # | Amount |
|---|---|---|---|---|---|---|---|---|
| 10044301 | | LIBRARY | | | | | | |
| | 85490 | OTHER EXPENDITURES | | | | | | |
| 1 | | 8792 CHASE PAYMENTECH LLC | CREDIT CARD USER FEE | 2020 SEPT 6614 | | | 6967 | 53.87 |
| | 85505 | OFFICE SUPPLIES | | | | | | |
| 0 | | 10168 BANK OF AMERICA | BRODART - BOOKS & PROCESSING | TXN00075010 | | | 6969 | 691.89 |
| | 85510 | CLEANING SUPPLIES | | | | | | |
| 0 | | 10168 BANK OF AMERICA | SAMS CLUB-COVID19/DISINFECTANT | TXN00075053 | | | 6969 | 25.92 |
| | 85515 | GASOLINE | | | | | | |
| 1 | | 83 CITY OF GRAND ISLAND-TREASURI | SEPT 2020 REPAIR SHOP BILL | LIBR 2020-09 | | | 0 | 83.14 |

**10044301 Org Total 23,951.86**

Prepared by

Nancy Broich

## Library Funds Disbursement Voucher

| | | | |
|---|---|---|---|
| **Approved by:** | Tanya Hansen | **Date** | Oct 13, 2020 |
| **Library Board President** | Tanya Hansen | | |
| **Authenticated by:** | Benjamin E Boeselager | **Date** | Oct 12, 2020 |
| **Library Board Secretary** | Benjamin E Boeselager | | |