Library Board

Monday, October 26, 2020

Regular Meeting

Item B2

Approval of Financial Reports

The reports of revenues and expenditures since the last board meeting are submitted as generated, subject to City Finance Department journal entry changes.

Staff Contact:

FOR THE MONTH ENDED SEP 2020

FOR 2020 12

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10044301 LIBRARY							
74350 COUNTY SHARE OF LIBRARY	-25,000	-25,000	-22,500.00	.00	.00	-2,500.00	90.0%
74365 STATE GRANTS	-7,107	-7,107	-7,383.00	.00	.00	276.00	103.9%
74576 COPY MACHINE USE FEES	-11,000	-11,000	-7,540.15	-607.80	.00	-3,459.85	68.5%
74703 FINES AND PENALTIES	-25,000	-25,000	-12,518.14	-627.71	.00	-12,481.86	50.1%
74725 NONRESIDENT CARD FEE	-5,500	-5,500	-4,170.00	-210.00	.00	-1,330.00	75.8%
74795 OTHER REVENUE	-14,000	-14,000	-6,461.22	.00	.00	-7,538.78	46.2%
TOTAL LIBRARY	-87,607	-87,607	-60,572.51	-1,445.51	.00	-27,034.49	69.1%
TOTAL GENERAL FUND	-87,607	-87,607	-60,572.51	-1,445.51	.00	-27,034.49	69.1%

FOR THE MONTH ENDED SEP 2020

FOR 2020 12

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10044301 LIBRARY							
85105 SALARIES - REGULAR	1,154,011	1,154,011	988,594.01	91,287.67	.00	165,416.99	85.7%
85110 SALARIES - OVERTIME	750	750	237.54	3.48	.00	512.46	31.7%
85115 F.I.C.A. PAYROLL TAXES	88,132	88,132	71,021.72	6,655.03	.00	17,110.28	80.6%
85120 HEALTH INSURANCE	131,756	131,756	116,201.45	10,141.24	.00	15,554.55	88.2%
85125 LIFE INSURANCE	1,500	1,500	1,439.13	126.94	.00	60.87	95.9%
85130 DISABLITY INSURANCE	2,135	2,135	2,139.25	204.30	.00	-4.25	100.2%
85145 PENSION CONTRIBUTION	50,191	50,191	50,291.40	5,181.09	.00	-100.40	100.2%
85150 WORKERS COMPENSATION	2,043	2,043	342.29	.00	.00	1,700.71	16.8%
85160 OTHER EMPLOYEE BENEFITS	800	800	513.36	29.28	.00	286.64	64.2%
85161 HRA-VEBA	11,440	11,440	50,975.47	41,015.47	.00	-39,535.47	445.6%
85213 CONTRACT SERVICES	10,000	16,853	17,591.20	.00	.00	-738.45	104.4%
85241 COMPUTER SERVICES	31,848	38,648	34,367.40	.00	.00	4,280.60	88.9%
85245 PRINTING & BINDING SERVICES	2,300	2,300	925.50	.00	.00	1,374.50	40.2%
85305 UTILITY SERVICES	55,000	55,000	49,073.85	5,685.87	.00	5,926.15	89.2%
85317 NATURAL GAS	5,000	5,000	3,823.83	28.50	.00	1,176.17	76.5%
85319 REPAIR & MAIN-LAND IMP/IRRIGA	1,000	1,000	.00	.00	.00	1,000.00	.0%
85324 REPAIR & MAINT - BUILDING	15,000	20,163	28,466.94	929.32	2,294.57	-10,598.51	152.6%
85330 REPAIR & MAINT-OFF FURN & EQ	15,000	15,000	11,794.88	166.95	4,825.00	-1,619.88	110.8%
85335 REPAIR & MAINT - VEHICLES	480	480	27.58	.00	.00	452.42	5.7%
85350 SANITATION SERVICE	500	500	653.10	58.40	.00	-153.10	130.6%
85413 POSTAGE	6,000	6,000	4,039.25	451.51	.00	1,960.75	67.3%
85416 ADVERTISING	800	800	426.89	14.29	.00	373.11	53.4%
85422 DUES & SUBSCRIPTIONS	26,000	26,000	29,874.98	2,447.00	.00	-3,874.98	114.9%
85425 BOOKS	106,273	106,273	70,236.88	150.38	.00	36,036.12	66.1%
85426 AV/ELECTRONIC MEDIA	106,274	106,274	108,653.68	4,938.11	.00	-2,379.68	102.2%
85427 PERIODICALS	15,500	15,500	14,331.08	.00	.00	1,168.92	92.5%
85428 TRAVEL & TRAINING	2,500	2,500	3,602.09	.00	.00	-1,102.09	144.1%
85453 CASH OVER & SHORT	100	100	14.97	-1.01	.00	85.03	15.0%
85490 OTHER EXPENDITURES	1,000	1,000	2,652.18	19.09	.00	-1,652.18	265.2%
85505 OFFICE SUPPLIES	56,000	56,000	29,604.49	237.99	.00	26,395.51	52.9%
85510 CLEANING SUPPLIES	4,000	4,000	2,931.80	88.32	.00	1,068.20	73.3%
85515 GASOLINE	500	500	409.73	36.43	.00	90.27	81.9%
85540 SMALL TOOLS & PARTS	15,000	15,000	8,632.00	.00	.00	6,368.00	57.5%
TOTAL LIBRARY	1,918,833	1,937,649	1,703,889.92	169,895.65	7,119.57	226,639.26	88.3%
TOTAL GENERAL FUND	1,918,833	1,937,649	1,703,889.92	169,895.65	7,119.57	226,639.26	88.3%

FOR 2020 12 JOURNAL DETAIL 2020 12 TO 2020 12

ACCOUNTS FOR: 295 LOCAL ASSISTANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
29555001 OTHER DEPARTMENT PROJECTS							
74602 PLANNING COMMISSION PLAQUE							
29555001 74602 PLANNING COMMISSION	-120	-120	-120.00	.00	.00	.00	100.0%
TOTAL PLANNING COMMISSION PLAQUE	-120	-120	-120.00	.00	.00	.00	100.0%
74701 EDITH ABBOTT MEMORIAL LIBRARY							
29555001 74701 EDITH ABBOTT MEMORI	-500,000	-500,000	-87,520.65	-5,750.00	.00	-412,479.35	17.5%*
2020/12/000131 09/10/2020 CRP -5,750.00 REF 252873 GREATER GI COMMUNITY 09/10/20 RECEIPT							
TOTAL EDITH ABBOTT MEMORIAL LIBRA	-500,000	-500,000	-87,520.65	-5,750.00	.00	-412,479.35	17.5%
74735 CONTINGENCY PROJECTS							
29555001 74735 CONTINGENCY PROJECT	-250,000	-250,000	.00	.00	.00	-250,000.00	.0%*
TOTAL CONTINGENCY PROJECTS	-250,000	-250,000	.00	.00	.00	-250,000.00	.0%
74799 CREDIT CARD REBATE							
29555001 74799 CREDIT CARD REBATE	-164	-164	.00	.00	.00	-164.00	.0%*
TOTAL CREDIT CARD REBATE	-164	-164	.00	.00	.00	-164.00	.0%
TOTAL OTHER DEPARTMENT PROJECTS	-750,284	-750,284	-87,640.65	-5,750.00	.00	-662,643.35	11.7%

FOR 2020 12 | JOURNAL DETAIL 2020 12 TO 2020 12

ACCOUNTS FOR: 295 LOCAL ASSISTANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
29555001 OTHER DEPARTMENT PROJECTS							
91 OPERATING EXPENSES							
29555001 85041 PLANNING COMMISSION	120	120	106.61	.00	.00	13.39	88.8%
29555001 85042 EDITH ABBOTT MEMORI	500,000	509,282	101,262.65	7,587.46	8,534.18	399,485.31	21.6%

2020/12/000155	09/16/2020 API	88.96	VND 010168	VCH501555	BANK OF AMERICA	BUILDASIGN - SIGNAGE	6940
2020/12/000165	09/22/2020 API	6,498.50	VND 002917	VCH501493	LILIENTHAL CABINET	COUNTER & CABINET RENOVATION	219048
2020/12/000165	09/22/2020 API	1,000.00	VND 011080	VCH501505	S & S LINE STRIPING	LINE STRIPING IN LIBRARY PARKI	219095

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL OPERATING EXPENSES	500,120	509,402	101,369.26	7,587.46	8,534.18	399,498.70	21.6%
96 CAPITAL OUTLAY							
29555001 85010 CONTINGENCY PROJECT	250,000	250,000	.00	.00	.00	250,000.00	.0%
TOTAL CAPITAL OUTLAY	250,000	250,000	.00	.00	.00	250,000.00	.0%
TOTAL OTHER DEPARTMENT PROJECTS	750,120	759,402	101,369.26	7,587.46	8,534.18	649,498.70	14.5%