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# **Library Board**

**Tuesday, August 18, 2020**

**Regular Meeting**

## **Item B3**

### **Approval of Bills Submitted - July 28, 2020 and August 11, 2020**

*The following bills were submitted by the Library Director in accordance with the Library Funds Policy since the last library board meeting.*

Staff Contact: Nancy Broich

**Schedule of Bills**

072820

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<b>Org</b>	<b>Object</b>	<b>Vendor Name/Number</b>	<b>Description</b>	<b>Invoice</b>	<b>PO #</b>	<b>WO#</b>	<b>Check #</b>	<b>Amount</b>
<b>10044301</b>		<b>LIBRARY</b>						
<b>85241</b>		<b>COMPUTER SERVICES</b>						
0	10168	BANK OF AMERICA	AMAZON - SSD Drives	TXN00073039			6868	217.71
1	1547	CITY OF GRAND ISLAND	MAY 2020-APR 2021 PIONEER MEMBERSHIP	10762			0	7,847.00
<b>85324</b>		<b>REPAIR &amp; MAINT - BUILDING</b>						
0	10168	BANK OF AMERICA	"HON INTERN'AL - Repairs, PM"	TXN00072647			6868	1,872.00
0	10168	BANK OF AMERICA	ACE - Maintenance Supplies	TXN00072541			6868	29.95
0	10168	BANK OF AMERICA	MENARDS-Maintenance Supplies	TXN00072869			6868	82.39
0	10168	BANK OF AMERICA	SAMS-COVID-19/Maint.Supplies	TXN00072782			6868	19.98
0	10168	BANK OF AMERICA	SHERWIN WILLIAMS - Paint	TXN00072542			6868	36.07
<b>85413</b>		<b>POSTAGE</b>						
1	344	MIDWEST CONNECT LLC	POSTAGE	GI11 - 06/30/20			0	84.99
1	344	MIDWEST CONNECT LLC	POSTAGE	GI11 - 06/15/20			0	105.76
<b>85416</b>		<b>ADVERTISING</b>						
1	214	BH MEDIA GROUP INC	LEGAL AD	10040440 - JUN 2020			0	18.21
<b>85422</b>		<b>DUES &amp; SUBSCRIPTIONS</b>						
1	3767	OCLC ONLINE COMPUTER LIBRARY	OCLC DEC 2019	1000001059			0	2,172.00
1	3767	OCLC ONLINE COMPUTER LIBRARY	OCLC FEB 2020	1000014441			0	2,172.00
1	3767	OCLC ONLINE COMPUTER LIBRARY	OCLC JULY 2020	1000052907			0	2,172.00
1	3767	OCLC ONLINE COMPUTER LIBRARY	OCLC JUNE 2020	1000040983			0	2,172.00
1	3767	OCLC ONLINE COMPUTER LIBRARY	OCLC MARCH 2020	1000020775			0	2,172.00
1	3767	OCLC ONLINE COMPUTER LIBRARY	OCLC MAY 2020	1000034293			0	2,172.00
<b>85425</b>		<b>BOOKS</b>						
0	10168	BANK OF AMERICA	BRODART - Books	TXN00072454			6868	302.34
0	10168	BANK OF AMERICA	BRODART - Books / Processing	TXN00072887			6868	4,636.95
3	1868	POLK DIRECTORIES	CITY DIRECTORY PUBLICATION	83528898			0	385.00
<b>85426</b>		<b>AV/ELECTRONIC MEDIA</b>						
1	562	MIDWEST TAPE	AUDIOBOOK & DVD'S	99106694	10326		0	84.97
1	562	MIDWEST TAPE	AUDIOBOOK & DVD'S	99000563	10326		0	98.45
1	562	MIDWEST TAPE	AUDIOBOOK & DVD'S	98947909	10326		0	236.13
1	562	MIDWEST TAPE	AUDIOBOOKS & DVD'S	99044916	10326		0	160.20
1	562	MIDWEST TAPE	AUDIOBOOKS & DVD'S & PLAYAWAY	99069237	10326		0	195.92
1	562	MIDWEST TAPE	DVD'S	98978795	10326		0	56.23
1	562	MIDWEST TAPE	DVD'S	98943424	10326		0	359.08

**Schedule of Bills**

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10044301		LIBRARY						
85426		AV/ELECTRONIC MEDIA						
1	562	MIDWEST TAPE	JUN 2020 HOOPLA	99086042	10326		0	4,596.91
85490		OTHER EXPENDITURES						
0	10168	BANK OF AMERICA	GLOBAL IND-COVID-19/WHEEL TOTE	TXN00072431			6868	245.95
0	10168	BANK OF AMERICA	ULINE SHIP-COVID19/WHEEL TOTES	TXN00072906			6868	700.32
85505		OFFICE SUPPLIES						
0	10168	BANK OF AMERICA	BRODART - Books	TXN00072454			6868	87.88
0	10168	BANK OF AMERICA	BRODART - Books / Processing	TXN00072887			6868	1,085.52
0	10168	BANK OF AMERICA	MENARDS - Fan	TXN00072403			6868	79.98
0	10168	BANK OF AMERICA	WALMART - Supplies	TXN00072826			6868	42.40
85510		CLEANING SUPPLIES						
0	10168	BANK OF AMERICA	ACE - Maintenance Supplies	TXN00072541			6868	19.98
0	10168	BANK OF AMERICA	CENTRAL CONFINEMENT - CREDIT	TXN00072835			6868	(37.78)
0	10168	BANK OF AMERICA	SAMS-COVID-19/Maint.Supplies	TXN00072782			6868	50.92
0	10168	BANK OF AMERICA	SAMS-COVID-19/SANITIZER& MASKS	TXN00072935			6868	48.96
85515		GASOLINE						
1	83	CITY OF GRAND ISLAND-TREASURY	REPAIR SHOP JUNE 2020	LIBR 2020-06			0	66.14

**10044301 Org Total 36,848.51**

**Schedule of Bills**

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**Vendor**  
**Org**   **Object**   **Name/Number**   **Description**  
 29555001   OTHER DEPARTMENT PROJECTS  
      85042       EDITH ABBOTT MEMORIAL LIBRARY  
      1   10997 OPENING THE BOOK NORTH AMERI   SHELVEING UNITS

<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
425	35880		0	4,854.88

29555001   **Org Total**       **4,854.88**

Prepared by

*Nancy Broich*

<b>Library Funds Disbursement Voucher</b>	
<b>Approved by:</b> Tanya Hansen	<b>Date</b> Jul 27, 2020
<b>Library Board President</b> <i>Tanya Hansen</i>	
<b>Authenticated by:</b> Benjamin E Boeselager	<b>Date</b> Jul 25, 2020
<b>Library Board Secretary</b> <i>Benjamin E Boeselager</i>	

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<b>Org</b>	<b>Object</b>	<b>Vendor Name/Number</b>	<b>Description</b>	<b>Invoice</b>	<b>PO #</b>	<b>WO#</b>	<b>Check #</b>	<b>Amount</b>
10044301		LIBRARY						
85160			OTHER EMPLOYEE BENEFITS					
0	10168	BANK OF AMERICA	TASC - Admin Fees	TXN00073473			6886	29.28
85213			CONTRACT SERVICES					
0	10168	BANK OF AMERICA	DAHLKE - Lawn Care	TXN00073603			6886	810.00
85241			COMPUTER SERVICES					
0	10168	BANK OF AMERICA	AMAZON - HARD DRIVES	TXN00073480			6886	539.96
0	10168	BANK OF AMERICA	AMAZON - SSD CREDIT	TXN00073297			6886	(217.71)
85305			UTILITY SERVICES					
1	91	CITY OF GRAND ISLAND-UTILITIES	INTERDEPARTMENTAL UTILITY BILLS	JUL 2020			0	4,661.77
85317			NATURAL GAS					
1	336	NORTHWESTERN ENERGY	NATURAL GAS	20JUL2646500-5			218356	17.43
85324			REPAIR & MAINT - BUILDING					
0	10168	BANK OF AMERICA	ACE - MAINT SUPPLIES	TXN00073227			6886	15.98
0	10168	BANK OF AMERICA	ACE - MAINT SUPPLIES	TXN00073205			6886	18.37
0	10168	BANK OF AMERICA	ACE-Maintenance Supplies	TXN00073391			6886	24.98
0	10168	BANK OF AMERICA	ACE-Maintenance Supplies	TXN00073375			6886	85.57
0	10168	BANK OF AMERICA	HOME DEPOT - MAINT SUPPLIES	TXN00073000			6886	32.83
0	10168	BANK OF AMERICA	MENARDS - MAINT SUPPLIES	TXN00073240			6886	6.36
0	10168	BANK OF AMERICA	MENARDS - MAINT SUPPLIES	TXN00073248			6886	13.48
0	10168	BANK OF AMERICA	SAMS - Credit tax	TXN00073078			6886	(3.07)
0	10168	BANK OF AMERICA	SAMS-COVID-19/MASKS & BATTERIES	TXN00073031			6886	23.63
85330			REPAIR & MAINT - OFF FURN & EQ					
0	10168	BANK OF AMERICA	CAPITAL BUS SYS-COPY CONTRACT	TXN00073127			6886	130.66
0	10168	BANK OF AMERICA	EAKES-APR-JUN 2020 CONTRACT BI	TXN00073111			6886	279.18
0	10168	BANK OF AMERICA	KONICA - JUN 2020 BILL	TXN00073096			6886	4.69
85350			SANITATION SERVICE					
0	10168	BANK OF AMERICA	MID NE DISPOSAL-JUN TRASH SERV	TXN00073089			6886	58.40
85413			POSTAGE					
1	344	MIDWEST CONNECT LLC	POSTAGE	GI11 - 07/15/20			0	87.30
85425			BOOKS					
0	10168	BANK OF AMERICA	REDBRUSH - BOOK	TXN00073183			6886	39.90

## Schedule of Bills

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10044301		LIBRARY						
85425		BOOKS						
85426		AV/ELECTRONIC MEDIA						
1	562	MIDWEST TAPE	AUDIOBOOK & DVD'S & PLAYAWAY	99119728	10326		0	269.14
1	562	MIDWEST TAPE	AUDIOBOOKS & DVD'S	99149258	10326		0	181.69
1	320	NE LIBRARY COMMISSION	OCT 2020-SEP 2021 OVERDRIVE DATABASE RENEWAL	30040			0	5,139.00
85427		PERIODICALS						
0	10168	BANK OF AMERICA	WORLD HERALD-NewspaperSubscrip	TXN00073547			6886	119.60
85505		OFFICE SUPPLIES						
0	10168	BANK OF AMERICA	AMAZON - Supplies	TXN00073456			6886	41.87
85510		CLEANING SUPPLIES						
0	10168	BANK OF AMERICA	"SAMS - COVID-19 / WIPES, MASK	TXN00073514			6886	29.96
0	10168	BANK OF AMERICA	"SAMS-COVID-19/ MASKS,SANITIZE	TXN00073318			6886	48.96
0	10168	BANK OF AMERICA	"SAMS-COVID-19/MASKS,LYSOL,WIP	TXN00073073			6886	50.94
0	10168	BANK OF AMERICA	"SAMS-COVID-19/WIPES,LYSOL,MAS	TXN00073144			6886	50.94
0	10168	BANK OF AMERICA	AMAZON-COVID-19/KEYBOARD COVER	TXN00073646			6886	179.98
0	10168	BANK OF AMERICA	SAMS - COVID-19 / CREDIT TAX	TXN00073568			6886	(2.25)
0	10168	BANK OF AMERICA	SAMS - COVID-19 / MASKS	TXN00073263			6886	18.98
0	10168	BANK OF AMERICA	SAMS - COVID-19 / MASKS	TXN00073338			6886	18.98
0	10168	BANK OF AMERICA	SAMS - COVID-19 / MASKS & WIPE	TXN00073548			6886	32.21
0	10168	BANK OF AMERICA	SAMS-COVID-19/MASKS & BATTERIES	TXN00073031			6886	20.40
10044301 Org Total							12,859.39	

**Schedule of Bills**

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<u>Org</u>	<u>Object</u>	<u>Vendor</u> <u>Name/Number</u>	<u>Description</u>
28014310		PIONEER CONSORTIUM	
	85241	COMPUTER SERVICES	
	0	10168 BANK OF AMERICA	PROQUEST- ANNUAL LIBRARY THING

InvoicePO #WO#Check #Amount

TXN00072017

6886

4,778.17

**28014310 Org Total****4,778.17**

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29555001		OTHER DEPARTMENT PROJECTS						
85042		EDITH ABBOTT MEMORIAL LIBRARY						
0	10168	BANK OF AMERICA	AMAZON - furniture	TXN00073436			6886	339.56
0	10168	BANK OF AMERICA	CRICUT - Subscription	TXN00073005			6886	127.01
0	10168	BANK OF AMERICA	CRICUT -Credit tax charged	TXN00073551			6886	(7.13)

29555001 Org Total 459.44

Prepared by

*Nancy Broich*

Library Funds Disbursement Voucher	
Approved by: Tanya Hansen	Date Aug 10, 2020
Library Board President <i>Tanya Hansen</i>	
Authenticated by: Ben Boeselager	Date Aug 7, 2020
Library Board Secretary <i>Ben Boeselager</i>	