Library Board

Monday, April 20, 2020

Regular Meeting

Item B3

Approval of Bills Submitted - February 25, 2020, March 10, 2020, March 24, 2020 and April 11, 2020

The following bills were submitted by the Library Director in accordance with the Library Funds Policy since the last library board meeting.

Staff Contact:

Org	Object	Vendor Name/Number	Description	Invoice	PO #	WO#	Check #	Amount
10044301		LIBRARY						
	85241	COMPUTER SERVICES						
	0	10168 BANK OF AMERICA	GRANICUS - Customizations	TXN00067847			6664	945.00
	85324	REPAIR & MAINT - BUILDING						
	0	10168 BANK OF AMERICA	ACE-Maintenance Supplies	TXN00067983			6664	28.76
	0	10168 BANK OF AMERICA	AMAZON-Maintenance Supplies	TXN00068076			6664	36.99
	0	10168 BANK OF AMERICA	FLAGSTORE - 2 NE Flags	TXN00067836			6664	138.95
	0	10168 BANK OF AMERICA	MENARDS-Maintenance Supplies	TXN00067820			6664	73.43
	0	10168 BANK OF AMERICA	PRESTOX - Pest Control	TXN00067816			6664	147.00
	1	117 OHARA PLUMBING CO INC	RESET 3 TOILETS & CHECKED WATER FOUNTAIN VIBRATION	98995	35795		0	535.15
	85330	REPAIR & MAINT - OFF FURN & EQ						
	0	10168 BANK OF AMERICA	CAPITAL-ContractOverage 12/14/	TXN00067925			6664	129.09
	0	10168 BANK OF AMERICA	EAKES-Contract Billing OCT-DEC	TXN00067859			6664	246.85
	85413	POSTAGE						
	1	82 CITY OF GRAND ISLAND-TREASURI	PETTY CASH REIMBURSEMENT	02/25/20			0	18.20
	1	344 MIDWEST CONNECT LLC	POSTAGE	GI11 - 01/31/20			0	237.05
	85416	ADVERTISING						
	1	214 BH MEDIA GROUP INC	BEAR FAIR ADS	31122640 - JAN 2020			0	260.00
	1	214 BH MEDIA GROUP INC	BOARD MEETING AD	10040440 - JAN 2020			0	13.78
	85425	BOOKS						
	0	10168 BANK OF AMERICA	AMAZON - Book	TXN00068129			6664	12.98
	0	10168 BANK OF AMERICA	AMAZON - Books	TXN00068059			6664	15.98
	0	10168 BANK OF AMERICA	AMAZON - Books	TXN00068040			6664	25.77
	85426	AV/ELECTRONIC MEDIA						
	0	10168 BANK OF AMERICA	WALMART - Adult DVD	TXN00067933			6664	16.96
	1	562 MIDWEST TAPE	AUDIOBOOKS & DVD'S	98544275	10326		0	817.60
	1	562 MIDWEST TAPE	JAN 2020 HOOPLA	98554446	10326		0	4,662.92
	1	562 MIDWEST TAPE	JAN 2020 HOOPLA CREDIT	0132772360	10326		0	(22.65)
	1	320 NE LIBRARY COMMISSION	JAN 2020-2021 WORLD NEWS DIGEST DATABASE SUBSCRIPT	29837	35939		0	742.50
	85428	TRAVEL & TRAINING						
	1	9897 CENTRAL PLAINS LIBRARY SYSTEN	STAFF ATTENDING SUMMER READING GALA 2020 FOR 5 CEU	MAR 19, 2020	35925		0	100.00
	85505	OFFICE SUPPLIES						

Schedule of Bills

022520

Org	Object	Vendor Name/Number	Description	Invoice	PO #	WO#	Check #	Amount
10044301		LIBRARY						
	85505	OFFICE SUPPLIES						
	0	10168 BANK OF AMERICA	AMAZON - Supplies	TXN00068095			6664	9.71
	0	10168 BANK OF AMERICA	AMAZON - Supplies	TXN00067924			6664	78.98
	0	10168 BANK OF AMERICA	AMAZON-Processing Supplies	TXN00067888			6664	12.81
	0	10168 BANK OF AMERICA	AMAZON-Processing Supplies	TXN00068190			6664	168.00
	0	10168 BANK OF AMERICA	AMAZON-Supplies/Processing Sup	TXN00067860			6664	70.35
	0	10168 BANK OF AMERICA	DEMCO-Processing Supplies	TXN00068091			6664	228.03
	0	10168 BANK OF AMERICA	DEMCO-Processing Supplies/Prog	TXN00067900			6664	140.45
	0	10168 BANK OF AMERICA	HOBBYTOWN - Toys for Kids Dept	TXN00068158			6664	147.88
	0	10168 BANK OF AMERICA	SP TFD - Headphones	TXN00067828			6664	27.50
	0	10168 BANK OF AMERICA	WALMART - Clorox Wipes	TXN00068004			6664	25.56

10044301 Org Total 10,091.58

Prepared by

Nancy Broich

Library Funds Disbursement Voucher

Approved by: Ed Meedel		**Date** Feb 20, 2020
Library Board President	Ed Meedel	
Authenticated by: Tanya Hansen		**Date** Feb 20, 2020
Library Board Secretary	Tanya Hansen	

Schedule of Bills

031020

Org	Object	Vendor Name/Number	Description	Invoice	PO #	WO#	Check #	Amount
10044301		LIBRARY						
	85160	OTHER EMPLOYEE BENEFITS						
	0	10168 BANK OF AMERICA	TASC - Admin Fees	TXN00068820			6680	29.28
	85213	CONTRACT SERVICES						
	1	1257 THE CLARK ENERSEN PARTNERS IN	HVAC STUDY	003	35571		0	2,500.00
	85241	COMPUTER SERVICES						
	0	10168 BANK OF AMERICA	Amazon - Drives	TXN00068636			6680	190.50
	0	10168 BANK OF AMERICA	CDW - SSD Drives	TXN00068557			6680	1,356.30
	0	10168 BANK OF AMERICA	QUIPU GROUP-PITS Subscription	TXN00068464			6680	2,500.00
	85305	UTILITY SERVICES						
	1	91 CITY OF GRAND ISLAND-UTILITIES	INTERDEPARTMENTAL UTILITY BILLS	FEB 2020			0	4,084.12
	85317	NATURAL GAS						
	1	336 NORTHWESTERN ENERGY	NATURAL GAS BILL	20JAN2646500 5			216456	934.23
	85324	REPAIR & MAINT - BUILDING						
	0	10168 BANK OF AMERICA	CRESCENT - Refund for tax	TXN00068254			6680	(7.09)
	0	10168 BANK OF AMERICA	MENARDS -MaintenanceSupplies	TXN00068648			6680	50.59
	0	10168 BANK OF AMERICA	PRESOX - Pest Control	TXN00068588			6680	147.00
	85330	REPAIR & MAINT - OFF FURN & EQ						
	1	10416 AUDIO MARKETING SOLUTIONS	RESET MAILBOX 103	59955	35747		0	35.00
	85413	POSTAGE						
	1	344 MIDWEST CONNECT LLC	POSTAGE	GI11 02/15/20			0	197.20
	85422	DUES & SUBSCRIPTIONS						
	0	10168 BANK OF AMERICA	NE LIBRARY ASSOC-Dues/Fosselma	TXN00068803			6680	60.00
	0	10168 BANK OF AMERICA	NE LIBRARY ASSOC-Renew/E.Supen	TXN00068272			6680	40.00
	0	10168 BANK OF AMERICA	NE LIBRARY ASSOC-Renew/J.Simon	TXN00068268			6680	40.00
	85425	BOOKS						
	0	10168 BANK OF AMERICA	AMAZON - Book	TXN00068340			6680	14.95
	0	10168 BANK OF AMERICA	AMAZON - Book	TXN00068589			6680	16.78
	0	10168 BANK OF AMERICA	AMAZON - Book	TXN00068618			6680	22.64
	0	10168 BANK OF AMERICA	BRODART - Trust	TXN00068331			6680	4,969.71
	0	10168 BANK OF AMERICA	SAMS CLUB - Books	TXN00068236			6680	35.96
	0	10168 BANK OF AMERICA	WALMART - Dvd's	TXN00068279			6680	58.92

Schedule of Bills

Org	Object	Vendor Name/Number	Description	Invoice	PO #	WO#	Check #	Amount
10044301		LIBRARY						
	85425	BOOKS						
	85426	AV/ELECTRONIC MEDIA						
	0	10168 BANK OF AMERICA	WALMART - Dvd's	TXN00068279			6680	47.88
	0	10168 BANK OF AMERICA	WALMART - Dvd's	TXN00068724			6680	113.72
	1	562 MIDWEST TAPE	AUDIO BOOKS & DVD'S	98610755	10326		0	297.66
	1	562 MIDWEST TAPE	AUDIO BOOKS,PLAYAWAYS, DVDS	98578776	10326		0	811.19
	85490	OTHER EXPENDITURES						
	1	8792 CHASE PAYMENTECH LLC	CREDIT CARD USER FEE	2020FEB6614			6679	54.90
	85505	OFFICE SUPPLIES						
	0	10168 BANK OF AMERICA	ACE - Maintenance Supplies	TXN00068343			6680	16.96
	0	10168 BANK OF AMERICA	AMAZON - Book	TXN00068340			6680	32.84
	0	10168 BANK OF AMERICA	AMAZON - Supplies	TXN00068482			6680	164.28
	0	10168 BANK OF AMERICA	BRODART - Trust	TXN00068331			6680	684.74
	0	10168 BANK OF AMERICA	DEMCO-Processing Supplies	TXN00068500			6680	220.61
	0	10168 BANK OF AMERICA	INNOVATIVE LABEL-ProcessingSup	TXN00068487			6680	347.89
	0	10168 BANK OF AMERICA	OFFICEMAX - Supplies	TXN00068436			6680	46.95
	0	10168 BANK OF AMERICA	VENMILL-Dvd Cleaner Supplies	TXN00068356			6680	491.19
	0	10168 BANK OF AMERICA	WALMART - Supplies	TXN00068324			6680	31.38

10044301 Org Total 20,638.28

Org	Object	Vendor Name/Number	Description	Invoice	PO #	WO#	Check #	Amount
20110001		**LIBRARY TRUST**						
	85425	**BOOKS**						
	0	10168 BANK OF AMERICA	BRODART - Trust	TXN00068331			6680	261.51

20110001 Org Total **261.51**

Org	Object	Vendor Name/Number	Description	Invoice	PO #	WO#	Check #	Amount
28014310		**PIONEER CONSORTIUM**						
	85241	**COMPUTER SERVICES**						
	0	10168 BANK OF AMERICA	WORDPRESS - SUBSCRIPTION	TXN00068701			6680	99.00

28014310 Org Total 99.00

Schedule of Bills

031020

Org	Object	Vendor Name/Number	Description	Invoice	PO #	WO#	Check #	Amount
29555001		**OTHER DEPARTMENT PROJECTS**						
	85042	**EDITH ABBOTT MEMORIAL LIBRARY**						
	0	10168 BANK OF AMERICA	AMAZON-Primetime Supplies	TXN00068558			6680	182.26
	0	10168 BANK OF AMERICA	AMERICAN BUTTON-Buttons/Makers	TXN00068321			6680	61.40
	0	10168 BANK OF AMERICA	HEAT PRESS NATION - Makerspace	TXN00068424			6680	97.49

29555001 Org Total 341.15

Prepared by

Nancy Broich

Library Funds Disbursement Voucher		
Approved by: Ed Meedel		**Date** Mar 7, 2020
Library Board President	Ed Meedel	
Authenticated by: Tanya Hansen		**Date** Mar 6, 2020
Library Board Secretary	Tanya Hansen	

Org	Object	Vendor Name/Number	Description	Invoice	PO #	WO#	Check #	Amount
10044301		LIBRARY						
	85213	CONTRACT SERVICES						
	0	10168 BANK OF AMERICA	DAHLKE LAWNCARE-Mulch	TXN00069088			6701	896.00
	0	10168 BANK OF AMERICA	DAHLKE-SpringCleanup/SnowServi	TXN00068968			6701	2,405.00
	85241	COMPUTER SERVICES						
	0	10168 BANK OF AMERICA	CDW-Library Extreme Maintenanc	TXN00069010			6701	705.35
	0	10168 BANK OF AMERICA	DUEY'S-EZProxy Certificate	TXN00069210			6701	150.00
	85324	REPAIR & MAINT - BUILDING						
	0	10168 BANK OF AMERICA	ACE - Maintenance Supplies	TXN00069126			6701	19.58
	0	10168 BANK OF AMERICA	HYDRO TECH - Maint. Inspection	TXN00068971			6701	106.00
	0	10168 BANK OF AMERICA	MENARDS - Maintenance Supplies	TXN00068778			6701	54.33
	0	10168 BANK OF AMERICA	NE SAFETY/FIRE-AlarmInspection	TXN00069025			6701	335.00
	85330	REPAIR & MAINT - OFF FURN & EQ						
	1	10416 AUDIO MARKETING SOLUTIONS	FLIPPED EXT 121/112 & CALL FORWARDING INSTRUCTIONS	60034	35747		0	35.00
	85350	SANITATION SERVICE						
	0	10168 BANK OF AMERICA	MID NE DISPOSAL - Sanitation	TXN00068996			6701	116.80
	85413	POSTAGE						
	1	344 MIDWEST CONNECT LLC	POSTAGE	GI11 - 02/29/20			0	256.10
	85425	BOOKS						
	0	10168 BANK OF AMERICA	BRODART - Processing	TXN00069075			6701	7,911.37
	85426	AV/ELECTRONIC MEDIA						
	0	10168 BANK OF AMERICA	OVERDRIVE - Deposit for conten	TXN00068876			6701	2,500.00
	0	10168 BANK OF AMERICA	RECORDED BOOKS-Digital	TXN00069183			6701	1,436.37
	0	10168 BANK OF AMERICA	RECORDED BOOKS-DigitalSubscrip	TXN00069154			6701	2,529.60
	0	10168 BANK OF AMERICA	WALMART - Dvd	TXN00068955			6701	14.96
	1	562 MIDWEST TAPE	DVD	98674559	10326		0	11.24
	1	562 MIDWEST TAPE	DVD'S	98642248	10326		0	47.21
	1	562 MIDWEST TAPE	FEB 2020 HOOPLA SERVICE	98691174	10326		0	4,634.12
	85428	TRAVEL & TRAINING						
	0	10168 BANK OF AMERICA	HOLIDAY INN-Lodging for Swan	TXN00068895			6701	870.30
	85505	OFFICE SUPPLIES						
	0	10168 BANK OF AMERICA	BRODART - Processing	TXN00068986			6701	653.11

Schedule of Bills

Org	Object	Vendor Name/Number	Description	Invoice	PO #	WO#	Check #	Amount
10044301		**LIBRARY**						
	85505	**OFFICE SUPPLIES**						
	0	10168 BANK OF AMERICA	BRODART - Processing	TXN00069075			6701	1,318.45
	0	10168 BANK OF AMERICA	QUILL - Office Supplies	TXN00069109			6701	98.97
	0	10168 BANK OF AMERICA	QUILL - Supplies	TXN00068821			6701	655.91
	0	10168 BANK OF AMERICA	TFD - Earbuds	TXN00068868			6701	82.50
	0	10168 BANK OF AMERICA	WALMART - Planner	TXN00069141			6701	16.88
	0	10168 BANK OF AMERICA	WALMART - Supplies	TXN00068995			6701	52.72
	85515	**GASOLINE**						
	1	83 CITY OF GRAND ISLAND-TREASURI	FEB 2020 REPAIR SHOP BILL	LIBR 2020-02			0	44.32
	85540	**MISC OPERATING EQUIPMENT**						
	1	7491 AWE ACQUISITION INC	REIMAGE 2 ELS INTO 2 BLS	GIPL20001-1	35985		0	536.00

10044301 Org Total 28,493.19

Org	Object	Vendor Name/Number	Description	Invoice	PO #	WO#	Check #	Amount
20110001		**LIBRARY TRUST**						
	85425	**BOOKS**						
0	10168	BANK OF AMERICA	BRODART - Processing	TXN00069075			6701	401.70
					20110001 Org Total		**401.70**	

Schedule of Bills

032420

Org	Object	Vendor Name/Number	Description	Invoice	PO #	WO#	Check #	Amount
29555001		OTHER DEPARTMENT PROJECTS						
	85042	EDITH ABBOTT MEMORIAL LIBRARY						
1	4289	AOI CORPORATION	FURNITURE/RENOVATION PROJECT	164550	35789		0	9,785.65
0	10168	BANK OF AMERICA	EL TAPATIO - Primetime	TXN00068925			6701	120.00
0	10168	BANK OF AMERICA	PANDA EXPRESS-Primetime food	TXN00068964			6701	105.00
0	10168	BANK OF AMERICA	SAMS CLUB- Primetime	TXN00068658			6701	140.47
0	10168	BANK OF AMERICA	SUPER SAVER - Primetime	TXN00068878			6701	18.09
0	10168	BANK OF AMERICA	SUPER SAVER - Primetime	TXN00068714			6701	21.98
0	10168	BANK OF AMERICA	SUPER SAVER - Primetime	TXN00068973			6701	21.98
1	10965	LIBRARY FURNITURE INTERNATIOI	SHELVING, MOVING AND INSTALLATION	6864	35743		0	5,927.00

29555001 Org Total 16,140.17

Prepared by

Nancy Broich

Library Funds Disbursement Voucher	
Approved by: Ed Meedel	**Date** Apr 13, 2020
Library Board President Ed Meedel	
Authenticated by: Tanya Hansen	**Date** Apr 13, 2020
Library Board Secretary Tanya Hansen	

Org	Object	Vendor Name/Number	Description	Invoice	PO #	WO#	Check #	Amount
10044301		LIBRARY						
	85160	OTHER EMPLOYEE BENEFITS						
	0	10168 BANK OF AMERICA	TASC - Admin Fees	TXN00069970			6726	29.28
	85305	UTILITY SERVICES						
	1	91 CITY OF GRAND ISLAND-UTILITIES	INTERDEPARTMENTAL UTILITY BILLS	MAR 2020			0	3,831.99
	85317	NATURAL GAS						
	1	336 NORTHWESTERN ENERGY	NATURAL GAS BILL	20FEB2646500-5			216830	665.10
	85324	REPAIR & MAINT - BUILDING						
	0	10168 BANK OF AMERICA	ACE - Maintenance Supplies	TXN00069708			6726	14.79
	0	10168 BANK OF AMERICA	ACE - Maintenance Supplies	TXN00069421			6726	20.95
	0	10168 BANK OF AMERICA	ACE - Maintenance Supplies	TXN00069794			6726	70.77
	0	10168 BANK OF AMERICA	MENARDS - Maintenance Supplies	TXN00069388			6726	58.85
	0	10168 BANK OF AMERICA	MENARDS-COVID-19/COVERALLS & B	TXN00069639			6726	46.67
	0	10168 BANK OF AMERICA	MENARDS-Maintenance Supplies	TXN00069144			6726	39.29
	0	10168 BANK OF AMERICA	PRESTOX - Pest Control	TXN00069244			6726	147.00
	0	10168 BANK OF AMERICA	SAMS CLUB-COVID-19/BAGS&TOWELS	TXN00069382			6726	52.44
	0	10168 BANK OF AMERICA	WALMART-COVID-19/GLOVES&TOWELS	TXN00069500			6726	61.05
	85330	REPAIR & MAINT - OFF FURN & EQ						
	0	10168 BANK OF AMERICA	CAPITAL-JAN 2020 COPY OVERAGES	TXN00069288			6726	244.21
	0	10168 BANK OF AMERICA	KONICA MINOLTA-SEE TXN00069204	TXN00069726			6726	(193.90)
	0	10168 BANK OF AMERICA	KONICA MINOLTA-SEE TXN00069726	TXN00069204			6726	193.90
	85416	ADVERTISING						
	1	214 BH MEDIA GROUP INC	BOARD MEETING ADVERTISEMENT	10040440 - FEB 2020			0	13.78
	85422	DUES & SUBSCRIPTIONS						
	1	3767 OCLC ONLINE COMPUTER LIBRARY	OCLC RENEWAL	1000007278			0	2,172.00
	85425	BOOKS						
	0	10168 BANK OF AMERICA	AMAZON - Books	TXN00069941			6726	12.47
	0	10168 BANK OF AMERICA	AMAZON - BOOKS & MAKERSPACE	TXN00069485			6726	96.16
	0	10168 BANK OF AMERICA	AMAZON -Books	TXN00069456			6726	24.98
	85426	AV/ELECTRONIC MEDIA						
	1	562 MIDWEST TAPE	HOOPLA 03/31/20	98790387	10326		0	4,838.70
	1	562 MIDWEST TAPE	PLAYAWAYS, AUDIOBOOKS, DVD'S	98708663	10326		0	1,768.20

Schedule of Bills

Org	Object	Vendor Name/Number	Description	Invoice	PO #	WO#	Check #	Amount
10044301		LIBRARY						
	85490	OTHER EXPENDITURES						
	1	8792 CHASE PAYMENTECH LLC	CREDIT CARD USER FEE	2020 MAR 6614			6719	51.39
	85505	OFFICE SUPPLIES						
	0	10168 BANK OF AMERICA	AMAZON - Program Supply	TXN00069775			6726	41.99
	0	10168 BANK OF AMERICA	AMAZON - Supplies	TXN00069286			6726	127.78
	0	10168 BANK OF AMERICA	AMAZON-SUPPLIES & MAKERSPACE	TXN00069317			6726	59.18
	0	10168 BANK OF AMERICA	EAKES - Supplies	TXN00069310			6726	9.99
	0	10168 BANK OF AMERICA	WALMART - Supplies	TXN00069295			6726	37.20
	0	10168 BANK OF AMERICA	WALMART-COVID-19/WIPES & TOTES	TXN00069707			6726	42.93

10044301 Org Total 14,579.14

Schedule of Bills

Org	Object	Vendor Name/Number	Description	Invoice	PO #	WO#	Check #	Amount
28014310		PIONEER CONSORTIUM						
	85241	COMPUTER SERVICES						
	0	10168 BANK OF AMERICA	WORDPRESS -Domain Registration	TXN00069215			6726	18.00

28014310 Org Total 18.00

Schedule of Bills

041420

Org	Object	Vendor Name/Number	Description	Invoice	PO #	WO#	Check #	Amount
29555001		**OTHER DEPARTMENT PROJECTS**						
	85042	**EDITH ABBOTT MEMORIAL LIBRARY**						
	0	10168 BANK OF AMERICA	AMAZON - BOOKS & MAKERSPACE	TXN00069485			6726	164.95
	0	10168 BANK OF AMERICA	AMAZON - Makerspace	TXN00069474			6726	24.99
	0	10168 BANK OF AMERICA	AMAZON-SUPPLIES & MAKERSPACE	TXN00069317			6726	255.56
	0	10168 BANK OF AMERICA	SUPER SAVER - Primetime	TXN00069241			6726	31.98

29555001 Org Total 477.48

Prepared by

Nancy Broich

Library Funds Disbursement Voucher			
Approved by:	Ed Meedel	**Date**	Apr 13, 2020
Library Board President	Ed Meedel		
Authenticated by:	Tanya Hansen	**Date**	Apr 13, 2020
Library Board Secretary	Tanya Hansen		