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# **Library Board**

## **Monday, February 17, 2020**

### **Regular Meeting**

## **Item C1**

### **Approval of Director's Report**

*The Director's Report typically consists of:*

- 1) a monthly report of programs and activities, reservation of public spaces, library media, and Librarians' Reports*
- 2) a quarterly Report of Household Library Cards Issued to Hall County Residents Outside of Grand Island provided in January, April, July and October of each year*
- 3) a quarterly statistical usage report provided in February, May, August and November of each year*
- 4) upon execution of agreement, regularly scheduled report of use of Grand Island Public Library Foundation library support funds*
- 5) upon publication, a Library newsletter*
- 6) and additional administrative items of note, either in the agenda packet or discussed at the meeting.*

Staff Contact: Steve Fosselman

Grand Island Art Club Art Show		Adult Cultural Program
Library Closed - New Year's Day	1/1/2020	Hours Change
Winter Break Children's Program - An Eric Carle Winter	1/2/2020	Children's Holiday Break Program
Winter Break Teen Program - Super Smash Bros. Ultimate Tournament	1/2/2020	Teen Holiday Break Program
Winter Break Super Smash Brother's Tween/Teen Tournament	1/2/2020	Teen Holiday Break Program
Winter Break Movie	1/4/2020	Storytime
Lapsit (Play and Read)	1/6/2020	Lapsits
Teen Library Corps (TLC)	1/6/2020	Teen General Program
Baby & Toddler Lapsit - Rock and Read	1/7/2020	Baby & Toddler Lapsits
2020 Book Club for Adults	1/7/2020	Book Club for Adults
Pajametime (Family Storyhour)	1/7/2020	Family Storytime
Storytime (Ready to Read)	1/8/2020	Storytime
Storytime (Ready to Read)	1/8/2020	Storytime
Bookbop	1/9/2020	Storytime
Central Community College Outreach	1/9/2020	Outreach
Saturday Storytime	1/11/2020	Storytime
Lapsit (Play and Read)	1/13/2020	Lapsits
HomeSchoolers Program	1/13/2020	Children's Literacy Event
Teen HomeSchoolers Program	1/13/2020	Teen Literary Event
Baby & Toddler Lapsit - Rock and Read	1/14/2020	Baby & Toddler Lapsits
Pajametime (Family Storyhour)	1/14/2020	Family Storytime
Storytime (Ready to Read)	1/15/2020	Storytime
Storytime (Ready to Read)	1/15/2020	Storytime
Central District Health Department FREE BLOOD PRESSURE CHECKS	1/15/2020	General Program
Foundation Board Meeting	1/15/2020	Foundation
Bookbop	1/16/2020	Storytime
Central Community College Outreach	1/16/2020	Outreach
Makerspace Tour	1/16/2020	Teen Tour
Saturday Storytime - Stories and Crafts with Remi the Comfort Dog	1/18/2020	Storytime
Library Closed - Martin Luther King Jr. Day	1/20/2020	Hours Change
Baby & Toddler Lapsit - Rock and Read	1/21/2020	Baby & Toddler Lapsits
Pajametime (Family Storyhour)	1/21/2020	Family Storytime
Storytime (Ready to Read)	1/22/2020	Storytime
Storytime (Ready to Read)	1/22/2020	Storytime
Bookbop	1/23/2020	Storytime
New Hope Christian School Tour	1/24/2020	Children's Tour
Saturday Storytime	1/25/2020	Storytime
Local Author Visit - George Ayoub	1/26/2020	Adult Author Program
Lapsit (Play and Read)	1/27/2020	Lapsits
Library Board Meeting	1/27/2020	Library Board
Baby & Toddler Lapsit - Rock and Read	1/28/2020	Baby & Toddler Lapsits
Pajametime (Family Storyhour)	1/28/2020	Family Storytime

Call for more details - some programs require registration

Storytime (Ready to Read)	1/29/2020	Storytime
Storytime (Ready to Read)	1/29/2020	Storytime
Bookbop	1/30/2020	Storytime
Library Tour for Northwest students and teachers	1/30/2020	Teen Tour
Saturday Storytime-Stories and Crafts with Eddie the Comfort Dog	2/1/2020	Storytime
Lapsit (Play and Read)	2/3/2020	Lapsits
Baby & Toddler Lapsit - Rock and Read	2/4/2020	Baby & Toddler Lapsits
AARP Tax Help	2/4/2020	Adult Program
2020 Book Club for Adults	2/4/2020	Book Club for Adults
Pajametime (Family Storyhour)	2/4/2020	Family Storytime
Storytime (Ready to Read)	2/5/2020	Storytime
Storytime (Ready to Read)	2/5/2020	Storytime
Bookbop	2/6/2020	Storytime
AARP Tax Help	2/7/2020	Adult Program
Saturday Storytime	2/8/2020	Storytime
Lapsit (Play and Read)	2/10/2020	Lapsits
HomeSchoolers Program	2/10/2020	Children's Literacy Event
2020 Bear Fair AM	2/11/2020	Children's Literacy Event
2020 Bear Fair PM	2/11/2020	Children's Literacy Event
2020 Bear Fair Evening	2/11/2020	Children's Literacy Event
AARP Tax Help	2/11/2020	Adult Program
2020 Bear Fair	2/11/2020	Children's Literacy Event
Storytime (Ready to Read)	2/12/2020	Storytime
Storytime (Ready to Read)	2/12/2020	Storytime
Bookbop	2/13/2020	Storytime
Historical Hall County Newspapers Digital Launch	2/13/2020	Adult Program
AARP Tax Help	2/14/2020	Adult Program
Saturday Storytime - Stories and Crafts with Remi the Comfort Dog	2/15/2020	Storytime
Lapsit (Play and Read)	2/17/2020	Lapsits
Library Board Meeting	2/17/2020	Library Board
Baby & Toddler Lapsit - Rock and Read	2/18/2020	Baby & Toddler Lapsits
Central District Health Dept. Breastfeeding Education Class	2/18/2020	Adult Program
AARP Tax Help	2/18/2020	Adult Program
Pajametime (Family Storyhour)	2/18/2020	Family Storytime
Storytime (Ready to Read)	2/19/2020	Storytime
Storytime (Ready to Read)	2/19/2020	Storytime
Bookbop	2/20/2020	Storytime
AARP Tax Help	2/21/2020	Adult Program
Saturday Storytime	2/22/2020	Storytime
Lapsit (Play and Read)	2/24/2020	Lapsits
Nebraska Humanities Preschool PrimeTime	2/24/2020	Children's Literacy Event
Baby & Toddler Lapsit - Rock and Read	2/25/2020	Baby & Toddler Lapsits
AARP Tax Help	2/25/2020	Adult Program
Pajametime (Family Storyhour)	2/25/2020	Family Storytime

Call for more details - some programs require registration

Storytime (Ready to Read)	2/26/2020	Storytime
Storytime (Ready to Read)	2/26/2020	Storytime
Bookbop	2/27/2020	Storytime
AARP Tax Help	2/28/2020	Adult Program
Association of Nebraska Art Clubs 2020 Annual Traveling Art Show		Adult Cultural Program
Lapsit (Play and Read)	3/2/2020	Lapsits
Nebraska Humanities Preschool PrimeTime	3/2/2020	Children's Literacy Event
Baby & Toddler Lapsit - Rock and Read	3/3/2020	Baby & Toddler Lapsits
AARP Tax Help	3/3/2020	Adult Program
DODGE ELL FAMILY NIGHT	3/3/2020	Children's Tour
2020 Book Club for Adults	3/3/2020	Book Club for Adults
Pajametime (Family Storyhour)	3/3/2020	Family Storytime
Storytime (Ready to Read)	3/4/2020	Storytime
Storytime (Ready to Read)	3/4/2020	Storytime
Bookbop	3/5/2020	Storytime
Living Well With Diabetes with Heartland Health Center	3/5/2020	Adult Program
Spring Break Children's Program	3/6/2020	Children's Spring Break Program
AARP Tax Help	3/6/2020	Adult Program
Dr. Seuss Birthday Party	3/7/2020	Children's Literacy Event
Spring Break Children's Program	3/9/2020	Children's Spring Break Program
Spring Break Teen Program	3/9/2020	Teen Spring Break Program
HomeSchoolers Program	3/9/2020	Children's Literacy Event
Nebraska Humanities Preschool PrimeTime	3/9/2020	Children's Literacy Event
Spring Break Children's Program	3/10/2020	Children's Spring Break Program
AARP Tax Help	3/10/2020	Adult Program
Spring Break Children's Program	3/11/2020	Children's Spring Break Program
Spring Break Teen Program	3/11/2020	Teen Spring Break Program
Spring Break Children's Program	3/12/2020	Children's Spring Break Program
Living Well With Diabetes with Heartland Health Center	3/12/2020	Adult Program
Spring Break Teen Program	3/12/2020	Teen Spring Break Program
Spring Break Children's Program	3/13/2020	Children's Spring Break Program
AARP Tax Help	3/13/2020	Adult Program
Spring Break Teen Program	3/13/2020	Teen Spring Break Program
Lapsit (Play and Read)	3/16/2020	Lapsits
Nebraska Humanities Preschool PrimeTime	3/16/2020	Children's Literacy Event
Baby & Toddler Lapsit - Rock and Read	3/17/2020	Baby & Toddler Lapsits
AARP Tax Help	3/17/2020	Adult Program
Pajametime (Family Storyhour)	3/17/2020	Family Storytime
Come, Sit & Breathe Meditation Group	3/17/2020	General Program
Storytime (Ready to Read)	3/18/2020	Storytime
Storytime (Ready to Read)	3/18/2020	Storytime
Bookbop	3/19/2020	Storytime
Living Well With Diabetes with Heartland Health Center	3/19/2020	Adult Program

Call for more details - some programs require registration

AARP Tax Help	3/20/2020	Adult Program
Saturday Storytime - Stories and Crafts with Remi the Comfort Dog	3/21/2020	Storytime
Lapsit (Play and Read)	3/23/2020	Lapsits
Nebraska Humanities Preschool PrimeTime	3/23/2020	Children's Literacy Event
Library Board Meeting	3/23/2020	Library Board
Baby & Toddler Lapsit - Rock and Read	3/24/2020	Baby & Toddler Lapsits
AARP Tax Help	3/24/2020	Adult Program
Pajametime (Family Storyhour)	3/24/2020	Family Storytime
Come, Sit & Breathe Meditation Group	3/24/2020	General Program
Storytime (Ready to Read)	3/25/2020	Storytime
Storytime (Ready to Read)	3/25/2020	Storytime
Bookbop	3/26/2020	Storytime
Living Well With Diabetes with Heartland Health Center	3/26/2020	Adult Program
AARP Tax Help	3/27/2020	Adult Program
Saturday Storytime	3/28/2020	Storytime
Lapsit (Play and Read)	3/30/2020	Lapsits
Nebraska Humanities Preschool PrimeTime	3/30/2020	Children's Literacy Event
Baby & Toddler Lapsit - Rock and Read	3/31/2020	Baby & Toddler Lapsits
AARP Tax Help	3/31/2020	Adult Program
Pajametime (Family Storyhour)	3/31/2020	Family Storytime
Come, Sit & Breathe Meditation Group	3/31/2020	General Program

Call for more details - some programs require registration

Copper Creek Homeowner Association	1/2/2020	Meeting Room A
Equipment - Laser Cutter/Engraver	1/4/2020	Makerspace
Altrusa	1/6/2020	Meeting Room A
Equipment - Laser Cutter/Engraver	1/6/2020	Makerspace
Department of Education	1/8/2020	Meeting Room A
Grand Island Gaming Guild	1/11/2020	Meeting Room B
NEBRASKA PROBATION	1/13/2020	Meeting Room C
Equipment - 3D Printer	1/13/2020	Makerspace
Leadership Tomorrow	1/13/2020	Digital Media Lab
Central NE District Assessors	1/15/2020	Meeting Room A
Stitching Sisters	1/16/2020	Meeting Room A
Integrated Life Choices	1/17/2020	Meeting Room B
Prairie Romance Writers	1/19/2020	Digital Media Lab
Equipment - 3D Printer	1/21/2020	Makerspace
Grow Grand Island	1/21/2020	Meeting Room A
Equipment - Laser Cutter/Engraver	1/23/2020	Makerspace
Equipment - Cricut Explore Air 2	1/23/2020	Makerspace
Grow Grand Island	1/23/2020	Meeting Room B
Senator Ben Sasse	1/24/2020	Meeting Room A
Tumbleweeds 4H	1/25/2020	Meeting Room B
Youth Philathropy Board	1/26/2020	Meeting Room A
H3C	1/27/2020	Meeting Room C
To Read or Not to Read Book Club	1/27/2020	Digital Media Lab
Grand Island Service Providers	1/27/2020	Meeting Room B
GIPS Migrant Program	1/27/2020	Meeting Room B
Equipment - Laser Cutter/Engraver	1/27/2020	Makerspace
Chariots4hope	1/28/2020	Meeting Room BC
Alpha Delta Kappa	1/28/2020	Meeting Room B
GICC	1/28/2020	Meeting Room A
Alicia's Knitting and Crocheting Club	1/28/2020	Digital Media Lab
Families Care	1/30/2020	Meeting Room A
Equipment - Laser Cutter/Engraver	2/1/2020	Makerspace
Equipment - Cricut Explore Air 2	2/1/2020	Makerspace
Equipment - Cricut Explore Air 2	2/3/2020	Makerspace
Equipment - Cricut Explore Air 2	2/3/2020	Makerspace
AFSP American Foundation for Suicide Prevention Ne	2/3/2020	Meeting Room A
Grand Island MPO	2/4/2020	Meeting Room BC
Equipment - Cricut Explore Air 2	2/5/2020	Makerspace
CCCEA	2/5/2020	Meeting Room A
Equipment - Plotter	2/5/2020	Makerspace
GI child care Association	2/6/2020	Meeting Room A
Grand Island Gaming Guild	2/8/2020	Meeting Room B
Prairieland Romance Writer's Group	2/9/2020	Digital Media Lab
Youth Philathropy Board	2/9/2020	Meeting Room B
Equipment - Cricut Explore Air 2	2/10/2020	Makerspace
Leadership Tomorrow	2/12/2020	Digital Media Lab
Stitching Sisters	2/13/2020	Meeting Room A

Equipment - Laser Cutter/Engraver	2/14/2020	Makerspace
GICC FBLA	2/16/2020	Meeting Room B
PEO CK	2/18/2020	Meeting Room A
Families Care	2/20/2020	Meeting Room A
Toastmaster's international speech contest	2/22/2020	Meeting Room C
Tumbleweeds 4H	2/22/2020	Meeting Room B
Youth Philathropy Board	2/23/2020	Meeting Room A
H3C Board Meeting	2/24/2020	Meeting Room B
To Read or Not to Read Book Club	2/24/2020	Meeting Room A
Alicia's Knitting and Crocheting Club	2/25/2020	Meeting Room A
Central Mediation	2/27/2020	Meeting Room A
Grow Grand Island	2/27/2020	Digital Media Lab
NET/KUON - Nebraska Educational Telecommunications	2/27/2020	Meeting Room B
NEBRASKA PROBATION	3/4/2020	Meeting Room B
City of Grand Island	3/5/2020	Meeting Room BC
Copper Creek Homeowner Association	3/5/2020	Meeting Room A
2020 US Census	3/7/2020	Meeting Room C
Nebraska Youth Leadership Counsel	3/7/2020	Meeting Room A
2020 US Census	3/14/2020	Meeting Room C
Grand Island Gaming Guild	3/14/2020	Meeting Room B
UNL EXTENSION	3/18/2020	Meeting Room C
Central Plains Library System	3/19/2020	Meeting Room BC
Nebraska Injured Brain Network	3/19/2020	Meeting Room A
HOBV Youth Leadership	3/21/2020	Meeting Room BC
HC3 Circle of Security	3/23/2020	Meeting Room A
Health Resources and Services Administration	3/24/2020	Digital Media Lab
Pioneer Consortium	3/25/2020	Meeting Room B
Health Resources and Services Administration	3/26/2020	Meeting Room B
Nebraska Archaeological Society	3/28/2020	Meeting Room B
To Read or Not to Read Book Club	3/30/2020	Meeting Room A

<a href="#">Free blood pressure checks support healthy New Year's resolutions</a>	1/2/2020	KFXL
<a href="#">Weekend activities keep holiday mindset rolling</a>	1/2/2020	Local 4 TV
<a href="#">Free blood pressure checks support healthy New Year's resolutions</a>	1/2/2020	NTV
<a href="#">Polar bear is fitting subject for craft project this time of year</a>	1/2/2020	GI Independent
<a href="#">Film speaks up for early childhood education</a>	1/3/2020	GI Independent
<a href="#">Ann Martin</a>	1/5/2020	GI Independent
<a href="#">Former Independent columnist pens biography on Omaha World-Herald's former publisher John Gottschalk</a>	1/7/2020	GI Independent
<a href="#">Blood pressure check set for Wednesday at library</a>	1/8/2020	GI Independent
<a href="#">GI library celebrates law enforcement appreciation day</a>	1/9/2020	Local 4 TV
<a href="#">Library shows support for police during Law Enforcement Appreciation day</a>	1/10/2020	News Channel
<a href="#">Children read with police officer</a>	1/10/2020	GI Independent
<a href="#">Library shows support for police during Law Enforcement Appreciation day</a>	1/10/2020	Local 4 TV
<a href="#">LIBRARY ALIVE: Pay it forward with your library</a>	1/11/2020	GI Independent
<a href="#">'No Small Matter' documentary to be shown at the Grand on Thursday</a>	1/11/2020	GI Independent
<a href="#">Local briefs: City offices observe MLK holiday</a>	1/15/2020	GI Independent
<a href="#">Sasse Staff to Hold Mobile Office in Hall County</a>	1/18/2020	Doniphan Herald
<a href="#">Grand Island thinking long term with 2045 Long Range Transportation Plan</a>	1/21/2020	Local 4 TV
<a href="#">Your Ticket: Local author to discuss new book at library event</a>	1/22/2020	GI Independent
<a href="#">Your Ticket: Local author to discuss new book at library event</a>	1/24/2020	Wn.com
<a href="#">Statue of St. Teresa of Calcutta joins St. Francis sculpture outside St. Mary's</a>	1/25/2020	GI Independent
<a href="#">LIBRARY ALIVE: Looking for award-winning movies or TV shows? Don't forget your</a>	1/25/2020	GI Independent
<a href="#">How alum Sophonisba Breckinridge's 'passionate persistence' shaped social work, feminism</a>	1/25/2020	U Chicago News
<a href="#">Librarians honor books by Luiselli and Higginbotham</a>	1/26/2020	GI Independent
<a href="#">Alexa, read me a story: Audio content for kids on the rise</a>	1/28/2020	GI Independent
<a href="#">Grand Island Public Library, AARP team up to offer tax help</a>	2/1/2020	GI Independent
<a href="#">Club Calendar - February 2020</a>	2/2/2020	GI Independent
<a href="#">Altrusa International of Grand Island</a>	2/2/2020	GI Independent
<a href="#">'Quilt Detective' helps owners investigate quilts' origins</a>	2/2/2020	GI Independent
<a href="#">Central Nebraska Grants 101 Workshop</a>	2/3/2020	Eventbrite
<a href="#">Heartland Health Center plans health workshop at Grand Island Public Library</a>	2/4/2020	GI Independent
<a href="#">Public input will drive Grand Island transportation infrastructure plans</a>	2/4/2020	GI Independent
<a href="#">Donations sought for Kits 4 Kids summer program</a>	2/4/2020	GI Independent
<a href="#">LIBRARY ALIVE: Looking back, moving forward in 2020</a>	2/9/2020	GI Independent
<a href="#">Around the region: Library to host annual Bear Fair on Tuesday</a>	2/9/2020	GI Independent
<a href="#">City Council approves one- and six-year street improvement plan</a>	2/11/2020	GI Independent
<a href="#">Annual Bear Fair seeks to educate about literacy from young age</a>	2/11/2020	GI Independent
<a href="#">There's still time to enjoy the Bear Fair at the City of Grand Island - Public Library</a>	2/11/2020	NTV Facebook
<a href="#">I've got my bear ears on, reading at the City of Grand Island - Public Library Bear Fair!</a>	2/11/2020	NTV Facebook
<a href="#">Bear Fair connects preschoolers with health and safety message</a>	2/11/2020	NTV
<a href="#">Cal Larsen Local4 talks an upcoming Bear Fair at the Grand Island - Public Library in the 6 o'clock hour.</a>	2/11/2020	Local 4 Facebook
<a href="#">Bear Fair encourages early learning, hands on interaction</a>	2/11/2020	Local 4 News
<a href="#">Phase one of Hall County Newspaper Digitization Project completed</a>	2/12/2020	GI Independent
<a href="#">Groups digitize historic Hall County newspapers</a>	2/13/2020	Local 4 News



# Youth & Family Service Librarian's Monthly Report

**Name:** Celine Swan

**Date:** February 2020

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## Last Month

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### Collection Development

- Ordering & Weeding

### Scheduling

- Winter Break Scheduling concluded

### SOD/LOD Staff Work

- Librarians/LA2 Meeting Dec 22-policy work, training

### Committee Work with Outside Agencies

- 1/3 National League of Cities-H3C Zoom Planning Mtg 11 am
- 1/10 H3C Monthly Meeting at GIPS 11-1230 pm for ages 0-11.
- 1/14 Meeting with Mayor, H3C, YMCA Daycare 8:30 am at City Hall
- 1/15 Central District Health Department Blood Pressure Screenings in Meeting Commons 3-5 pm
- 1/16 H3C-National League of Cities Documentary-No Small Matter at the Grand Theatre 6 pm
- 1/22 National League of Cities Webinar 1-2 pm
- 1/24 H3C-Julie Nash, Barb Beck and I visited Red Cloud site
- 1/29 Zoom meeting with Lincoln's Community Action 9 am
- 1/30 Elevating Nebraska's Early Childhood Workforce report Zoom Meeting 9-11 am
- 1/30 Webinar Books 2 Kids NLC Grant online session 1-2 pm
- 1/30 Children's Museum Meeting with Architect
- January Altrusa display in the library rotunda

### Children's Renovation

- Collection maintenance to have a manageable collection and plan future outreach
- Working on new Character Bins
- Zone C meeting Feb 19 to plan colors
- 4 new AWE touch screen computers arrived, others shipped back, admin setup

### Programs

- Winter Break Jan 2 Eric Carle for Kids, Tween/Teen Super Smash Brothers, Jan 4 Winter Movie/Legos
- Planning work on the Bear Fair that takes place on February 11
- Planning 2020 Summer Reading Program for Children and Teens
- Added new Comfort Dog for Saturday Storytimes once a month-Hazel with trainer teacher Megan from Howard Elementary
- Homeschooler's Program on 1/13
- Alessandra –Outreach to Central Community College 1/16 for classes

## Library Management

- Library Column January 12
- Policies-working with LA's and Shaun
- Constant code-of conduct interactions with patrons, and families
- Library appraisals, coaching, training
- Library Management with staff, volunteers, students
- New student Andrew and teacher come from GISH two-three times a week
- 1/24 Bug Dogs Visited and Toured Library for Bed Bugs
- Working with Irasema on library logo, and summer reading program

## This Month

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### Collection Development

- Ordering & Weeding
- Rearranged bins for Bear Fair and for getting more bins for Character Bins

### Scheduling

- Balancing schedule, adding monthly Management Meeting, Children's2/Roving position
- Two staff members resigned
- Work on scheduling for Bear Fair, Outreach, Dr. Seuss-Read Across America Week, Spring Break
- Work on summer reading program planning with outside people for Makerspace-UNL Extension and Parks and Rec Dept.SOD/LOD Staff Work
- New staff-reference training-continuing
- Work with staff on resuming newsletter and possible library logo changes-Irasema
- Management meeting Feb 12 with Library Asst II's
- Children's Museum Board monthly meeting Dec 16
- Meeting with new director of H3C 0-11-Julie, C4K, NLC reps, etc

### Children's Renovation

- Collection maintenance in Easy Books and ERs, more Character Bins to have a manageable collection and plan future outreach
- Painting walls-Zone Meeting to plan train and wall colors
- ECRTTR Train Mural in Children's-plan vinyl train
- Planning and ordering new furniture, circ desk, shelving
- Planning areas on project planning tool

### Programs

- Bear Fair was held February 11
- 1/5 and 1/6 Visits to all children at ELC, all three sites to promote reading/Bear Fair
- Homeschoolers programs on Feb 10 for elementary and makerspace for tween/teen
- 2/18 Partner program with Central District Health Dept Breastfeeding Program 11-1 pm
- New Humanities Nebraska Prime Time Preschool Mondays, Feb 24-March 30
- Planning Dr. Seuss-Read Across America and Spring Break Programming for children and tweens/teens march 2, March 9=13
- Alessandra outreach to CCC Feb 6 and Feb 12 (meeting with Literacy Council)
- Planning 2020 Summer Reading Program for Children and Teens, book calendar, kick off dates, and performers

## Library Management

- Library appraisals, coaching, training
- Working on future outreach delivery
- PLA conference-registered, booked Air, Hotel
- Work on new library logo and newsletter
- Work on getting flyers on facebook and web site as pdf's
- Interview with KRGI about Bear Fair, newspaper digitization, etc. 2/4
- Summer Temp job descriptions went out 2/20
- AWE promotions and training

# Adult & Technical Service Librarian's Monthly Report

**Name:** Shaun Klee

**Date:** February 2020

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## Last Month

### Collection Development/Maintenance

- Continued catalog cleanup
- Children's audiobooks – continue working, Alessandra is helping
- Weeding
- Acquisitions

### Technology

- Finish EZProxy upgrade
- Complete the filter Installation with Comprise and City IT
- Bibliovention Koha upgrade
  - Scheduling Koha Users group meeting for first week of March, SCLS (Wisconsin) will be sharing their experience of upgrading
- Acquiring InfoBase Facts on File database

### Programming

- George Ayoub visit on January 26
- Library Column for publication on January 26
- Register for Sheldon Statewide art exhibition – asked for some time first quarter 2021
- Libraries Lead With Digital Skills Grant
  - Lori & Susie teaching a Grow Your Resume class Feb. 25, 1<sup>st</sup> program we are hosting under this grant

### Other

- Two annual performance reviews

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## This Month

### Collection Development/Maintenance

- Catalog cleanup
- Children's audiobooks with Alessandra
- Weeding
- Acquisitions
- DAR Cataloging (50+ new items to their collection)
- Updating Serials (Title Changes report from Ebsco)

### Technology

- Planning KOHA users meeting (March 2)
- SAM Credit Card reader issues
- Meeting with new Bibliotecha account manager (Feb 13)
- Phone/webinar KOHA training for new director at South Sioux City Public Library

- Hold slip programming (with IT)
- Grow with Google intro webinar (Feb 12)
- Historic Hall County Newspapers Digital Launch
  - Media Appearance – KSNB Feb. 13
  - Drop-in Launch session
- Makerspace Appointment/Tour Request Form added to website
- Public Access Computers upgrades—Windows 10, Office 2016, new hard drives, SAM upgrade—starting Feb 18
  - Remaining Staff computer and PAC upgrades starting Feb 19

## Programming

- Begin planning Adult SRP – Irasema, Denise, Stephanie, Kim B. and I will be having a full Adult SRP this summer (reading & programs)
- Feb 25<sup>th</sup> – Grow with Google Grow Your Resume (Lori & Susie)
- Develop Census 2020 partnership opportunities

## Staff Development & Trainings

- Database Overview/Review (all month)
- Historic Hall County Newspapers Digital Community Archive (was due Feb 13)
- Makerspace Policy training (upcoming)
- Management Team meeting (Feb 12)
- InfoBase Facts on File training (upcoming)
- Summer Temp Assistant hiring process – 4 positions
- Library Assistant I-PT hiring process – 2 position

# Library Director's Monthly Report

**Name:** Steve Fosselman

**Date:** February 2020

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## Last Month

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### Library Board

- Presented recommendations for policy additions for Study Rooms, Personal Belongings and Health & Safety
- Finalized annual report for board approval and presentation to City Council
- Continued review of library board governance
- Continued review of library budget goals
- Worked with Library Board President on Foundation agreement, Name the Crane display, and funding needs through Foundation

### City and County Business

- Worked with City on future media contact procedures
- Continued work with City Finance Department on rolling out their new ExecuTime employee attendance and scheduling system
- Worked with Nancy on possible division of Supplies budget (85505) into multiple codes for City budget

### Management Support Team

- Continued review of Nebraska Library Commission annual report compilation by Shaun and Nancy
- Continued work with Celine on potential Every Child Ready to Read area, help desk and other Children's Section rearrangement needs
- Approved procedures and brochure for Supervised Visits
- Worked with Celine and Shaun on Libraries Lead with Digital Skills grant received from Public Library Association
- Assigned Shaun to develop plan to upgrade our PTFS Liblime Koha automated system (checkout/checkin/online catalog) to the latest version called Bibliovation
- Assigned Celine to submit grant for New Books and eBooks by Nonprofit First Book through Nebraska Library Commission
- Assigned Shaun to coordinate an Art Alcove exhibit through Sheldon Statewide program
- Assigned Shaun to expand our resources for fact-based services and promotion with public
- Assigned Celine to partner with United Way and Youth Leadership Tomorrow on a project to combat summer reading slide
- Continued work with Shaun and Celine on Makerspace policy/waiver implementation, outreach delivery options,

### Renovation and Building Needs

- Finished AV installation in Meeting Room B/C
- Still working on selection of AV equipment for Meeting Room A and other areas, including work with Foundation consultant on related Best Buy grant application
- Reviewed and responded to The Clark Enersen Partners regarding HVAC study for submission to City for Capital Projects consideration

- Continued work on people counter system to capture all traffic through front door (currently only counting through security gates)
- Still working on shelf moving services in Adult Fiction, Multicultural Center and Large Print collection, installation of Commons welcome desk

## Other

- Attended Hall County Community Collaboration board meeting
- Provided support for Library Foundation board meeting
- Attended “No Small Matter” community event in support of early childhood learning.
- Participated in community meeting on proposed tri-city bus route
- Partnership Statement of Commitment with Grand Island Public Schools for their expansion grant for GIPS preschool

## This Month

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### Library Board

- Work in committee on policy additions for Study Rooms, Personal Belongings and Health & Safety
- Present recommendations to rescind two policies no longer relevant: Temporary Entranceway Policy and Edith Abbott Memorial Library Projects Fund Policy
- Present recommendation to revise Library Funds Policy and refer to Finance and Policy Committee
- Continue working with Library Board President on Foundation agreement, Name the Crane display, and Hall County Newspaper Digitization project funding need through Foundation
- Start working with Library Board President on intended process for strategic planning process to replace GILIBRARY 2020, Library Director recruitment process, and County interlocal agreement

### City and County Business

- Teamed with Library Board President to present annual report to City Council
- Working with City on standard photo/video permissions procedures
- Recruiting temp/seasonal summer employees, two vacant part-time Library Assistant I positions
- Participated in 2045 Long Range Transportation Plan visioning workshop
- Start working with City Administrator on Library Director recruitment process and County interlocal agreement
- Work toward April roll-out of ExecuTime employee attendance

### Management Support Team

- Assign Shaun to work on Census 2020 partnership
- Determine staff attendance at Nebraska Library Association Advocacy Day March 5
- Work with Librarians and Friends on newly-installed Commons welcome desk staffing need

### Renovation and Building Needs

- Conduct final review of HVAC study before submitting to City for Capital Projects consideration
- Have select people counter system to capture all traffic through front door

- Still working on shelf moving services in Adult Fiction, Multicultural Center and Large Print collection

## Other

- Attend Nebraska Information Technology Commission Community Council meeting
- Attend Hall County Community Collaboration board meeting/training
- Work with Nebraska OCIO (Office of the Chief Information Officer)/Network Nebraska on procurement of internet and data transport services for 2020/2021
- Explore community partnership with non-profit Civic Nebraska's newly formed local office



## Comparison of Selected Measures

### 2019-20

	<u>Oct-Dec</u>
Checkouts	72,490
Computers/Wireless Sessions	28,051
Programs/Spaces Participants	6,520
Visitors	47,121
Web Sessions	12,965
Reference, Reserves, ILL	7,574
Online Resource Use	81,400
Facebook, Twitter Impressions	184,975
Total Selected Measures	441,096

### 2018-19

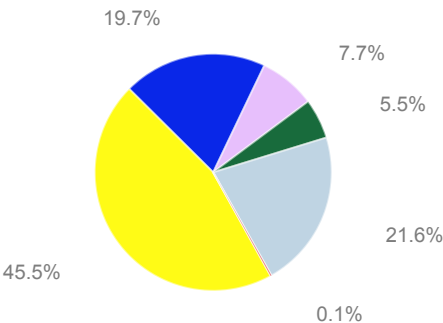
	<u>Oct-Dec</u>	<u>Jan-Mar</u>	<u>1/2 Year</u>	<u>Apr-June</u>	<u>3/4 Year</u>	<u>July-Sep</u>	<u>Annual</u>
Checkouts	72,198	73,502	145,700	82,994	228,694	85,515	314,209
Computers/Wireless Sessions	18,703	19,084	37,787	30,190	67,977	34,748	102,725
Program/Meeting Participants	4,239	4,116	8,355	5,472	13,827	6,158	19,985
Visitors	52,186	64,667	116,853	68,336	185,189	56,831	242,020
Web Sessions	14,976	16,264	31,240	18,300	49,540	15,641	65,181
Reference, Reserves, ILL	1,815	1,984	3,799	1,377	5,176	4,275	9,451
Online Resource Use	94,138	82,001	176,139	82,868	259,007	86,984	345,991
Facebook, Twitter Impressions	229,412	357,384	586,796	259,651	846,447	168,469	1,014,916
Total Selected Measures	487,667	619,002	1,106,669	549,188	1,655,857	458,621	2,114,478

# Rightsizing Our Collections

## Comparisons of Last Two Years and 30 years Ago

2018-2019

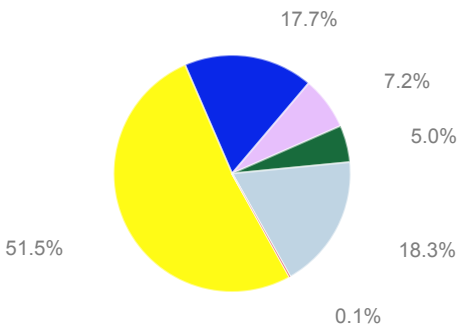
178,117



Books	81,040
eBooks	35,022
Audio	13,712
Video	9,721
Downloadable Audio/Video	38,387
Magazine / Newspaper Subscriptions	235

2017-2018

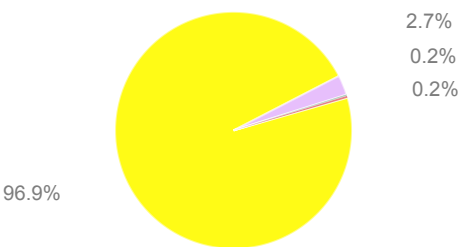
185,454



Books	95,592
eBooks	32,832
Audio	13,407
Video	9,347
Downloadable Audio/Video	34,026
Magazine / Newspaper Subscriptions	250

1988-1989

90,004



Books	87,179
eBooks	0
Audio	2,434
Video	168
Downloadable Audio/Video	0
Magazine / Newspaper Subscriptions	223

**4%** decrease in overall collection size in the past year

**15%** decrease in Book collections in the past year

**463%** increase in Audio collections in the past 30 years

**8%** decrease in Book collections in the past 30 years

**5686%** increase in Video collections in the past 30 years

**3666%** increase in all Non-Book collections in the past 30 years

*The Grand Island Public Library is the gateway for the people of our diverse community to achieve a lifetime of learning and literacy.*

**A Lifetime of Learning Happens @ Your Library!**

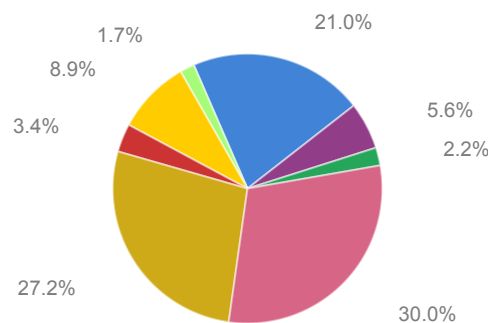


# Patron Use Comparisons of Last Two Years and 30 years Ago

without Social Media Reach Measures

2018-2019

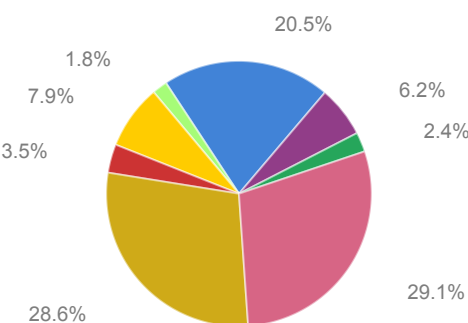
1,154,202



Checkouts	314,209
Borrowers	39,084
Computers / Wireless Sessions	102,725
Program/Meeting Participants	20,168
Visitors	242,020
Web Sessions	65,181
Reference, Reserves, ILL	24,824
Online Resource Use	345,991

2017-2018

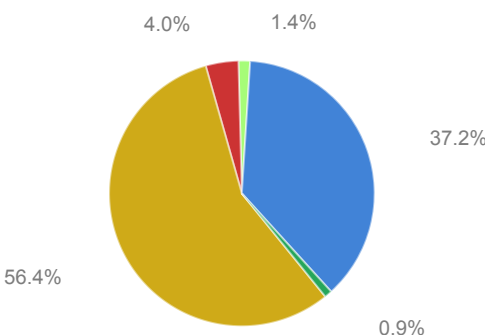
1,147,836



Checkouts	328,850
Borrowers	39,978
Computers / Wireless Sessions	90,297
Program/Meeting Participants	21,119
Visitors	235,139
Web Sessions	71,596
Reference, Reserves, ILL	27,346
Online Resource Use	333,511

1988-1989

421,821



Checkouts	238,059 *
Borrowers	16,796
Computers / Wireless Sessions	0
Program/Meeting Participants	6,000
Visitors	157,080
Web Sessions	0
Reference, Reserves, ILL	3,886
Online Resource Use	0

\* includes 31,214 bookmobile checkouts

1% increase in overall patron use measures in the past year

32% increase in checkout measures in the past 30 years

52% increase in checkout measures in the past 30 years without bookmobile checkouts

174% increase in overall patron use measures in the past 30 years (program/meeting measures are estimated)

54% increase in visitors in the past 30 years

52% decrease in checkout proportion of total measures in the past 30 years

The Grand Island Public Library is the gateway for the people of our diverse community to achieve a lifetime of learning and literacy.

A Lifetime of Learning Happens @ Your Library!



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## Newspaper Digitization

In 2019 we launched our largest collaborative project to date. The Historical Society partnered with Hall County newspapers, libraries, museums, and the genealogy society to raise funds to digitize the 28 historic newspapers published in the county since 1870.

The Hall County Digital Community Archives can be found at: <http://hallcountyne.advantage-preservation.com/>

*thank  
you!*

This project would not be possible without the generous financial support of the following individuals and organizations.

Cinda Baxter - sponsored Grand Island Independent (1884)  
 Donna Moyer - sponsored Wood River Sunbeam  
 Eric Nielsen - sponsored Wood River Gazette  
 Michelle Setlik - sponsored Platte Valley Independent  
 Wood River Centennial Community Foundation - sponsored Wood River Interest

Grand Island Public Library Foundation  
 Greater Grand Island Community Foundation  
 Hall County Historical Society  
 Prairie Pioneer Genealogical Society  
 Stuhr Museum of the Prairie Pioneer

***To see your name here, contact our project director, Michelle Setlik, at (308) 380-4480.***

## Project Partners

Cairo Roots Museum  
 Clipper Publishing Company  
 Doniphan Herald  
 Grand Island Independent  
 Grand Island Public Library

Hall County Historical Society  
 Maltman Memorial Public Library  
 Prairie Pioneer Genealogical Society  
 Stuhr Museum of the Prairie Pioneer