
Library Board

Monday, January 27, 2020

Regular Meeting

Item B3

Approval of Bills Submitted - December 17, 2019 and December 30, 2019 and January 14, 2020

The following bills were submitted by the Library Director in accordance with the Library Funds Policy since the last library board meeting.

Staff Contact:

Schedule of Bills

Vendor				121719				
<u>Org</u>	<u>Object</u>	<u>Name/Number</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85213			CONTRACT SERVICES					
1	1257	THE CLARK ENERSEN PARTNERS IN	HVAC STUDY	002	35571		0	2,000.00
85245			PRINTING & BINDING SERVICES					
0	10168	BANK OF AMERICA	PEREGRINE - Library Insert	TXN00065554			6569	787.50
85305			UTILITY SERVICES					
1	91	CITY OF GRAND ISLAND-UTILITIES	INTERDEPARTMENTAL UTILITY BILLS	NOV 2019			0	4,187.16
85317			NATURAL GAS					
1	336	NORTHWESTERN ENERGY	NATURAL GAS BILL	19OCT2646500-5			215299	230.84
85324			REPAIR & MAINT - BUILDING					
0	10168	BANK OF AMERICA	ACE - Maintenance Supplies	TXN00065203			6569	21.56
0	10168	BANK OF AMERICA	HOME DEPOT-Maintenance Supplie	TXN00065834			6569	999.36
0	10168	BANK OF AMERICA	ROBERTS PUMP - Maintenance	TXN00065160			6569	76.96
1	10856	BOB'S CARPET & UPHOLSTERY CLE	CARPET/FURNITURE CLEANING	184632	35695		0	4,913.00
85350			SANITATION SERVICE					
0	10168	BANK OF AMERICA	MID NE DISPOSAL-Sanitation 10/	TXN00065570			6569	43.40
85413			POSTAGE					
1	344	MIDWEST CONNECT LLC	POSTAGE	GI11 - 11/15/19			0	183.24
1	344	MIDWEST CONNECT LLC	POSTAGE	GI11 - 11/30/19			0	183.77
85422			DUES & SUBSCRIPTIONS					
0	10168	BANK OF AMERICA	Amazon Prime - Membership	TXN00065197			6569	119.00
1	3767	OCLC ONLINE COMPUTER LIBRARY	ONLINE MONTHLY SUBSCRIPTION	694705	35809		0	2,172.00
85425			BOOKS					
0	10168	BANK OF AMERICA	BRODART- Processing	TXN00065671			6569	4,629.73
0	10168	BANK OF AMERICA	WALMART - Books	TXN00065576			6569	48.74
0	10168	BANK OF AMERICA	WALMART - Books	TXN00065389			6569	53.91
0	10168	BANK OF AMERICA	WALMART - Books	TXN00065565			6569	39.16
85426			AV/ELECTRONIC MEDIA					
0	10168	BANK OF AMERICA	WALMART - Books	TXN00065576			6569	19.96
1	562	MIDWEST TAPE	AUDIOBOOK & DVDS	98207549	10326		0	179.91
1	562	MIDWEST TAPE	AUDIOBOOKS & DVDS	98238955	10326		0	162.19
1	562	MIDWEST TAPE	AUDIOBOOKS & DVDS	98173959	10326		0	371.35

Schedule of Bills

121719

Vendor								
Org	Object	Name/Number	Description	Invoice	PO #	WO#	Check #	Amount
10044301		LIBRARY						
85426		AV/ELECTRONIC MEDIA						
1	562	MIDWEST TAPE	DVD	98268339	10326		0	21.74
1	562	MIDWEST TAPE	DVDS	98266347	10326		0	278.13
1	562	MIDWEST TAPE	HOOPLA 11/30/19	98284394	10326		0	4,093.13
85427		PERIODICALS						
0	10168	BANK OF AMERICA	NY TIMES NATL-Subscription	TXN00065732			6569	57.20
85490		OTHER EXPENDITURES						
1	8792	CHASE PAYMENTECH LLC	CREDIT CARD USER FEE	2019NOV6614			6556	80.29
85505		OFFICE SUPPLIES						
0	10168	BANK OF AMERICA	AMAZON - Dvd Cases	TXN00065878			6569	37.98
0	10168	BANK OF AMERICA	AMAZON - Protection Plan	TXN00065346			6569	9.99
0	10168	BANK OF AMERICA	AMAZON - Staff Planners	TXN00065862			6569	209.75
0	10168	BANK OF AMERICA	AMAZON - Supplies	TXN00065217			6569	33.97
0	10168	BANK OF AMERICA	AMAZON - Supplies	TXN00065445			6569	95.98
0	10168	BANK OF AMERICA	BRODART - Processing Supplies	TXN00065682			6569	670.65
0	10168	BANK OF AMERICA	BRODART- Processing	TXN00065671			6569	870.91
0	10168	BANK OF AMERICA	CREDIT PURCHASE FINANCE-Credit	TXN00064959			6569	(0.14)
0	10168	BANK OF AMERICA	HOBBY LOBBY - Craft Supplies	TXN00065186			6569	36.90
0	10168	BANK OF AMERICA	INNOVATIVE LAB - Spine Labels	TXN00065675			6569	347.89
0	10168	BANK OF AMERICA	WALMART - Books	TXN00065389			6569	2.98
0	10168	BANK OF AMERICA	WALMART - SUPPLIES	TXN00065603			6569	13.40
0	10168	BANK OF AMERICA	WALMART- Books	TXN00065565			6569	81.77
85510		CLEANING SUPPLIES						
0	10168	BANK OF AMERICA	SCHOOL HEALTH - Cleaner	TXN00065340			6569	98.97
85515		GASOLINE						
1	83	CITY OF GRAND ISLAND-TREASURE	REPAIR SHOP NOVEMBER 2019	LIBR 2019-11			0	48.94

10044301 Org Total 28,513.17

Schedule of Bills

121719

Vendor
Org Object Name/Number
20110001 LIBRARY TRUST
85425 BOOKS
0 10168 BANK OF AMERICA

Description

Invoice

PO #

WO#

Check #

Amount

BRODART- Processing

TXN00065671

6569

588.44

20110001 Org Total

588.44

Schedule of Bills

121719

Vendor

<u>Org</u>	<u>Object</u>	<u>Name/Number</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
29555001		OTHER DEPARTMENT PROJECTS						
85042		EDITH ABBOTT MEMORIAL LIBRARY						
0	10168	BANK OF AMERICA	AMAZON-Makerspace Supplies	TXN00065822			6569	27.17
0	10168	BANK OF AMERICA	EILEENS COOKIES - Primetime	TXN00065650			6569	85.00
0	10168	BANK OF AMERICA	EL TAPATIO - Primetime	TXN00065290			6569	120.00
0	10168	BANK OF AMERICA	HEATPRESSNATION - Makerspace	TXN00065581			6569	768.86
0	10168	BANK OF AMERICA	HY VEE - Primetime	TXN00065758			6569	101.98
0	10168	BANK OF AMERICA	SUPER SAVER - Primetime	TXN00065746			6569	20.00
0	10168	BANK OF AMERICA	SUPER SAVER - Primetime	TXN00065259			6569	21.98
0	10168	BANK OF AMERICA	SUPER SAVER - Primetime	TXN00065458			6569	27.68
0	10168	BANK OF AMERICA	TACO BELL - Primetime	TXN00065508			6569	60.00
0	999999	REFUND CUSTOMERS	REFUND UNSPENT PRIMETIME PROGRAM FUNDING-FALL 2019	FALL 2019			0	46.76

29555001 Org Total 1,279.43

Prepared by

Nancy Broich

Library Funds Disbursement Voucher	
Approved by: Ed Meedel	Date 12/13/19
Library Board President <i>Ed Meedel</i>	
Authenticated by: Tanya Hansen	Date 12/12/19
Library Board Secretary <i>Tanya Hansen</i>	

Schedule of Bills

123019

		Vendor						
<u>Org</u>	<u>Object</u>	<u>Name/Number</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85160		OTHER EMPLOYEE BENEFITS						
0	10168	BANK OF AMERICA	TASC-ADMIN & Renewal Fees	TXN00066443			6592	29.28
85213		CONTRACT SERVICES						
0	10168	BANK OF AMERICA	DAHLKE - Lawncare	TXN00066020			6592	1,085.00
85324		REPAIR & MAINT - BUILDING						
0	10168	BANK OF AMERICA	ACE - Maintenance Supplies	TXN00066132			6592	18.98
0	10168	BANK OF AMERICA	JOHNNY'S LOCK- 2 Keys Made	TXN00066094			6592	7.00
0	10168	BANK OF AMERICA	MENARDS-Maintenance Supplies	TXN00066084			6592	64.05
0	10168	BANK OF AMERICA	PRESTOX - Pest Control	TXN00066061			6592	147.00
85413		POSTAGE						
0	10168	BANK OF AMERICA	UPS - Pickup Charges	TXN00066208			6592	6.90
0	10168	BANK OF AMERICA	UPS - Shipping Fees	TXN00066219			6592	13.75
85425		BOOKS						
0	10168	BANK OF AMERICA	AMAZON - Kits	TXN00066314			6592	12.99
0	10168	BANK OF AMERICA	BRODART - Books	TXN00066143			6592	4,546.60
85428		TRAVEL & TRAINING						
0	10168	BANK OF AMERICA	AMERICAN AIR-Travel/Swan	TXN00066053			6592	327.60
0	10168	BANK OF AMERICA	PLA - Conference/Swan	TXN00066089			6592	175.00
85505		OFFICE SUPPLIES						
0	10168	BANK OF AMERICA	BRODART - Books	TXN00066143			6592	1,031.14
0	10168	BANK OF AMERICA	DEMCO - Processing Supplies	TXN00066226			6592	439.90
0	10168	BANK OF AMERICA	EAKES - Office Supplies	TXN00066138			6592	80.97
0	10168	BANK OF AMERICA	MINITEX - RFID Tags	TXN00066168			6592	806.00
10044301 Org Total							8,792.16	

Schedule of Bills

123019

Vendor
Org **Object** **Name/Number**
20110001 **LIBRARY TRUST**
85425 **BOOKS**
0 10168 BANK OF AMERICA

Description

Invoice

PO #

WO#

Check #

Amount

BRODART - Books

TXN00066143

6592

1,333.85

20110001 Org Total

1,333.85

Schedule of Bills

123019

Vendor

<u>Org</u>	<u>Object</u>	<u>Name/Number</u>	<u>Description</u>
29555001		OTHER DEPARTMENT PROJECTS	
85042		EDITH ABBOTT MEMORIAL LIBRARY	
0	10168	BANK OF AMERICA	B&H PHOTO - ListenLR

<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
TXN00065919			6592	3,605.51

29555001 Org Total 3,605.51

Prepared by

Nancy Broich

Library Funds Disbursement Voucher	
Approved by: Ed Meedel	Date 1/1/20
Library Board President Ed Meedel	
Authenticated by: Tanya Hansen	Date 1/3/20
Library Board Secretary Tanya Hansen	

Schedule of Bills

011420

Org	Object	Vendor Name/Number	Description	Invoice	PO #	WO#	Check #	Amount
10044301		LIBRARY						
85160		OTHER EMPLOYEE BENEFITS						
0	10168	BANK OF AMERICA	TASC - Admin Fees	TXN00066934			6605	29.28
85305		UTILITY SERVICES						
1	91	CITY OF GRAND ISLAND-UTILITIES	INTERDEPARTMENTAL UTILITY BILLS	DEC 2019			0	3,828.74
85317		NATURAL GAS						
1	336	NORTHWESTERN ENERGY	NATURAL GAS BILL	19NOV2646500-5			215745	438.49
85324		REPAIR & MAINT - BUILDING						
0	10168	BANK OF AMERICA	ACE - Maintenance Supplies	TXN00066591			6605	34.65
0	10168	BANK OF AMERICA	MENARDS-Maintenance Supplies	TXN00066405			6605	28.47
0	10168	BANK OF AMERICA	MENARDS-Maintenance Supplies	TXN00066434			6605	34.99
0	10168	BANK OF AMERICA	MID NE DISPOSAL - Sanitation	TXN00066410			6605	43.40
0	10168	BANK OF AMERICA	PRESTOX - Pest Control	TXN00066427			6605	147.00
1	559	CITY OF GRAND ISLAND	2020 ALARM MONITORING	2020_ALARM			0	275.00
1	117	OHARA PLUMBING CO INC	INSTALL WATER HEATER	99043	35830		0	3,333.95
85330		REPAIR & MAINT - OFF FURN & EQ						
0	10168	BANK OF AMERICA	CAPITAL BUS - Copies	TXN00066653			6605	225.83
0	10168	BANK OF AMERICA	CAPITAL BUS. - Copies	TXN00066676			6605	159.52
85413		POSTAGE						
1	344	MIDWEST CONNECT LLC	DEC 2-15, 2019 POSTAGE	GI11 12/15/19			0	202.46
85416		ADVERTISING						
1	214	BH MEDIA GROUP INC	BOARD MEETING NOTICE AD	10040440 - NOV 2019			0	14.78
85422		DUES & SUBSCRIPTIONS						
1	10995	HALL COUNTY COMMUNITY COLL	2020 MEMBERSHIP DUES	1091	35878		0	100.00
85425		BOOKS						
0	10168	BANK OF AMERICA	WALMART - DVD's	TXN00066479			6605	19.58
85426		AV/ELECTRONIC MEDIA						
0	10168	BANK OF AMERICA	AMAZON - Dvd	TXN00066688			6605	9.96
0	10168	BANK OF AMERICA	WALMART - DVD's	TXN00066479			6605	37.92
1	562	MIDWEST TAPE	AUDIO BOOKS,DVD'S	98362538	10326		0	217.94
1	562	MIDWEST TAPE	AUDIO BOOKS,DVD'S	98331620	10326		0	993.47
1	562	MIDWEST TAPE	DVD'S	98293824	10326		0	65.97

Schedule of Bills

011420

<u>Org</u>	<u>Object</u>	<u>Vendor</u> <u>Name/Number</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85426		AV/ELECTRONIC MEDIA						
1	562	MIDWEST TAPE	DVD'S	98301591	10326		0	312.58
85490		OTHER EXPENDITURES						
1	8792	CHASE PAYMENTECH LLC	CREDIT CARD USER FEE	2019DEC6614			6603	70.51
85505		OFFICE SUPPLIES						
0	10168	BANK OF AMERICA	ACE - Program Supplies	TXN00066667			6605	6.00
0	10168	BANK OF AMERICA	AMAZON - Processing Supplies	TXN00066646			6605	13.26
0	10168	BANK OF AMERICA	AMAZON - Processing Supplies	TXN00066596			6605	125.50
0	10168	BANK OF AMERICA	DEMCO - Processing Supplies	TXN00066390			6605	451.53
0	10168	BANK OF AMERICA	HOBBY LOBBY - Craft Supplies	TXN00066613			6605	13.45
0	10168	BANK OF AMERICA	HOBBY LOBBY - Program Supplies	TXN00066599			6605	34.74
0	10168	BANK OF AMERICA	QUILL - Office Supplies	TXN00066623			6605	51.97
0	10168	BANK OF AMERICA	WALMART - Supplies	TXN00066486			6605	29.91
85515		GASOLINE						
1	83	CITY OF GRAND ISLAND-TREASURY	DEC 2019 REPAIR SHOP BILL	LIBR 2019-12			0	35.09

10044301 Org Total 11,385.94

Schedule of Bills

011420

Vendor
Org **Object** **Name/Number** **Description**
29555001 OTHER DEPARTMENT PROJECTS
85042 EDITH ABBOTT MEMORIAL LIBRARY
0 10168 BANK OF AMERICA AMAZON - Makerspace

Invoice	PO #	WO#	Check #	Amount
TXN00066630			6605	64.99

29555001 Org Total 64.99

Prepared by

Nancy Broich

Library Funds Disbursement Voucher	
Approved by: Ed Meedel	Date 1/21/20
Library Board President <i>Ed Meedel</i>	
Authenticated by: Tanya Hansen	Date 1/21/20
Library Board Secretary <i>Tanya Hansen</i>	