



# City of Grand Island

Tuesday, September 8, 2020

Council Session

## Item G-9

**#2020-213 - Approving the Municipal Annual Certification of Program Compliance 2020**

Staff Contact: John Collins, P.E. - Public Works Director

# Council Agenda Memo

**From:** Shannon Callahan, Street Superintendent

**Meeting:** September 8, 2020

**Subject:** Approving the Municipal Annual Certification of Program Compliance 2020

**Presenter(s):** John Collins PE, Public Works Director

## Background

Changes of the reporting requirements to the Nebraska Board of Classifications and Standards (NBCS) were approved by the Nebraska Legislature in March of 2019 with the passing of LB82. Highlights of the changes are below.

In prior years, the City has been required to hold a public hearing on, adopt, and file with the NBCS a One- and Six-Year Street Improvement Plan on a calendar year basis. The City would typically hold the public hearing in December or January. LB82 still requires a public hearing on and adoption of a One- and Six-Year Street Improvement Plan but has given municipalities the ability to choose whether they will continue to report on a calendar year basis or change to a fiscal year basis (part of the budget process).

The City of Grand Island held the 2020 1&6 year Street Improvement Plan public hearing in February of 2020. Then made the transition to adopting the 1&6 year Street Improvement Plan with the annual budget public hearing in August of 2021.

Also, The City was previously required to report on and file annually with the NBCS a financial report of Road, Street, & Highway Programs referred to as the State Street Report. This submittal included specific detailed forms of program expenditures, revenues, equipment inventory, equipment maintenance costs, and material inventory values. With the passing of LB82, this report is no longer required to be completed or filed with the NBCS but the City will need to certify, on an annual basis, that it does use systems for tracking the above items.

## Discussion

Attached are the 2020 Annual Certification of Program Compliance forms that will be filed with NBCS in place of filing the One- and Six-Year Street Improvement Plan and the State Street Report for fiscal year 2020.

The 2020 One- and Six-Year Street Improvement Plan was approved by City Council on February 11, 2020 with Resolution No. 2020-42 in compliance.

The tracking of tax revenue and expenditures for the purposes of highway, street, or road use is accomplished with the 210 Fund and the 410 Fund. Fleet Services keeps inventory of equipment and machinery maintenance costs. Supplies inventory, such as traffic signs and other stock items, are tracked by the Streets Division's asset management program.

Public Works staff is recommending the signing of the 2020 Municipal Annual Certification of Program Compliance to the Nebraska Board of Classifications and Standards.

### **Alternatives**

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Move to approve
2. Refer the issue to a Committee
3. Postpone the issue to future date
4. Take no action on the issue

### **Recommendation**

City Administration recommends that the Council approve the 2020 Municipal Annual Certification of Program Compliance to the Nebraska Board of Classifications and Standards.

### **Sample Motion**

Move to approve the 2020 Municipal Annual Certification of Program Compliance 2020.

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RESOLUTION

SIGNING OF THE MUNICIPAL ANNUAL CERTIFICATION OF PROGRAM COMPLIANCE FORM 2020

Resolution No. \_\_\_\_\_

Whereas: State of Nebraska Statutes, sections 39-2115, 39-2119, 39-2120, 39-2121, and 39-2520(2), requires an annual certification of program compliance to the Nebraska Board of Public Roads Classifications and Standards; and

Whereas: State of Nebraska Statute, section 39-2120 also requires that the annual certification of program compliance by each municipality shall be signed by the Mayor or Village Board Chairperson and shall include a copy of a resolution of the governing body of the municipality authorizing the signing of the certification form.

Be it resolved that the Mayor [ ] Village Board Chairperson [ ] of \_\_\_\_\_ (Check one box) (Print name of municipality) is hereby authorized to sign the attached Municipal Annual Certification of Program Compliance form.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ at \_\_\_\_\_ Nebraska. (Month)

City Council/Village Board Members

Two columns of horizontal lines for signatures of City Council/Village Board Members.

City Council/Village Board Member \_\_\_\_\_ Moved the adoption of said resolution Member \_\_\_\_\_ Seconded the Motion Roll Call: \_\_\_\_ Yes \_\_\_\_ No \_\_\_\_ Abstained \_\_\_\_ Absent Resolution adopted, signed and billed as adopted.

Attest:

\_\_\_\_\_  
(Signature of Clerk)

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**MUNICIPAL  
ANNUAL CERTIFICATION OF PROGRAM COMPLIANCE  
TO  
NEBRASKA BOARD OF PUBLIC ROADS CLASSIFICATIONS  
AND STANDARDS  
2020**

In compliance with the provisions of the State of Nebraska Statutes, sections 39-2115, 39-2119, 39-2120, 39-2121, and 39-2520(2), requiring annual certification of program compliance to the Board of Public Roads

Classifications and Standards, the City  Village  of \_\_\_\_\_  
(Check one box) (Print name of municipality)

hereby certifies that it:

- ✓ has developed, adopted, and included in its public records the plans, programs, or standards required by sections 39-2115 and 39-2119;
- ✓ meets the plans, programs, or standards of design, construction, and maintenance for its highways, roads, or streets;
- ✓ expends all tax revenue for highway, road, or street purposes in accordance with approved plans, programs, or standards, including county and municipal tax revenue as well as highway-user revenue allocations;
- ✓ uses a system of revenue and costs accounting which clearly includes a comparison of receipts and expenditures for approved budgets, plans, programs, and standards;
- ✓ uses a system of budgeting which reflects uses and sources of funds in terms of plans, programs, or standards and accomplishments;
- ✓ uses an accounting system including an inventory of machinery, equipment, and supplies;
- ✓ uses an accounting system that tracks equipment operation costs;
- ✓ has included in its public records the information required under subsection (2) of section 39-2520; and
- ✓ **has attached to this certification, a copy of the resolution of the governing body authorizing the signing of this certification by the Mayor or Village Board Chairperson.**



\_\_\_\_\_  
Signature of Mayor  Village Board Chairperson  (Required)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
Signature of City Street Superintendent (Optional)

\_\_\_\_\_  
(Date)

**Return the completed original certification and resolution by  
October 31, 2020 to:**

Nebraska Board of Public Roads Classifications and Standards  
PO Box 94759  
Lincoln NE 68509

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