



# City of Grand Island

Tuesday, April 14, 2020

Council Session

## Item G-8

### **#2020-91 - Approving Application for the Nebraska Public Transportation Assistance Program**

Staff Contact: John Collins, P.E. - Public Works Director

# Council Agenda Memo

**From:** Charley Falmlen, Transit Program Manager

**Meeting:** April 14, 2020

**Subject:** Approving Application for the Nebraska Public Transportation Assistance Program

**Presenter(s):** John Collins PE, Public Works Director

## Background

On June 25, 2019 via Resolution No. 2019-197 City Council approved the agreement between the City and Senior Citizens Industries, Inc. of Grand Island, Nebraska for public transit services. Such approval consisted of an agreement providing compensation to Senior Citizens Industries, Inc (SCI.) in the total amount of \$697,213.17 for the period of July 1, 2019 to June 30, 2020. The City has the option to renew the agreement beyond June 30, 2022 on an annual basis for a two (2) year period, after which time proposals will be solicited. Compensation for the extended service is at the following rates, billed monthly: July 1, 2020 through June 30, 2021- \$718,129.57 annually and July 1, 2021 through June 30, 2022– \$739,673.46 annually. Service will be provided both in the City of Grand Island and County of Hall via a unified system operated by Senior Citizens Industries, Inc.

The Federal Transit Authority's (FTA) 5307 Urbanized Area Formula Grants reimburse a portion of the City of Grand Island's contract with SCI. Additionally, 5307 Urbanized Area Formula Grants reimburse the City for a portion of the public transit project administration conducted by the Public Works Transit Division. FTA reimburses the City for capital expenses at a ratio of 80/20, and operating expenses at a ratio of 50/50.

Funds are available through the State of Nebraska Public Transportation Assistance Program to aid the City in meeting the required matching funds. If awarded, these State funds will be used towards the City's local matching obligation for 5307 Urbanized Area Formula Grants.

Funds from the Nebraska Public Transportation Assistance Program are competitive, and the City must complete a new application every year. Last year, the City of Grand Island was awarded Nebraska Public Transportation Assistance Program funding in the amount \$182,418.00 for the period of July 1, 2019 to June 30, 2020.

## **Discussion**

Public Works Transit Division is requesting a resolution to move forward with the annual application for matching funds under the Nebraska Public Transportation Assistance program in the amount of \$187,101.00. Upon the State's review of all submitted requests the City will be notified of the exact amount they are to receive, based on funds available vs. funds requested.

Public Works Transit Division is also requesting approval to submit the Nebraska Public Transportation Assistance Program application each year administratively, with the agreement being presented to City Council for approval.

## **Alternatives**

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Move to approve
2. Refer the issue to a Committee
3. Postpone the issue to future date
4. Take no action on the issue

## **Recommendation**

City Administration recommends that the Council approve the Application for the Nebraska Public Transportation Assistance Program to aid the City in providing public transit services.

## **Sample Motion**

Move to approve the Application for the Nebraska Public Transportation Assistance Program.

# Application for the Nebraska Public Transportation Assistance Program

<b>I</b>	Project Name: <b>Public Transit - Grand Island, Nebraska</b>					
<b>II</b>	<b>SPONSORING CONTRACTOR</b>			<b>VI</b>	<b>DUNS NUMBER</b>	
Legal Name: <b>City of Grand Island</b>				<b>47-6006205</b>		
Address: <b>100 E. 1<sup>st</sup> Street PO Box 1968 Grand Island, Ne 68802</b>				<b>VIII</b>	<b>BUDGET SUMMARY</b>	
				<b>COSTS</b>		
Executive Officer's Name: <b>308-385-5444</b> Title: <b>Roger G. Steele</b>				<b>1</b>	Personnel	<b>\$ 545,900.00</b>
Telephone: Executive Officer's Name: <b>308-646-0069</b> Title: <b>Theresa Englehardt</b> <b>Executive Director</b>				<b>2</b>	Administrative <i>(Enter from Page 6)</i>	<b>105,965.00</b>
				<b>3</b>	Special Services <i>(Enter from Page 7)</i>	<b>0.00</b>
Telephone: Executive Officer's Name: <b>308-646-0069</b> Title: <b>Theresa Englehardt</b> <b>Executive Director</b>				<b>4</b>	Building (Space) and Utilities <i>(Enter from Page 8)</i>	<b>59,250.00</b>
				<b>5</b>	Fuel <i>(Enter from Page 8)</i>	<b>72,100.00</b>
Telephone: Executive Officer's Name: <b>308-646-0069</b> Title: <b>Theresa Englehardt</b> <b>Executive Director</b>				<b>6</b>	Lubrication, Maintenance, Parts and Supplies <i>(Enter from Page 9)</i>	<b>67,000.00</b>
				<b>7</b>	Other	<b>20,600.00</b>
<input checked="" type="radio"/> Private for Profit <input type="radio"/> Private Nonprofit <input checked="" type="radio"/> Public				<b>8</b>	<b>Total Operating Costs</b>	<b>\$ 870,815.00</b>
				<b>INCOME</b>		
<b>IV</b> Name of Person to be Responsible for Daily Operation of Project: <b>IDENTIFY THE PERIOD FOR WHICH FUNDS ARE BEING REQUESTED</b> <b>Theresa Englehardt</b> FROM MONTH DAY YEAR UNTIL MONTH DAY YEAR FROM <b>July 1, 2020</b> UNTIL <b>June 30, 2021</b>				<b>9</b>	Project Income	<b>\$ 0.00</b>
				<b>10</b>	Net Operating Deficit <i>(Line 8 minus Line 9, if any)</i>	<b>870,815.00</b>
<b>VI</b> PERSON WHO PREPARED THIS APPLICATION Name: <b>Charley Falmlen</b> Address: <b>1016 Diers Avenue Suite 119 Grand Island, NE 68803</b> Telephone:				<b>11</b>	Federal Contribution	<b>496,612.00</b>
				<b>12</b>	Net Eligible Page 10 Deficit <i>(Line 10 minus Line 11, if any)</i>	<b>\$ 374,203.00</b>
NAME AND TITLE OF INDIVIDUAL AUTHORIZED TO COMMIT LOCAL FUNDS TO THIS PROGRAM IN SPONSORING CONTRACTOR'S NAME: Name: <b>Roger G. Steele</b> Title: <i>(Mayor, City Administrator, Chairman of County Board, or Chairman of Governing Board)</i> <b>Mayor</b> Signature: _____ Date: _____				<b>13</b>	Local Matching Revenue <i>(Enter from Page 10)</i>	<b>187,102.00</b>
				<b>14</b>	<b>State Funds Requested</b>	<b>\$ 187,101.00</b>

### FOR STATE OFFICE USE ONLY

Project No.:	Project Period:	Project Year:
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## Transportation Service

**Give total number of vehicles in operation. Give type and capacity of vehicles. Also, list whether or not vehicles have wheelchair lifts or ramps for wheelchairs. (Examples of type of vehicle include: transit bus, school bus, van, etc.)**

TYPE OF VEHICLE	NUMBER OF VEHICLES	VEHICLE CAPACITY	VEHICLES WITH WHEELCHAIR LIFTS	VEHICLES WITH WHEELCHAIR RAMPS	VEHICLES WITHOUT LIFTS OR RAMPS
2014 Dodge Caravan	2	2	0	2	0
2013 Ford Small Bus	1	14	1	0	0
2008 Chevy Small Bus	1	14	1	0	0
2009 Chevy Small Bus	1	14	1	0	0
2014 Ford Small Bus	1	14	1	0	0
2015 Senator II Small Bus	2	1	4	2	0
2010 Ford Small Bus	3	14	3	0	0
2012 Chevy Van	1	12	0	0	1

Define the geographical boundaries of the area being provided transportation service. Describe the type and frequency of service (*Dial-a-Ride, scheduled route, etc.*).

Senior Citizens Industries, Inc dba CRANE Public Transit is a portal-to-portal, demand-response service that operates within the city limits of Grand Island while serving the remainder of Hall County including the communities of Alda, Wood River, Cairo, and Doniphan. 24-hour notice is required from an individual needing transportation.

Office hours for CRANE Public Transit are Monday-Friday 8:00 a.m. to 5:00 p.m. Buses run from Monday-Friday, 6:00 a.m. to 6:00 p.m., with the first available pick-up time being 6:00 a.m., and the last scheduled pick-up time at 5:00 p.m. All buses return to the parking lot by 6:00 p.m.

Project Name: Public Transit - Grand Island, Nebraska	Fiscal Year: 2021
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## Transportation Service

If your transportation service makes trips outside the geographical boundaries, whether on a regular or irregular basis, please identify the route, destination, and estimated frequency of these trips.

CRANE Public Transit operates demand response service in areas outside the Urbanized Area of Grand Island. This includes service to Wood River, Cairo, Doniphan, and rural Hall County.

Trips are scheduled 24 hours in advance and upon review of ridership statistics, it is estimated that this portion of transit services comprises approximately 5-7% of ridership. Reimbursement for trips outside of the Urbanized Area of Grand Island, are administered by Senior Citizens Industries directly to Hall County. No funding for trips or service outside of the Urbanized Area of Grand Island are included in this application budget.

What other transportation services exist in the immediate area to be served? *(Include intracity and intercity bus, taxi, AMTRAK service, air transportation, existing special transportation programs and subsidies for elderly, handicapped, low income, or other special groups. Exclude school bus systems.)*

**Burlington Trailways** - Burlington Trailways provides intercity service seven days a week from Grand Island. The bus station is co-located with Arrow Stage Lines in Grand Island. The buses are at the station in Grand Island at 12:50 am, 3:05 am, and 5:30 pm. Agency staff estimates approximately 50 boardings and deboardings occur in Grand Island each month. Popular destinations include Lincoln, Omaha, Des Moines, and Indianapolis. Agency staff report 18 buses are on the road during peak travel periods. The company has 39 vehicles in its fleet. Passengers on Burlington Trailways include many students, elderly, and people on fixed incomes

**Central City Mini Bus - Merrick County** - The Mini Bus operates demand response, curb-to-curb service Monday through Friday from 7:00 am to 4:00 pm. Reservations are required 24-hour in advance. To travel to/from Grand Island, it is \$10 round trip. The agency travels to Grand Island the first Monday of every month. The primary purpose of most passengers traveling from Central City to Grand Island are for medical appointments.

**Ryde Transit**- Ryde Transit is based out of Kearney, operates buses in Buffalo, Adams, Dawson, Franklin, Hamilton, Kearney and Gosper Counties. Ryde provides services from some of said counties to/from Grand Island on a weekly basis. The agency estimates approximately 10,000 annual trips to Grand Island. The majority of trips are for medical appointments in Grand Island. The one-way fare to Grand Island is \$8.00 per person.

**Private Transit Providers** - Other transportation providers within Hall County and Grand Island are private companies such as Camelot Transportation, Action Cab & Courier, and Uber.

Project Name:	Public Transit - Grand Island, Nebraska	Fiscal Year:	2021
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## Transportation Service

How will the transportation service which you provide be coordinated with these other transportation systems?

At this point and time, CRANE Public Transit provides a very specific service to Grand Island and the surrounding area. There is little to no coordination taking place between CRANE Public Transit and the other listed organizations, other than on a referral basis.

In the past, CRANE Public Transit partnered with local cab companies and offered taxi vouchers. The funding for said vouchers is no longer available.

In 2017 the Grand Island Area Metropolitan Planning Organization (GIAMPO) along with the City of Grand Island, finished a Transit Needs Analysis. The Transit Needs Analysis pointed to several service addition options, such as ride-share, and vanpool programs, which would be coordinated with the City of Grand Island, and were intended to address some of the shortcomings of the current demand-response system.

Describe the fare structure of your transportation system:

CRANE Public Transit operates on a fare structure of \$2.00 per one-way trip.

## Transportation Service

In what way does your system provide for the transportation needs of the elderly and disabled?

CRANE Public Transit offers a service that is public transportation, which includes elderly patrons and persons with disabilities. A wheelchair-accessible vehicle is used for riders in wheelchairs or other mobility devices. The vehicle fleet includes nine lift-equipped buses with a capacity for two wheelchairs each and two lowered floor mini-vans equipped with wheelchair ramps.

CRANE Public Transit offers curb-to-curb service, and therefore drivers are available to help disabled and elderly persons onto and off of the bus. In addition to this, the City of Grand Island maintains a process for riders to request reasonable modifications, which allows for drivers to offer additional assistance as approved.



ITEMIZED BUDGET	<b>PERSONNEL COSTS</b>					
<b>a</b>		<b>b</b>	<b>c</b>	<b>d</b>	<b>e</b>	<b>f</b>
PERSONNEL JOB TITLE OR CLASSIFICATION	PERCENT	NUMBER OF EMPLOYEES	PROJECT SALARIES  <i>Yearly</i>	EMPLOYER'S SHARE OF FICA  <i>Yearly</i>	FRINGE BENEFITS <i>(Detail in Budget Narrative or Notes)</i>  <i>Yearly</i>	TOTAL PERSONNEL COSTS <i>(Total of Items C, D, &amp; E for each line entry)</i>  <i>Yearly</i>
Senior Citizens Industries, Inc	100	17	\$395,000.0 0	\$40,500.00	\$7,400.00	\$442,900.00
City of Grand Island	100	1	\$75,400.00	\$6,100.00	\$21,500.00	\$103,000.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
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						\$0.00
						\$0.00
						\$0.00
<b>Totals</b>			<b>\$470,400.0 0</b>	<b>\$46,600.00</b>	<b>\$28,900.00</b>	<b>\$545,900.00</b>
<b>Grand Total of Personnel Costs</b> <i>(Enter on Line VIII-1 of Page 1)</i>						<b>\$545,900.00</b>

Fringe Benefits include total payment by Senior Citizens Industries of unemployment and worker's compensation benefits.

Project Name:	Public Transit - Grand Island, Nebraska	Fiscal Year:	2021
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ITEMIZED BUDGET	ADMINISTRATIVE COSTS	
	ITEMIZED DESCRIPTION	COST
	Senior Citizens Industries, Inc	\$100,300.00
	City of Grand Island	\$5,665.00
	<b>Total Administrative Costs</b> (Enter on Line VIII-2 of Page 1)	<b>\$105,965.00</b>

Administrative Costs Budget Narrative or Notes:

Senior Citizens Industries - Training, Office Support, Compliance Support, Administrative Support

City of Grand Island - Travel & Training, Office Supplies, Legal Notices

ITEMIZED BUDGET	SPECIAL SERVICES COSTS	
	ITEMIZED DESCRIPTION	COST
	Software	\$0.00
	<b>Total Special Services Costs</b> (Enter on Line VIII-3 of Page 1)	<b>\$0.00</b>

Special Services Costs Budget Narrative or Notes:

Potential cost of software purchase and timeline for software purchase unknown at this time.

Project Name:	Public Transit - Grand Island, Nebraska	Fiscal Year:	2021
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ITEMIZED BUDGET	BUILDING SPACE AND UTILITIES COSTS	
	ITEMIZED DESCRIPTION	COST
	Senior Citizens Industries, Inc	\$51,500.00
	City of Grand Island	\$7,750.00
	<b>Total Building Space and Utilities Costs</b> (Enter on Line VIII-4 of Page 1)	<b>\$59,250.00</b>

Building Space and Utilities Costs Budget Narrative or Notes:

Senior Citizens Industries - Rent & Utilities

City of Grand Island - Utilities

ITEMIZED BUDGET	FUEL	
	ITEMIZED DESCRIPTION	COST
	Senior Citizens Industries	\$72,100.00
	<b>Total Fuel</b> (Enter on Line VIII-5 of Page 1)	<b>\$72,100.00</b>

Fuel and Lubrication Costs Budget Narrative or Notes:

Project Name:	Public Transit - Grand Island, Nebraska	Fiscal Year:	2021
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ITEMIZED BUDGET	LUBRICATION, MAINTENANCE, PARTS AND SUPPLIES COSTS	
	ITEMIZED DESCRIPTION	COST
Maintenance		\$67,000.00
	<b>Total Lubrication, Maintenance, Parts and Supplies Costs</b> <i>(Enter on Line VIII-6 of Page 1)</i>	<b>\$67,000.00</b>

Maintenance, Maintenance Parts and Supplies Costs Budget Narrative or Notes:

ITEMIZED BUDGET	OTHER COSTS <i>(Including Equipment Rental)</i>	
	ITEMIZED DESCRIPTION	COST
Senior Citizens Industries		\$15,450.00
City of Grand Island		\$5,150.00
	<b>Total Other Costs</b> <i>(Enter on Line VIII-7 of Page 1)</i>	<b>\$20,600.00</b>

Other Costs Budget Narrative or Notes:

Senior Citizens Industries - Equipment & Supplies, various operating costs

City of Grand Island - Operations Service Expansion

Project Name:	Public Transit - Grand Island, Nebraska	Fiscal Year:	2021
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ITEMIZED BUDGET	ESTIMATED PROJECT INCOME			
SOURCES	UNIT DESCRIPTION	NO. OF UNITS	UNIT RATE	AMOUNT
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
<b>Total Project Income</b> (Enter on Line VIII-9 of Page 1)				<b>\$0.00</b>

ITEMIZED BUDGET	FEDERAL CONTRIBUTION	
SOURCES	AMOUNT	
FTA Operating Assistance	\$333,400.00	
FTA Preventative Maintenance	\$53,600.00	
FTA Support Equipment	\$12,360.00	
FTA City Program Admin	\$97,252.00	
<b>Total Federal Contribution</b> (Enter on Line VIII-11 of Page 1)	<b>\$496,612.00</b>	

ITEMIZED BUDGET	LOCAL MATCHING REVENUE	
SOURCES	AMOUNT	
City of Grand Island	\$187,102.00	
<b>Total Matching Revenue</b> (Enter on Line VIII-13 of Page 1)	<b>\$187,102.00</b>	

RESOLUTION 2020-91

WHEREAS, funds are available through the State of Nebraska Public Transportation Assistance Program to aid the City financially in providing public transit services; and

WHEREAS, the City of Grand Island is in contract with Senior Citizens Industries, Inc, for implementation of a Transit Program using 5307 Urbanized Area Formula Grants, and thereby eligible for State of Nebraska Public Transportation Assistance Program funds; and

WHEREAS, such State funds will be used towards the City's local matching obligation for 5307 Urbanized Area Formula Grants; and

WHEREAS, the Nebraska Public Transportation Assistance Program application shall be submitted each year administratively, with the agreement being presented to City Council for approval.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that the Mayor is hereby authorized and directed to sign the application and subsequent agreement for the Nebraska Public Transportation Assistance Program in an amount not to exceed \$187,101.00.

BE IT FURHTER RESOLVED, all future applications shall be submitted administratively, with the Agreement being presented to City Council for approval.

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Adopted by the City Council of the City of Grand Island, Nebraska, April 14, 2020.

\_\_\_\_\_  
Roger G. Steele, Mayor

Attest:

\_\_\_\_\_  
RaNae Edwards, City Clerk

Approved as to Form	☐ _____
April 10, 2020	☐ City Attorney