



City of Grand Island

Tuesday, April 14, 2020

Council Session

Item G-7

#2020-90 - Approving Award of Proposal for Community Meeting Room Audio/Video Update at Law Enforcement Center

Staff Contact: Robert Falldorf, Police Chief

Council Agenda Memo

From: Robert Falldorf, Police Chief

Meeting: April 14, 2020

Subject: Approving Award of Proposal for Community Meeting Room Audio/Video update at Law Enforcement Center

Presenter(s): Robert Falldorf, Police Chief

Background

On March 12, 2020 a Request for Proposals (RFP) for an Audio/Video update for the Community Meeting Room at the Law Enforcement Center was advertised in the Grand Island Independent. The current Audio/Video set-up at the Law Enforcement Center is out of date and a different room layout with upgraded equipment was determined to be in the best interest for the Community Meeting Room.

Discussion

Two (2) proposals were received on March 18, 2020 from the following firms:

- AVI Systems of Omaha, Nebraska
- SKC Communication Products, LLC of Shawnee, Kansas

City Police Department staff and City Information Technology (IT) staff reviewed the proposals. AVI Systems of Omaha, Nebraska submitted the proposal that was chosen using the criteria listed in the RFP and was the proposal with the lowest cost. AVI Systems will provide all installation, labor, and systems support for the Audio/Video update for an amount not to exceed \$43,814.29.

This will be paid as a 50%/50% cost share between the City of Grand Island and Hall County under the Law Enforcement Center Building Renovation Fund.

Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Move to approve
2. Refer the issue to a Committee
3. Postpone the issue to future date
4. Take no action on the issue

Recommendation

City Administration recommends that the Council approve the award of the proposal to AVI Systems of Omaha, Nebraska for an amount not to exceed \$43,814.29.

Sample Motion

Move to approve the award of the proposal to AVI Systems of Omaha, Nebraska.



Stacy Nonhof, Purchasing Agent

*Working Together for a
Better Tomorrow, Today*

**REQUEST FOR PROPOSAL
FOR COMMUNITY MEETING ROOM AUDIO/VIDEO UPDATE AT
LAW ENFORCEMENT CENTER**

RFP DUE DATE: March 18, 2020 at 4:00 p.m.

DEPARTMENT: Police Department

PUBLICATION DATE: March 12, 2020

NO. POTENTIAL BIDDERS: 3

PROPOSALS RECEIVED

AVI Systems
Omaha, NE

SKC Communication Products, LLC.
Shawnee, KS

cc: Robert Falldorf, Police Chief
Jerry Janulewicz, City Administrator
Stacy Nonhof, Purchasing Agent

Jim Duering, Police Captain
Patrick Brown, Finance Director

P2194

Proposal Number: 934417
Prepared For: Grand Island Police Department
Attn: Jim Duering

Proposal Date: March 26, 2020

Grand Island Police Department - Community Meeting Room

Prepared By: Guy Sauer
Phone: (402)384-4569
Email: guy.sauer@avisystems.com

BILL TO

Attn: Jim Duering
Grand Island Police Department
111 Public Safety Dr.
Omaha, NE, 68801
Phone: (308)385-5400
Email: jduering@gipolice.org
Customer Number: GIP002

SITE

Attn: Jim Duering
Police Department
111 Public Safety Dr
Grand Island, NE, 68801
Phone: 308-385-5400 ext. 2214
Email: jduering@gipolice.org

COMMENTS

PRODUCTS AND SERVICES SUMMARY

Equipment	\$27,198.27
Integration	\$14,675.02
PRO Support	\$1,759.00
Shipping & Handling	\$182.00
Tax	0.00
Grand Total	\$43,814.29

Unless otherwise specified. The prices quoted reflect a discount for a cash payment (i.e., check, wire transfer) made by Customer in full within the time stated for payment on each invoice. Discount only applies to new items included on the invoice, and only applies if the balance on the invoice is paid in full.

All returned equipment is subject to a restocking charge. The prices are valid for 30 days and may be locked in by signing this Retail Sales Agreement.

Overdue balances are subject to a finance charge of 1.5% per month, or interest at the highest rate permitted by applicable law. In the event AVI must pursue collection of unpaid invoices, Customer agrees to pay all of AVI's costs of collection, including its attorneys' fees.

INVOICING AND PAYMENT TERMS

Customer and AVI have agreed on the payment method of ACH. Payment must be remitted by stated method. To the extent Customer seeks to use of any payment methods other than stated, and that payment method results in an increased transaction cost to AVI, the new payment must be approved in writing, and the Customer shall be responsible for paying the increased transaction cost to AVI associated with the change in payment method. Payments shall be made 30 days from invoice date. So long as the invoice has been sent and the Customer's payment is made within the terms work will continue.

AVI uses progress billing, and invoices for equipment and services allocated to the contract on a monthly basis. Unless otherwise specified, all items quoted (goods and services) as well as applicable out of pocket expenses (permits, licenses, shipping, etc.) are invoiced in summary (including applicable sales taxes due for each category of invoiced items).

Customer is to make payments to the following "Remit to" address:

AVI Systems
NW8393 PO Box 1450
Minneapolis, MN 55485-8393

If Payment Method is ACH: Customer must make all payments in the form of bank wire transfers or electronic funds transfers through an automated clearinghouse with electronic remittance detail, in accordance with the payment instructions AVI Systems provides on its invoice to Customer.

A monthly summary of detailed equipment received is available upon request. Equipment received may be different than equipment billed based on agreed billing method.

TAXES AND DELIVERY

Unless stated otherwise in the "Products and Services Summary" above, AVI will add and include all applicable taxes, permit fees, license fees, and delivery charges to the amount of each invoice. Taxes will be calculated according to the state law(s) in which the product(s) and/or service(s) are provided. Unless Customer provides a valid tax exemption certificate for any tax exemption(s) claimed, AVI shall invoice for and collect all applicable taxes in accordance with state law(s), and Customer will be responsible for seeking a tax credit/refund from the applicable taxing authority.

AGREEMENT TO QUOTE AND DOCUMENTS CONSTITUTING YOUR CONTRACT WITH AVI

Customer hereby accepts the above quote for goods and/or services from AVI. When duly executed and returned to AVI, AVI's Credit Department will check Customer's credit and approve the terms. After approval by AVI's Credit Department and signature by AVI, this Retail Sales Agreement will, together with the [AVI General Terms & Conditions](http://www.avisystems.com/TermsOfSale) (which can be found at <http://www.avisystems.com/TermsOfSale>) form a binding agreement between Customer and AVI. (This Retail Sales Agreement and the AVI General Terms & Conditions of Sale (the "T&Cs") are referred to collectively as the "Agreement"). If not defined in this Agreement, all capitalized terms shall have the meaning given to them in the T&Cs. Should AVI's Credit Department determine at any point prior to AVI commencing

work that Customer's credit is not adequate, or should it otherwise disapprove of the commercial terms, AVI reserves the right to terminate the Agreement without cause and without penalty to AVI.

AGREED AND ACCEPTED BY

Company

Signature

Printed Name

Date

AVI Systems, Inc.

Company

Signature

Printed Name

Date

RESOLUTION 2020-90

WHEREAS, the City Of Grand Island invited proposals for the update of the Audio/Video system at the Law Enforcement Center, according to Request For Proposals on file with the Grand Island Police Department; and

WHEREAS, on March 18, 2020 proposals were received, reviewed, and evaluated in accordance with established criteria; and

WHEREAS, AVI Systems of Omaha, Nebraska submitted a proposal in accordance with the terms of the Request for Proposals and all statutory requirements contained therein and the City Procurement Code with the work performed at actual costs with a maximum of \$43,814.29.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that the proposal of AVI Systems of Omaha, Nebraska for the update of the Community Room Audio/Video System at the Law Enforcement Center is hereby approved.

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized and directed to execute such agreement on behalf of the City of Grand Island.

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Adopted by the City Council of the City of Grand Island, Nebraska, April 14, 2020.

Roger G. Steele, Mayor

Attest:

RaNae Edwards, City Clerk

Approved as to Form	▣ _____
April 10, 2020	▣ City Attorney