Library Board

Monday, November 18, 2019

Regular Meeting

Item B3

Approval of Bills Submitted - October 22, 2019 and November 12, 2019

The following bills were submitted by the Library Director in accordance with the Library Funds Policy since the last library board meeting.

Staff Contact:

Schedule of Bills

102219

Org	Object	Vendor Name/Number	Description	Invoice	PO #	WO#	Check #	Amount
10044301		LIBRARY						
	85213	CONTRACT SERVICES						
0		10168 BANK OF AMERICA	DAHLKE - Mowing Service	TXN00063628			6489	520.00
1		7012 ESSENTIAL PERSONNEL INC	TEMPS FOR MATERNITY LEAVE	46591	35425		0	402.71
1		7012 ESSENTIAL PERSONNEL INC	TEMPS FOR MATERNITY LEAVE	46644	35425		0	402.71
	85305	UTILITY SERVICES						
1		91 CITY OF GRAND ISLAND-UTILITIES	INTERDEPARTMENTAL UTILITY BILLS	SEP 2019			0	5,107.77
	85324	REPAIR & MAINT - BUILDING						
0		10168 BANK OF AMERICA	ACE - Maintenance Supplies	TXN00064050			6489	22.14
0		10168 BANK OF AMERICA	HONEYWELL INTERN'AL-Maintenanc	TXN00063759			6489	2,140.68
0		10168 BANK OF AMERICA	PRESTOX - Pest Control	TXN00064113			6489	147.00
	85330	REPAIR & MAINT - OFF FURN & EQ						
0		10168 BANK OF AMERICA	BIBLIOTHECA - Annual Support	TXN00064142			6489	8,187.28
0		10168 BANK OF AMERICA	CAPITAL BUS. - Copy Machine	TXN00064154			6489	193.67
0		10168 BANK OF AMERICA	KONICA MINOLTA-Copy Machine	TXN00064125			6489	82.25
	85350	SANITATION SERVICE						
0		10168 BANK OF AMERICA	MID NE DISPOSAL - Sanitation	TXN00064112			6489	38.30
	85413	POSTAGE						
1		344 MIDWEST CONNECT LLC	09/16/19-09/30/19 POSTAGE	GI11 - 09/30/19			0	254.47
	85416	ADVERTISING						
1		214 BH MEDIA GROUP INC	BOARD MEETING AD	10040440 - SEP 2019			0	14.78
	85422	DUES & SUBSCRIPTIONS						
1		3767 OCLC ONLINE COMPUTER LIBRARY	OCLC	685420	35724		0	2,172.00
	85425	BOOKS						
0		10168 BANK OF AMERICA	BRODART - Books Trust	TXN00063675			6489	4,555.97
	85426	AV/ELECTRONIC MEDIA						
1		562 MIDWEST TAPE	DVD	98021448	10326		0	29.99
1		562 MIDWEST TAPE	PLAYAWAY'S, AUDIOBOOKS, DVDS	97952266	10326		0	1,406.88
1		562 MIDWEST TAPE	PLAYAWAYS, AUDIOBOOKS, DVD'S	98032490	10326		0	1,034.59
1		562 MIDWEST TAPE	PLAYAWAYS, AUDIOBOOKS, DVDS	97984136	10326		0	392.88
1		562 MIDWEST TAPE	SEPT 2019 HOOPLA	98007243	10326		0	3,986.73
1		7285 TUTOR.COM	OCT 2019-SEP 2020 ONLINE TUTORING PROGRAM RENEWAL	INV-000010506			0	2,850.00

Schedule of Bills

102219

Org	Object	Vendor Name/Number	Description	Invoice	PO #	WO#	Check #	Amount
10044301		LIBRARY						
	85426	AV/ELECTRONIC MEDIA						
	85427	PERIODICALS						
	1	1780 CLIPPER PUBLISHING	RENEW SUBSCRIPTION TO SHELTON CLIPPER	115			0	45.00
	85428	TRAVEL & TRAINING						
	0	10168 BANK OF AMERICA	COURTYARD-Hotel Rm/Klee	TXN00064083			6489	304.78
	0	10168 BANK OF AMERICA	IOWA LIBRARY ASSOC-Conference	TXN00063314			6489	205.00
	85505	OFFICE SUPPLIES						
	0	10168 BANK OF AMERICA	AMAZON - Makerspace	TXN00063753			6489	49.98
	0	10168 BANK OF AMERICA	BRODART - Books Trust	TXN00063675			6489	904.93
	0	10168 BANK OF AMERICA	BRODART - Processing Supplies	TXN00063873			6489	22.93
	0	10168 BANK OF AMERICA	DISPLAYS2GO-Slatwall Holders	TXN00063712			6489	115.09
	0	10168 BANK OF AMERICA	WALMART - Supplies	TXN00064047			6489	85.35

10044301 Org Total 35,675.86

Org	Object	Vendor Name/Number	Description	Invoice	PO #	WO#	Check #	Amount
20110001		**LIBRARY TRUST**						
	85425	**BOOKS**						
0		10168 BANK OF AMERICA	BRODART - Books Trust	TXN00063675			6489	156.42

20110001 Org Total 156.42

Org	Object	Vendor Name/Number	Description	Invoice	PO #	WO#	Check #	Amount
29555001		**OTHER DEPARTMENT PROJECTS**						
85041		**PLANNING COMMISSION PLAQUE**						
	0	10168 BANK OF AMERICA	LASER WORKS - PLAQUES + ENGRAV	TXN00063800			6489	106.61
85042		**EDITH ABBOTT MEMORIAL LIBRARY**						
	0	10168 BANK OF AMERICA	AMAZON - Makerspace	TXN00063753			6489	35.97
	0	10168 BANK OF AMERICA	DOLLARE GENERAL - Primetime	TXN00064088			6489	17.96
	0	10168 BANK OF AMERICA	PIZZA HUT - Primetime	TXN00063495			6489	97.00
	0	10168 BANK OF AMERICA	PIZZA HUT-OFFSETS TXN00063548	TXN00063662			6489	(103.00)
	0	10168 BANK OF AMERICA	PIZZA HUT-OFFSETS TXN00063563	TXN00063643			6489	(93.00)
	0	10168 BANK OF AMERICA	PIZZA HUT-OFFSETS TXN00063643	TXN00063563			6489	93.00
	0	10168 BANK OF AMERICA	PIZZA HUT-OFFSETS TXN00063662	TXN00063548			6489	103.00
	0	10168 BANK OF AMERICA	SONIC - Primetime	TXN00063992			6489	95.00
	0	10168 BANK OF AMERICA	SUPER SAVER - Primetime	TXN00063726			6489	37.90
	0	10168 BANK OF AMERICA	SUPER SAVER - Primetime	TXN00063765			6489	90.48
	1	10740 R8 PRODUCTIONS	AV EQUIPMENT FOR MEETING ROOMS	1326	35693		0	18,572.00

29555001 Org Total 19,052.92

Prepared by

Nancy Broach

Library Funds Disbursement Voucher

Approved by:	Ed Meedel	**Date**	10/23/19
Library Board President	Ed Meedel		
Authenticated by:	Tanya Hansen	**Date**	10/23/19
Library Board Secretary	Tanya Hansen		

Schedule of Bills

Org	Object	Vendor Name/Number	Description	Invoice	PO #	WO#	Check #	Amount
10044301		LIBRARY						
	85213	CONTRACT SERVICES						
	1	1257 THE CLARK ENERSEN PARTNERS IN	HVAC STUDY	01	35571		0	500.00
	1	7012 ESSENTIAL PERSONNEL INC	TEMP WORKER	47033	35763		0	77.44
	1	7012 ESSENTIAL PERSONNEL INC	TEMP WORKER	046805	35763		0	215.01
	1	7012 ESSENTIAL PERSONNEL INC	TEMPS FOR MATERNITY LEAVE	46805	35425		0	187.70
	1	7012 ESSENTIAL PERSONNEL INC	TEMPS FOR MATERNITY LEAVE	46950	35425		0	437.56
	85241	COMPUTER SERVICES						
	1	4498 COMPRISE TECHNOLOGIES INC	FILTER SUBSCRIPTION & APPLIANCE	1910-1296	35545		0	6,800.00
	85305	UTILITY SERVICES						
	1	91 CITY OF GRAND ISLAND-UTILITIES	INTERDEPARTMENTAL UTILITY BILLS	OCT 2019			0	5,013.51
	85317	NATURAL GAS						
	1	336 NORTHWESTERN ENERGY	NATURAL GAS BILL	19SEP2646500-5			214809	18.11
	85324	REPAIR & MAINT - BUILDING						
	0	10168 BANK OF AMERICA	ACE-Maintenance Supplies	TXN00064373			6519	73.56
	1	2854 NEBRASKA STATE FIRE MARSHAL	ANNUAL BOILER INSPECTION	114968			0	90.00
	85330	REPAIR & MAINT - OFF FURN & EQ						
	0	10168 BANK OF AMERICA	CAPITAL BUSINESS-Contract char	TXN00064541			6519	154.16
	85413	POSTAGE						
	1	344 MIDWEST CONNECT LLC	POSTAGE	GI11 - 10/15/19			0	193.74
	85425	BOOKS						
	0	10168 BANK OF AMERICA	AMAZON - Book	TXN00064248			6519	17.99
	0	10168 BANK OF AMERICA	BRODART - Books	TXN00064370			6519	5,226.96
	0	10168 BANK OF AMERICA	WORLD BOOK - Encyclopedias	TXN00064432			6519	999.00
	85426	AV/ELECTRONIC MEDIA						
	0	10168 BANK OF AMERICA	NEWSBANK-Renew 3/15/19-4/14/19	TXN00064474			6519	3,247.00
	1	562 MIDWEST TAPE	PLAY AWAYS & DVD'S	98080464	10326		0	294.66
	85490	OTHER EXPENDITURES						
	1	8792 CHASE PAYMENTECH LLC	CREDIT CARD USER FEE	2019OCT6614			6518	80.38
	85505	OFFICE SUPPLIES						
	0	10168 BANK OF AMERICA	AMAZON - Book	TXN00064248			6519	15.99

Schedule of Bills

Org	Object		Vendor Name/Number	Description	Invoice	PO #	WO#	Check #	Amount
10044301			LIBRARY						
	85505		OFFICE SUPPLIES						
		0	10168 BANK OF AMERICA	AMAZON - Supplies	TXN00064551			6519	50.95
		0	10168 BANK OF AMERICA	AMAZON - Supplies for library	TXN00064425			6519	146.46
		0	10168 BANK OF AMERICA	AMAZON-Supplies/Makerspace	TXN00064215			6519	9.99
		0	10168 BANK OF AMERICA	BRODART - Books	TXN00064370			6519	952.31
		0	10168 BANK OF AMERICA	BRODART - Processing Supplies	TXN00064350			6519	115.79
		0	10168 BANK OF AMERICA	DEMCO - Processing Supplies	TXN00064476			6519	527.15
		0	10168 BANK OF AMERICA	QUILL - Supplies	TXN00064303			6519	45.04
		0	10168 BANK OF AMERICA	QUILL - Supplies	TXN00064326			6519	333.77

10044301 Org Total 25,824.23

Schedule of Bills

111219

Org	Object	Vendor Name/Number	Description	Invoice	PO #	WO#	Check #	Amount
29555001		OTHER DEPARTMENT PROJECTS						
	85042	EDITH ABBOTT MEMORIAL LIBRARY						
	0	10168 BANK OF AMERICA	AMAZON - Makerspace	TXN00064559			6519	114.18
	0	10168 BANK OF AMERICA	AMAZON - Makerspace	TXN00064575			6519	962.58
	0	10168 BANK OF AMERICA	AMAZON - Protection Plan	TXN00064536			6519	57.99
	0	10168 BANK OF AMERICA	AMAZON-Supplies/Makerspace	TXN00064215			6519	40.00
	0	10168 BANK OF AMERICA	AMERICAN BUTTON-Button Machine	TXN00064399			6519	399.95
	0	10168 BANK OF AMERICA	CENTRAL SIGN-Cutter/Makerspace	TXN00064580			6519	1,645.00
	0	10168 BANK OF AMERICA	DOLLAR GENERAL - Primetime	TXN00064285			6519	18.00
	0	10168 BANK OF AMERICA	HEAT PRESS -Heat Press Machine	TXN00064401			6519	977.09
	0	10168 BANK OF AMERICA	MCDONALD'S - Primetime	TXN00064540			6519	90.30
	0	10168 BANK OF AMERICA	SAMSCLUB - Primetime	TXN00064537			6519	78.21
	0	10168 BANK OF AMERICA	SONIC - Primetime	TXN00064495			6519	90.00
	0	10168 BANK OF AMERICA	SUPER SAVER - Primetime	TXN00064298			6519	9.28
	0	10168 BANK OF AMERICA	SUPER SAVER - Primetime	TXN00064241			6519	27.96
	0	10168 BANK OF AMERICA	SUPER SAVER - Primetime	TXN00064594			6519	43.96
	0	10168 BANK OF AMERICA	SUPER SAVER - Primetime	TXN00064371			6519	64.68
	0	10168 BANK OF AMERICA	WALMART - Primetime	TXN00064514			6519	17.94

29555001 Org Total 4,637.12

Prepared by

Nancy Broich

Library Funds Disbursement Voucher	
Approved by: Ed Meedel	**Date** 11/8/19
Library Board President Ed Meedel	
Authenticated by: Tanya Hansen	**Date** 11/12/19
Library Board Secretary Tanya Hansen	