
Library Board

Monday, October 21, 2019

Regular Meeting

Item B3

Approval of Bills Submitted - September 24, 2019 and October 8, 2019

The following bills were submitted by the Library Director in accordance with the Library Funds Policy since the last library board meeting.

Staff Contact:

Schedule of Bills

092419

<u>Org</u>	<u>Object</u>	<u>Vendor Name/Number</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85160			OTHER EMPLOYEE BENEFITS					
0	10168	BANK OF AMERICA	TASC Admin Fees	TXN00062739			6457	29.28
85241			COMPUTER SERVICES					
0	10168	BANK OF AMERICA	AMAZON-APC Power	TXN00063355			6457	197.74
0	10168	BANK OF AMERICA	CDWG-Extreme Power & Fan	TXN00063384			6457	588.28
85245			PRINTING & BINDING SERVICES					
0	10168	BANK OF AMERICA	COPY CAT - Printing	TXN00062855			6457	7.70
85305			UTILITY SERVICES					
1	91	CITY OF GRAND ISLAND-UTILITIES	INTERDEPARTMENTAL UTILITY BILLS	AUG 2019			0	6,467.39
85324			REPAIR & MAINT - BUILDING					
0	10168	BANK OF AMERICA	ACE - Maintenance Supplies	TXN00062985			6457	17.95
0	10168	BANK OF AMERICA	ACE - Maintenance Supplies	TXN00062999			6457	63.03
0	10168	BANK OF AMERICA	ENERGY AVENUE - Ballast	TXN00062625			6457	120.87
0	10168	BANK OF AMERICA	NE SAFETY/FIRE - Inspection	TXN00063152			6457	335.00
1	392	TELEPHONE SYSTEMS OF NE INC	SECURITY CAMERA REPAIRS	1782	35217		0	3,540.83
85330			REPAIR & MAINT - OFF FURN & EQ					
1	10416	AUDIO MARKETING SOLUTIONS	REMOTE LABOR TO FIX PHONE ISSUES	59296	35221		0	35.00
0	10168	BANK OF AMERICA	KONICA - Monthly Invoice	TXN00063104			6457	72.19
85413			POSTAGE					
1	344	MIDWEST CONNECT LLC	08/16/19-08/31/19 POSTAGE	GI11 08/16/19			0	196.38
85416			ADVERTISING					
1	214	BH MEDIA GROUP INC	ADVERTISING	10040440 - AUG 2019			0	14.29
85422			DUES & SUBSCRIPTIONS					
1	3767	OCLC ONLINE COMPUTER LIBRARY	OCLC	680460	35573		0	2,172.00
85425			BOOKS					
0	10168	BANK OF AMERICA	AMAZON - Book	TXN00062988			6457	19.96
0	10168	BANK OF AMERICA	AMAZON - Books	TXN00063057			6457	48.90
0	10168	BANK OF AMERICA	BRODART - Trust	TXN00063116			6457	4,751.94
0	10168	BANK OF AMERICA	OWH STORE - Book	TXN00062363			6457	14.95
85426			AV/ELECTRONIC MEDIA					

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10044301		LIBRARY						
85426		AV/ELECTRONIC MEDIA						
1	562	MIDWEST TAPE	AUG 2019 HOOPLA SERVICE	97875428	10326		0	4,284.94
1	562	MIDWEST TAPE	DVD'S & PLAYAWAYS	97827117	10326		0	382.09
1	562	MIDWEST TAPE	DVD'S & PLAYAWAYS	97859764	10326		0	1,755.91
85490		OTHER EXPENDITURES						
1	8792	CHASE PAYMENTECH LLC	CREDIT CARD USER FEE	2019 AUG 6614			6432	82.53
85505		OFFICE SUPPLIES						
0	10168	BANK OF AMERICA	AMAZON - Books	TXN00063057			6457	28.38
0	10168	BANK OF AMERICA	AMAZON - Toys/Supplies	TXN00062825			6457	53.29
0	10168	BANK OF AMERICA	BRODART - Processing Supplies	TXN00062903			6457	422.10
0	10168	BANK OF AMERICA	BRODART - Trust	TXN00063116			6457	901.19
0	10168	BANK OF AMERICA	DEMCO - Processing Supplies	TXN00062911			6457	431.35
0	10168	BANK OF AMERICA	EAKES - Office Supplies	TXN00063160			6457	77.42
0	10168	BANK OF AMERICA	QUILL - Supplies	TXN00063093			6457	615.54
0	10168	BANK OF AMERICA	WALMART - Supplies	TXN00062885			6457	24.84
85510		CLEANING SUPPLIES						
0	10168	BANK OF AMERICA	SPRAYWAY - Cleaning Spray	TXN00062789			6457	58.35
85515		GASOLINE						
1	83	CITY OF GRAND ISLAND-TREASURY	REPAIR SHOP AUGUST 2019	LIBR 2019-08			0	46.00
10044301 Org Total							27,857.61	

Schedule of Bills

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Vendor
Org Object Name/Number
20110001 LIBRARY TRUST
85425 BOOKS
0 10168 BANK OF AMERICA

Description

Invoice

PO #

WO#

Check #

Amount

BRODART - Trust

TXN00063116

6457

426.58

20110001 Org Total

426.58

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Vendor								
<u>Org</u>	<u>Object</u>	<u>Name/Number</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
29555001		OTHER DEPARTMENT PROJECTS						
85042		EDITH ABBOTT MEMORIAL LIBRARY						
0	10168	BANK OF AMERICA	AMAZON - Books	TXN00063057			6457	162.18
0	10168	BANK OF AMERICA	EAKES - Chair Mats	TXN00063174			6457	1,228.13
0	10168	BANK OF AMERICA	EAKES - Chair Mats	TXN00063190			6457	1,495.00
0	10168	BANK OF AMERICA	EAKES - Chairs	TXN00063203			6457	2,269.40
29555001 Org Total							5,154.71	

Prepared by

Nancy Breich

Library Funds Disbursement Voucher	
Approved by: Ed Meedel	Date 9/19/19
Library Board President <i>Ed Meedel</i>	
Authenticated by: Tanya Hansen	Date 9/19/19
Library Board Secretary <i>Tanya Hansen</i>	

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Org	Object	Vendor Name/Number	Description	Invoice	PO #	WO#	Check #	Amount
10044301		LIBRARY						
74703		FINES AND PENALTIES						
0	999999	REFUND CUSTOMERS	REFUND FOR RETURNED ITEM THAT WAS LOST	WILLIAM ARNOLD			0	22.95
85160		OTHER EMPLOYEE BENEFITS						
0	10168	BANK OF AMERICA	TASC-Admin Fees	TXN00063777			6473	29.28
85213		CONTRACT SERVICES						
1	7012	ESSENTIAL PERSONNEL INC	TEMPS FOR MATERNITY LEAVE	46464	35425		0	422.07
85317		NATURAL GAS						
1	336	NORTHWESTERN ENERGY	NATURAL GAS BILL	19AUG2646500-5			214449	37.59
85324		REPAIR & MAINT - BUILDING						
0	10168	BANK OF AMERICA	ACE - Maintenance Supplies	TXN00063258			6473	18.97
0	10168	BANK OF AMERICA	AMAZON - Maintenance Supplies	TXN00063485			6473	174.75
1	10856	BOB'S CARPET & UPHOLSTERY CLE	FURNITURE & CARPET CLEANING	184649	35553		0	1,863.00
2	3412	CHIEF INDUSTRIES INC	REPLACE LIGHTS IN LADIES ROOM & PARKING LOT	7002868	35544		0	1,500.00
2	3412	CHIEF INDUSTRIES INC	REPLACE LIGHTS IN LADIES ROOM & PARKING LOT	07002868	35598		0	452.76
1	117	OHARA PLUMBING CO INC	REPAIR PIPE LEAKING ON HVAC	98569	35593		0	85.00
85350		SANITATION SERVICE						
0	10168	BANK OF AMERICA	MID NE DISPOSAL - Sanitation	TXN00063445			6473	38.30
85413		POSTAGE						
1	344	MIDWEST CONNECT LLC	POSTAGE	GI11 09/15/19			0	222.96
85426		AV/ELECTRONIC MEDIA						
2	8868	ADVANTAGE ARCHIVES LLC	ANNUAL MICROFILM SUBSCRIPTION	29699			0	3,108.00
1	4836	INFO USA MARKETING INC	9/15/19-9/14/20 REFERENCE USA RENEWAL	10003587082			0	1,848.00
1	562	MIDWEST TAPE	AUDIO BOOKS & DVD'S	97922090	10326		0	988.63
1	562	MIDWEST TAPE	AUDIO BOOKS,DVD'S & PLAYAWAYS	97890695	10326		0	473.57
85427		PERIODICALS						
3	214	BH MEDIA GROUP INC	RENEWAL DAILY/SUNDAY 52 WKS	ACCT 10073427 - 2019			0	421.20
85428		TRAVEL & TRAINING						
0	10168	BANK OF AMERICA	IOWA LIBRARY ASSOC-Cartwright	TXN00063298			6473	165.00
0	10168	BANK OF AMERICA	IOWA LIBRARY ASSOC-Medlin	TXN00063352			6473	165.00
0	10168	BANK OF AMERICA	IOWA LIBRARY ASSOC-Simons	TXN00063329			6473	165.00
0	10168	BANK OF AMERICA	IOWA LIBRARY ASSOC-Supencheck	TXN00063316			6473	165.00

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10044301		LIBRARY						
85428		TRAVEL & TRAINING						
85490		OTHER EXPENDITURES						
1	8792	CHASE PAYMENTECH LLC	CREDIT CARD USER FEE	2019SEP6614			6470	84.44
85505		OFFICE SUPPLIES						
0	10168	BANK OF AMERICA	AMAZON - Supplies	TXN00063491			6473	35.39
0	10168	BANK OF AMERICA	BRODART - Processing Supplies	TXN00063134			6473	125.70
0	10168	BANK OF AMERICA	INNOVATIVE LAB-DURAREADY Spine	TXN00063391			6473	347.89

10044301 Org Total 12,960.45

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29555001		OTHER DEPARTMENT PROJECTS							
85042		EDITH ABBOTT MEMORIAL LIBRARY							
0	10168	BANK OF AMERICA	AMAZON - Supplies	TXN00063491			6473	97.63	
0	10168	BANK OF AMERICA	DOLLAR GENERAL - Primetime	TXN00063486			6473	6.00	
0	10168	BANK OF AMERICA	SUPER SAVER - Primetime	TXN00063473			6473	40.29	

29555001 Org Total 143.92

Prepared by

Nancy Brouch

Library Funds Disbursement Voucher	
Approved by: Ed Meedel	Date 10/8/19
Library Board President <i>Ed Meedel</i>	
Authenticated by: Tanya Hansen	Date 10/5/19
Library Board Secretary <i>Tanya Hansen</i>	