Library Board

Monday, September 16, 2019

Regular Meeting

Item B3

Approval of Bills Submitted - August 27, 2019 and September 10, 2019

The following bills were submitted by the Library Director in accordance with the Library Funds Policy since the last library board meeting.

Staff Contact:

Schedule of Bills

082719

Org	Object	Vendor Name/Number	Description	Invoice	PO #	WO#	Check #	Amount
10044301		LIBRARY						
	85213	CONTRACT SERVICES						
	0	10168 BANK OF AMERICA	DAHLKE - Lawn Service	TXN00061330			6422	520.00
	1	7012 ESSENTIAL PERSONNEL INC	TEMPS FOR MATERNITY LEAVE	45760	35425		0	681.50
	1	7012 ESSENTIAL PERSONNEL INC	TEMPS FOR MATERNITY LEAVE	45636	35425		0	1,239.10
	85241	COMPUTER SERVICES						
	0	10168 BANK OF AMERICA	SCHEDULESOURCE - Database	TXN00061974			6422	1,485.00
	0	10168 BANK OF AMERICA	SERVER SUPPLY-Hard Drives	TXN00061948			6422	311.85
	85324	REPAIR & MAINT - BUILDING						
	0	10168 BANK OF AMERICA	BULBSDEPOT - Ballast	TXN00061867			6422	121.95
	0	10168 BANK OF AMERICA	MENARDS - Maintenance Supplies	TXN00061329			6422	29.99
	0	10168 BANK OF AMERICA	NE SAFETY - Service Call	TXN00061642			6422	410.00
	0	10168 BANK OF AMERICA	PRESTOX - Pest Control	TXN00061700			6422	140.00
	85330	REPAIR & MAINT - OFF FURN & EQ						
	1	10416 AUDIO MARKETING SOLUTIONS	RESET 3 PHONES	59143	35221		0	207.50
	0	10168 BANK OF AMERICA	EAKES - Contract Billing Charg	TXN00061659			6422	224.91
	85350	SANITATION SERVICE						
	0	10168 BANK OF AMERICA	MID NE - Sanitation	TXN00061717			6422	76.60
	85413	POSTAGE						
	0	10168 BANK OF AMERICA	UPS - Shipment	TXN00061597			6422	9.75
	0	10168 BANK OF AMERICA	UPS - Shipment	TXN00061610			6422	14.99
	1	344 MIDWEST CONNECT LLC	07/16/19-07/31/19 POSTAGE	GI11 07/31/19			0	212.72
	85416	ADVERTISING						
	1	214 BH MEDIA GROUP INC	BOARD MEETING ADVERTISEMENT	10040440 - JUL 2019			0	14.29
	85422	DUES & SUBSCRIPTIONS						
	0	10168 BANK OF AMERICA	ALA - Dues	TXN00061959			6422	212.00
	0	10168 BANK OF AMERICA	NLA - Klee membership dues	TXN00061730			6422	40.00
	1	3767 OCLC ONLINE COMPUTER LIBRARY	OCLC	673879	35510		0	2,172.00
	85425	BOOKS						
	0	10168 BANK OF AMERICA	BRODART - Books	TXN00061282			6422	5,322.35
	0	10168 BANK OF AMERICA	BRODART - Books/Trust	TXN00061942			6422	4,248.59
	85426	AV/ELECTRONIC MEDIA						

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10044301		LIBRARY						
	85426	AV/ELECTRONIC MEDIA						
0	10168	BANK OF AMERICA	WALMART - Dvd	TXN00061285			6422	16.96
1	562	MIDWEST TAPE	AUDIO BOOKS,DVD'S	97739204	10326		0	1,035.99
1	562	MIDWEST TAPE	AUDIO BOOKS,DVD'S,PLAYAWAYS	97758559	10326		0	738.95
1	562	MIDWEST TAPE	DVD'S	97779058	10326		0	113.18
1	320	NE LIBRARY COMMISSION	MANGO DATABASE RENEWAL 10/1/19-9/30/20	29616			0	3,989.13
	85505	OFFICE SUPPLIES						
0	10168	BANK OF AMERICA	AMAZON - Processing Supplies	TXN00061304			6422	155.90
0	10168	BANK OF AMERICA	AMAZON - Program Supplies	TXN00061280			6422	86.16
0	10168	BANK OF AMERICA	AMAZON - Programming Supplies	TXN00061746			6422	33.27
0	10168	BANK OF AMERICA	BRODART - Books	TXN00061282			6422	1,229.48
0	10168	BANK OF AMERICA	BRODART - Books/Trust	TXN00061942			6422	712.24
0	10168	BANK OF AMERICA	DEMCO - Processing Supplies	TXN00061318			6422	315.74
0	10168	BANK OF AMERICA	HOBBY LOBBY - Craft Supplies	TXN00061504			6422	27.40
0	10168	BANK OF AMERICA	HOBBY LOBBY - Craft Supplies	TXN00061683			6422	37.85
0	10168	BANK OF AMERICA	QUILL - Office Supplies	TXN00061404			6422	284.33
0	10168	BANK OF AMERICA	SAMS - Supplies	TXN00061661			6422	97.62
0	10168	BANK OF AMERICA	WALMART - Supplies	TXN00061305			6422	72.73
	85515	GASOLINE						
1	83	CITY OF GRAND ISLAND-TREASURI	REPAIR SHOP JULY 2019	LIBR 2019-07			0	49.54
	85540	MISC OPERATING EQUIPMENT						
1	4498	COMPRISE TECHNOLOGIES INC	SMART KIOSK SET UP, LICENSE & INTERFACE	1908-1199	35489		0	2,419.00

10044301 Org Total 29,110.56

Schedule of Bills

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Org	Object	Vendor Name/Number	Description	Invoice	PO #	WO#	Check #	Amount
20110001		LIBRARY TRUST						
	85425	BOOKS						
	0	10168 BANK OF AMERICA	BRODART - Books	TXN00061282			6422	633.96
	0	10168 BANK OF AMERICA	BRODART - Books/Trust	TXN00061942			6422	278.56

20110001 Org Total 912.52

Prepared by

Nancy Broach

Library Funds Disbursement Voucher	
Approved by: Ed Meedel	**Date** 8/25/19
Library Board President Ed Meedel	
Authenticated by: Tanya Hansen	**Date** 8/27/19
Library Board Secretary Tanya Hansen	

Org	Object	Vendor Name/Number	Description	Invoice	PO #	WO#	Check #	Amount
10044301		LIBRARY						
	85213	CONTRACT SERVICES						
0	10168	BANK OF AMERICA	DAHLKE - Lawn Care	TXN00062533			6429	1,195.00
	85317	NATURAL GAS						
1	336	NORTHWESTERN ENERGY	NATURAL GAS BILL	19JUL2646500 5			214054	26.61
	85324	REPAIR & MAINT - BUILDING						
0	10168	BANK OF AMERICA	ACE - Fertilizer	TXN00062184			6429	24.99
0	10168	BANK OF AMERICA	ACE - Maintenance Supplies	TXN00062439			6429	22.97
0	10168	BANK OF AMERICA	HOME DEPOT - Maint Supplies	TXN00062597			6429	38.72
0	10168	BANK OF AMERICA	NE FIRE - Troubleshoot	TXN00062513			6429	90.00
0	10168	BANK OF AMERICA	PRESTOX - Pest Control	TXN00062522			6429	140.00
	85330	REPAIR & MAINT - OFF FURN & EQ						
0	10168	BANK OF AMERICA	CAPITAL - Contract Charge	TXN00062554			6429	191.64
0	10168	BANK OF AMERICA	KONICA - Monthly Charge	TXN00062499			6429	73.80
	85413	POSTAGE						
1	344	MIDWEST CONNECT LLC	AUG 1-15, 2019 POSTAGE	GI11 08/15/19			0	250.40
	85425	BOOKS						
0	10168	BANK OF AMERICA	AMAZON - Books	TXN00062203			6429	9.99
0	10168	BANK OF AMERICA	BRODART - Processing	TXN00062572			6429	5,920.67
	85426	AV/ELECTRONIC MEDIA						
1	562	MIDWEST TAPE	DVD	96812087	10326		0	22.49
1	562	MIDWEST TAPE	DVD'S	96836961	10326		0	391.07
1	562	MIDWEST TAPE	DVD'S	96810016	10326		0	496.25
1	562	MIDWEST TAPE	DVD'S & PLAYAWAYS	97795907	10326		0	800.43
1	562	MIDWEST TAPE	JUN 2019 HOOPLA SERVICE	97598523	10326		0	4,322.79
	85505	OFFICE SUPPLIES						
0	10168	BANK OF AMERICA	ALA - Stickers/Bookmarks	TXN00062129			6429	245.70
0	10168	BANK OF AMERICA	AMAZON - Makerspace Supplies	TXN00062366			6429	57.51
0	10168	BANK OF AMERICA	BRODART - Processing	TXN00062572			6429	1,049.70
0	10168	BANK OF AMERICA	DEMCO - OFFSETS TXN00061896	TXN00062246			6429	(88.28)
0	10168	BANK OF AMERICA	DEMCO - OFFSETS TXN00062246	TXN00061896			6429	88.28
0	10168	BANK OF AMERICA	DEMCO - Processing Supplies	TXN00062262			6429	88.88
0	10168	BANK OF AMERICA	HOBBY LOBBY - Supplies	TXN00062557			6429	233.92

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10044301		LIBRARY						
	85505	OFFICE SUPPLIES						
	0	10168 BANK OF AMERICA	WAL-MART - Supplies	TXN00062325			6429	23.28
	0	10168 BANK OF AMERICA	WALMART - Supplies	TXN00062281			6429	55.80
	85540	MISC OPERATING EQUIPMENT						
	0	10168 BANK OF AMERICA	HOME DEPOT-Vacuum Cleaner	TXN00062567			6429	701.10
	0	10168 BANK OF AMERICA	NETGATE-Firewalls	TXN00062704			6429	4,324.75

10044301 Org Total 20,798.46

Schedule of Bills

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Org	Object	Vendor Name/Number	Description	Invoice	PO #	WO#	Check #	Amount
20110001		**LIBRARY TRUST**						
	85425	**BOOKS**						
0	10168	BANK OF AMERICA	BRODART - Processing	TXN00062572			6429	99.19

20110001 Org Total 99.19

Schedule of Bills

091019

Org	Object	Vendor Name/Number	Description	Invoice	PO #	WO#	Check #	Amount
29555001		OTHER DEPARTMENT PROJECTS						
	85042	EDITH ABBOTT MEMORIAL LIBRARY						
1	7800	TLCB INC	FENCE INSTALLATION - RENOVATION	14874	35182		0	7,330.00
0	10168	BANK OF AMERICA	AMAZON - Books	TXN00062203			6429	29.47
0	10168	BANK OF AMERICA	AMAZON - Makerspace	TXN00062570			6429	44.99
0	10168	BANK OF AMERICA	AMAZON - Makerspace Supplies	TXN00062381			6429	14.49
0	10168	BANK OF AMERICA	AMAZON - Makerspace Supplies	TXN00062309			6429	36.00
0	10168	BANK OF AMERICA	AMAZON - Makerspace Supplies	TXN00062366			6429	36.12
0	10168	BANK OF AMERICA	AMAZON-Button Maker	TXN00062191			6429	280.00

29555001 Org Total 7,771.07

Library Funds Disbursement Voucher	
Approved by: Library Board President	Date
Authenticated by: Library Board Secretary	Date