



## **Library Board**

**Monday, July 15, 2019  
Edith Abbott Memorial Library**

### **AGENDA**

1. Call to Order  
This is a public meeting subject to the open meetings laws of the State of Nebraska. The requirements for an open meeting are posted on the wall in this room and anyone that wants to find out what those are is welcome to read through them. The Library Board may vote to go into Closed Session on any Agenda Item as allowed by State Law.
2. Roll Call & Introductions  
Edward Meedel, President  
Kelli Arens, Vice President  
Tanya Hansen, Secretary  
Benjamin Boeselager  
Maria Lopez  
Jaime Parr  
Sapna Purawat
3. Public Participation
4. Approval of Minutes of June 17, 2019
5. Approval of April 2019 and May 2019 Financial Reports
6. Approval of Bills Submitted - June 25, 2019 and July 9, 2019
7. Approval of Director's Report
8. Board Communications and Committee Reports

9. Discussion of FY 2019-2020 Budget Proposal
10. Discussion of Library Hours
11. Discussion of Makerspace Policy
12. Next Meeting
13. Adjournment

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# Library Board

## Monday, July 15, 2019

### Regular Meeting

## Item A1

### Public Participation

*This is an opportunity for individuals wishing to provide input on any of tonight's agenda items to reserve time to speak. Please come forward, state your name and address, and the Agenda topic on which you will be speaking.*

*Individuals may also request items for future library board meetings. If the issue can be handled administratively, notification will be provided. If the item is scheduled for a future meeting, notification of the date will be given.*

Staff Contact:

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# **Library Board**

**Monday, July 15, 2019**

**Regular Meeting**

## **Item B1**

**Approval of Minutes of June 17, 2019**

**Staff Contact:**

CITY OF GRAND ISLAND  
GRAND ISLAND PUBLIC LIBRARY BOARD  
OFFICIAL PROCEEDINGS  
MINUTES OF REGULAR LIBRARY BOARD MEETING  
June 17, 2019

Pursuant to due call and notice thereof, a Regular Meeting of the Library Board of the Grand Island Public Library was conducted in Meeting Room A of the Library on Monday, June 17, 2019. Notice appeared in the *Grand Island Independent* on June 13, 2019; and was posted on June 13, 2019. A quorum present, Vice President Kelli Arens called the meeting to order at 5:39 p.m. The following members were present: Jaime Parr, Tanya Hansen, and Sapna Purawat. Steve Fosselman, Library Director was also present.

Open Meetings Law Notice: Provided by Vice President Kelli Arens.

Public Participation: None

Approval of Minutes: Motion by Sapna Purawat, seconded by Jaime Parr, carried unanimously to accept for filing the Minutes of the May 20, 2019 library board meeting.

REPORTS:

Approval of Financial Report: City Finance has not completed the April 2019 Financial Reports.

Approval of Bills Submitted: Motion by Sapna Purawat, seconded by Jaime Parr, carried unanimously to accept for filing the May 28, 2019 and June 11, 2019 Bills Submitted.

Approval of Director's Report: Motion by Jaime Parr, seconded by Tanya Hansen, carried unanimously to accept for filing the Director's Report.

Board Communications and Committee Reports: Tanya Hansen reported on a June 11, 2019 Interlocal Agreement committee meeting with Hall County, and the County's offer of \$25,000 payment to the library annually for two years with no cap on household cards. The library board committee comprised of Tanya Hansen, Ben Boeselager and Jaime Parr will continue negotiations with a counter offer as discussed and report back.

Approval of Election of Officers: Motion by Sapna Purawat, seconded by Jaime Parr, carried unanimously to approve the election of Ed Meedel, President; Kelli Arens, Vice President; and Tanya Hansen, Secretary to serve a second term from July 1, 2019 through June 30, 2020.

Discussion of FY 2019-2020 Budget Proposal: The Library 100/400 Fund Budget Proposal May 2019 submitted by Steve Fosselman to City Administration was discussed. Further changes will be reported to the library board.

Discussion of Makerspace Policy: Board reviewed a draft of a Makerspace policy to be referred to committee.

Next Meeting: Monday, July 15, 2019 at 5:30 pm.

There being no other business the meeting was adjourned at 6:42 p.m.

Tanya Hansen, Secretary

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# **Library Board**

**Monday, July 15, 2019**

**Regular Meeting**

## **Item B2**

### **Approval of April 2019 and May 2019 Financial Reports**

*The reports of revenues and expenditures since the last board meeting are submitted as generated and made available by the City Finance Department.*

**Staff Contact:**

06/18/2019 16:42  
briansc

CITY OF GRAND ISLAND  
LIBRARY REVENUES

P 1  
glytdbud

FOR THE MONTH ENDED APRIL 2019

FOR 2019 07		JOURNAL DETAIL 2019 7 TO 2019 7						
ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100								
10044301 LIBRARY								
74350	COUNTY SHARE OF LIBRARY	-25,000	-25,000	-15,000.00	-5,000.00	.00	-10,000.00	60.0%
74365	STATE GRANTS	-7,653	-7,653	.00	.00	.00	-7,653.00	.0%
74576	COPY MACHINE USE FEES	-10,000	-10,000	-5,820.13	-966.44	.00	-4,179.87	58.2%
74703	FINES AND PENALTIES	-25,000	-25,000	-10,904.11	-1,495.07	.00	-14,095.89	43.6%
74725	NONRESIDENT CARD FEE	-5,500	-5,500	-2,890.00	-290.00	.00	-2,610.00	52.5%
74795	OTHER REVENUE	-26,000	-26,000	-13,674.07	-4,000.00	.00	-12,325.93	52.6%
	TOTAL LIBRARY	-99,153	-99,153	-48,288.31	-11,751.51	.00	-50,864.69	48.7%
	TOTAL GENERAL FUND	-99,153	-99,153	-48,288.31	-11,751.51	.00	-50,864.69	48.7%

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CITY OF GRAND ISLAND  
LIBRARY EXPENSES  
FOR THE MONTH ENDED APRIL 2019

P 1  
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FOR 2019 07		JOURNAL DETAIL 2019 7 TO 2019 7						
ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10044301 LIBRARY								
85105	SALARIES - REGULAR	1,044,740	1,044,740	607,315.74	80,725.99	.00	437,424.26	58.1%
85110	SALARIES - OVERTIME	0	0	277.32	277.32	.00	-277.32	100.0%
85115	F.I.C.A. PAYROLL TAXES	75,851	75,851	43,667.27	5,830.71	.00	32,183.73	57.6%
85120	HEALTH INSURANCE	124,644	124,644	63,548.86	9,006.58	.00	61,095.14	51.0%
85125	LIFE INSURANCE	1,577	1,577	909.76	131.39	.00	667.24	57.7%
85130	DISABILITY INSURANCE	2,006	2,006	1,116.69	161.00	.00	889.31	55.7%
85145	PENSION CONTRIBUTION	44,350	44,350	28,269.38	3,804.40	.00	16,080.62	63.7%
85150	WORKERS COMPENSATION	1,313	1,313	877.44	877.44	.00	435.56	66.8%
85160	OTHER EMPLOYEE BENEFITS	1,000	1,000	507.90	40.26	.00	492.10	50.8%
85161	HRA-VEBA	12,090	12,090	7,004.81	940.00	.00	5,085.19	57.9%
85213	CONTRACT SERVICES	10,000	10,000	5,160.00	900.00	3,000.00	1,840.00	81.6%
85241	COMPUTER SERVICES	26,848	26,848	6,754.12	1,247.46	1,000.00	19,093.88	28.9%
85245	PRINTING & BINDING SERVICES	2,300	2,300	.00	.00	.00	2,300.00	.0%
85305	UTILITY SERVICES	60,000	60,000	22,061.28	4,109.20	.00	37,938.72	36.8%
85317	NATURAL GAS	5,000	5,000	3,798.18	1,325.06	.00	1,201.82	76.0%
85319	REPAIR & MAIN-LAND IMP/IRRIGA	1,000	1,000	90.00	.00	.00	910.00	9.0%
85324	REPAIR & MAINT - BUILDING	23,000	23,000	15,266.44	141.86	5,658.22	2,075.34	91.0%
85330	REPAIR & MAINT-OFF FURN & EQ	24,000	24,000	10,085.99	395.00	4,605.00	9,309.01	61.2%
85335	REPAIR & MAINT - VEHICLES	480	480	98.65	.00	.00	381.35	20.6%
85350	SANITATION SERVICE	900	900	229.80	.00	.00	670.20	25.5%
85410	TELEPHONE EXPENSE	0	0	165.00	.00	.00	-165.00	100.0%
85413	POSTAGE	7,000	7,000	3,434.52	463.59	.00	3,565.48	49.1%
85416	ADVERTISING	800	800	120.86	.00	.00	679.14	15.1%
85422	DUES & SUBSCRIPTIONS	26,000	26,000	14,801.82	2,091.83	2,100.00	9,098.18	65.0%
85425	BOOKS	109,275	109,275	54,337.94	4,046.96	.00	54,937.06	49.7%
85426	AV/ELECTRONIC MEDIA	109,328	109,328	71,470.83	7,262.21	.00	37,857.17	65.4%
85427	PERIODICALS	17,000	17,000	15,060.20	68.00	.00	1,939.80	88.6%
85428	TRAVEL & TRAINING	3,000	3,000	2,337.41	17.40	.00	662.59	77.9%
85453	CASH OVER & SHORT	100	100	27.20	3.91	.00	72.80	27.2%
85490	OTHER EXPENDITURES	450	450	604.74	85.74	.00	-154.74	134.4%
85505	OFFICE SUPPLIES	60,000	60,000	39,716.84	3,137.57	.00	20,283.16	66.2%
85510	CLEANING SUPPLIES	5,000	5,000	1,194.84	.00	.00	3,805.16	23.9%
85515	GASOLINE	500	500	212.94	.00	.00	287.06	42.6%
85540	SMALL TOOLS & PARTS	15,000	15,000	.00	.00	2,370.00	12,630.00	15.8%
TOTAL LIBRARY		1,814,552	1,814,552	1,020,524.77	127,090.88	18,733.22	775,294.01	57.3%
TOTAL GENERAL FUND		1,814,552	1,814,552	1,020,524.77	127,090.88	18,733.22	775,294.01	57.3%



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CITY OF GRAND ISLAND  
ALL REVENUES

FOR THE MONTH ENDED APRIL 2019

P 135  
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FOR 2019 07		JOURNAL DETAIL 2019 7 TO 2019 7						
ACCOUNTS FOR:		ORIGINAL	REVISED	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
295	LOCAL ASSISTANCE	APPROP	BUDGET				BUDGET	USED
29555001 OTHER DEPARTMENT PROJECTS								
74602 PLANNING COMMISSION PLAQUE								
<a href="#">29555001 74602 PLANNING COMMISSION</a>		-120	-120	.00	.00	.00	-120.00	.0%
TOTAL PLANNING COMMISSION PLAQUE		-120	-120	.00	.00	.00	-120.00	.0%
74701 EDITH ABBOTT MEMORIAL LIBRARY								
<a href="#">29555001 74701 EDITH ABBOTT MEMORI</a>		-700,000	-700,000	-203,025.00	.00	.00	-496,975.00	29.0%
<a href="#">29555001 74701 100 EDITH ABBOTT MEM</a>		-500	-500	.00	.00	.00	-500.00	.0%
<a href="#">29555001 74701 103 EDITH ABBOTT MEM</a>		-1,000	-1,000	.00	.00	.00	-1,000.00	.0%
TOTAL EDITH ABBOTT MEMORIAL LIBRA		-701,500	-701,500	-203,025.00	.00	.00	-498,475.00	28.9%
74735 CONTINGENCY PROJECTS								
<a href="#">29555001 74735 CONTINGENCY PROJECT</a>		-250,000	-250,000	.00	.00	.00	-250,000.00	.0%
TOTAL CONTINGENCY PROJECTS		-250,000	-250,000	.00	.00	.00	-250,000.00	.0%
74799 CREDIT CARD REBATE								
<a href="#">29555001 74799 CREDIT CARD REBATE</a>		-164	-164	.00	.00	.00	-164.00	.0%

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CITY OF GRAND ISLAND  
ALL EXPENSES

P 180  
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FOR THE MONTH ENDED APR 2019

FOR 2019 07		JOURNAL DETAIL 2019 7 TO 2019 7						
ACCOUNTS FOR:		ORIGINAL	REVISED	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
295	LOCAL ASSISTANCE	APPROP	BUDGET				BUDGET	USED
29555001 OTHER DEPARTMENT PROJECTS								
91 OPERATING EXPENSES								
<u>29555001 85041</u>	<u>PLANNING COMMISSION</u>	120	120	.00	.00	.00	120.00	.0%
<u>29555001 85042</u>	<u>EDITH ABBOTT MEMORI</u>	1,800,000	1,800,000	1,173,168.85	55,458.41	-989,683.73	1,616,514.88	10.2%
<u>2019/07/000024</u>	04/03/2019 API	58.93	VND 010168 VCH468635	BANK OF AMERICA	PIZZA HUT- Primetime			6222
<u>2019/07/000024</u>	04/03/2019 API	51.92	VND 010168 VCH468648	BANK OF AMERICA	SUPER SAVER - Primetime			6222
<u>2019/07/000024</u>	04/03/2019 API	21.98	VND 010168 VCH468659	BANK OF AMERICA	SUPER SAVER - Primetime			6222
<u>2019/07/000024</u>	04/03/2019 API	60.00	VND 010168 VCH468844	BANK OF AMERICA	SONIC - Primetime			6222
<u>2019/07/000024</u>	04/03/2019 API	53.77	VND 010168 VCH468863	BANK OF AMERICA	SUPER SAVER - Primetime			6222
<u>2019/07/000027</u>	04/09/2019 API	3,650.76	VND 001257 VCH468368	CLARK ENERSEN PARTNE	FEB 2019 ARCHITECTURAL SERVICE			212186
<u>2019/07/000187</u>	04/23/2019 API	10,092.74	VND 010761 VCH469265	CHEEVER CONSTRUCTION	LIBRARY RENOVATION CONSTRUCTIO			212393
<u>2019/07/000187</u>	04/23/2019 API	1,325.44	VND 004289 VCH469269	AOI CORPORATION	INSTALLATION & DELIVERY			212383
<u>2019/07/000187</u>	04/23/2019 API	40,142.87	VND 004289 VCH469271	AOI CORPORATION	FURNITURE FOR RENOVATION			212383
<u>29555001 85042 100</u>	<u>EDITH ABBOTT MEM</u>	500	500	.00	.00	.00	500.00	.0%
<u>29555001 85042 103</u>	<u>EDITH ABBOTT MEM</u>	1,000	1,000	.00	.00	.00	1,000.00	.0%
TOTAL OPERATING EXPENSES		1,801,620	1,801,620	1,173,168.85	55,458.41	-989,683.73	1,618,134.88	10.2%
96 CAPITAL OUTLAY								
<u>29555001 85010</u>	<u>CONTINGENCY PROJECT</u>	250,000	250,000	.00	.00	.00	250,000.00	.0%
TOTAL CAPITAL OUTLAY		250,000	250,000	.00	.00	.00	250,000.00	.0%
TOTAL OTHER DEPARTMENT PROJECTS		2,051,620	2,051,620	1,173,168.85	55,458.41	-989,683.73	1,868,134.88	8.9%

06/18/2019 16:41  
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 CITY OF GRAND ISLAND  
 LIBRARY REVENUES

 P 1  
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FOR THE MONTH ENDED MAY 2019

FOR 2019 08		JOURNAL DETAIL 2019 7 TO 2019 7						
ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100								
10044301 LIBRARY								
74350	COUNTY SHARE OF LIBRARY	-25,000	-25,000	-15,000.00	.00	.00	-10,000.00	60.0%
74365	STATE GRANTS	-7,653	-7,653	.00	.00	.00	-7,653.00	.0%
74576	COPY MACHINE USE FEES	-10,000	-10,000	-6,612.02	-791.89	.00	-3,387.98	66.1%
74703	FINES AND PENALTIES	-25,000	-25,000	-12,605.66	-1,701.55	.00	-12,394.34	50.4%
74725	NONRESIDENT CARD FEE	-5,500	-5,500	-3,530.00	-640.00	.00	-1,970.00	64.2%
74795	OTHER REVENUE	-26,000	-26,000	-14,659.67	-985.60	.00	-11,340.33	56.4%
	TOTAL LIBRARY	-99,153	-99,153	-52,407.35	-4,119.04	.00	-46,745.65	52.9%
	TOTAL GENERAL FUND	-99,153	-99,153	-52,407.35	-4,119.04	.00	-46,745.65	52.9%

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CITY OF GRAND ISLAND  
LIBRARY EXPENSES

FOR THE MONTH ENDED MAY 2019

P 1  
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FOR 2019 08		JOURNAL DETAIL 2019 7 TO 2019 7						
ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
10044301 LIBRARY								
85105 SALARIES - REGULAR	1,044,740	1,044,740	725,988.80	118,673.06	.00	318,751.20	69.5%	
85110 SALARIES - OVERTIME	0	0	554.64	277.32	.00	-554.64	100.0%	
85115 F.I.C.A. PAYROLL TAXES	75,851	75,851	52,342.82	8,675.55	.00	23,508.18	69.0%	
85120 HEALTH INSURANCE	124,644	124,644	72,555.44	9,006.58	.00	52,088.56	58.2%	
85125 LIFE INSURANCE	1,577	1,577	1,041.15	131.39	.00	535.85	66.0%	
85130 DISABLITY INSURANCE	2,006	2,006	1,277.62	160.93	.00	728.38	63.7%	
85145 PENSION CONTRIBUTION	44,350	44,350	33,898.79	5,629.41	.00	10,451.21	76.4%	
85150 WORKERS COMPENSATION	1,313	1,313	877.44	.00	.00	435.56	66.8%	
85160 OTHER EMPLOYEE BENEFITS	1,000	1,000	548.16	40.26	.00	451.84	54.8%	
85161 HRA-VEBA	12,090	12,090	8,414.81	1,410.00	.00	3,675.19	69.6%	
85213 CONTRACT SERVICES	10,000	10,000	6,520.00	1,360.00	16,520.00	-13,040.00	230.4%	
85241 COMPUTER SERVICES	26,848	26,848	11,461.26	4,707.14	2,476.98	12,909.76	51.9%	
85245 PRINTING & BINDING SERVICES	2,300	2,300	1,565.91	1,565.91	.00	734.09	68.1%	
85305 UTILITY SERVICES	60,000	60,000	25,807.25	3,745.97	.00	34,192.75	43.0%	
85317 NATURAL GAS	5,000	5,000	4,508.46	710.28	.00	491.54	90.2%	
85319 REPAIR & MAIN-LAND IMP/IRRIGA	1,000	1,000	90.00	.00	.00	910.00	9.0%	
85324 REPAIR & MAINT - BUILDING	23,000	23,000	16,628.23	1,361.79	5,463.22	908.55	96.0%	
85330 REPAIR & MAINT-OFF FURN & EQ	24,000	24,000	11,165.84	1,079.85	4,605.00	8,229.16	65.7%	
85335 REPAIR & MAINT - VEHICLES	480	480	98.65	.00	.00	381.35	20.6%	
85350 SANITATION SERVICE	900	900	268.10	38.30	.00	631.90	29.8%	
85410 TELEPHONE EXPENSE	0	0	165.00	.00	70.00	-235.00	100.0%	
85413 POSTAGE	7,000	7,000	3,939.94	505.42	.00	3,060.06	56.3%	
85416 ADVERTISING	800	800	783.44	662.58	.00	16.56	97.9%	
85422 DUES & SUBSCRIPTIONS	26,000	26,000	17,082.65	2,280.83	2,100.00	6,817.35	73.8%	
85425 BOOKS	109,275	109,275	65,412.29	11,074.35	.00	43,862.71	59.9%	
85426 AV/ELECTRONIC MEDIA	109,328	109,328	86,048.32	14,577.49	.00	23,279.68	78.7%	
85427 PERIODICALS	17,000	17,000	15,095.20	35.00	.00	1,904.80	88.8%	
85428 TRAVEL & TRAINING	3,000	3,000	2,447.67	110.26	.00	552.33	81.6%	
85453 CASH OVER & SHORT	100	100	46.33	19.13	.00	53.67	46.3%	
85490 OTHER EXPENDITURES	450	450	720.20	115.46	.00	-270.20	160.0%	
85505 OFFICE SUPPLIES	60,000	60,000	44,683.72	4,966.88	2,025.00	13,291.28	77.8%	
85510 CLEANING SUPPLIES	5,000	5,000	1,194.84	.00	.00	3,805.16	23.9%	
85515 GASOLINE	500	500	262.03	49.09	.00	237.97	52.4%	
85540 SMALL TOOLS & PARTS	15,000	15,000	.00	.00	2,370.00	12,630.00	15.8%	
TOTAL LIBRARY	1,814,552	1,814,552	1,213,495.00	192,970.23	35,630.20	565,426.80	68.8%	
TOTAL GENERAL FUND	1,814,552	1,814,552	1,213,495.00	192,970.23	35,630.20	565,426.80	68.8%	

06/18/2019 16:44  
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CITY OF GRAND ISLAND  
ALL REVENUES

P 129  
glytdbud

FOR THE MONTH ENDED MAY 2019

FOR 2019 08		JOURNAL DETAIL 2019 8 TO 2019 8						
ACCOUNTS FOR:		ORIGINAL	REVISED	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
295	LOCAL ASSISTANCE	APPROP	BUDGET				BUDGET	USED
<hr/>								
29555001 OTHER DEPARTMENT PROJECTS								
<hr/>								
74602 PLANNING COMMISSION PLAQUE								
<hr/>								
<a href="#">29555001 74602 PLANNING COMMISSION</a>		-120	-120	.00	.00	.00	-120.00	.0%
<hr/>								
TOTAL PLANNING COMMISSION PLAQUE		-120	-120	.00	.00	.00	-120.00	.0%
<hr/>								
74701 EDITH ABBOTT MEMORIAL LIBRARY								
<hr/>								
<a href="#">29555001 74701 EDITH ABBOTT MEMORI</a>		-700,000	-700,000	-204,825.00	-1,800.00	.00	-495,175.00	29.3%
<a href="#">2019/08/000242</a>	05/28/2019 CRP	-1,800.00	REF 235047	LIBRARY		05/28/19 RECEIPT		
<a href="#">29555001 74701 100 EDITH ABBOTT MEM</a>		-500	-500	.00	.00	.00	-500.00	.0%
<a href="#">29555001 74701 103 EDITH ABBOTT MEM</a>		-1,000	-1,000	.00	.00	.00	-1,000.00	.0%
<hr/>								
TOTAL EDITH ABBOTT MEMORIAL LIBRA		-701,500	-701,500	-204,825.00	-1,800.00	.00	-496,675.00	29.2%
<hr/>								
74735 CONTINGENCY PROJECTS								
<hr/>								
<a href="#">29555001 74735 CONTINGENCY PROJECT</a>		-250,000	-250,000	.00	.00	.00	-250,000.00	.0%
<hr/>								
TOTAL CONTINGENCY PROJECTS		-250,000	-250,000	.00	.00	.00	-250,000.00	.0%
<hr/>								
74799 CREDIT CARD REBATE								
<hr/>								
<a href="#">29555001 74799 CREDIT CARD REBATE</a>		-164	-164	.00	.00	.00	-164.00	.0%

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CITY OF GRAND ISLAND  
ALL EXPENSES

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FOR THE MONTH ENDED MAY 2019

FOR 2019 08

JOURNAL DETAIL 2019 8 TO 2019 8

ACCOUNTS FOR: 295 LOCAL ASSISTANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
29555001 OTHER DEPARTMENT PROJECTS							
91 OPERATING EXPENSES							
<u>29555001 85041 PLANNING COMMISSION</u>	120	120	.00	.00	.00	120.00	.0%
<u>29555001 85042 EDITH ABBOTT MEMORI</u>	1,800,000	1,800,000	1,193,071.41	19,902.56	-1,007,497.73	1,614,426.32	10.3%
2019/08/000054 05/07/2019 API	8.97 VND	010168 VCH471204	BANK OF AMERICA	FRESH THYME-Primetime FOOD		6270	
2019/08/000054 05/07/2019 API	43.96 VND	010168 VCH471221	BANK OF AMERICA	SUPER SAVER-Primetime FOOD		6270	
2019/08/000054 05/07/2019 API	150.91 VND	010168 VCH471222	BANK OF AMERICA	SUPER SAVER-Primetime food		6270	
2019/08/000054 05/07/2019 API	105.00 VND	010168 VCH471223	BANK OF AMERICA	PANDA EXPRESS-Primetime food		6270	
2019/08/000054 05/07/2019 API	187.74 VND	010168 VCH471262	BANK OF AMERICA	MCDONALD'S-Primetime FOOD		6270	
2019/08/000054 05/07/2019 API	182.45 VND	010168 VCH471266	BANK OF AMERICA	SUBWAY - Primetime food		6270	
2019/08/000054 05/07/2019 API	21.98 VND	010168 VCH471273	BANK OF AMERICA	SUPER SAVER-Primetime FOOD		6270	
2019/08/000054 05/07/2019 API	36.62 VND	010168 VCH471280	BANK OF AMERICA	SUPER SAVER-Primetime FOOD		6270	
2019/08/000054 05/07/2019 API	85.00 VND	010168 VCH471309	BANK OF AMERICA	EILEEN'S -Primetime FOOD		6270	
2019/08/000054 05/07/2019 API	52.93 VND	010168 VCH471367	BANK OF AMERICA	DOMINOS - Primetime FOOD		6270	
2019/08/000054 05/07/2019 API	36.27 VND	010168 VCH471377	BANK OF AMERICA	SUPER SAVER-Primetime FOOD		6270	
2019/08/000054 05/07/2019 API	21.98 VND	010168 VCH471406	BANK OF AMERICA	SUPER SAVER- Primetime Food		6270	
2019/08/000054 05/07/2019 API	91.96 VND	010168 VCH471411	BANK OF AMERICA	SUPER SAVER-Primetime FOOD		6270	
2019/08/000054 05/07/2019 API	99.90 VND	010168 VCH471459	BANK OF AMERICA	UPGRADE PATH - Lockbox		6270	
2019/08/000054 05/07/2019 API	349.98 VND	010168 VCH471544	BANK OF AMERICA	AMAZON - Game for Makerspace		6270	
2019/08/000054 05/07/2019 API	73.00 VND	010168 VCH471579	BANK OF AMERICA	PIZZA HUT -Primetime FOOD		6270	
2019/08/000054 05/07/2019 API	113.50 VND	010168 VCH471593	BANK OF AMERICA	Eileens - Primetime Food		6270	
2019/08/000054 05/07/2019 API	4.75 VND	010168 VCH471596	BANK OF AMERICA	Eileens -Primetime FOOD		6270	
2019/08/000054 05/07/2019 API	52.14 VND	010168 VCH471652	BANK OF AMERICA	SUPER SAVER-Primetime FOOD		6270	
2019/08/000187 05/28/2019 API	18,164.00 VND	010876 VCH472331	MID-WEST 3D SOLUTION	UNIVERSAL LASER SYSTEM - MAKER		212875	
2019/08/000187 05/28/2019 API	19.52 VND	999999 VCH472374	REFUND CUSTOMERS	REFUND UNUSED PRIMETIME PROGRA		212903	
<u>29555001 85042 100 EDITH ABBOTT MEM</u>	500	500	.00	.00	.00	500.00	.0%
<u>29555001 85042 103 EDITH ABBOTT MEM</u>	1,000	1,000	.00	.00	.00	1,000.00	.0%
TOTAL OPERATING EXPENSES	1,801,620	1,801,620	1,193,071.41	19,902.56	-1,007,497.73	1,616,046.32	10.3%
96 CAPITAL OUTLAY							
<u>29555001 85010 CONTINGENCY PROJECT</u>	250,000	250,000	.00	.00	.00	250,000.00	.0%

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# **Library Board**

**Monday, July 15, 2019**

**Regular Meeting**

## **Item B3**

### **Approval of Bills Submitted - June 25, 2019 and July 9, 2019**

*The following bills were submitted by the Library Director in accordance with the Library Funds Policy since the last library board meeting.*

**Staff Contact:**

**Schedule of Bills**

062519

<u>Org</u>	<u>Object</u>	<u>Vendor</u> <u>Name/Number</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
74703		FINES AND PENALTIES						
0	999999	REFUND CUSTOMERS	REFUND FOR RETURNED ITEMS	SAPNA PURAWAT			0	30.79
0	999999	REFUND CUSTOMERS	REFUND FOR RETURNED ITEMS	CORA THOMPSON			0	38.99
74725		NONRESIDENT CARD FEE						
0	999999	REFUND CUSTOMERS	PAID NONRESIDENT FEE TWICE	DEB HAND			0	40.00
85241		COMPUTER SERVICES						
0	10168	BANK OF AMERICA	ADOBE - Creative Cloud	TXN00059000			6330	386.87
1	4498	COMPRISE TECHNOLOGIES INC	RENEW SAM SOFTWARE LICENSE 07/29/19	1905-1047			0	4,664.00
85324		REPAIR & MAINT - BUILDING						
0	10168	BANK OF AMERICA	FLAGSTORE - NE Flag	TXN00059226			6330	200.59
85413		POSTAGE						
1	344	MIDWEST CONNECT LLC	05/16/19-05/31/19 POSTAGE	GI11 05/16/19			0	310.42
85416		ADVERTISING						
1	214	BH MEDIA GROUP INC	ADVERTISING	10040440 - MAY 2019			0	14.78
85422		DUES & SUBSCRIPTIONS						
1	3767	OCLC ONLINE COMPUTER LIBRARY	E2 PROXY 1 YEAR SUBSCRIPTION RENEWAL	663300			0	550.00
1	3767	OCLC ONLINE COMPUTER LIBRARY	OCLC	663299	35423		0	2,091.83
85425		BOOKS						
1	137	BRODART CO	SERVICE FOR SEPT 2019 - AUG 2020	M170779			0	7,497.00
85426		AV/ELECTRONIC MEDIA						
0	10168	BANK OF AMERICA	AMAZON - DVD	TXN00059283			6330	35.74
1	562	MIDWEST TAPE	AUDIO BOOKS	97457899	10326		0	124.97
1	562	MIDWEST TAPE	AUDIO BOOKS & DVD'S	97429278	10326		0	192.95
1	562	MIDWEST TAPE	AUDIO BOOKS & DVD'S	97489086	10326		0	1,143.10
1	562	MIDWEST TAPE	MAY 2019 HOOPLA	97466350	10326		0	4,201.17
85427		PERIODICALS						
0	10168	BANK OF AMERICA	NY TIMES - Renew 5/27/19-11/24	TXN00059138			6330	57.20
85505		OFFICE SUPPLIES						
0	10168	BANK OF AMERICA	AMAZON - Makerspace	TXN00059199			6330	452.52
0	10168	BANK OF AMERICA	ART.COM - Posters	TXN00059135			6330	195.33



## Schedule of Bills

062519

<u>Org</u>	<u>Object</u>	<u>Vendor</u> <u>Name/Number</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85505		OFFICE SUPPLIES						
0	10168	BANK OF AMERICA	ART.COM - Refund for Tax	TXN00059396			6330	(13.62)
0	10168	BANK OF AMERICA	BRODART - Processing Supplies	TXN00059280			6330	187.18
0	10168	BANK OF AMERICA	DEMCO - Office Supplies	TXN00059266			6330	544.60
0	10168	BANK OF AMERICA	QUILL - Supplies	TXN00059206			6330	139.70
0	10168	BANK OF AMERICA	ULINE - Processing Supplies	TXN00059110			6330	183.74
0	10168	BANK OF AMERICA	WALMART - Program Supplies	TXN00059205			6330	24.88
85515		GASOLINE						
1	83	CITY OF GRAND ISLAND-TREASURY	REPAIR SHOP MAY 2019	LIBR 2019-05			0	52.45
85540		MISC OPERATING EQUIPMENT						
1	311	CAPITAL BUSINESS SYSTEMS, INC	FEEDER & COLOR COPIER IMAGERUNNER ADVANCE C356 III	888287	35345		0	2,220.00
10044301 Org Total							25,567.18	

## Schedule of Bills

062519

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<u>Org</u>	<u>Object</u>	<u>Vendor</u> <u>Name/Number</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
29555001		OTHER DEPARTMENT PROJECTS						
85042		EDITH ABBOTT MEMORIAL LIBRARY						
0	10168	BANK OF AMERICA	AMAZON - Makerspace	TXN00059199			6330	24.79
0	10168	BANK OF AMERICA	JOURNEYED - Software	TXN00059461			6330	100.95
0	10168	BANK OF AMERICA	TECHSOUP - Makerspace	TXN00059376			6330	10.00
29555001 Org Total							135.74	

Prepared by

*Nancy Breich*

Library Funds Disbursement Voucher	
<b>Approved by:</b> Ed Meedel	<b>Date</b> 7/2/19
<b>Library Board President</b> <i>Ed Meedel</i>	
<b>Authenticated by:</b> Tanya Hansen	<b>Date</b> 6/26/19
<b>Library Board Secretary</b> <i>Tanya Hansen</i>	

**Schedule of Bills**

070919

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<u>Org</u>	<u>Object</u>	<u>Vendor Name/Number</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85213		CONTRACT SERVICES						
1	7012	ESSENTIAL PERSONNEL INC	TEMP HELP DRUG TEST FEES	44518	35391		0	50.00
1	7012	ESSENTIAL PERSONNEL INC	WEEK 05/25/19 TEMP HELP	44481	35391		0	247.82
1	7012	ESSENTIAL PERSONNEL INC	WEEK 06/01/19 TEMP HELP	44586	35391		0	1,037.75
1	7012	ESSENTIAL PERSONNEL INC	WEEK 06/08/19 TEMP HELP	44652	35391		0	1,115.19
1	7012	ESSENTIAL PERSONNEL INC	WEEK 06/15/19 TEMP HELP	44784	35391		0	1,239.10
1	7012	ESSENTIAL PERSONNEL INC	WEEK 06/22/19 TEMP HELP	44943	35391		0	867.37
85245		PRINTING & BINDING SERVICES						
0	10168	BANK OF AMERICA	COPYCAT - Envelopes	TXN00059822			6348	107.25
85317		NATURAL GAS						
1	336	NORTHWESTERN ENERGY	NATURAL GAS BILL	19MAY2646500-5			213282	140.96
85324		REPAIR & MAINT - BUILDING						
0	10168	BANK OF AMERICA	HONEYWELL - Maintenance	TXN00060140			6348	2,806.50
0	10168	BANK OF AMERICA	HYDRO TECH - Inspection	TXN00059889			6348	59.95
0	10168	BANK OF AMERICA	Prestox - Pest Control	TXN00059753			6348	280.00
0	10168	BANK OF AMERICA	SEWFORLESS - Carpet Cleaner	TXN00059970			6348	73.39
0	10168	BANK OF AMERICA	SEWFORLESS - Refund	TXN00060081			6348	(36.44)
0	10168	BANK OF AMERICA	TOM'S TREE - Cut down dead tre	TXN00059819			6348	824.00
85330		REPAIR & MAINT - OFF FURN & EQ						
0	10168	BANK OF AMERICA	CAPITAL BUS. - Contract Billin	TXN00059851			6348	181.96
0	10168	BANK OF AMERICA	KONICA - Monthly invoice	TXN00059720			6348	58.02
85350		SANITATION SERVICE						
0	10168	BANK OF AMERICA	MID NE DISPOSAL - Sanitation	TXN00059787			6348	38.20
85413		POSTAGE						
1	344	MIDWEST CONNECT LLC	POSTAGE 06/03/19-06/14/19	GI11 06/01/19			0	124.92
85425		BOOKS						
0	10168	BANK OF AMERICA	AMAZON - Books	TXN00059519			6348	20.79
0	10168	BANK OF AMERICA	AMAZON - Books	TXN00059528			6348	21.94
85426		AV/ELECTRONIC MEDIA						
1	562	MIDWEST TAPE	AUDIOBOOKS & DVD'S	97550549	10326		0	403.10
1	562	MIDWEST TAPE	PLAYAWAYS & DVD'S	97518313	10326		0	997.37

## Schedule of Bills

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<u>Org</u>	<u>Object</u>	<u>Vendor</u> <u>Name/Number</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85505		OFFICE SUPPLIES						
0	10168	BANK OF AMERICA	BRODART - Books	TXN00059987			6348	687.99
0	10168	BANK OF AMERICA	QUILL - Office Supplies	TXN00059835			6348	289.31
0	10168	BANK OF AMERICA	QUILL - Refund for tax	TXN00059862			6348	(9.75)
3	754	LUCAS HOLDINGS LLC	PATRON LIBRARY CARDS	63052	35420		0	2,215.19
85510		CLEANING SUPPLIES						
0	10168	BANK OF AMERICA	SAMS - Cleaning Supplies	TXN00059939			6348	216.50
<b>10044301 Org Total</b>							<b>14,058.38</b>	

**Schedule of Bills**

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<u>Org</u>	<u>Object</u>	<u>Vendor</u> <u>Name/Number</u>
20110001		LIBRARY TRUST
85425		BOOKS
0	10168	BANK OF AMERICA

**Description****Invoice****PO #****WO#****Check #****Amount**

BRODART - Books

TXN00059987

6348

3,489.19

**20110001 Org Total****3,489.19**

## Schedule of Bills

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<u>Org</u>	<u>Object</u>	<u>Vendor Name/Number</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
29555001		OTHER DEPARTMENT PROJECTS						
85042		EDITH ABBOTT MEMORIAL LIBRARY						
0	10168	BANK OF AMERICA	AMAZON - Cabinet in makerspace	TXN00059905			6348	109.46
0	10168	BANK OF AMERICA	AMAZON - Makerspace Supplies	TXN00060043			6348	240.96
0	10168	BANK OF AMERICA	AMAZON - Makerspace Supplies	TXN00059775			6348	272.71
0	10168	BANK OF AMERICA	AMAZON - Youth Grant	TXN00059983			6348	604.91
0	10168	BANK OF AMERICA	AMAZON - Youth Grant Supplies	TXN00059964			6348	580.85
0	10168	BANK OF AMERICA	HOBBY LOBBY - Makerspace	TXN00059675			6348	19.71
0	10168	BANK OF AMERICA	HOBBY LOBBY - Makerspace	TXN00059659			6348	24.93
1	10761	CHEEVER CONSTRUCTION COMPAN	CHANGE ORDERS-LIBRARY RENOVATION CONSTRUCTION	LIBRARY RENO /PMT 10	35478		0	43,988.32
1	10761	CHEEVER CONSTRUCTION COMPAN	LIBRARY RENOVATION CONSTRUCTION	LIBRARY RENO/ PMT 10	34747		0	13,092.56

29555001 Org Total 58,934.41

Prepared by

*Nancy Brauch*

Library Funds Disbursement Voucher	
Approved by: Ed Meedel	Date 7/8/19
Library Board President <i>Ed Meedel</i>	
Authenticated by: Tanya Hansen	Date 7/10/19
Library Board Secretary <i>Tanya Hansen</i>	

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# **Library Board**

## **Monday, July 15, 2019**

### **Regular Meeting**

## **Item C1**

### **Approval of Director's Report**

*The Director's Report typically consists of:*

- 1) a monthly report of programs and activities, including a quarterly statistical usage report provided in February, May, August and November of each year*
- 2) upon publication, a GI Library Journal newsletter*
- 3) and additional administrative items of note, either in the agenda packet or discussed at the meeting.*

Staff Contact: Steve Fosselman

Title	Date	Primary Event Type
<a href="#">A Universe of Stories Reading Program in Grand Island (NTV)</a>	6/1/2019	Media
Nebraska Warrior Writers	6/1/2019	Public Meeting
Saturday Storytime	6/1/2019	Children's Summer Reading
<a href="#">LIBRARY ALIVE: Passing on a 'Universe of Stories' ... and smiles (Independent)</a>	6/2/2019	Media
Prairieland Romance Writers	6/2/2019	Public Meeting
Cosmic Mondays	6/3/2019	Children's Summer Reading
<a href="#">Kids learn about air pressure at library program (Independent)</a>	6/3/2019	Media
State of Nebraska District 9 Probation	6/3/2019	Public Meeting
Teen Library Corps (TLC)	6/3/2019	Teen General Program
Teen Summer Reading Program	6/3/2019	Teen Summer Reading
2019 Book Club for Adults	6/4/2019	Book Club for Adults
<a href="#">Air Pressure Demo (Independent video)</a>	6/4/2019	Media
Baby Lapsits	6/4/2019	Children's Summer Reading
Come, Sit & Breathe Meditation Group	6/4/2019	General Program
Dodge School Outreach	6/4/2019	Outreach
Family Service	6/4/2019	Public Meeting
Minecraft Club *REGISTRATION REQUIRED*	6/4/2019	Teen Summer Reading
Stories & Crafts	6/4/2019	Children's Summer Reading
Teen Anime Club	6/4/2019	Teen Summer Reading
Golden Sower Club	6/5/2019	Children's Summer Reading
HC3 Circle of Security	6/5/2019	Public Meeting
Preschooler Storytime	6/5/2019	Children's Summer Reading
Big Kids Club	6/6/2019	Children's Summer Reading
CMA 5th-12th	6/6/2019	Children's Summer Reading
CMA K-4th	6/6/2019	Children's Summer Reading
Summer Reading Enrichment Club *REGISTRATION REQUIRED*	6/6/2019	Children's Summer Reading
Minecraft Club *REGISTRATION REQUIRED*	6/7/2019	Teen Summer Reading
Box Office Bombs: Terrible Movies at Your Library	6/8/2019	Adult Summer Reading
Grand Island Gaming Guild	6/8/2019	Public Meeting
Prairie Pioneer Genealogy Assistance	6/8/2019	Adult Cultural Program
Saturday Storytime	6/8/2019	Children's Summer Reading
<a href="#">Two free programs Monday, June 10 at the Grand Island Public Library (NTV)</a>	6/8/2019	Media
Altrusa	6/10/2019	Public Meeting
Cosmic Mondays	6/10/2019	Children's Summer Reading
<a href="#">Grand Island Public Library again plays host to Lego party (Independent)</a>	6/10/2019	Media
Prairie Stitchers	6/10/2019	Public Meeting
Teen Summer Reading Program	6/10/2019	Teen Summer Reading
<a href="#">The "Lego Guy" inspires creativity in kids (Local 4 TV)</a>	6/10/2019	Media
<a href="#">Outtakes from the LEGO Guy at Grand Island Public Library on June 10, 2019 (Independent)</a>	6/10/2019	Media
Baby Lapsits	6/11/2019	Children's Summer Reading

Call for more details - some programs require registration



Come, Sit & Breathe Meditation Group	6/11/2019	General Program
H3C Board Meeting	6/11/2019	Public Meeting
<a href="#">Lego Man at the Grand Island Public Library (Independent video)</a>	6/11/2019	Media
Minecraft Club *REGISTRATION REQUIRED*	6/11/2019	Teen Summer Reading
Stories & Crafts	6/11/2019	Children's Summer Reading
Teen Anime Club	6/11/2019	Teen Summer Reading
GISH Success Academy Makerspace	6/12/2019	Outreach
Golden Sower Club	6/12/2019	Children's Summer Reading
Prairie Pioneer Genealogy Assistance	6/12/2019	Adult Cultural Program
Preschooler Storytime	6/12/2019	Children's Summer Reading
Big Kids Club	6/13/2019	Children's Summer Reading
CMA 5th-12th	6/13/2019	Children's Summer Reading
CMA K-4th	6/13/2019	Children's Summer Reading
Rotary Club of Grand Island	6/13/2019	Public Meeting
Summer Reading Enrichment Club *REGISTRATION REQUIRED*	6/13/2019	Children's Summer Reading
Integrated Life Choices	6/14/2019	Public Meeting
Minecraft Club *REGISTRATION REQUIRED*	6/14/2019	Teen Summer Reading
<a href="#">Crane River Theater to present 'You're a Good Man, Charlie Brown' at library (Independent)</a>	6/14/2019	Media
Saturday Storytime	6/15/2019	Children's Summer Reading
<a href="#">LIBRARY ALIVE: Changing the world one dad (or Makerspace program) at a time (Independent)</a>	6/16/2019	Media
Cosmic Mondays	6/17/2019	Children's Summer Reading
GRAND ISLAND LATINO NETWORK	6/17/2019	Public Meeting
Library Board Meeting	6/17/2019	Library Board
Prairie Stitchers	6/17/2019	Public Meeting
St. Francis Villa Courtyard HOA	6/17/2019	Public Meeting
<a href="#">"You're a Good Man, Charlie Brown" comes to the Grand Island Public Library (Independent)</a>	6/17/2019	Media
Baby Lapsits	6/18/2019	Children's Summer Reading
Come, Sit & Breathe Meditation Group	6/18/2019	General Program
Dodge School Outreach	6/18/2019	Outreach
H3C Board Meeting	6/18/2019	Public Meeting
Minecraft Club *REGISTRATION REQUIRED*	6/18/2019	Teen Summer Reading
Stories & Crafts	6/18/2019	Children's Summer Reading
<a href="#">Crane River photos for publication (Independent)</a>	6/18/2019	Media
15th Annual Teen Art Contest - First day to bring in entries	6/19/2019	Teen Summer Reading
Chair Yoga for Adults	6/19/2019	Adult Summer Reading
Dodge School Outreach	6/19/2019	Outreach
Golden Sower Club	6/19/2019	Children's Summer Reading
HC3 Circle of Security	6/19/2019	Public Meeting
Preschooler Storytime	6/19/2019	Children's Summer Reading
Teen SRP Craft	6/19/2019	Teen Summer Reading
<a href="#">New sculpture outside St. Mary's Cathedral depicts St. Francis of Assisi (Independent)</a>	6/19/2019	Media

Call for more details - some programs require registration

Big Kids Club	6/20/2019	Children's Summer Reading
Box Office Bombs: Terrible Movies at Your Library	6/20/2019	Adult Summer Reading
CMA 5th-12th	6/20/2019	Children's Summer Reading
CMA K-4th	6/20/2019	Children's Summer Reading
Summer Reading Enrichment Club *REGISTRATION REQUIRED*	6/20/2019	Children's Summer Reading
Minecraft Club *REGISTRATION REQUIRED*	6/21/2019	Teen Summer Reading
<a href="#">Drums of the World to be performed at library (Independent)</a>	6/21/2019	Media
Saturday Storytime	6/22/2019	Children's Summer Reading
<a href="#">SATURDAY SALUTE: Principal marks 35th year with gift (Independent)</a>	6/22/2019	Media
Cosmic Mondays	6/24/2019	Children's Summer Reading
Prairie Stitchers	6/24/2019	Public Meeting
Rotary Club of Grand Island	6/24/2019	Public Meeting
Teen Summer Reading Program *REGISTRATION REQUIRED*	6/24/2019	Teen Summer Reading
<a href="#">Library program on international instruments takes kids around the world (Independent)</a>	6/24/2019	Media
<a href="#">VIDEO: Drums of the World (Independent)</a>	6/24/2019	Media
Baby Lapsits	6/25/2019	Children's Summer Reading
Come, Sit & Breathe Meditation Group	6/25/2019	General Program
Minecraft Club *REGISTRATION REQUIRED*	6/25/2019	Teen Summer Reading
Stories & Crafts	6/25/2019	Children's Summer Reading
Teen Anime Club	6/25/2019	Teen Summer Reading
Golden Sower Club	6/26/2019	Children's Summer Reading
GRAND ISLAND LATINO NETWORK	6/26/2019	Public Meeting
HC3 Circle of Security	6/26/2019	Public Meeting
Preschooler Storytime	6/26/2019	Children's Summer Reading
Summer Book Club	6/26/2019	Adult Summer Reading
Teen SRP Craft *REGISTRATION REQUIRED*	6/26/2019	Teen Summer Reading
Big Kids Club	6/27/2019	Children's Summer Reading
CMA 5th-12th	6/27/2019	Children's Summer Reading
CMA K-4th	6/27/2019	Children's Summer Reading
Stitching Sisters	6/27/2019	Public Meeting
Summer Reading Enrichment	6/27/2019	Children's Summer Reading
Summer Reading Enrichment Club *REGISTRATION REQUIRED*	6/27/2019	Children's Summer Reading
Minecraft Club *REGISTRATION REQUIRED*	6/28/2019	Teen Summer Reading
Saturday Storytime	6/29/2019	Children's Summer Reading
<a href="#">Club Calendar - July 2019 (Independent)</a>	6/30/2019	Media
Fair Nebraska	6/30/2019	Public Meeting
<a href="#">LIBRARY ALIVE: Sizzling selections just for summer (Independent)</a>	6/30/2019	Media
Bible study- open to the public	7/1/2019	Public Meeting
Movie for Children	7/1/2019	Children's Summer Reading
Movie for Teens and Adults	7/1/2019	Adult Summer Reading

Call for more details - some programs require registration

Prairie Stitchers	7/1/2019	Public Meeting
Teen Library Corps (TLC)	7/1/2019	Teen General Program
<a href="#">Book release party set for Saturday (Independent)</a>	7/2/2019	Media
Come, Sit & Breathe Meditation Group	7/2/2019	General Program
<a href="#">Registration sessions available for State Fair volunteers (Independent)</a>	7/2/2019	Media
HC3 Circle of Security	7/3/2019	Public Meeting
<a href="#">yourTicket briefs: Library programs to feature Humanities Nebraska speakers (Independent)</a>	7/3/2019	Media
Library Closed - Independence Day	7/4/2019	Hours Change
Ideas for a frugal (but not cheap!) wedding (Independent)	7/6/2019	Media
Cosmic Mondays	7/8/2019	Children's Summer Reading
Prairie Stitchers	7/8/2019	Public Meeting
State Fair/Chamber	7/8/2019	Public Meeting
Teen Summer Reading Program	7/8/2019	Teen Summer Reading
Tri-Cities Area Service Providers	7/8/2019	Public Meeting
<a href="#">Grand Island man publishes novel with local setting, plans four more (Independent)</a>	7/8/2019	Media
2019 Adult Book Club	7/9/2019	Adult Program
Baby Lapsits	7/9/2019	Children's Summer Reading
Come, Sit & Breathe Meditation Group	7/9/2019	General Program
Stories & Crafts	7/9/2019	Children's Summer Reading
Teen Anime Club	7/9/2019	Teen Summer Reading
Golden Sower Club	7/10/2019	Children's Summer Reading
Prairie Pioneer Genealogy Assistance	7/10/2019	Adult Cultural Program
Preschooler Storytime	7/10/2019	Children's Summer Reading
Big Kids Club	7/11/2019	Children's Summer Reading
CMA 5th-12th	7/11/2019	Children's Summer Reading
CMA K-4th	7/11/2019	Children's Summer Reading
How Chocolate Twice Conquered the American Continent	7/11/2019	Adult Summer Reading
Summer Reading Enrichment Club *REGISTRATION REQUIRED*	7/11/2019	Children's Summer Reading
Box Office Bombs: Terrible Movies at Your Library	7/12/2019	Adult Summer Reading
Prairie Pioneer Genealogy Assistance	7/13/2019	Adult Cultural Program
Saturday Storytime	7/13/2019	Children's Summer Reading
Cosmic Mondays	7/15/2019	Children's Summer Reading
Library Board Meeting	7/15/2019	Library Board
Prairie Stitchers	7/15/2019	Public Meeting
Teen Summer Reading Program	7/15/2019	Teen Summer Reading
Baby Lapsits	7/16/2019	Children's Summer Reading
Come, Sit & Breathe Meditation Group	7/16/2019	General Program
Stories & Crafts	7/16/2019	Children's Summer Reading
Teen Anime Club	7/16/2019	Teen Summer Reading
Golden Sower Club	7/17/2019	Children's Summer Reading
HC3 Circle of Security	7/17/2019	Public Meeting
Preschooler Storytime	7/17/2019	Children's Summer Reading
State Fair/Chamber	7/17/2019	Public Meeting

Call for more details - some programs require registration

Big Kids Club	7/18/2019	Children's Summer Reading
CMA 5th-12th	7/18/2019	Children's Summer Reading
CMA K-4th	7/18/2019	Children's Summer Reading
Employee GI	7/18/2019	Public Meeting
Grow Grand Island	7/18/2019	Public Meeting
Summer Reading Enrichment Club *REGISTRATION REQUIRED*	7/18/2019	Children's Summer Reading
Box Office Bombs: Terrible Movies at Your Library	7/20/2019	Adult Summer Reading
Saturday Storytime	7/20/2019	Children's Summer Reading
Prairieland Romance Writers	7/21/2019	Public Meeting
Cosmic Mondays	7/22/2019	Children's Summer Reading
Teen Summer Reading Program	7/22/2019	Teen Summer Reading
Baby Lapsits	7/23/2019	Children's Summer Reading
Come, Sit & Breathe Meditation Group	7/23/2019	General Program
Stories & Crafts	7/23/2019	Children's Summer Reading
Teen Anime Club	7/23/2019	Teen Summer Reading
Golden Sower Club	7/24/2019	Children's Summer Reading
HC3 Circle of Security	7/24/2019	Public Meeting
Preschooler Storytime	7/24/2019	Children's Summer Reading
Summer Book Club	7/24/2019	Adult Summer Reading
Teen After Hours	7/24/2019	Teen Summer Reading
Big Kids Club	7/25/2019	Children's Summer Reading
CMA 5th-12th	7/25/2019	Children's Summer Reading
CMA K-4th	7/25/2019	Children's Summer Reading
Grow Grand Island	7/25/2019	Public Meeting
NSEA	7/25/2019	Public Meeting
Summer Reading Enrichment Club *REGISTRATION REQUIRED*	7/25/2019	Children's Summer Reading
Bible study- open to the public	7/26/2019	Public Meeting
Saturday Storytime	7/27/2019	Children's Summer Reading
Toastmaster's international speech contest	7/27/2019	Public Meeting
Movie for Children	7/29/2019	Children's Summer Reading
Movie for Teens and Adults	7/29/2019	Adult Summer Reading
Come, Sit & Breathe Meditation Group	7/30/2019	General Program
Movie for Children	7/30/2019	Children's Summer Reading
Movie for Teens and Adults	7/30/2019	Adult Summer Reading
Small Business Administration	7/30/2019	Public Meeting
Movie for Children	7/31/2019	Children's Summer Reading
Movie for Teens and Adults	7/31/2019	Adult Summer Reading
Hall County NRD Airport Rd/North Rd neighborhood meeting on Flooding	8/1/2019	Public Meeting
NE Dept. of Education	8/1/2019	Public Meeting
Teen Library Corps (TLC)	8/5/2019	Teen General Program
2019 Book Club for Adults	8/6/2019	Book Club for Adults
Come, Sit & Breathe Meditation Group	8/6/2019	General Program
GI child care Association	8/8/2019	Public Meeting
2020 US Census	8/9/2019	Public Meeting

Call for more details - some programs require registration

Grand Island Gaming Guild	8/10/2019	Public Meeting
Prairie Pioneer Genealogy Assistance	8/10/2019	Adult Cultural Program
Come, Sit & Breathe Meditation Group	8/13/2019	General Program
Engleman Tour Meeting Room B	8/13/2019	Children's Summer Reading
Prairie Pioneer Genealogy Assistance	8/14/2019	Adult Cultural Program
2020 US Census	8/16/2019	Public Meeting
Library Board Meeting	8/19/2019	Library Board
Teen Library Corps (TLC)	8/19/2019	Teen General Program
Come, Sit & Breathe Meditation Group	8/20/2019	General Program
Department of Health and Human Services	8/20/2019	Public Meeting
2020 US Census	8/23/2019	Public Meeting
Come, Sit & Breathe Meditation Group	8/27/2019	General Program
Omaha Women's Fund	8/29/2019	Public Meeting
15th Annual Teen Art Show		Teen Summer Reading

Call for more details - some programs require registration

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# Library Board

Monday, July 15, 2019

Regular Meeting

## Item D1

### Board Communications and Committee Reports

*This item allows for the introduction and discussion of board communications and committee reports. Included in this item are items of discussion and communication with the City Council liaison to the Library Board. Items requiring approval must also be indicated in Consideration of Unfinished Business or Consideration of New Business.*

Staff Contact:

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# Library Board

Monday, July 15, 2019

Regular Meeting

## Item F1

### Discussion of FY 2019-2020 Budget Proposal

*New information is attached. Previous discussion included the placement of library FTE needs on a City Administration list with other personnel needs for short and long-range planning purposes. However, at present the only method to be listed is to submit a formal FTE request, which has been done. Additional information about our budget will be shared if available by board meeting time.*

Staff Contact: Steve Fosselman

# City of Grand Island

## Request for FTE Form

Budget Year 2019-2020

**DEPARTMENT:** Library

**JOB TITLE:** Library Assistant I (Part Time)  
(According to Salary Ordinance)

**FULL-TIME** ☐ **PART-TIME** ☒ **HOURS PER WEEK:** 60

**PART-TIME w/Benefits** ☐ **HOURS PER WEEK:**

**FTE Percent:** 1.5 (three part-time employees)

**IS THIS A RECLASSIFICATION?** YES ☐ NO ☒  
(If yes, please explain in 'Justification section' below)

**START DATE:** 10/1/2019

**GRADE:** 0326 **STEP:** 1

**ANNUAL WAGE:** 31,801.12 x 1.5 = 47,701.68

**SOURCE OF FUNDING:** General Fund

**DURATION OF FUNDING:** **SEASONAL** ☐ **CONTINUAL** ☒

**ACCOUNT NUMBER:** 10044301.85105

**JUSTIFICATION** (This information will be included in budget discussions with Council):

Since 2010, library staffing has decreased from 27.348 FTE down to 23.5 FTE due to budget decreases. At one time, the library requested 1.5 more FTE and that request was approved. However, subsequent budget decreases brought the library back down to 23.5 FTE and has remained that way since. In this past decade, the library's hours of service have decreased from 70 to the current 62 per week and the library's outreach-vehicle based services inside Grand Island were eliminated.

The requested restoration of 1.5 FTE will bring back at least 3 hours of service per week depending on model chosen, and will restore Grand Island neighborhood, care center and community activity library outreach activities that were curtailed in 2010. Recent work with Grow Grand Island and transportation studies has demonstrated this community's need for neighborhood library services. With only one library facility, there are many parts of this community that are not adequately served with essential literacy and learning resources and programs offered by the library. Obtaining an outreach vehicle through donations and securing staffing for this service will rectify this decade-old problem and help the library and community realize its GILIBRARY 2020 goals.

**AUTHORIZED SIGNATURE:**





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# Library Board

Monday, July 15, 2019

Regular Meeting

## Item F2

### Discussion of Library Hours

*The library now has a standard year-round schedule of 62 hours per week based on our personnel count of 23.5 FTE. A decade ago, the FTE count was 27.348 and we were open 70 hours per week. It is appropriate to discuss potential increases in hours if and when some or all of these FTE are restored. Historical information and various models will be presented for discussion.*

Staff Contact: Steve Fosselman

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# **Library Board**

## **Monday, July 15, 2019**

### **Regular Meeting**

## **Item F3**

### **Discussion of Makerspace Policy**

*Since the last meeting, further staff work has been done on the policy including a standard waiver, and the City Attorney's office is reviewing. The policy will then be referred to committee and final action will take place at the August 2019 meeting, but further discussion is encouraged at this meeting.*

Staff Contact: Steve Fosselman