
Library Board

Monday, July 15, 2019

Regular Meeting

Item B3

Approval of Bills Submitted - June 25, 2019 and July 9, 2019

The following bills were submitted by the Library Director in accordance with the Library Funds Policy since the last library board meeting.

Staff Contact:

Schedule of Bills

<u>Org</u>	<u>Object</u>	<u>Vendor Name/Number</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
	74703		FINES AND PENALTIES					
	0	999999	REFUND CUSTOMERS	REFUND FOR RETURNED ITEMS	SAPNA PURAWAT		0	30.79
	0	999999	REFUND CUSTOMERS	REFUND FOR RETURNED ITEMS	CORA THOMPSON		0	38.99
	74725		NONRESIDENT CARD FEE					
	0	999999	REFUND CUSTOMERS	PAID NONRESIDENT FEE TWICE	DEB HAND		0	40.00
	85241		COMPUTER SERVICES					
	0	10168	BANK OF AMERICA	ADOBE - Creative Cloud	TXN00059000		6330	386.87
	1	4498	COMPRISE TECHNOLOGIES INC	RENEW SAM SOFTWARE LICENSE 07/29/19	1905-1047		0	4,664.00
	85324		REPAIR & MAINT - BUILDING					
	0	10168	BANK OF AMERICA	FLAGSTORE - NE Flag	TXN00059226		6330	200.59
	85413		POSTAGE					
	1	344	MIDWEST CONNECT LLC	05/16/19-05/31/19 POSTAGE	GI11 05/16/19		0	310.42
	85416		ADVERTISING					
	1	214	BH MEDIA GROUP INC	ADVERTISING	10040440 - MAY 2019		0	14.78
	85422		DUES & SUBSCRIPTIONS					
	1	3767	OCLC ONLINE COMPUTER LIBRARY	E2 PROXY 1 YEAR SUBSCRIPTION RENEWAL	663300		0	550.00
	1	3767	OCLC ONLINE COMPUTER LIBRARY	OCLC	663299	35423	0	2,091.83
	85425		BOOKS					
	1	137	BRODART CO	SERVICE FOR SEPT 2019 - AUG 2020	M170779		0	7,497.00
	85426		AV/ELECTRONIC MEDIA					
	0	10168	BANK OF AMERICA	AMAZON - DVD	TXN00059283		6330	35.74
	1	562	MIDWEST TAPE	AUDIO BOOKS	97457899	10326	0	124.97
	1	562	MIDWEST TAPE	AUDIO BOOKS & DVD'S	97429278	10326	0	192.95
	1	562	MIDWEST TAPE	AUDIO BOOKS & DVD'S	97489086	10326	0	1,143.10
	1	562	MIDWEST TAPE	MAY 2019 HOOPLA	97466350	10326	0	4,201.17
	85427		PERIODICALS					
	0	10168	BANK OF AMERICA	NY TIMES - Renew 5/27/19-11/24	TXN00059138		6330	57.20
	85505		OFFICE SUPPLIES					
	0	10168	BANK OF AMERICA	AMAZON - Makerspace	TXN00059199		6330	452.52
	0	10168	BANK OF AMERICA	ART.COM - Posters	TXN00059135		6330	195.33

Schedule of Bills

062519

<u>Org</u>	<u>Object</u>	<u>Vendor Name/Number</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85505		OFFICE SUPPLIES						
0	10168	BANK OF AMERICA	ART.COM - Refund for Tax	TXN00059396			6330	(13.62)
0	10168	BANK OF AMERICA	BRODART - Processing Supplies	TXN00059280			6330	187.18
0	10168	BANK OF AMERICA	DEMCO - Office Supplies	TXN00059266			6330	544.60
0	10168	BANK OF AMERICA	QUILL - Supplies	TXN00059206			6330	139.70
0	10168	BANK OF AMERICA	ULINE - Processing Supplies	TXN00059110			6330	183.74
0	10168	BANK OF AMERICA	WALMART - Program Supplies	TXN00059205			6330	24.88
85515		GASOLINE						
1	83	CITY OF GRAND ISLAND-TREASURI	REPAIR SHOP MAY 2019	LIBR 2019-05			0	52.45
85540		MISC OPERATING EQUIPMENT						
1	311	CAPITAL BUSINESS SYSTEMS, INC	FEEDER & COLOR COPIER IMAGERUNNER ADVANCE C356 III	888287	35345		0	2,220.00
10044301 Org Total							25,567.18	

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29555001		OTHER DEPARTMENT PROJECTS						
85042		EDITH ABBOTT MEMORIAL LIBRARY						
0	10168	BANK OF AMERICA	AMAZON - Makerspace	TXN00059199			6330	24.79
0	10168	BANK OF AMERICA	JOURNEYED - Software	TXN00059461			6330	100.95
0	10168	BANK OF AMERICA	TECHSOUP - Makerspace	TXN00059376			6330	10.00
29555001 Org Total							135.74	

Prepared by

Nancy Branch

Library Funds Disbursement Voucher	
Approved by: Ed Meedel	Date 7/2/19
Library Board President <i>Ed Meedel</i>	
Authenticated by: Tanya Hansen	Date 6/26/19
Library Board Secretary <i>Tanya Hansen</i>	

Schedule of Bills

070919

<u>Org</u>	<u>Object</u>	<u>Vendor Name/Number</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85213		CONTRACT SERVICES						
1	7012	ESSENTIAL PERSONNEL INC	TEMP HELP DRUG TEST FEES	44518	35391		0	50.00
1	7012	ESSENTIAL PERSONNEL INC	WEEK 05/25/19 TEMP HELP	44481	35391		0	247.82
1	7012	ESSENTIAL PERSONNEL INC	WEEK 06/01/19 TEMP HELP	44586	35391		0	1,037.75
1	7012	ESSENTIAL PERSONNEL INC	WEEK 06/08/19 TEMP HELP	44652	35391		0	1,115.19
1	7012	ESSENTIAL PERSONNEL INC	WEEK 06/15/19 TEMP HELP	44784	35391		0	1,239.10
1	7012	ESSENTIAL PERSONNEL INC	WEEK 06/22/19 TEMP HELP	44943	35391		0	867.37
85245		PRINTING & BINDING SERVICES						
0	10168	BANK OF AMERICA	COPYCAT - Envelopes	TXN00059822			6348	107.25
85317		NATURAL GAS						
1	336	NORTHWESTERN ENERGY	NATURAL GAS BILL	19MAY2646500-5			213282	140.96
85324		REPAIR & MAINT - BUILDING						
0	10168	BANK OF AMERICA	HONEYWELL - Maintenance	TXN00060140			6348	2,806.50
0	10168	BANK OF AMERICA	HYDRO TECH - Inspection	TXN00059889			6348	59.95
0	10168	BANK OF AMERICA	Prestox - Pest Control	TXN00059753			6348	280.00
0	10168	BANK OF AMERICA	SEWFORLESS - Carpet Cleaner	TXN00059970			6348	73.39
0	10168	BANK OF AMERICA	SEWFORLESS - Refund	TXN00060081			6348	(36.44)
0	10168	BANK OF AMERICA	TOM'S TREE - Cut down dead tre	TXN00059819			6348	824.00
85330		REPAIR & MAINT - OFF FURN & EQ						
0	10168	BANK OF AMERICA	CAPITAL BUS. - Contract Billin	TXN00059851			6348	181.96
0	10168	BANK OF AMERICA	KONICA - Monthly invoice	TXN00059720			6348	58.02
85350		SANITATION SERVICE						
0	10168	BANK OF AMERICA	MID NE DISPOSAL - Sanitation	TXN00059787			6348	38.20
85413		POSTAGE						
1	344	MIDWEST CONNECT LLC	POSTAGE 06/03/19-06/14/19	GI11 06/01/19			0	124.92
85425		BOOKS						
0	10168	BANK OF AMERICA	AMAZON - Books	TXN00059519			6348	20.79
0	10168	BANK OF AMERICA	AMAZON - Books	TXN00059528			6348	21.94
85426		AV/ELECTRONIC MEDIA						
1	562	MIDWEST TAPE	AUDIOBOOKS & DVD'S	97550549	10326		0	403.10
1	562	MIDWEST TAPE	PLAYAWAYS & DVD'S	97518313	10326		0	997.37

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10044301		LIBRARY						
	85505		OFFICE SUPPLIES					
	0	10168 BANK OF AMERICA	BRODART - Books	TXN00059987			6348	687.99
	0	10168 BANK OF AMERICA	QUILL - Office Supplies	TXN00059835			6348	289.31
	0	10168 BANK OF AMERICA	QUILL - Refund for tax	TXN00059862			6348	(9.75)
	3	754 LUCAS HOLDINGS LLC	PATRON LIBRARY CARDS	63052	35420		0	2,215.19
	85510		CLEANING SUPPLIES					
	0	10168 BANK OF AMERICA	SAMS - Cleaning Supplies	TXN00059939			6348	216.50
10044301 Org Total								14,058.38

Schedule of Bills

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Vendor
Org Object Name/Number
20110001 LIBRARY TRUST
85425 BOOKS
0 10168 BANK OF AMERICA

Description

Invoice

PO #

WO#

Check #

Amount

BRODART - Books

TXN00059987

6348

3,489.19

20110001 Org Total

3,489.19

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070919

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29555001		OTHER DEPARTMENT PROJECTS						
85042		EDITH ABBOTT MEMORIAL LIBRARY						
0	10168	BANK OF AMERICA	AMAZON - Cabinet in makerspace	TXN00059905			6348	109.46
0	10168	BANK OF AMERICA	AMAZON - Makerspace Supplies	TXN00060043			6348	240.96
0	10168	BANK OF AMERICA	AMAZON - Makerspace Supplies	TXN00059775			6348	272.71
0	10168	BANK OF AMERICA	AMAZON - Youth Grant	TXN00059983			6348	604.91
0	10168	BANK OF AMERICA	AMAZON - Youth Grant Supplies	TXN00059964			6348	580.85
0	10168	BANK OF AMERICA	HOBBY LOBBY - Makerspace	TXN00059675			6348	19.71
0	10168	BANK OF AMERICA	HOBBY LOBBY - Makerspace	TXN00059659			6348	24.93
1	10761	CHEEVER CONSTRUCTION COMPAN	CHANGE ORDERS-LIBRARY RENOVATION CONSTRUCTION	LIBRARY RENO /PMT 10	35478		0	43,988.32
1	10761	CHEEVER CONSTRUCTION COMPAN	LIBRARY RENOVATION CONSTRUCTION	LIBRARY RENO/ PMT 10	34747		0	13,092.56
29555001 Org Total							58,934.41	

Prepared by

Nancy Brauch

Library Funds Disbursement Voucher	
Approved by: Ed Meedel	Date 7/8/19
Library Board President <i>Ed Meedel</i>	
Authenticated by: Tanya Hansen	Date 7/10/19
Library Board Secretary <i>Tanya Hansen</i>	