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# Library Board

Monday, December 17, 2018

Regular Meeting

## Item B3

### Approval of Bills Submitted - November 20, 2018 and December 4, 2018

*The following bills were submitted by the Library Director in accordance with the Library Funds Policy since the last library board meeting.*

Staff Contact:

**Schedule of Bills**

112018

<u>Org</u>	<u>Object</u>	<u>Vendor Name/Number</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
<b>10044301</b>		<b>LIBRARY</b>						
<b>85160</b>		<b>OTHER EMPLOYEE BENEFITS</b>						
0	10168	BANK OF AMERICA	TASC -Admin Fees	TXN00051616			6049	29.28
<b>85305</b>		<b>UTILITY SERVICES</b>						
1	91	CITY OF GRAND ISLAND-UTILITIES	INTERDEPARTMENTAL UTILITY BILLS	OCT 2018			0	3,123.75
<b>85324</b>		<b>REPAIR &amp; MAINT - BUILDING</b>						
0	10168	BANK OF AMERICA	ACE - Maintenance Supplies	TXN00051831			6049	26.05
0	10168	BANK OF AMERICA	ACE - Maintenance Supplies	TXN00051656			6049	32.98
0	10168	BANK OF AMERICA	ACE - Maintenance Supplies	TXN00051806			6049	34.57
0	10168	BANK OF AMERICA	BALLASTSHOP - Maintenance	TXN00051546			6049	69.45
0	10168	BANK OF AMERICA	BATTERYSHARKS - Maintenance	TXN00051527			6049	338.08
0	10168	BANK OF AMERICA	MENARDS - Credit for tax charg	TXN00051625			6049	(14.29)
0	10168	BANK OF AMERICA	MENARDS - refund tax	TXN00051641			6049	(5.00)
0	10168	BANK OF AMERICA	PRESTOX - Pest Control	TXN00051594			6049	140.00
0	10168	BANK OF AMERICA	SAMS - Maintenance Supplies	TXN00051617			6049	294.51
0	10168	BANK OF AMERICA	SAMS - Refund Tax	TXN00051707			6049	(19.27)
<b>85330</b>		<b>REPAIR &amp; MAINT - OFF FURN &amp; EQ</b>						
0	10168	BANK OF AMERICA	CAPITAL - Contract charge	TXN00051964			6049	271.03
<b>85413</b>		<b>POSTAGE</b>						
1	344	MIDWEST CONNECT LLC	POSTAGE	GI11 11/01/18			0	415.98
<b>85425</b>		<b>BOOKS</b>						
0	10168	BANK OF AMERICA	AMAZON - Dvd	TXN00051807			6049	36.80
0	10168	BANK OF AMERICA	BRODART - Books & Processing	TXN00051747			6049	6,195.50
<b>85426</b>		<b>AV/ELECTRONIC MEDIA</b>						
0	10168	BANK OF AMERICA	AMAZON - Dvd	TXN00051807			6049	6.82
0	10168	BANK OF AMERICA	AMAZON - Dvd	TXN00051762			6049	6.99
1	562	MIDWEST TAPE	DVD'S & PLAYAWAYS	96561974	10326		0	1,198.57
1	562	MIDWEST TAPE	HOOPLA 10/18	96582531	10326		0	3,508.99
<b>85490</b>		<b>OTHER EXPENDITURES</b>						
1	8792	CHASE PAYMENTECH LLC	OCT 2018 CC USER FEE	2018OCT6614			6045	51.78
<b>85505</b>		<b>OFFICE SUPPLIES</b>						
0	10168	BANK OF AMERICA	AMAZON - Changing Pads	TXN00051627			6049	70.42
0	10168	BANK OF AMERICA	BRODART - Books & Processing	TXN00051747			6049	1,141.49

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<b>10044301</b>		<b>LIBRARY</b>						
<b>85505</b>		<b>OFFICE SUPPLIES</b>						
0	10168	BANK OF AMERICA	BRODART - Processing Supplies	TXN00051693			6049	117.60
0	10168	BANK OF AMERICA	GAYLORD - Cases	TXN00051577			6049	76.04
0	10168	BANK OF AMERICA	QUILL - Supplies	TXN00051977			6049	113.75
0	10168	BANK OF AMERICA	QUILL - Supplies	TXN00051990			6049	328.99
<b>85515</b>		<b>GASOLINE</b>						
1	83	CITY OF GRAND ISLAND-TREASURI	REPAIR SHOP OCTOBER 2018	LIBR 2018-10			0	56.68
<b>10044301 Org Total</b>								<b>17,647.54</b>

**Schedule of Bills**

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29555001		OTHER DEPARTMENT PROJECTS						
85042		EDITH ABBOTT MEMORIAL LIBRARY						
0	10168	BANK OF AMERICA	PIZZA HUT-Food/Primetime	TXN00051439			6049	100.00
0	10168	BANK OF AMERICA	SUPER SAVER - Food-Primetime	TXN00051728			6049	143.41
0	10168	BANK OF AMERICA	SUPER SAVER-Food/Primetime	TXN00051486			6049	39.04
0	10168	BANK OF AMERICA	WALGREENS-Food/Primetime	TXN00051455			6049	14.98
1	10761	CHEEVER CONSTRUCTION COMPAN	LIBRARY RENOVATION CONSTRUCTION	LIBRARY RENO / PMT 4	34747		0	185,181.24

29555001 Org Total 185,478.67

Prepared by

*Nancy Broich*

<b>Library Funds Disbursement Voucher</b>	
<b>Approved by:</b> Ed Meedel	<b>Date</b> 11/20/18
<b>Library Board President</b> <i>Ed Meedel</i>	
<b>Authenticated by:</b> Tanya Hansen	<b>Date</b> 11/21/18
<b>Library Board Secretary</b> <i>Tanya Hansen</i>	

**Schedule of Bills**

120418

<u>Org</u>	<u>Object</u>	<u>Vendor Name/Number</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
	85241	COMPUTER SERVICES						
	0	10168 BANK OF AMERICA	BEST BUY - Computer supplies	TXN00052328			6072	75.97
	85413	POSTAGE						
	1	344 MIDWEST CONNECT LLC	11/01/18-11/15/18 POSTAGE	GI11 11/16/18			0	168.82
	85416	ADVERTISING						
	1	214 MIDLANDS NEWSPAPERS INC	AD	10040440 - OCT 2018			0	14.78
	85422	DUES & SUBSCRIPTIONS						
	0	10168 BANK OF AMERICA	Amazon - Prime membership	TXN00051979			6072	119.00
	1	3767 OCLC ONLINE COMPUTER LIBRARY	OCLC MONTHLY SUBSCRIPTION	628131	34899		0	2,093.50
	85426	AV/ELECTRONIC MEDIA						
	1	562 MIDWEST TAPE	DVD'S & AUDIOBOOKS	96586701	10326		0	623.51
	1	562 MIDWEST TAPE	PLAYAWAYS & DVD'S	96611302	10326		0	261.37
	85427	PERIODICALS						
	0	10168 BANK OF AMERICA	INDEPENDENT - Subscription	TXN00052325			6072	280.75
	85505	OFFICE SUPPLIES						
	0	10168 BANK OF AMERICA	ACE - Supplies	TXN00052327			6072	113.97
	0	10168 BANK OF AMERICA	DEMCO - Supplies	TXN00052288			6072	258.29
	0	10168 BANK OF AMERICA	DEMCO - Supplies	TXN00052006			6072	494.24
	0	10168 BANK OF AMERICA	GAYLORD - Book boxes	TXN00051943			6072	128.85
	0	10168 BANK OF AMERICA	HOBBY LOBBY - Craft Supplies	TXN00052345			6072	15.98
	0	10168 BANK OF AMERICA	QUILL - Supplies	TXN00052073			6072	27.79
<b>10044301 Org Total</b>							<b>4,676.82</b>	

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29555001		OTHER DEPARTMENT PROJECTS						
85042		EDITH ABBOTT MEMORIAL LIBRARY						
0	10168	BANK OF AMERICA	RAISING CANES - Primetime	TXN00051960			6072	208.77
0	10168	BANK OF AMERICA	SONIC - Primetime	TXN00052194			6072	140.00
0	10168	BANK OF AMERICA	SUPER SAVER - Primetime	TXN00051945			6072	59.14
0	10168	BANK OF AMERICA	SUPER SAVER - Primetime	TXN00052229			6072	63.18
1	1257	THE CLARK ENERSEN PARTNERS IN	ARCHITECTURAL SERVICES CONTRACT	09	34041		0	1,298.89
<b>29555001 Org Total</b>							<b>1,769.98</b>	

Prepared by

*Nancy Brouch*

<b>Library Funds Disbursement Voucher</b>	
<b>Approved by:</b> Ed Meedel	<b>Date</b> 12/1/18
<b>Library Board President</b> <i>Ed Meedel</i>	
<b>Authenticated by:</b> Tanya Hansen	<b>Date</b> 12/3/18
<b>Library Board Secretary</b> <i>Tanya Hansen</i>	