



City of Grand Island

Tuesday, August 13, 2019

Council Session

Item G-7

**#2019-230 - Approving Annual Agreement for Financial Software
Licensing and Support**

Staff Contact: Patrick Brown

Council Agenda Memo

From: Patrick Brown, Finance Director

Meeting: August 13, 2019

Subject: Approving Annual Agreement for Financial Software Licensing and Support

Presenter(s): Patrick Brown, Finance Director

Background

On July 10, 2001, Council approved the purchase and implementation of Tyler Technologies' MUNIS integrated financial software system for the City of Grand Island. This financial software continues to provide the City of Grand Island excellent service and support for financial information. Each year in order to receive software upgrades and technical assistance from Tyler Technologies; it is necessary to enter into an annual Support Agreement.

Discussion

The total cost for Tyler Technologies' Financial Software Licensing and Support for the period of 9/14/2019 to 9/13/2020 is \$194,379.15.

The Tyler System Management Services Support provides service to the Information Technology department on system backup and recovery assistance, file permissions and security, system tools and user guides of each module, assistance on upgrades for each database as well as services for free system server transfers.

Munis Module Support and Update Licensing include support and licensing for City staff to use the following accounting programs. Payroll, Human Resource Management, Cash Management, Project Accounting, Requisitions/Purchase Orders, Accounts Payable, General Ledger, Budget, General Billing, Accounts Receivable, Special Assessments, Fixed Assets, Tyler Content Manager, TCM auto Index and Redaction, Role tailored Dashboard, Tyler form Processing, Crystal Reports. Employee Self Service and Munis Office.

The Tyler Content Manager feature enables viewing of on-line accounts payable invoices, W9's, checks written, purchase orders, and secured employee direct deposit stubs and W2's.

Crystal Reports is a report writing system that extracts data from each accounting module table to produce user defined reports.

The Employee Self-Service module allows employees to have on-line access to pay history, direct deposits, W-2 information, leave balances, and make changes to their personal information such as addresses, phone numbers, dependents and emergency contacts. Employee Self-Service is also used annually for on-line cafeteria benefit deductions and has allowed the City to implement on-line employee absence approvals that flow directly into bi-weekly payroll batch processing.

Munis Office connects Microsoft Office products Excel and Word to each accounting program.

The Tyler Unlimited CAL Graphic User Interface (GUI) Support is the interface that creates the screens and user “look” to the database that holds information. Users can individualize the look and feel of each of their module screens showing different information in different ways.

Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Approve the 2019-2020 Contract with Tyler Technologies, Inc for software support and licensing.
2. Postpone the issue to a future meeting.
3. Take no action.

Recommendation

City Administration recommends that the Council approve the 2019-2020 Annual Financial Support Agreement with Tyler Technologies, Inc. in the amount of \$194,379.15.

Sample Motion

Move to approve the Annual Financial Support Agreement with Tyler Technologies, Inc. in the amount of \$194,379.15.

**Remittance:**

Tyler Technologies, Inc.
(FEIN 75-2303920)
P.O. Box 203556
Dallas, TX 75320-3556

Invoice

<i>Invoice No</i>	<i>Date</i>	<i>Page</i>
045-271305	08/01/2019	1 of 2

Questions:

Tyler Technologies - ERP & Schools
Phone: 1-800-772-2260 Press 2, then 1
Email: ar@tylertech.com

Bill To: CITY OF GRAND ISLAND
ATTN: WILLIAM CLINGMAN
PO BOX 1968
GRAND ISLAND, NE 68802

Ship To: CITY OF GRAND ISLAND
ATTN: WILLIAM CLINGMAN
PO BOX 1968
GRAND ISLAND, NE 68802

<i>Customer No.</i>	<i>Ord No</i>	<i>PO Number</i>	<i>Currency</i>	<i>Terms</i>	<i>Due Date</i>
1181	124228		USD	NET30	08/31/2019

<i>Date</i>	<i>Description</i>	<i>Units</i>	<i>Rate</i>	<i>Extended Price</i>
	SUPPORT & UPDATE LICENSING - ACCTG/GL/BUDGET/AP Maintenance: Start: 14/Sep/2019, End: 13/Sep/2020	1	37,335.81	37,335.81
	SUPPORT & UPDATE LICENSING - ACCOUNTS RECEIVABLE Maintenance: Start: 14/Sep/2019, End: 13/Sep/2020	1	10,182.92	10,182.92
	SUPPORT & UPDATE LICENSING - EMPLOYEE SELF SERVICE Maintenance: Start: 14/Sep/2019, End: 13/Sep/2020	1	5,091.48	5,091.48
	SUPPORT & UPDATE LICENSING - FIXED ASSETS Maintenance: Start: 14/Sep/2019, End: 13/Sep/2020	1	11,200.58	11,200.58
	SUPPORT & UPDATE LICENSING - GENERAL BILLING Maintenance: Start: 14/Sep/2019, End: 13/Sep/2020	1	4,751.73	4,751.73
	SUPPORT & UPDATE LICENSING - HUMAN RESOURCES MANAGEMENT Maintenance: Start: 14/Sep/2019, End: 13/Sep/2020	1	6,788.61	6,788.61
	SUPPORT & UPDATE LICENSING - CRYSTAL REPORTS Maintenance: Start: 14/Sep/2019, End: 13/Sep/2020	1	9,428.98	9,428.98
	SUPPORT & UPDATE LICENSING - MUNIS OFFICE Maintenance: Start: 14/Sep/2019, End: 13/Sep/2020	1	7,466.54	7,466.54
	SUPPORT & UPDATE LICENSING - PAYROLL Maintenance: Start: 14/Sep/2019, End: 13/Sep/2020	1	11,200.58	11,200.58
	SUPPORT & UPDATE LICENSING - PROJECT ACCOUNTING Maintenance: Start: 14/Sep/2019, End: 13/Sep/2020	1	8,214.30	8,214.30
	SUPPORT & UPDATE LICENSING - PURCHASE ORDERS Maintenance: Start: 14/Sep/2019, End: 13/Sep/2020	1	11,200.58	11,200.58
	SUPPORT & UPDATE LICENSING - REQUISITIONS Maintenance: Start: 14/Sep/2019, End: 13/Sep/2020	1	7,840.41	7,840.41
	SUPPORT & UPDATE LICENSING - TIMEKEEPING INTERFACE Maintenance: Start: 14/Sep/2019, End: 13/Sep/2020	1	0.00	0.00
	TYLER FORM PROCESSING SUPPORT Maintenance: Start: 14/Sep/2019, End: 13/Sep/2020	1	4,714.50	4,714.50
	SUPPORT & UPDATE LICENSING - UB SPECIAL ASSESSMENTS Maintenance: Start: 14/Sep/2019, End: 13/Sep/2020	1	3,394.31	3,394.31
	TYLER SYSTEM MANAGEMENT SERVICES SUPPORT Maintenance: Start: 14/Sep/2019, End: 13/Sep/2020	1	30,000.00	30,000.00
	SUPPORT & UPDATE LICENSING - TYLER CONTENT MANAGER SE Maintenance: Start: 14/Sep/2019, End: 13/Sep/2020	1	9,376.76	9,376.76
	TYLER UNLIMITED CAL - SUPPORT Maintenance: Start: 14/Sep/2019, End: 13/Sep/2020	1	6,200.00	6,200.00
	SUPPORT & UPDATE LICENSING - ROLE TAILORED DASHBOARD Maintenance: Start: 14/Sep/2019, End: 13/Sep/2020	1	4,584.20	4,584.20

**Remittance:**

Tyler Technologies, Inc.
(FEIN 75-2303920)
P.O. Box 203556
Dallas, TX 75320-3556

Invoice

Invoice No	Date	Page
045-271305	08/01/2019	2 of 2

Questions:

Tyler Technologies - ERP & Schools
Phone: 1-800-772-2260 Press 2, then 1
Email: ar@tylertech.com

Bill To: CITY OF GRAND ISLAND
ATTN: WILLIAM CLINGMAN
PO BOX 1968
GRAND ISLAND, NE 68802

Ship To: CITY OF GRAND ISLAND
ATTN: WILLIAM CLINGMAN
PO BOX 1968
GRAND ISLAND, NE 68802

Customer No.	Ord No	PO Number	Currency	Terms	Due Date
1181	124228		USD	NET30	08/31/2019

Date	Description	Units	Rate	Extended Price
	TCM AUTO INDEXING AND REDACTION MAINTENANCE	1	1,041.86	1,041.86
	Maintenance: Start: 14/Sep/2019, End: 13/Sep/2020			
	SUPPORT & UPDATE LICENSING - CASH MANAGEMENT	1	4,365.00	4,365.00
	Maintenance: Start: 14/Sep/2019, End: 13/Sep/2020			

****ATTENTION****

Order your checks and forms from
Tyler Business Forms at 877-749-2090 or
tylerbusinessforms.com to guarantee
100% compliance with your software.

Subtotal	194,379.15
Sales Tax	0.00
Invoice Total	194,379.15

RESOLUTION 2019-230

WHEREAS, on July 10, 2001, by Resolution 2001-180, the City of Grand Island approved the proposal of Process, Inc., d/b/a Munis, to implement new accounting software with an integrated financial program; and

WHEREAS, in order to receive continued upgrades and technical assistance from the company, it is necessary to enter into an annual Financial Support Agreement; and

WHEREAS, the cost for the period of September 14, 2019 to September 13, 2020 for Munis Module support, Tyler System Management Services Support, Tyler Unlimited CAL support and update licensing is \$194,379.15; and

WHEREAS, the proposed agreement has been reviewed and approved by the City Attorney's office.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that the annual Financial Support Agreement by and between the City and Tyler Technologies, Inc. for the amount of \$194,379.15 is hereby approved.

BE IT FURTHER RESOLVED, that the mayor is hereby authorized and directed to execute such agreements on behalf of the City Of Grand Island.

- - -

Adopted by the City Council of the City of Grand Island, Nebraska, August 13, 2019

Roger G. Steele, Mayor

Attest:

RaNae Edwards, City Clerk

Approved as to Form	☐ _____
August 9, 2019	☐ City Attorney