



City of Grand Island

Tuesday, July 9, 2019
Council Session/Budget Work Session

Item I-1

#2019-212 - Consideration of Approving the Appointment of Jerry Janulewicz as City Administrator

Staff Contact: Mayor Roger Steele

Council Agenda Memo

From: Mayor Roger G. Steele

Meeting: July 9, 2019

Subject: Appointment of Statutory Officers

Presenter(s): Mayor Roger G. Steele

Background

According to Article III – Appointed and Hired Officials, Section 2-30 Officers; Appointive of the Grand Island City Code and Neb. Rev. Stat., §16-308, the Mayor is required to appoint statutory officers for his term. Statutory officers include:

- 1). City Administrator
- 2). City Attorney
- 3). City Clerk
- 4). City Engineer/Public Works Director
- 5). City Treasurer/Finance Director

These officers also must be approved by the City Council.

Discussion

According to Grand Island City Code Section 2-30, I am requesting approval of Jerom Janulewicz as the City Administrator. Mr. Janulewicz presently serves as the City Attorney in the Legal Department and Interim City Administrator. Previously Janulewicz was a partner at Mayer, Burns, Koenig and Janulewicz law firm in Grand Island from 2004 to 2015. Prior to going into private practice, Janulewicz was Hall County attorney from 2000 to 2004. As county attorney Janulewicz supervised the staff of deputy county attorneys and support staff, was responsible for prosecution of criminal offenses, provided general legal counsel to county officials, served as chief negotiator in labor negotiations, and served as the county coroner.

From 1985 to 1995, Janulewicz was a deputy Hall County attorney and was appointed chief deputy Hall County attorney in 1995 where he served until 2000. Throughout his service as deputy county attorney, chief deputy, and county attorney, Janulewicz duties primarily involved advising county officials on legal matters, negotiating and preparing contracts, and representing Hall County in civil matters.

Janulewicz earned a Bachelor of Arts in psychology from the University of Nebraska at Lincoln and earned with distinction his Juris Doctorate from the University of Nebraska College of Law.

Besides Janulewicz's extensive work experience in the legal field, he has been very involved in the Grand Island community serving on the Stuhr Museum of the Prairie Pioneer board of trustees, a past member of the Senior Citizens Industries board of directors, and a member on the Third City Community Clinic board of directors.

Janulewicz is a member of the Nebraska State Bar Association, member of the Nebraska State Bar Association House of Delegates from 1991 to 2007, and a member of the Nebraska State Bar Association Executive Council from 1996 to 2002.

It has been agreed upon that the annual base salary as per the annual salary and classification ordinance will be at pay step 4 of the position pay scale (\$156,039.44 annually, \$6,001.52 bi-weekly). There will be no separate employment contract.

Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Move to approve
2. Refer the issue to a Committee
3. Postpone the issue to future date
4. Take no action on the issue

Recommendation

City Council is recommended to approve the appointment of Mr. Janulewicz.

Sample Motion

Move to approve the appointment of Jerom Janulewicz as the City Administrator for the City of Grand Island.

RESOLUTION 2019-212

WHEREAS, under Neb. Rev. Stat., §16-308, the office of City Administrator for the City of Grand Island, Nebraska, is an appointed position; and

WHEREAS, under Grand Island City Code, §2-30, the office of City Administrator for the City of Grand Island, Nebraska shall be appointed by the mayor and approved by the council; and

WHEREAS, the mayor has chosen on the basis of executive and administrative qualifications with special reference to actual experience, or knowledge of accepted practice in respect to the duties of the office, Jerom Janulewicz, to hold the office of City Administrator for the City of Grand Island, Nebraska; and

WHEREAS, the mayor has chosen an annual base salary as per the annual salary and classification ordinance at pay step 4 of the position pay scale (\$156,039.44 annually, \$6,001.52 bi-weekly) with no separate employment contract; and

WHEREAS, this position appointed by the Mayor and confirmed by the City Council shall hold the position to which they may be appointed until the end of the Mayor's term of office; and

WHEREAS, this position appointed by the Mayor may be removed at any time by the Mayor with approval of a majority of the City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that the position of City Administrator is to be offered to Jerom Janulewicz and he is hereby duly appointed the City Administrator for the City of Grand Island, Nebraska, beginning July 9, 2019 until the end of the Mayor's term of office.

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Adopted by the City Council of the City of Grand Island, Nebraska, July 9, 2019.

Roger G. Steele, Mayor

Attest:

RaNae Edwards, City Clerk

Approved as to Form	☐ _____
July 5, 2019	☐ City Attorney