Library Board

Monday, November 19, 2018

Regular Meeting

Item B2

Approval of Financial Reports

The reports of revenues and expenditures since the last board meeting are submitted as generated and made available by the City Finance Department.

Staff Contact:

FOR THE MONTH ENDING SEPTEMBER 2018

FOR 2018 12 JOURNAL DETAIL 2018 12 TO 2018 12

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10044301 LIBRARY							
74350 COUNTY SHARE OF LIBRARY	-18,750	-18,750	-20,000.00	-5,000.00	.00	1,250.00	106.7%
74365 STATE GRANTS	-8,482	-8,482	-7,653.00	.00	.00	-829.00	90.2%
74576 COPY MACHINE USE FEES	-10,000	-10,000	-10,054.21	-529.82	.00	54.21	100.5%
74703 FINES AND PENALTIES	-25,000	-25,000	-21,276.68	-1,431.36	.00	-3,723.32	85.1%
74725 NONRESIDENT CARD FEE	-5,000	-5,000	-7,134.35	-390.00	.00	2,134.35	142.7%
74795 OTHER REVENUE	-22,000	-22,000	-30,016.44	.00	.00	8,016.44	136.4%
TOTAL LIBRARY	-89,232	-89,232	-96,134.68	-7,351.18	.00	6,902.68	107.7%
TOTAL GENERAL FUND	-89,232	-89,232	-96,134.68	-7,351.18	.00	6,902.68	107.7%

FOR 2018 12 JOURNAL DETAIL 2018 12 TO 2018 12

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10044301 LIBRARY							
85105 SALARIES - REGULAR	1,029,413	1,029,413	1,017,300.30	75,827.42	.00	12,112.70	98.8%
85110 SALARIES - OVERTIME	0	0	273.12	.00	.00	-273.12	100.0%
85115 F.I.C.A. PAYROLL TAXES	74,890	74,890	73,408.09	5,466.19	.00	1,481.91	98.0%
85120 HEALTH INSURANCE	140,928	140,928	106,052.92	8,488.44	.00	34,875.08	75.3%
85125 LIFE INSURANCE	1,356	1,356	1,549.35	122.90	.00	-193.35	114.3%
85130 DISABLITY INSURANCE	1,552	1,552	1,753.58	145.08	.00	-201.58	113.0%
85135 TUITION REIMBURSEMENT	0	0	1,000.00	.00	.00	-1,000.00	100.0%
85145 PENSION CONTRIBUTION	43,116	43,116	47,134.83	3,584.99	.00	-4,018.83	109.3%
85150 WORKERS COMPENSATION	2,167	2,167	1,177.91	.00	.00	989.09	54.4%
85160 OTHER EMPLOYEE BENEFITS	6,476	6,476	599.42	29.28	.00	5,876.58	9.3%
85161 HRA-VEBA	12,090	12,090	18,954.33	930.00	.00	-6,864.33	156.8%
85213 CONTRACT SERVICES	25,000	25,000	10,146.60	2,350.00	.00	14,853.40	40.6%
85241 COMPUTER SERVICES	26,848	26,848	34,512.70	1,485.00	.00	-7,664.70	128.5%
85245 PRINTING & BINDING SERVICES	2,000	2,000	3,269.45	482.00	.00	-1,269.45	163.5%
85305 UTILITY SERVICES	60,000	60,000	61,969.62	10,257.79	.00	-1,969.62	103.3%
85317 NATURAL GAS	5,000	5,000	4,670.04	9.90	.00	329.96	93.4%
85319 REPAIR & MAIN-LAND IMP/IRRIGA	1,000	1,000	909.30	369.30	.00	90.70	90.9%
85324 REPAIR & MAINT - BUILDING	23,000	23,000	23,015.86	12,585.98	.00	-15.86	100.1%
85330 REPAIR & MAINT-OFF FURN & EQ	24,000	24,000	13,826.06	315.26	.00	10,173.94	57.6%
85335 REPAIR & MAINT - VEHICLES	480	480	.00	.00	.00	480.00	.0%
85350 SANITATION SERVICE	900	900	502.00	76.60	.00	398.00	55.8%
85413 POSTAGE	7,000	7,000	5,482.03	593.44	.00	1,517.97	78.3%
85416 ADVERTISING	349	349	742.86	.00	.00	-393.86	212.9%
85422 DUES & SUBSCRIPTIONS	24,000	24,000	25,800.95	4,225.33	.00	-1,800.95	107.5%
85425 BOOKS	90,000	90,000	123,316.83	11,631.02	.00	-33,316.83	137.0%
85426 AV/ELECTRONIC MEDIA	97,500	97,500	128,135.85	21,182.52	.00	-30,635.85	131.4%
85427 PERIODICALS	17,000	17,000	15,297.18	.00	.00	1,702.82	90.0%
85428 TRAVEL & TRAINING	2,500	2,500	2,137.92	29.32	.00	362.08	85.5%
85453 CASH OVER & SHORT	100	100	88.19	7.38	.00	11.81	88.2%
85490 OTHER EXPENDITURES	450	450	1,049.87	87.74	.00	-599.87	233.3%
85505 OFFICE SUPPLIES	60,000	60,000	47,131.45	2,786.93	.00	12,868.55	78.6%
85510 CLEANING SUPPLIES	4,600	4,600	2,219.53	.00	.00	2,380.47	48.3%
85515 GASOLINE	500	500	398.69	108.53	.00	101.31	79.7%
85540 SMALL TOOLS & PARTS	15,000	15,000	15,657.45	.00	.00	-657.45	104.4%
85620 OFFICE FURNITURE & EQUIPMENT	15,000	15,000	.00	.00	.00	15,000.00	.0%
TOTAL LIBRARY	1,814,215	1,814,215	1,789,484.28	163,178.34	.00	24,730.72	98.6%
TOTAL GENERAL FUND	1,814,215	1,814,215	1,789,484.28	163,178.34	.00	24,730.72	98.6%

FOR 2018 12 | JOURNAL DETAIL 2018 12 TO 2018 12

ACCOUNTS FOR: 295 LOCAL ASSISTANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
29555001 OTHER DEPARTMENT PROJECTS							
74602 PLANNING COMMISSION PLAQUE							
29555001 74602 PLANNING COMMISSION	-120	-120	-46.71	.00	.00	-73.29	38.9%*
TOTAL PLANNING COMMISSION PLAQUE	-120	-120	-46.71	.00	.00	-73.29	38.9%
74701 EDITH ABBOTT MEMORIAL LIBRARY							
29555001 74701 EDITH ABBOTT MEMORI	-700,000	-700,000	-506,301.64	.00	.00	-193,698.36	72.3%*
29555001 74701 100 EDITH ABBOTT MEM	-500	-500	-250.00	.00	.00	-250.00	50.0%*
29555001 74701 103 EDITH ABBOTT MEM	-1,000	-1,000	-3,000.00	-1,000.00	.00	2,000.00	300.0%
2018/12/000280 09/26/2018 CRP	-1,000.00 REF 225169	LIBRARY		09/26/18 RECEIPT			
TOTAL EDITH ABBOTT MEMORIAL LIBRA	-701,500	-701,500	-509,551.64	-1,000.00	.00	-191,948.36	72.6%
74735 CONTINGENCY PROJECTS							
29555001 74735 CONTINGENCY PROJECT	-250,000	-250,000	.00	.00	.00	-250,000.00	.0%*
TOTAL CONTINGENCY PROJECTS	-250,000	-250,000	.00	.00	.00	-250,000.00	.0%
74799 CREDIT CARD REBATE							
29555001 74799 CREDIT CARD REBATE	-164	-164	-1,167.41	.00	.00	1,003.41	711.8%

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ACCOUNTS FOR: 295 LOCAL ASSISTANCE

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29555001 OTHER DEPARTMENT PROJECTS							
91 OPERATING EXPENSES							
29555001 85041 PLANNING COMMISSION	120	120	229.07	.00	.00	-109.07	190.9%*
29555001 85042 EDITH ABBOTT MEMORI	700,000	700,000	154,402.63	65,640.60	1,064,816.26	-519,218.89	174.2%*
2018/12/000158 09/25/2018 API 65,640.60 VND 010761 VCH456600 CHEEVER CONSTRUCTION LIBRARY RENOVATION CONSTRUCTIO 209531							
29555001 85042 100 EDITH ABBOTT MEM	500	500	.00	.00	.00	500.00	.0%
29555001 85042 101 EDITH ABBOTT MEM	650,000	650,000	.00	.00	.00	650,000.00	.0%
29555001 85042 103 EDITH ABBOTT MEM	1,000	1,000	.00	.00	.00	1,000.00	.0%
29555001 85490 OTHER EXPENDITURES	0	0	10,000.00	.00	.00	-10,000.00	100.0%*
TOTAL OPERATING EXPENSES	1,351,620	1,351,620	164,631.70	65,640.60	1,064,816.26	122,172.04	91.0%
96 CAPITAL OUTLAY							
29555001 85010 CONTINGENCY PROJECT	250,000	250,000	.00	.00	.00	250,000.00	.0%
TOTAL CAPITAL OUTLAY	250,000	250,000	.00	.00	.00	250,000.00	.0%
TOTAL OTHER DEPARTMENT PROJECTS	1,601,620	1,601,620	164,631.70	65,640.60	1,064,816.26	372,172.04	76.8%