Library Board

Monday, October 15, 2018

Regular Meeting

Item B2

Approval of Financial Reports

The reports of revenues and expenditures since the last board meeting are submitted as generated and made available by the City Finance Department.

Staff Contact:

FOR THE MONTH ENDING AUGUST 2018

FOR 2018 11 JOURNAL DETAIL 2018 11 TO 2018 11

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10044301 LIBRARY							
74350 COUNTY SHARE OF LIBRARY	-18,750	-18,750	-15,000.00	.00	.00	-3,750.00	80.0%
74365 STATE GRANTS	-8,482	-8,482	-7,653.00	.00	.00	-829.00	90.2%
74576 COPY MACHINE USE FEES	-10,000	-10,000	-9,524.39	-838.96	.00	-475.61	95.2%
74703 FINES AND PENALTIES	-25,000	-25,000	-19,845.32	-1,595.12	.00	-5,154.68	79.4%
74725 NONRESIDENT CARD FEE	-5,000	-5,000	-6,744.35	-220.00	.00	1,744.35	134.9%
74795 OTHER REVENUE	-22,000	-22,000	-30,016.44	-505.39	.00	8,016.44	136.4%
TOTAL LIBRARY	-89,232	-89,232	-88,783.50	-3,159.47	.00	-448.50	99.5%
TOTAL GENERAL FUND	-89,232	-89,232	-88,783.50	-3,159.47	.00	-448.50	99.5%

FOR THE MONTH ENDING AUGUST 2018

FOR 2018 11 — JOURNAL DETAIL 2018 11 TO 2018 11

ACCOUNTS FOR: 100 GENERAL FUND

10044301 LIBRARY

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
85105 SALARIES - REGULAR	1,029,413	1,029,413	941,472.88	76,958.05	.00	87,940.12	91.5%
85110 SALARIES - OVERTIME	0	0	273.12	273.12	.00	-273.12	100.0%
85115 F.I.C.A. PAYROLL TAXES	74,890	74,890	67,941.90	5,573.61	.00	6,948.10	90.7%
85120 HEALTH INSURANCE	140,928	140,928	97,564.48	8,488.44	.00	43,363.52	69.2%
85125 LIFE INSURANCE	1,356	1,356	1,426.45	122.90	.00	-70.45	105.2%
85130 DISABLITY INSURANCE	1,552	1,552	1,608.50	145.08	.00	-56.50	103.6%
85135 TUITION REIMBURSEMENT	0	0	1,000.00	.00	.00	-1,000.00	100.0%
85145 PENSION CONTRIBUTION	43,116	43,116	43,549.84	3,558.81	.00	-433.84	101.0%
85150 WORKERS COMPENSATION	2,167	2,167	1,177.91	.00	.00	989.09	54.4%
85160 OTHER EMPLOYEE BENEFITS	6,476	6,476	570.14	58.56	.00	5,905.86	8.8%
85161 HRA-VEBA	12,090	12,090	18,024.33	900.00	.00	-5,934.33	149.1%
85213 CONTRACT SERVICES	25,000	25,000	7,796.60	6,986.80	.00	17,203.40	31.2%
85241 COMPUTER SERVICES	26,848	26,848	33,027.70	6,452.77	.00	-6,179.70	123.0%
85245 PRINTING & BINDING SERVICES	2,000	2,000	2,787.45	.00	.00	-787.45	139.4%
85305 UTILITY SERVICES	60,000	60,000	51,711.83	6,482.21	.00	8,288.17	86.2%
85317 NATURAL GAS	5,000	5,000	4,660.14	.00	.00	339.86	93.2%
85319 REPAIR & MAIN-LAND IMP/IRRIGA	1,000	1,000	540.00	.00	.00	460.00	54.0%
85324 REPAIR & MAINT - BUILDING	23,000	23,000	10,429.88	-3,674.99	.00	12,570.12	45.3%
85330 REPAIR & MAINT-OFF FURN & EQ	24,000	24,000	13,510.80	599.59	.00	10,489.20	56.3%
85335 REPAIR & MAINT - VEHICLES	480	480	.00	.00	.00	480.00	.0%
85350 SANITATION SERVICE	900	900	425.40	38.30	.00	474.60	47.3%
85413 POSTAGE	7,000	7,000	4,888.59	405.62	.00	2,111.41	69.8%
85416 ADVERTISING	349	349	742.86	172.48	.00	-393.86	212.9%
85422 DUES & SUBSCRIPTIONS	24,000	24,000	21,575.62	316.00	4,120.00	-1,695.62	107.1%
85425 BOOKS	90,000	90,000	111,685.81	20,269.12	.00	-21,685.81	124.1%
85426 AV/ELECTRONIC MEDIA	97,500	97,500	106,953.33	10,227.96	.00	-9,453.33	109.7%
85427 PERIODICALS	17,000	17,000	15,297.18	215.00	.00	1,702.82	90.0%
85428 TRAVEL & TRAINING	2,500	2,500	2,108.60	409.71	.00	391.40	84.3%
85453 CASH OVER & SHORT	100	100	80.81	10.57	.00	19.19	80.8%
85490 OTHER EXPENDITURES	450	450	962.13	96.13	.00	-512.13	213.8%
85505 OFFICE SUPPLIES	60,000	60,000	44,344.52	7,256.20	.00	15,655.48	73.9%
85510 CLEANING SUPPLIES	4,600	4,600	2,219.53	.00	.00	2,380.47	48.3%
85515 GASOLINE	500	500	290.16	52.20	.00	209.84	58.0%
85540 SMALL TOOLS & PARTS	15,000	15,000	15,657.45	.00	.00	-657.45	104.4%
85620 OFFICE FURNITURE & EQUIPMENT	15,000	15,000	.00	.00	.00	15,000.00	.0%
TOTAL LIBRARY	1,814,215	1,814,215	1,626,305.94	152,394.24	4,120.00	183,789.06	89.9%
TOTAL GENERAL FUND	1,814,215	1,814,215	1,626,305.94	152,394.24	4,120.00	183,789.06	89.9%

FOR 2018 11 JOURNAL DETAIL 2018 11 TO 2018 11

ACCOUNTS FOR: 295 LOCAL ASSISTANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
29555001 OTHER DEPARTMENT PROJECTS							
74602 PLANNING COMMISSION PLAQUE							
29555001 74602 PLANNING COMMISSION	-120	-120	-46.71	.00	.00	-73.29	38.9%*
TOTAL PLANNING COMMISSION PLAQUE	-120	-120	-46.71	.00	.00	-73.29	38.9%
74701 EDITH ABBOTT MEMORIAL LIBRARY							
29555001 74701 EDITH ABBOTT MEMORI	-700,000	-700,000	-506,301.64	.00	.00	-193,698.36	72.3%*
29555001 74701 100 EDITH ABBOTT MEM	-500	-500	-250.00	-250.00	.00	-250.00	50.0%*
2018/11/000211 08/23/2018 CRP	-250.00 REF 223861	LIBRARY		CORRECTION 12/26/17 RCPT			
29555001 74701 103 EDITH ABBOTT MEM	-1,000	-1,000	-2,000.00	.00	.00	1,000.00	200.0%
TOTAL EDITH ABBOTT MEMORIAL LIBRA	-701,500	-701,500	-508,551.64	-250.00	.00	-192,948.36	72.5%
74735 CONTINGENCY PROJECTS							
29555001 74735 CONTINGENCY PROJECT	-250,000	-250,000	.00	.00	.00	-250,000.00	.0%*
TOTAL CONTINGENCY PROJECTS	-250,000	-250,000	.00	.00	.00	-250,000.00	.0%
74799 CREDIT CARD REBATE							
29555001 74799 CREDIT CARD REBATE	-164	-164	-1,167.41	.00	.00	1,003.41	711.8%

FOR 2018 11 JOURNAL DETAIL 2018 11 TO 2018 11

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29555001 OTHER DEPARTMENT PROJECTS							
91 OPERATING EXPENSES							
29555001 85041 PLANNING COMMISSION	120	120	229.07	.00	.00	-109.07	190.9%*
29555001 85042 EDITH ABBOTT MEMORI	700,000	700,000	88,762.03	9,545.40	1,130,456.86	-519,218.89	174.2%*
2018/11/000036 08/14/2018 API 9,545.40 VND 010761 VCH453522 CHEEVER CONSTRUCTION LIBRARY RENOVATION CONSTRUCTIO 208926							
29555001 85042 100 EDITH ABBOTT MEM	500	500	.00	250.00	.00	500.00	.0%
2018/11/000211 08/23/2018 CRP 250.00 REF 223857 LIBRARY CORRECTION 12/26/17 RCPT							
29555001 85042 101 EDITH ABBOTT MEM	650,000	650,000	.00	.00	.00	650,000.00	.0%
29555001 85042 103 EDITH ABBOTT MEM	1,000	1,000	.00	.00	.00	1,000.00	.0%
29555001 85490 OTHER EXPENDITURES	0	0	10,000.00	.00	.00	-10,000.00	100.0%*
TOTAL OPERATING EXPENSES	1,351,620	1,351,620	98,991.10	9,795.40	1,130,456.86	122,172.04	91.0%
96 CAPITAL OUTLAY							
29555001 85010 CONTINGENCY PROJECT	250,000	250,000	.00	.00	.00	250,000.00	.0%
TOTAL CAPITAL OUTLAY	250,000	250,000	.00	.00	.00	250,000.00	.0%
TOTAL OTHER DEPARTMENT PROJECTS	1,601,620	1,601,620	98,991.10	9,795.40	1,130,456.86	372,172.04	76.8%