



Library Board

**Monday, August 20, 2018
Edith Abbott Memorial Library**

AGENDA

1. Call to Order
This is a public meeting subject to the open meetings laws of the State of Nebraska. The requirements for an open meeting are posted on the wall in this room and anyone that wants to find out what those are is welcome to read through them. The Library Board may vote to go into Closed Session on any Agenda Item as allowed by State Law.
2. Roll Call & Introductions
Alan Lepler, President
Rebecca Rosenlund, Vice President
Edward Meedel, Secretary
Rob Czaplewski
Kelli Arens
Sapna Purawat
Tanya Hansen
3. Public Participation
4. Approval of Minutes of July 23, 2018
5. Approval of Financial Reports
6. Approval of Bills Submitted - July 24, 2018 and August 14, 2018
7. Approval of Director's Report
8. Board Communications and Committee Reports

9. Discussion of FY 2018-19 Budget Process
10. Discussion of 2018 Public Library Accreditation Process
11. Approval of Designation of One Library Board Member to Serve as Grand Island Public Library Foundation Board Member
12. Approval of Recommendation for Filling Library Board Vacancy
13. Next Meeting
14. Adjournment

Library Board

Monday, August 20, 2018

Regular Meeting

Item A1

Public Participation

This is an opportunity for individuals wishing to provide input on any of tonight's agenda items to reserve time to speak. Please come forward, state your name and address, and the Agenda topic on which you will be speaking.

Individuals may also request items for future library board meetings. If the issue can be handled administratively, notification will be provided. If the item is scheduled for a future meeting, notification of the date will be given.

Staff Contact:

Library Board

Monday, August 20, 2018

Regular Meeting

Item B1

Approval of Minutes of July 23, 2018

Staff Contact:

CITY OF GRAND ISLAND
GRAND ISLAND PUBLIC LIBRARY BOARD
OFFICIAL PROCEEDINGS
MINUTES OF REGULAR LIBRARY BOARD MEETING
July 23, 2018

Pursuant to due call and notice thereof, a Regular Meeting of the Library Board of the Grand Island Public Library was conducted in the Meeting Room of the Library on Monday, July 23, 2018. Notice appeared in the *Grand Island Independent* on July 23, 2018; and was posted on July 20, 2018. A quorum present, President Ed Meedel called the meeting to order at 5:30 p.m. The following members were present: Tanya Hansen, Kelli Arens and Maria Lopez. Steve Fosselman, Library Director and Julie Hehnke were also present.

Open Meetings Law Notice: Provided by President Ed Meedel.

Public Participation: None

Approval of Minutes: Motion by Tanya Hansen, seconded by Kelli Arens carried unanimously to accept for filing the Minutes of the June 18, 2018 library board meeting.

REPORTS:

Approval of Financial Report: Motion by Tanya Hansen, seconded by Kelli Arens carried unanimously to accept for filing the May 2018 Financial Reports.

Approval of Bills Submitted: Motion by Tanya Hansen, seconded by Kelli Arens carried unanimously to accept for filing the June 26, 2018 and July 10, 2018 Bills Submitted.

Approval of Director's Report: Motion by Tanya Hansen, seconded by Kelli Arens carried unanimously to accept for filing the Director's Report.

Board Communications and Committee Reports: Due to vacancies Ed Meedel shared he is looking for two more board members to join the Building Committee. Kelli Arens volunteered and Ed will be visiting with another board member that was unable to attend to see if they would be willing to join. Ed also pointed out two volunteers are needed for the ad-hoc Interlocal Agreement Committee that needs to meet with Hall County to negotiate a new contract for library services to county residents. Maria Lopez and Tanya Hansen agreed to be on this committee.

Approval of Temporary Entryway Policy: It will be necessary to close the current entrance during much of the renovation project with the entrance moving to the south side of the building. Motion by Kelli Arens, seconded by Tanya Hansen carried unanimously to accept for filing the Approval of Temporary Entryway Policy.

Discussion of FY 2018-19 Budget Process: This is a continuing item as needed by the board.

Approval of FY 2018-19 Fee Schedule: The Fee Schedule for 2019 was included in the packet for the Board's review. Motion by Tanya Hansen, seconded by Kelli Arens carried unanimously to accept for filing the FY 2018-19 Fee Schedule.

Approval of Designation of One Library Board Member to Serve as Grand Island Public Library Foundation Board Member: With the resignation of Rob Czaplewski, it is necessary to designate another Library Board Member to the Library Foundation Board. Tanya Hansen agreed to fill this spot. Motion by Kelli Arens, seconded by Maria Lopez carried unanimously to accept for filing Tanya Hansen to serve as Grand Island Public Library Foundation Board Member.

Discussion of 2018 Public Library Accreditation Process: Every three years our library goes through an accreditation process. The basic format was presented and action items are scheduled for August and September 2018 meetings.

Next Meeting: Monday, August 20, 2018 at 5:30 pm.

There being no other business the meeting was adjourned at 6:15 p.m.

Tanya Hansen, Secretary

Library Board

Monday, August 20, 2018

Regular Meeting

Item B2

Approval of Financial Reports

The reports of revenues and expenditures since the last board meeting are submitted as generated and made available by the City Finance Department.

Staff Contact:

06/20/2018 17:18
briansc

CITY OF GRAND ISLAND
LIBRARY REVENUES

FOR THE MONTH ENDING MAY 2018

P 1
glytdbud

FOR 2018 08		JOURNAL DETAIL 2018 8 TO 2018 8						
ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100								
10044301 LIBRARY								
74350	COUNTY SHARE OF LIBRARY	-18,750	-18,750	-15,000.00	.00	.00	-3,750.00	80.0%
74365	STATE GRANTS	-8,482	-8,482	.00	.00	.00	-8,482.00	.0%
74576	COPY MACHINE USE FEES	-10,000	-10,000	-7,012.66	-812.52	.00	-2,987.34	70.1%
74703	FINES AND PENALTIES	-25,000	-25,000	-13,702.43	-2,118.04	.00	-11,297.57	54.8%
74725	NONRESIDENT CARD FEE	-5,000	-5,000	-3,897.45	-610.00	.00	-1,102.55	77.9%
74795	OTHER REVENUE	-22,000	-22,000	-6,728.05	-664.45	.00	-15,271.95	30.6%
	TOTAL LIBRARY	-89,232	-89,232	-46,340.59	-4,205.01	.00	-42,891.41	51.9%
	TOTAL GENERAL FUND	-89,232	-89,232	-46,340.59	-4,205.01	.00	-42,891.41	51.9%

06/20/2018 17:17
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CITY OF GRAND ISLAND
LIBRARY EXPENSES

FOR THE MONTH ENDING MAY 2018

P 1
glytdbud

FOR 2018 08		JOURNAL DETAIL 2018 8 TO 2018 8						
ACCOUNTS FOR: 100	GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10044301 LIBRARY								
85105	SALARIES - REGULAR	1,029,413	1,029,413	661,180.15	77,786.27	.00	368,232.85	64.2%
85115	F.I.C.A. PAYROLL TAXES	74,890	74,890	47,538.10	5,598.99	.00	27,351.90	63.5%
85120	HEALTH INSURANCE	140,928	140,928	72,074.04	8,899.02	.00	68,853.96	51.1%
85125	LIFE INSURANCE	1,356	1,356	1,040.77	131.39	.00	315.23	76.8%
85130	DISABILITY INSURANCE	1,552	1,552	1,162.09	154.04	.00	389.91	74.9%
85145	PENSION CONTRIBUTION	43,116	43,116	30,791.10	3,625.34	.00	12,324.90	71.4%
85150	WORKERS COMPENSATION	2,167	2,167	.00	.00	.00	2,167.00	.0%
85160	OTHER EMPLOYEE BENEFITS	6,476	6,476	485.96	25.62	.00	5,990.04	7.5%
85161	HRA-VEBA	12,090	12,090	7,868.47	930.00	.00	4,221.53	65.1%
85213	CONTRACT SERVICES	25,000	25,000	29.80	.00	.00	24,970.20	.1%
85241	COMPUTER SERVICES	26,848	26,848	17,755.91	12,173.84	.00	9,092.09	66.1%
85245	PRINTING & BINDING SERVICES	2,000	2,000	113.09	.00	.00	1,886.91	5.7%
85305	UTILITY SERVICES	60,000	60,000	35,642.07	3,872.42	.00	24,357.93	59.4%
85317	NATURAL GAS	5,000	5,000	4,170.48	575.78	.00	829.52	83.4%
85319	REPAIR & MAIN-LAND IMP/IRRIGA	1,000	1,000	540.00	410.00	.00	460.00	54.0%
85324	REPAIR & MAINT - BUILDING	23,000	23,000	12,441.11	676.21	.00	10,558.89	54.1%
85330	REPAIR & MAINT-OFF FURN & EQ	24,000	24,000	12,455.88	720.64	.00	11,544.12	51.9%
85335	REPAIR & MAINT - VEHICLES	480	480	.00	.00	.00	480.00	.0%
85350	SANITATION SERVICE	900	900	348.80	38.30	.00	551.20	38.8%
85413	POSTAGE	7,000	7,000	3,588.95	570.61	.00	3,411.05	51.3%
85416	ADVERTISING	349	349	556.59	.00	.00	-207.59	159.5%
85422	DUES & SUBSCRIPTIONS	24,000	24,000	16,964.18	2,016.22	2,020.00	5,015.82	79.1%
85425	BOOKS	90,000	90,000	71,675.22	12,903.46	.00	18,324.78	79.6%
85426	AV/ELECTRONIC MEDIA	97,500	97,500	84,512.53	7,601.08	.00	12,987.47	86.7%
85427	PERIODICALS	17,000	17,000	14,946.98	.00	.00	2,053.02	87.9%
85428	TRAVEL & TRAINING	2,500	2,500	1,626.13	71.50	.00	873.87	65.0%
85453	CASH OVER & SHORT	100	100	40.46	7.92	.00	59.54	40.5%
85490	OTHER EXPENDITURES	450	450	676.20	105.57	.00	-226.20	150.3%
85505	OFFICE SUPPLIES	60,000	60,000	31,825.89	5,457.40	.00	28,174.11	53.0%
85510	CLEANING SUPPLIES	4,600	4,600	1,242.41	1,242.41	.00	3,357.59	27.0%
85515	GASOLINE	500	500	133.96	.00	.00	366.04	26.8%
85540	SMALL TOOLS & PARTS	15,000	15,000	15,657.45	15,657.45	.00	-657.45	104.4%
85620	OFFICE FURNITURE & EQUIPMENT	15,000	15,000	.00	.00	.00	15,000.00	.0%
TOTAL LIBRARY		1,814,215	1,814,215	1,149,084.77	161,251.48	2,020.00	663,110.23	63.4%
TOTAL GENERAL FUND		1,814,215	1,814,215	1,149,084.77	161,251.48	2,020.00	663,110.23	63.4%

06/20/2018 17:19
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CITY OF GRAND ISLAND
ALL REVENUES

FOR THE MONTH ENDING MAY 2018

P 130
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FOR 2018 08		JOURNAL DETAIL 2018 8 TO 2018 8						
ACCOUNTS FOR:		ORIGINAL	REVISED	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
295	LOCAL ASSISTANCE	APPROP	BUDGET				BUDGET	USED
29555001 OTHER DEPARTMENT PROJECTS								
74602 PLANNING COMMISSION PLAQUE								
29555001 74602 PLANNING COMMISSION		-120	-120	-46.71	.00	.00	-73.29	38.9%*
TOTAL PLANNING COMMISSION PLAQUE		-120	-120	-46.71	.00	.00	-73.29	38.9%
74701 EDITH ABBOTT MEMORIAL LIBRARY								
29555001 74701 EDITH ABBOTT MEMORI		-700,000	-700,000	-6,301.64	-964.50	.00	-693,698.36	.9%*
2018/08/000322 05/31/2018 CRP		-964.50	REF 220629	EQUITABLE BANK		MAY 2018 INTEREST		
29555001 74701 100 EDITH ABBOTT MEM		-500	-500	.00	.00	.00	-500.00	.0%*
29555001 74701 103 EDITH ABBOTT MEM		-1,000	-1,000	-2,000.00	.00	.00	1,000.00	200.0%
TOTAL EDITH ABBOTT MEMORIAL LIBRA		-701,500	-701,500	-8,301.64	-964.50	.00	-693,198.36	1.2%
74735 CONTINGENCY PROJECTS								
29555001 74735 CONTINGENCY PROJECT		-250,000	-250,000	.00	.00	.00	-250,000.00	.0%*
TOTAL CONTINGENCY PROJECTS		-250,000	-250,000	.00	.00	.00	-250,000.00	.0%
74799 CREDIT CARD REBATE								
29555001 74799 CREDIT CARD REBATE		-164	-164	-1,167.41	.00	.00	1,003.41	711.8%

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CITY OF GRAND ISLAND
ALL EXPENSES

P 171
glytdbud

FOR THE MONTH ENDING MAY 2018

FOR 2018 08		JOURNAL DETAIL 2018 8 TO 2018 8						
ACCOUNTS FOR:		ORIGINAL	REVISED	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
295	LOCAL ASSISTANCE	APPROP	BUDGET				BUDGET	USED
29555001 OTHER DEPARTMENT PROJECTS								
91 OPERATING EXPENSES								
29555001 85041	PLANNING COMMISSION	120	120	229.07	.00	.00	-109.07	190.9%*
29555001 85042	EDITH ABBOTT MEMORI	700,000	700,000	78,360.87	6,574.39	18,199.48	603,439.65	13.8%
2018/08/000019	05/03/2018 API	58.32	VND 010168 VCH446999	BANK OF AMERICA		SAMS - Primetime		5808
2018/08/000019	05/03/2018 API	106.50	VND 010168 VCH447239	BANK OF AMERICA		EILEEN'S - Primetime Program		5808
2018/08/000019	05/03/2018 API	59.57	VND 010168 VCH447245	BANK OF AMERICA		SUPERSAVER-Primetime Program		5808
2018/08/000019	05/03/2018 API	83.00	VND 010168 VCH447259	BANK OF AMERICA		PIZZA HUT-Primetime Program		5808
2018/08/000160	05/16/2018 API	1,999.00	VND 010168 VCH447944	BANK OF AMERICA		QUALITY SEW&VAC-Sewing Machine		5832
2018/08/000160	05/16/2018 API	1,798.00	VND 010168 VCH447980	BANK OF AMERICA		QUALITY SEW - Embroid Machine		5832
2018/08/000160	05/16/2018 API	2,470.00	VND 010168 VCH447999	BANK OF AMERICA		LULZBOT - 3D Printer		5832
29555001 85042 100	EDITH ABBOTT MEM	500	500	-250.00	.00	.00	750.00	-50.0%
29555001 85042 101	EDITH ABBOTT MEM	650,000	650,000	.00	.00	.00	650,000.00	.0%
29555001 85042 103	EDITH ABBOTT MEM	1,000	1,000	.00	.00	.00	1,000.00	.0%
29555001 85490	OTHER EXPENDITURES	0	0	10,000.00	.00	.00	-10,000.00	100.0%*
TOTAL OPERATING EXPENSES		1,351,620	1,351,620	88,339.94	6,574.39	18,199.48	1,245,080.58	7.9%
96 CAPITAL OUTLAY								
29555001 85010	CONTINGENCY PROJECT	250,000	250,000	.00	.00	.00	250,000.00	.0%
TOTAL CAPITAL OUTLAY		250,000	250,000	.00	.00	.00	250,000.00	.0%
TOTAL OTHER DEPARTMENT PROJECTS		1,601,620	1,601,620	88,339.94	6,574.39	18,199.48	1,495,080.58	6.7%

Library Board

Monday, August 20, 2018
Regular Meeting

Item B3

Approval of Bills Submitted - July 24, 2018 and August 14, 2018

The following bills were submitted by the Library Director in accordance with the Library Funds Policy since the last library board meeting.

Staff Contact:

Schedule of Bills

Org	Object	Vendor Name/Number	Description	Invoice	PO #	WO#	Check #	Amount
10044301		LIBRARY						
85241		COMPUTER SERVICES						
1	4498	COMPRISE TECHNOLOGIES INC	RENEW SMART ACCESS MANAGER SYSTEM	1806-476			0	8,370.00
85245		PRINTING & BINDING SERVICES						
0	10168	BANK OF AMERICA	COPYCAT - SRP Brochures	TXN00047006			5908	267.13
85317		NATURAL GAS						
1	336	NORTHWESTERN ENERGY	NATURAL GAS BILL	18MAY2646500-5			208650	101.29
85324		REPAIR & MAINT - BUILDING						
0	10168	BANK OF AMERICA	ACE - Maintenance Supplies	TXN00046320			5908	52.37
0	10168	BANK OF AMERICA	MENARDS-Maintenance Supplies	TXN00046830			5908	287.43
0	10168	BANK OF AMERICA	PRESTO X - Pest Control	TXN00046975			5908	131.00
85330		REPAIR & MAINT - OFF FURN & EQ						
0	10168	BANK OF AMERICA	CAPITAL BUSINESS-Monthly Invoi	TXN00047324			5908	238.33
0	10168	BANK OF AMERICA	KONICA - monthly inv.	TXN00047008			5908	31.27
85350		SANITATION SERVICE						
0	10168	BANK OF AMERICA	MID NE DISPOSAL - Sanitation	TXN00046988			5908	38.30
85413		POSTAGE						
1	344	MIDWEST CONNECT LLC	POSTAGE	GI11 07/02/18			0	223.66
85422		DUES & SUBSCRIPTIONS						
1	3767	OCLC ONLINE COMPUTER LIBRARY	OCLC	605600	34663		0	2,016.22
85425		BOOKS						
0	10168	BANK OF AMERICA	BRODART - Books	TXN00046875			5908	7,743.12
85426		AV/ELECTRONIC MEDIA						
1	562	MIDWEST TAPE	DVD'S, AUDIOBOOKS, PLAYAWAYS	96229311	10326		0	1,404.78
1	562	MIDWEST TAPE	JUNE 2018 HOOPLA	96235260	10326		0	3,341.09
1	8791	TALKINGTECH LTD	TALKING TECH RENEWAL JUN 2018-JULY 2019	8124			0	2,763.00
85427		PERIODICALS						
1	8008	NORTH PLATTE BULLETIN	RENEWAL NORTH PLATTE BULLETIN	2018 RENEWAL			0	78.00
85505		OFFICE SUPPLIES						
0	10168	BANK OF AMERICA	AMAZON - Earbuds	TXN00047174			5908	119.60
0	10168	BANK OF AMERICA	AMAZON - Labels	TXN00047216			5908	37.77

Schedule of Bills

<u>Org</u>	<u>Object</u>	<u>Vendor</u> <u>Name/Number</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85505		OFFICE SUPPLIES						
0	10168	BANK OF AMERICA	BRODART - Books	TXN00046875			5908	1,409.40
0	10168	BANK OF AMERICA	DEMCO - Processing Supplies	TXN00046957			5908	214.08
0	10168	BANK OF AMERICA	DEMCO - Processing Supplies	TXN00047402			5908	338.72
0	10168	BANK OF AMERICA	DEMCO-Processing Supplies	TXN00047346			5908	116.59
0	10168	BANK OF AMERICA	HOBBY LOBBY - Craft Supplies	TXN00047164			5908	5.39
0	10168	BANK OF AMERICA	HOBBY LOBBY - Craft Supplies	TXN00047199			5908	5.39
0	10168	BANK OF AMERICA	QUILL - Supplies	TXN00046918			5908	3.59
0	10168	BANK OF AMERICA	QUILL - Supplies	TXN00046948			5908	273.11
0	10168	BANK OF AMERICA	ULINE - Dvd cases	TXN00047232			5908	175.13
85515		GASOLINE						
1	83	CITY OF GRAND ISLAND-TREASURI	JUNE 2018 REPAIR SHOP BILL	LIBR 2018-06			0	53.70

10044301 Org Total 29,839.46

Prepared by

Nancy Breich

Library Funds Disbursement Voucher	
Approved by: Ed Meedel	Date 7/20/18
Library Board President <i>Ed Meedel</i>	
Authenticated by: Tanya Hansen	Date 7/20/18
Library Board Secretary <i>Tanya Hansen</i>	

Schedule of Bills

		Vendor			081418			
<u>Org</u>	<u>Object</u>	<u>Name/Number</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85160			OTHER EMPLOYEE BENEFITS					
0	10168	BANK OF AMERICA	TASC - Admin Fees	TXN00048363			5931	29.28
0	10168	BANK OF AMERICA	TASC Admin Fees	TXN00047488			5931	29.28
85241			COMPUTER SERVICES					
0	10168	BANK OF AMERICA	DEMCO - Room Reserve Software	TXN00048497			5931	2,879.80
0	10168	BANK OF AMERICA	NEXTWAREHOUSE-Harddrives	TXN00048485			5931	253.58
0	10168	BANK OF AMERICA	STORAGEPARTSDIRECT-Harddrive	TXN00048023			5931	128.00
85305			UTILITY SERVICES					
1	92	CITY OF GRAND ISLAND-UTILITIES	UTILITY BILL	04602141 - JUN 2018			0	145.30
1	92	CITY OF GRAND ISLAND-UTILITIES	UTILITY BILL	04602120 - JUN 2018			0	6,336.91
85324			REPAIR & MAINT - BUILDING					
0	10168	BANK OF AMERICA	1000BULBS.COM - Bulbs	TXN00048419			5931	166.07
0	10168	BANK OF AMERICA	ACE - Maintenance Supplies	TXN00047890			5931	21.16
0	10168	BANK OF AMERICA	ACE - Maintenance Supplies	TXN00047778			5931	37.96
0	10168	BANK OF AMERICA	BALLASTSHOP - Bulbs	TXN00048380			5931	37.45
0	10168	BANK OF AMERICA	BATTERYSHARKS - Emergency pack	TXN00048437			5931	309.08
0	10168	BANK OF AMERICA	DAHLKE - Lawn Care	TXN00047596			5931	650.00
0	10168	BANK OF AMERICA	HOMEDEPOT-Maintenance Supplies	TXN00047886			5931	42.67
0	10168	BANK OF AMERICA	HOMEDEPOT-Maintenance Supplies	TXN00047880			5931	208.86
0	10168	BANK OF AMERICA	PRESTO X - Pest Control	TXN00048413			5931	131.00
0	10168	BANK OF AMERICA	USHOMEWARE-Maint Supplies	TXN00047901			5931	133.19
85330			REPAIR & MAINT - OFF FURN & EQ					
0	10168	BANK OF AMERICA	CAPITAL - Contract Billing	TXN00048546			5931	131.72
0	10168	BANK OF AMERICA	EAKES - Contract Billing	TXN00048464			5931	441.00
0	10168	BANK OF AMERICA	KONICA - Monthly Invoice	TXN00047823			5931	26.87
85350			SANITATION SERVICE					
0	10168	BANK OF AMERICA	MID NE DISPOSAL-Sanitation 06/	TXN00047734			5931	38.30
85413			POSTAGE					
0	10168	BANK OF AMERICA	USPS - Certified Mail	TXN00047499			5931	7.90
1	344	MIDWEST CONNECT LLC	07/02/18-07/13/18 POSTAGE	GI11 07/16/18			0	130.95
1	344	MIDWEST CONNECT LLC	07/16/18-07/31/18 POSTAGE	GI11 08/02/18			0	266.77
85416			ADVERTISING					

Schedule of Bills

Org	Object	Vendor Name/Number	Description	Invoice	PO #	WO#	Check #	Amount
10044301		LIBRARY						
85416		ADVERTISING						
1	214	MIDLANDS NEWSPAPERS INC	ADS	10040440 - JUN 2018			0	158.19
85425		BOOKS						
0	10168	BANK OF AMERICA	AMAZON - Book	TXN00048325			5931	25.50
0	10168	BANK OF AMERICA	AMAZON - Book	TXN00047781			5931	11.94
0	10168	BANK OF AMERICA	AMAZON - Book	TXN00047768			5931	19.58
0	10168	BANK OF AMERICA	AMAZON - Book	TXN00047727			5931	21.95
0	10168	BANK OF AMERICA	AMAZON - Book	TXN00047918			5931	23.06
0	10168	BANK OF AMERICA	AMAZON - Books	TXN00047676			5931	89.18
0	10168	BANK OF AMERICA	AMAZON - Books	TXN00047750			5931	154.06
0	10168	BANK OF AMERICA	AMAZON - Refund	TXN00048369			5931	(17.20)
0	10168	BANK OF AMERICA	BRODART - Books	TXN00047656			5931	6,133.35
0	10168	BANK OF AMERICA	BRODART - Books	TXN00048028			5931	6,164.01
0	10168	BANK OF AMERICA	INFOGROUP - Book	TXN00047689			5931	375.00
85426		AV/ELECTRONIC MEDIA						
0	10168	BANK OF AMERICA	RECORDED BOOKS - Audio CD	TXN00047801			5931	48.42
0	10168	BANK OF AMERICA	RECORDED BOOKS - Audio CD	TXN00047827			5931	425.20
0	10168	BANK OF AMERICA	RECORDED BOOKS - Audiobook	TXN00048457			5931	56.90
0	10168	BANK OF AMERICA	RECORDED BOOKS - Audiobooks	TXN00048473			5931	104.92
0	10168	BANK OF AMERICA	RECORDED BOOKS - Audiobooks	TXN00048486			5931	157.13
1	562	MIDWEST TAPE	AUDIOBOOKS,PLAYAWAYS,DVD'S	96284686	10326		0	1,659.58
1	562	MIDWEST TAPE	DVD	96255035	10326		0	17.24
1	562	MIDWEST TAPE	DVD'S, AUDIOBOOKS,PLAYAWAYS	96250214	10326		0	1,621.29
1	562	MIDWEST TAPE	DVD'S,AUDIOBOOKS,PLAYAWAYS	96268550	10326		0	2,132.35
1	562	MIDWEST TAPE	JULY 2018 HOOPLA	96316776	10326		0	3,555.43
1	7341	PROQUEST LLC	MAY 2018 - APR 2019 ANCESTRY RENEWAL	70514107			0	2,250.00
85490		OTHER EXPENDITURES						
1	8792	CHASE PAYMENTECH LLC	JULY 2018 CREDIT CARD USER FEE	2018JULY6614			5926	70.58
85505		OFFICE SUPPLIES						
0	10168	BANK OF AMERICA	ACE - Batteries	TXN00048060			5931	29.98
0	10168	BANK OF AMERICA	AMAZON - Books	TXN00047676			5931	59.90
0	10168	BANK OF AMERICA	AMAZON - Headphones	TXN00048242			5931	14.95
0	10168	BANK OF AMERICA	BRODART - Books	TXN00047656			5931	969.30
0	10168	BANK OF AMERICA	BRODART - Books	TXN00048028			5931	1,093.50

Schedule of Bills

<u>Org</u>	<u>Object</u>	<u>Vendor</u> <u>Name/Number</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85505		OFFICE SUPPLIES						
0	10168	BANK OF AMERICA	BRODART - Processing Supplies	TXN00047948			5931	78.13
0	10168	BANK OF AMERICA	DEMCO - Childrens Program	TXN00047851			5931	59.45
0	10168	BANK OF AMERICA	DISCOUNT SCHOOL - Toys	TXN00047511			5931	41.19
0	10168	BANK OF AMERICA	QUILL - Supplies	TXN00047424			5931	10.99
0	10168	BANK OF AMERICA	QUILL - Supplies	TXN00047534			5931	34.99
0	10168	BANK OF AMERICA	QUILL - Supplies	TXN00047865			5931	73.94
0	10168	BANK OF AMERICA	QUILL - Supplies	TXN00048109			5931	295.91
0	10168	BANK OF AMERICA	RECORDED BOOKS - Audio CD	TXN00047801			5931	3.50
0	10168	BANK OF AMERICA	RECORDED BOOKS - Audio CD	TXN00047827			5931	21.00
0	10168	BANK OF AMERICA	WALMART - Supplies	TXN00047423			5931	81.70
10044301 Org Total							40,709.19	

Schedule of Bills

<u>Org</u>	<u>Object</u>	<u>Vendor</u> <u>Name/Number</u>	<u>Description</u>
29555001		OTHER DEPARTMENT PROJECTS	
85042		EDITH ABBOTT MEMORIAL LIBRARY	
1	10761	CHEEVER CONSTRUCTION COMPAN	LIBRARY RENOVATION CONSTRUCTION

081418

<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
LIBRARY RENO / PMT 1	34747		0	9,545.40

29555001 Org Total 9,545.40

Prepared By

Nancy Brouch

Library Funds Disbursement Voucher	
Approved by: Ed Meedel	Date 8/11/18
Library Board President Ed Meedel	
Authenticated by: Tanya Hansen	Date 8/10/18
Library Board Secretary <i>Tanya Hansen</i>	

Library Board

Monday, August 20, 2018

Regular Meeting

Item C1

Approval of Director's Report

The Director's Report typically consists of:

- 1) a monthly report of programs and activities, including a quarterly statistical usage report provided in February, May, August and November of each year*
- 2) upon publication, a GI Library Journal newsletter*
- 3) and additional administrative items of note, either in the agenda packet or discussed at the meeting.*

Staff Contact: Steve Fosselman

Title	Date	Primary Event Type
LIBRARY ALIVE: Howdy to our rockin' library pardners! (Independent)	7/1/2018	Media
Children's Movie	7/2/2018	Children's Summer Reading
Epic Movie for All Ages	7/2/2018	Teen Summer Reading
Prairie Stitchers	7/2/2018	Book Club
Teen Library Corps (TLC)	7/2/2018	Teen General Program
Come, Sit & Breathe	7/3/2018	General Program
Library Closed - Independence Day	7/4/2018	Hours Change
Grand Island Public Library starting renovations (Local 4 TV)	7/5/2018	Media
Toastmaster's international speech contest	7/7/2018	Toastmasters
MIDDLE SCHOOL PROGRAM	7/9/2018	Teen Summer Reading
Minecraft Club	7/9/2018	Teen Summer Reading
Prairie Stitchers	7/9/2018	Book Club
Programs That ROCK! - Animals That ROCK	7/9/2018	Children's Summer Reading
Teen Program - Team Competitions	7/9/2018	Teen Summer Reading
2018 Book Club for Adults	7/10/2018	Book Club for Adults
Anime Club - Yoga with Deb	7/10/2018	Teen Anime/Craft
Baby and Toddler Lapsit	7/10/2018	Children's Summer Reading
Come, Sit & Breathe	7/10/2018	General Program
Grand Island Public Library will hold groundbreaking ceremony for renovation project (Fox KFXL)	7/10/2018	Media
Grand Island Public Library will hold groundbreaking ceremony for renovation project (NTV)	7/10/2018	Media
MIDDLE SCHOOL PROGRAM	7/10/2018	Teen Summer Reading
Small Business Association: Business Plans	7/10/2018	General Program
Small Business Association: Start-Up Business Basics	7/10/2018	General Program
Stories & Crafts - Blowin' in the Wind	7/10/2018	Children's Summer Reading
Golden Sower Fun Club - Thunder Boy Jr.	7/11/2018	Children's Summer Reading
MIDDLE SCHOOL PROGRAM	7/11/2018	Teen Summer Reading
Prairie Pioneer Genealogy Assistance	7/11/2018	General Program
Preschooler Storytime - Tubby the Tuba	7/11/2018	Children's Summer Reading
Teen Craft - Slime Machine	7/11/2018	Teen Summer Reading
Big Kids Club - "Strawberry Fields Forever" Nutrition	7/12/2018	Children's Summer Reading
Foundation seeking funds to support library renovation project (Independent)	7/12/2018	Media
Laminating Party	7/12/2018	Adult Summer Reading
Summer Reading Enrichment Club - Pioneer Music	7/12/2018	Children's Summer Reading
Friends Christmas in July Book Sale	7/13/2018	Friends
Cricut Crafts	7/14/2018	Adult Summer Reading
Friends Christmas in July Book Sale	7/14/2018	Friends
GIPS programs help kindergartners get ready for school (Independent)	7/14/2018	Media
Nebraska Weavers and Spinners	7/14/2018	General Program
Saturday Storytime	7/14/2018	Children's Summer Reading
Teen Art Show in Art Alcove July 15 - August	7/15/2018	Teen Summer Reading
Friends Christmas in July Book Sale	7/15/2018	Friends

Call for more details - some programs require registration

LIBRARY ALIVE: Summer programs still rocking on (Independent)	7/15/2018	Media
Maddey King is the 'queen' of volunteering at G.I. library (Independent)	7/15/2018	Media
Edgerton Explorit Center educator helps summer readers understand sound science (Independent)	7/16/2018	Media
Library Board Meeting	7/16/2018	Library Board
MIDDLE SCHOOL PROGRAM	7/16/2018	Teen Summer Reading
Minecraft Club	7/16/2018	Teen Summer Reading
Nebraska Charitable Gaming Commission	7/16/2018	Hosting Meeting
Programs That ROCK! - Good Vibrations with Edgerton Explorit Center	7/16/2018	Children's Summer Reading
Teen Program - Book Art and Zentangles	7/16/2018	Teen Summer Reading
Anime Club - Origami	7/17/2018	Teen Anime/Craft
Baby and Toddler Lapsit	7/17/2018	Children's Summer Reading
Come, Sit & Breathe	7/17/2018	General Program
MIDDLE SCHOOL PROGRAM	7/17/2018	Teen Summer Reading
Small Business Association: Federal Contracting	7/17/2018	General Program
Small Business Association: Financing Your Business	7/17/2018	General Program
Stories & Crafts - My Many Colored Days	7/17/2018	Children's Summer Reading
Golden Sower Fun Club - Anything But Ordinary Addie	7/18/2018	Children's Summer Reading
MIDDLE SCHOOL PROGRAM	7/18/2018	Teen Summer Reading
Prairie Pioneer Genealogy Assistance	7/18/2018	General Program
Preschooler Storytime - Marching to the Beat: Boom, Boom, Boom!	7/18/2018	Children's Summer Reading
Teen Craft - T-Shirt Weaving	7/18/2018	Teen Summer Reading
Big Kids Club - Weird Science	7/19/2018	Children's Summer Reading
Library hosting art contest for tweens, teens (Independent)	7/19/2018	Media
Summer Reading Enrichment Club - Geology with NE Game and Parks	7/19/2018	Children's Summer Reading
Library wraps up summer reading program next week (Independent)	7/20/2018	Media
G.I. library announces smoking ban (Independent)	7/20/2018	Media
Grand Island library bans smoking on grounds (NTV)	7/20/2018	Media
Grand Island library bans smoking on grounds (Fox KFXL)	7/20/2018	Media
Prairie Pioneer Genealogy Assistance	7/21/2018	General Program
Saturday Storytime	7/21/2018	Children's Summer Reading
Schools motivating students to participate in G.I. library's summer reading program (Independent)	7/21/2018	Media
Prairieland Romance Writers	7/22/2018	Book Club Meeting
Library Board Meeting	7/23/2018	Library Board
MIDDLE SCHOOL PROGRAM	7/23/2018	Teen Summer Reading
Minecraft Club	7/23/2018	Teen Summer Reading
Prairie Stitchers	7/23/2018	Book Club Meeting
Programs That ROCK! - GILT Trips	7/23/2018	Children's Summer Reading
Teen Program - Escape Room/Murder Mystery	7/23/2018	Teen Summer Reading

Call for more details - some programs require registration

Grand Island Library program allows middle school kids to get creative (Local 4 KSNB)	7/23/2018	Media
Anime Club - Game Day	7/24/2018	Teen Anime/Craft
Baby and Toddler Lapsit	7/24/2018	Children's Summer Reading
G.I. Library breaks ground on renovation project (Independent)	7/24/2018	Media
GI Library breaks ground on expansion funded without tax dollars (NTV)	7/24/2018	Media
Grand Island Public Library Breaks Ground (Local 4 KSNB)	7/24/2018	Media
Come, Sit & Breathe	7/24/2018	General Program
Groundbreaking for Renovation	7/24/2018	General Program
MIDDLE SCHOOL PROGRAM	7/24/2018	Teen Summer Reading
Stories & Crafts - Dance, Dance, Dance	7/24/2018	Children's Summer Reading
Golden Sower Fun Club - Dragon Was Terrible	7/25/2018	Children's Summer Reading
MIDDLE SCHOOL PROGRAM	7/25/2018	Teen Summer Reading
Prairie Pioneer Genealogy Assistance	7/25/2018	General Program
Preschooler Storytime - Carnival of the Animals: Roaring and Prancing	7/25/2018	Children's Summer Reading
Teen After Hours	7/25/2018	Teen Summer Reading
Big Kids Club - "The Sweet Escape" Escape Room	7/26/2018	Children's Summer Reading
Summer Reading Enrichment Club - Drive-In Movie Party	7/26/2018	Children's Summer Reading
LIBRARY ALIVE: Listen up at your local library (Independent)	7/29/2018	Media
Minecraft Club	7/30/2018	Teen Summer Reading
To Read or Not to Read Book Club	7/30/2018	Book Club Meeting
Come, Sit & Breathe	7/31/2018	General Program
More than 1,000 attend Back 2 School Bash (Independent)	8/1/2018	Media
Teen Library Corps (TLC)	8/6/2018	Teen Program
2018 Book Club for Adults	8/7/2018	Book Club Meeting
Come, Sit & Breathe	8/7/2018	General Program
Grand Island Public Library to close for brief time on Monday (Independent)	8/10/2018	Media
LIBRARIES ALIVE: First we rocked, now we are ready to roar (Independent)	8/12/2018	Media
Photos for Publication on Tuesday, August 14, 2018 (Independent)	8/13/2018	Media
Come, Sit & Breathe	8/14/2018	General Program
Prairie Pioneer Genealogy Assistance	8/18/2018	General Program
Library Board Meeting	8/20/2018	Library Board
Come, Sit & Breathe	8/21/2018	General Program
Come, Sit & Breathe	8/28/2018	General Program
Library Closed - Labor Day	9/2/2018	Hours Change
Library Closed - Labor Day	9/3/2018	Hours Change
Baby & Toddler Lapsit-Rock and Read	9/4/2018	Baby & Toddler Lapsits
2018 Book Club for Adults	9/4/2018	Book Club for Adults
Pajamatime (Family Storyhour)	9/4/2018	Family Storytime
Come, Sit & Breathe	9/4/2018	General Program
Storytime (Ready to Read)	9/5/2018	Storytime

Call for more details - some programs require registration

Prairie Pioneer Genealogy Assistance	9/5/2018	General Program
BookBop	9/6/2018	Storytime
Saturday Storytime	9/8/2018	Storytime
Lapsit (Play and Read)	9/10/2018	Lapsits
HomeSchoolers Program	9/10/2018	Children's Literacy Event
Teen Library Corps (TLC)	9/10/2018	Teen General Program
Baby & Toddler Lapsit-Rock and Read	9/11/2018	Baby & Toddler Lapsits
Pajametime (Family Storyhour)	9/11/2018	Family Storytime
Come, Sit & Breathe	9/11/2018	General Program
Storytime (Ready to Read)	9/12/2018	Storytime
Prairie Pioneer Genealogy Assistance	9/12/2018	General Program
BookBop	9/13/2018	Storytime
Saturday Storytime	9/15/2018	Storytime
Lapsit (Play and Read)	9/17/2018	Lapsits
Library Board Meeting	9/17/2018	Library Board
Baby & Toddler Lapsit-Rock and Read	9/18/2018	Baby & Toddler Lapsits
Pajametime (Family Storyhour)	9/18/2018	Family Storytime
Come, Sit & Breathe	9/18/2018	General Program
Storytime (Ready to Read)	9/19/2018	Storytime
Prairie Pioneer Genealogy Assistance	9/19/2018	General Program
BookBop	9/20/2018	Storytime
Saturday Storytime	9/22/2018	Storytime
Lapsit (Play and Read)	9/24/2018	Lapsits
Baby & Toddler Lapsit-Rock and Read	9/25/2018	Baby & Toddler Lapsits
Pajametime (Family Storyhour)	9/25/2018	Family Storytime
Come, Sit & Breathe	9/25/2018	General Program
Storytime (Ready to Read)	9/26/2018	Storytime
Prairie Pioneer Genealogy Assistance	9/26/2018	General Program
BookBop	9/27/2018	Storytime
Saturday Storytime	9/29/2018	Storytime

Three-Quarter Year Statistical Summary

Oct 2017 -
Jun 2018

Oct 2016 -
Jun 2017

Checkouts	244,879	233,970
Visitors	169,931	171,951
Class/Program/Tour Attendance	18,309	16,229
Computer User Sessions (doesn't include wireless 2016-17)	68,150	38,355
Online Resource Use (doesn't count website sessions 16-17)	303,780	324,669
Reference questions / microfilm / Interlibrary Loan	9,144	9,849
Reserves (holds) Placed	11,030	11,684
Total of Selected Measures	825,222	806,707

Call for more details - some programs require registration

Library Board

Monday, August 20, 2018

Regular Meeting

Item D1

Board Communications and Committee Reports

This item allows for the introduction and discussion of board communications and committee reports. Included in this item are items of discussion and communication with the City Council liaison to the Library Board. Items requiring approval must also be indicated in Consideration of Unfinished Business or Consideration of New Business.

Staff Contact: Ed Meedel

Library Board

Monday, August 20, 2018

Regular Meeting

Item E1

Discussion of FY 2018-19 Budget Process

This is a continuing discussion item as needed by the board.

Staff Contact: Steve Fosselman

Library Board

Monday, August 20, 2018

Regular Meeting

Item F1

Discussion of 2018 Public Library Accreditation Process

Discussion at this meeting will center around the attached first draft of an update to our GILIBRARY 2020 plan. A final draft will be considered for approval at the September meeting.

Staff Contact: Steve Fosselman



**A LIFETIME OF
LEARNING
AND
LITERACY**

**@ YOUR
LIBRARY**



GILIBRARY 2020 Update for 2018-2020

For Approval by Library Board of Trustees September 17, 2018

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Library Mission Statement and Guiding Principles

Mission

The Grand Island Public Library is the gateway for the people of our diverse community to achieve a lifetime of learning and literacy.

A Lifetime of Learning Happens @ Your Library!

Guiding Principles

1) Our Library as a Learning Center



- Facilitating learning for all
- Fostering literacy in all its forms



- Providing access to all types of materials, information, programming and spaces

2) Our Library as a Community Center

- Responding to community demographics
- Engaging in community development
- Enhancing city government
- Practicing democracy and informed citizenry in action



GILIBRARY 2020 Planning Team

The planning team for the 2018-2020 update to GILIBRARY 2020 is comprised of the Library Board of Trustees, Library Director Steve Fosselman, Librarians Celine Swan and Shaun Klee, and Library Assistant II's Elle Supencheck, Jeanne Simons, Lori Medlin and Susie Cartwright. Citizen members of the GILIBRARY 2020 planning committee were gathered together in 2011 to produce the basic structure and planning initiatives in place throughout the year 2020.

GILIBRARY 2020 is also focused on a much broader planning effort now in place: Grow Grand Island / A Grander Vision for the Heartland. Library representatives have become partners in implementing several Grow Grand Island initiatives and GILIBRARY 2020 reflects the scope of this broader community plan.

Community Needs

With the creation of Grow Grand Island/A Grand Vision for the Heartland, a rich matrix of community needs has been established. The emphasis of GILIBRARY 2020 during the next three years will be to dovetail our planning initiatives with the Grow Grand Island initiatives.

Collectively, Grow Grand Island has produced the following five pillars representing the foundation of our community. Our public library is an essential partner in keeping this foundation strong as community needs are met.



In large measure or small, our library services touch upon all five of the Grow Grand Island pillars. Following are the ways our community's needs through Grow Grand Island and our library's response through GILIBRARY 2020 most intersect in the next three years.

- 1.1 specifically target small businesses
- 1.6 launch ENGINE - Engaging the Next Generation of Grand Island, Nebraska that cultivates the next generation of business leadership
- 2.2 enhance existing and potential future entrepreneurs
- 3.1 develop a positive self-image, encourage the community's own residents to be its best ambassadors, and increase resident engagement in community improvement initiatives
- 3.2 promote positive stories about Grand Island
- 3.3 develop long-range Corridor Improvement Plans and signature gateway beautification projects to promote positive first impressions upon entering the community
- 4.1 optimize career pathways and programs offered in area schools



- 4.2 expand the availability of two-year and four-year degree options in Grand Island, with consideration given to the potentially catalytic redevelopment role of a higher education presence and accompanying student population
- 5.6 continue to advance the development and utilization of unique assets in the community
- 5.8 work with the City of Grand Island and all relevant partners in the community
- 5.9 implement the recommendations of the Community Housing Study for Grand Island
- 5.11 create an early childhood education plan
- 5.12 support the development of arts and humanities countywide and develop entertainment strategies for all of the communities
- 5.13 provide public transportation for all
- 5.14 encourage neighborhood associations to enhance community safety, host community activities, festivals, and reduce crime.
- 5.15 provide support for the region's most vulnerable populations
- 5.16 enhance cultural engagement & understanding



Strategic Planning Goals and Objectives

Our public library is a learning organization with dedicated, quality service-minded staff, volunteers, and board members. Together we seek continuous improvement and efficiencies consistent with available funding and citizens' needs. Our library's longstanding commitment toward collaborative, cooperative and effective partnerships is also key to the success of GILIBRARY 2020.

With a great many materials, programs and services already in place, this 2018-2020 strategic plan highlights new objectives within the following GILIBRARY 2020 goals. Most of these goals and objectives are also related to Grow Grand Island priorities as noted below. Estimated timelines and measures are provided as known at this time, with attention to short-term work consistent with the library's current renovation project and long-term work that may extend even beyond 2020.

Responsibility for implementation of this plan will rest with the Library Director, with daily operational responsibility delegated to the Librarians in teamwork with our Library Assistant II's.

1. Getting kids ready to read and supporting them as students

- a) Create Every Child Ready to Read center, outdoor discovery area, Makerspace opportunities for all students [2018]
- b) Conduct at least two cooperative projects each year with our Teen Library Corps and other leadership groups such as Community Youth Council or Youth Leadership Tomorrow [2019]
- c) Team with Hall County Community Collaborative and other local agencies on existing service partnerships and new ventures. [2019]
- d) Develop more evidence-based connection between library youth programming and services to students' educational attainment and prospects for successful transition after high school. [2019]

Grow Grand Island
5.11 – create an
early childhood
education plan

2. Keeping pace with Library technology

- a) Provide enhanced technology for meeting spaces, Makerspace, Digital Media Lab and Wifi. [2018]
- b) Launch new Library sub-site webpage [2018]
- c) Upgrade ILS (Integrated Library System) modules, adjust Makerspace technology to meet users' needs. [2019]
- d) Continue partnership with Makerspace anchor agencies and others to support our community's work in optimizing career pathways. [2019]
- e) Determine need to increase bandwidth, reassess network typology and number/type of server and public access computer needs. [2019]

Grow Grand Island # 4.1 -
optimize career pathways
and programs offered in area
schools

- f) Collaborate with City and Grand Island Public Schools to take advantage of Network Nebraska cost efficiencies through a formal partnership. [2020]

3. Making changes in collections and programs to match our diverse community needs

Grow Grand Island # 5.9 - implement the recommendations of the Community Housing Study for Grand Island

- a) Continue rightsizing print collections, shift collections as needed, continue to evaluate programming for all segments of community. [2018]

b) Provide library materials and co-sponsored classes on housing choices, financial literacy, and home ownership responsibilities as our community ensures that ample, affordable, and attractive housing is available to meet the diverse needs of existing and potential future residents [2019]

Grow Grand Island # 5.16 - enhance cultural engagement & understanding

- c) Co-sponsor at least 15 diversity-related, multi-lingual programs each year
- d) Increase culturally diverse identifying library card ownership and use of library services by 10% each year
- e) Increase mobile-device identifying library card ownership by 10% each year and checkout of library eBooks, eAudios, eZines and other downloadable library materials by 20% each year
- f) Increase turnover rate (average checkouts of all library circulating collections per year) by 25% each year
- g) Move further into digital resources; expand preschool, grade school, teen, bilingual and cultural programming. [2020]

4. Reshaping Reference, Teen and other areas as Library Learning Center areas

- a) Expand teen spaces and resources restructure reference help desk services with one side as the gateway to Makerspace/Teen learning centers and test taking. [2018]
- b) Provide classes and spaces each year for digital literacy learning, financial literacy, job seekers (in cooperation with NEworks), health information, small business development (in cooperation with U.S. Small Business Administration) and other learning center activities
- c) Work with United Way to create a 211-focused Community Information Center in the lobby area. [2019]
- d) Review and realign at least 15 different learning center areas and collections provided through the reference help desk with attention to reader's advisory and basic patron assistance.[2020]

Grow Grand Island # 1.1 - specifically target small businesses

5. Improving meeting rooms and videoconferencing capabilities

- a) Restructure meeting rooms and technologies on south side of lobby, add meeting room with videoconferencing capabilities on north side, make use of Digital Media Lab as meeting room/class space when available. [2018]
- b) Restructure lobby to become Community Meeting Commons with priority for “meet up” and programming purposes. [2018]
- c) Increase public meeting usage by 15% each year through fewer booking conflicts that result from the separation of spaces.
- d) Rebrand meeting room services and connect more with community’s need for civic spaces for more informed citizenry, including provision of opportunities each year to increase individuals’ capacities to engage in community building conversations through TED Talks, Humanities Nebraska or other initiatives. [2019]

Grow Grand Island # 5.6 - continue to advance the development and utilization of unique assets in the community

6. Taking our services out to our youngest and eldest / better transportation to the Library

Grow Grand Island # 5.14 - encourage neighborhood associations to enhance community safety, host community activities, festivals, and reduce crime

- a) Develop improved parking lot access via new entrance plaza, establish dropoff/pickup for current public transit. [2018]
- b) Make use of a library van or small bookmobile for city-wide delivery and checkout of materials and programs to neighborhoods, child care facilities, senior care facilities, the homebound and community outreach opportunities such as Neighborhood Night Out [2019]
- c) Partner with schools each year to bus students to the library for after and out-of-school activities.
- d) Continue collaboration with Metropolitan Planning Organization on next stages of Bike and Pedestrian plan and Public Transit plan as they relate to library access. [2019]
- e) Shepherd improved pedestrian access to library across Highway 30. [2020]

Grow Grand Island # 5.13 - create a regional transportation plan to serve the local communities and beyond, provide public transportation for all

7. Establishing Library Branch and expanded Internet Branch services

- a) Complete Library subsite project with City’s webmaster; expand discussions with City Administrator about library branch opportunities. [2018]

- b) Work with City, citizen feasibility task force, and Library Foundation to analyze funding, (co)location, and service aspects of library branch operations, depending on analysis determine master plan and execute. [2020]

Strategic Plan Evaluation

Staff members work in teams to take responsibility for achieving results. We track quarterly progress toward completing objectives and establish baselines for any measures indicated. These quarterly reports will be shared with the staff and Library Board for any follow-up action needed.

Previous accomplishments are summarized in annual GILIBRARY 2020 progress reports and can be found in Additional Resources.

Strengths, Weaknesses, Opportunities, Threats (SWOT) Analysis

Internal Environment	Strengths	Weaknesses
HR	friendly, knowledgeable, helpful staff; well trained; director with years of experience; existing staff are well focused on community needs and library responses	understaffed due to lack of funding; need to regain staffing for GILIBRARY 2020 implementation; time for advanced staff training
Facilities	new building w/some room to grow; very adequate parking; high traffic location; easy to use layout; new waterwise garden	main entrance heat and late sun; handicap parking perceived as far from library; decreased hours with funding; it's time for facility changes
Technology	good number of computers and wifi access; Network Nebraska membership for internet and potential videoconferencing; expanding digital collections; easy to use website with a lot of services; strong social media presence	mobile device access to all library services; aging videoconferencing and meeting room equipment; need Assistant Director for current technology supervision and future technology planning
Funding	maintained adequate service and made internal adjustments to strengthen library priorities that were not city program-budget priorities; fair non-resident household library card fee; e-rate funding for internet access	loss of funding over the last few years; not enough to fully staff, have more hours; lack of county financial support of library services to non-city residents
Collection	wide variety; staff knows needs; expanding digital collections	not always a wide selection of books for digital checkouts; current collections do not always match patrons' needs - we need an Assistant Director to supervise this critical function
Services, Programs & Outreach	a wide variety of services for all different ages and segments of our community; library considered a model of community diversity; all ages enjoy interactive learning (maker culture); very strong partnerships with community agencies	lack of outreach vehicle and its connection to neighborhoods, child care, senior care, and homebound; need more programming to get every child ready to read; more cultural programming needed
Operations	learning organization approach to making continual improvement; organized, creative staff	Daily operations has been more of a struggle without an Assistant Director; lacking more time to identify and resolve issues
Governance	strong library board; City supportive of the value of library services despite assigned program-budget priorities	quality of life priorities needs to be rebuilt
ANALYSIS	It is imperative that our highly dedicated staff and board continue to prioritize efforts, programs and services in the face of budget stagnation and staff cutbacks.	

External Environment	Opportunities	Threats
Economy	improving economy after great recession; Grow Grand Island outlook on increasing business and educational opportunities	poverty-level indicators, low percentage of educational attainment for adults; higher levels of low paying jobs and lower levels of white collar employment
Technology	expansion of digital content and patron use; information broadcast via social media; collaboration with Pioneer Consortium and Central Nebraska Digital Coop; more bandwidth and video possibilities with Network Nebraska	expensive to upgrade and maintain equipment and technology services; increasing reliance on networks for always need infrastructure improvements
Social Climate	diversity is part of our community and all segments appear comfortable using our library; learning and literacy have high value	ever-changing demographics; perceived as homeless hangout; community building work ahead for Grow Grand Island
Community Relations	working side by side with Grow Grand Island community individuals, businesses, and agencies to build a stronger community; Wood River 21 st Century Learning Center grant	Continual struggle with informing the public of library services and programs
ANALYSIS	Cultivating partnerships and attending to changing community needs for learning and literacy will keep our library vital and relevant for the future.	

Community Profile and Demographics

Grand Island is Nebraska's largest city outside of the Omaha & Lincoln Metropolitan areas. Grand Island's 2017 U.S. Census population estimate was 51,390, an increase of 6% over the 2010 population count of 48,520.

Incorporated in 1872, the vital city services of fire, police, gas/electric and public library were carved out during the town's first decade and by 1884 the formal establishment of the Grand Island Public Library took place. As recounted in "History of Hall County Nebraska" by A. F. Buechler, "A board appointed by the city took charge and the service and equipment were gradually improved from year to year". From its humble beginnings without a home but with a committed group of visionary board members, its first home within a law office above a bank building, a long term home as a Carnegie library, on through dedication of the Edith Abbott Memorial Library in 1974 and expansion/renovation in 2007, the Grand Island Public Library maintains a vital role in serving our community through continual improvements.

According to Buechler's work, a party of thirty-five persons were engaged for the settlement of Hall County. Thirty in this party were "Germans from the Schleswig-Holstein territory, who had been a few years in the United States". This immigrant heritage continues today with Grand Island as a wonderfully diverse place with its own unique demographics and community development prospects.

Between 1990 and 2010 the composition of our community changed considerably, with our city's Hispanic/Latino (of any race) population increasing from 4.79% to 15.8% in 2000 and up to 26.8% in 2010. Since 2010 this measure has increased further, with the most recent estimate at 29.6%. This compares to a statewide average of only 10.7%.

Another unique aspect of our community is educational attainment. The percentage of Grand Island's population 25+ years of age with a 4-year college degree or higher is 18%, compared to a statewide average of 30%.

Lifelong learning in a highly diverse community has its challenges, and is at the heart of our mission and actions. Census, Nebraska Department of Education and Voicesforchildren.com resources (table below) point out several disparities between our community and county and statewide averages. This includes English Language Arts, Math and Science testing in 5th, 8th and 11th grade as well as high school, B.A. and M.A. degree attainment. As our children move into their teen years we see a much higher than average arrest rate and then as our youth graduate they move away in larger numbers. We have become increasingly diverse with a much higher than average percentage of Hispanic or Latino, with even larger differences in the diversity of our children, and of foreign born and non-English speaking persons.

One reason this matters to our community: Grand Island Public Schools has indicated an enrollment that is increasingly diverse with over 52% of the student population being of Hispanic descent. Additionally, over 69% of their students are eligible for free and reduced priced meals. While GIPS's graduation rate is around 90%, only 65% of our students are continuing on to college and fewer into a successful career.

Selected Demographics and Community Needs Table
Grand Island, Hall County and State of Nebraska
Compiled from Census, Nebraska Department of Education and Voicesforchildren.com

	Nebraska	Grand Island	Hall County
Persons under 5 years	7.0%	7.9%	7.6%
Persons under 18 years	24.8%	27.4%	27.3%
Youth arrest rate (per 1,000 children age 10-17)	50.9		82.7
Emerging Adults (18-24 years)	10.2%		8.8%
Hispanic or Latino	10.7%	29.6%	27.1%
Children under 19 years	14.1%		34.1%
White alone, not Hispanic or Latino	79.6%	64.8%	67.7%
Foreign born persons	6.7%	16.4%	14.4%
Language other than English spoken at home, age 5 years+	11.0%	24.9%	21.7%
High school graduate or higher, age 25 years+	90.7%	81.4%	83.2%
Bachelor's degree or higher, persons age 25 years+	30.0%	18.0%	19.0%
Master's Degrees or Higher	9.3%		5.8%
Persons without health insurance, under age 65 years	9.9%	17.5%	13.9%
Per capita income in past 12 months (in 2016 dollars)	\$28,596	\$23,544	\$24,617
Persons in poverty	11.4%	16.4%	12.7%
Children under 18 years	16.8%		22.5%
Children of color under 18 years			38.0%
English Language Arts 5 th Grade Assessment (not proficient)	49%	61%*	
8 th grade	49%	58%*	
11 th grade (reading 2016 scores)	28%	39%*	
Math 5th Grade Assessment (not proficient)	24%	27%*	
8th grade	35%	54%*	
11th grade (2016 scores)	38%	53%*	
Science 5th Grade Assessment (not proficient)	28%	53%*	
8th grade	32%	41%*	
11th grade (2016 scores)	26%	41%*	

Additional Resources

Key Results from the 2011 National Citizen Survey Conducted for the City of Grand Island

A Strong Public Library Strengthens a Community

FIGURE 57: PERCEPTION OF CULTURAL AND EDUCATIONAL SERVICES

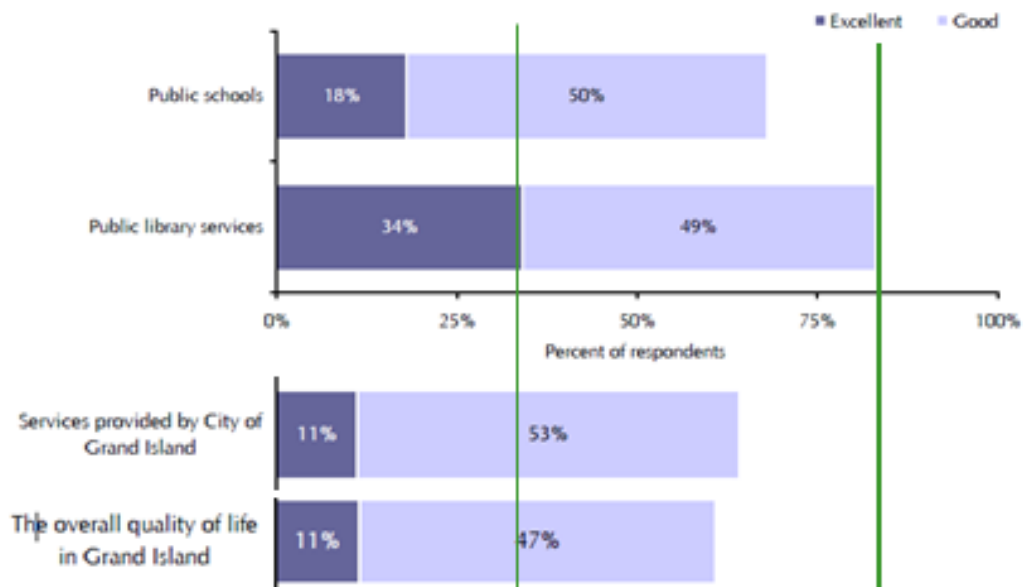


FIGURE 55: PARTICIPATION IN CULTURAL AND EDUCATIONAL OPPORTUNITIES

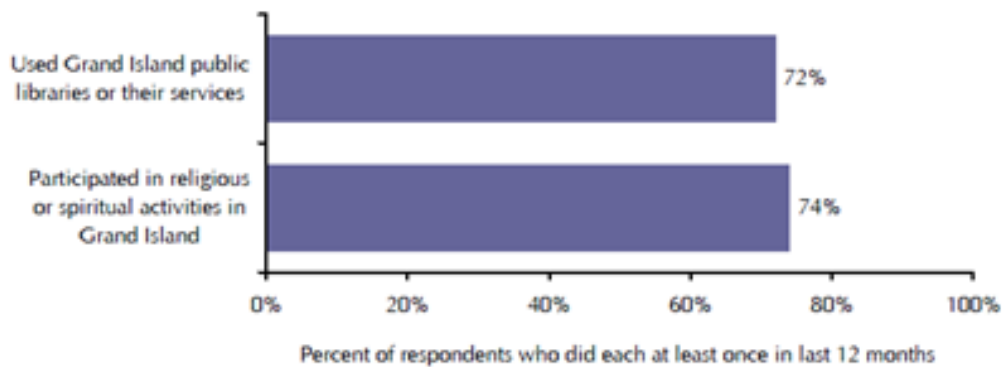


FIGURE 56: PARTICIPATION IN CULTURAL AND EDUCATIONAL OPPORTUNITIES BENCHMARKS

	Comparison to benchmark
Used Grand Island public libraries or their services	Similar
Participated in religious or spiritual activities in Grand Island	Much more

[currently underway online survey results to be inserted]

DRAFT

Library Board

Monday, August 20, 2018

Regular Meeting

Item F2

Approval of Designation of One Library Board Member to Serve as Grand Island Public Library Foundation Board Member

We greatly appreciate Tanya's willingness to fill this position, but it will not work out. Therefore, it is necessary to choose another board member for this position.

Staff Contact: Ed Meedel

Library Board

Monday, August 20, 2018

Regular Meeting

Item F3

Approval of Recommendation for Filling Library Board Vacancy

President Ed Meedel will be bringing forward a recommendation to fill Rob Czaplewski's vacant position.

Staff Contact: Ed Meedel