Library Board

Monday, April 16, 2018

Regular Meeting

Item B2

Approval of Financial Reports

The reports of revenues and expenditures since the last board meeting are submitted as generated and made available by the City Finance Department.

Staff Contact:

FOR THE MONTH ENDED FEBRUARY 2018

FOR 2018 05 JOURNAL DETAIL 2018 5 TO 2018 5

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10044301 LIBRARY							
74350 COUNTY SHARE OF LIBRARY	-18,750	-18,750	-5,000.00	.00	.00	-13,750.00	26.7%
74365 STATE GRANTS	-8,482	-8,482	.00	.00	.00	-8,482.00	.0%
74576 COPY MACHINE USE FEES	-10,000	-10,000	-3,954.87	-958.05	.00	-6,045.13	39.5%
74703 FINES AND PENALTIES	-25,000	-25,000	-7,798.18	-1,600.92	.00	-17,201.82	31.2%
74725 NONRESIDENT CARD FEE	-5,000	-5,000	-2,467.45	-520.00	.00	-2,532.55	49.3%
74795 OTHER REVENUE	-22,000	-22,000	-2,063.60	-551.93	.00	-19,936.40	9.4%
TOTAL LIBRARY	-89,232	-89,232	-21,284.10	-3,630.90	.00	-67,947.90	23.9%
TOTAL GENERAL FUND	-89,232	-89,232	-21,284.10	-3,630.90	.00	-67,947.90	23.9%

FOR THE MONTH ENDED FEBRUARY 2018

FOR 2018 05 JOURNAL DETAIL 2018 5 TO 2018 5

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10044301 LIBRARY							
85105 SALARIES - REGULAR	1,029,413	1,029,413	427,439.43	78,636.81	.00	601,973.57	41.5%
85115 F.I.C.A. PAYROLL TAXES	74,890	74,890	30,711.86	5,664.35	.00	44,178.14	41.0%
85120 HEALTH INSURANCE	140,928	140,928	45,376.98	8,899.02	.00	95,551.02	32.2%
85125 LIFE INSURANCE	1,356	1,356	646.60	131.39	.00	709.40	47.7%
85130 DISABLITY INSURANCE	1,552	1,552	699.97	154.04	.00	852.03	45.1%
85145 PENSION CONTRIBUTION	43,116	43,116	19,915.03	3,625.37	.00	23,200.97	46.2%
85150 WORKERS COMPENSATION	2,167	2,167	.00	.00	.00	2,167.00	.0%
85160 OTHER EMPLOYEE BENEFITS	6,476	6,476	409.10	25.62	.00	6,066.90	6.3%
85161 HRA-VEBA	12,090	12,090	5,078.47	930.00	.00	7,011.53	42.0%
85213 CONTRACT SERVICES	25,000	25,000	.00	.00	.00	25,000.00	.0%
85241 COMPUTER SERVICES	26,848	26,848	1,395.00	1,395.00	.00	25,453.00	5.2%
85245 PRINTING & BINDING SERVICES	2,000	2,000	.00	.00	.00	2,000.00	.0%
85305 UTILITY SERVICES	60,000	60,000	23,605.22	4,139.31	.00	36,394.78	39.3%
85317 NATURAL GAS	5,000	5,000	1,231.71	692.28	.00	3,768.29	24.6%
85319 REPAIR & MAIN-LAND IMP/IRRIGA	1,000	1,000	130.00	.00	.00	870.00	13.0%
85324 REPAIR & MAINT - BUILDING	23,000	23,000	6,742.13	3,013.92	.00	16,257.87	29.3%
85330 REPAIR & MAINT-OFF FURN & EQ	24,000	24,000	10,889.71	683.51	.00	13,110.29	45.4%
85335 REPAIR & MAINT - VEHICLES	480	480	.00	.00	.00	480.00	.0%
85350 SANITATION SERVICE	900	900	195.60	38.30	.00	704.40	21.7%
85413 POSTAGE	7,000	7,000	2,209.32	472.50	.00	4,790.68	31.6%
85416 ADVERTISING	349	349	526.54	325.28	.00	-177.54	150.9%
85422 DUES & SUBSCRIPTIONS	24,000	24,000	10,490.52	2,153.42	4,040.00	9,469.48	60.5%
85425 BOOKS	90,000	90,000	40,651.84	6,394.84	.00	49,348.16	45.2%
85426 AV/ELECTRONIC MEDIA	97,500	97,500	54,864.58	17,089.74	.00	42,635.42	56.3%
85427 PERIODICALS	17,000	17,000	14,946.98	.00	.00	2,053.02	87.9%
85428 TRAVEL & TRAINING	2,500	2,500	1,249.50	35.53	.00	1,250.50	50.0%
85453 CASH OVER & SHORT	100	100	-.24	.29	.00	100.24	-.2%
85490 OTHER EXPENDITURES	450	450	406.16	75.33	.00	43.84	90.3%
85505 OFFICE SUPPLIES	60,000	60,000	18,224.44	2,435.29	.00	41,775.56	30.4%
85510 CLEANING SUPPLIES	4,600	4,600	.00	.00	.00	4,600.00	.0%
85515 GASOLINE	500	500	85.61	.00	.00	414.39	17.1%
85540 SMALL TOOLS & PARTS	15,000	15,000	.00	.00	.00	15,000.00	.0%
85620 OFFICE FURNITURE & EQUIPMENT	15,000	15,000	.00	.00	.00	15,000.00	.0%
TOTAL LIBRARY	1,814,215	1,814,215	718,122.06	137,011.14	4,040.00	1,092,052.94	39.8%
TOTAL GENERAL FUND	1,814,215	1,814,215	718,122.06	137,011.14	4,040.00	1,092,052.94	39.8%

FOR 2018 05 JOURNAL DETAIL 2018 5 TO 2018 5

ACCOUNTS FOR: 295 LOCAL ASSISTANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
29555001 OTHER DEPARTMENT PROJECTS							
74602 PLANNING COMMISSION PLAQUE							
29555001 74602 PLANNING COMMISSION	-120	-120	-46.71	.00	.00	-73.29	38.9%
TOTAL PLANNING COMMISSION PLAQUE	-120	-120	-46.71	.00	.00	-73.29	38.9%
74701 EDITH ABBOTT MEMORIAL LIBRARY							
29555001 74701 EDITH ABBOTT MEMORI	-700,000	-700,000	-4,000.00	.00	.00	-696,000.00	.6%
29555001 74701 100 EDITH ABBOTT MEM	-500	-500	.00	.00	.00	-500.00	.0%
29555001 74701 103 EDITH ABBOTT MEM	-1,000	-1,000	-1,000.00	.00	.00	.00	100.0%
TOTAL EDITH ABBOTT MEMORIAL LIBRA	-701,500	-701,500	-5,000.00	.00	.00	-696,500.00	.7%
74735 CONTINGENCY PROJECTS							
29555001 74735 CONTINGENCY PROJECT	-250,000	-250,000	.00	.00	.00	-250,000.00	.0%
TOTAL CONTINGENCY PROJECTS	-250,000	-250,000	.00	.00	.00	-250,000.00	.0%
74799 CREDIT CARD REBATE							
29555001 74799 CREDIT CARD REBATE	-164	-164	.00	.00	.00	-164.00	.0%

FOR 2018 05 JOURNAL DETAIL 2018 5 TO 2018 5

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29555001 OTHER DEPARTMENT PROJECTS							
91 OPERATING EXPENSES							
29555001 85041 PLANNING COMMISSION	120	120	229.07	.00	.00	-109.07	190.9%
29555001 85042 EDITH ABBOTT MEMORI	700,000	700,000	59,764.46	.00	-58,764.46	699,000.00	.1%
29555001 85042 100 EDITH ABBOTT MEM	500	500	-250.00	.00	.00	750.00	-50.0%
29555001 85042 101 EDITH ABBOTT MEM	650,000	650,000	.00	.00	.00	650,000.00	.0%
29555001 85042 103 EDITH ABBOTT MEM	1,000	1,000	.00	.00	.00	1,000.00	.0%
29555001 85490 OTHER EXPENDITURES	0	0	10,000.00	.00	.00	-10,000.00	100.0%
TOTAL OPERATING EXPENSES	1,351,620	1,351,620	69,743.53	.00	-58,764.46	1,340,640.93	.8%
96 CAPITAL OUTLAY							
29555001 85010 CONTINGENCY PROJECT	250,000	250,000	.00	.00	.00	250,000.00	.0%
TOTAL CAPITAL OUTLAY	250,000	250,000	.00	.00	.00	250,000.00	.0%
TOTAL OTHER DEPARTMENT PROJECTS	1,601,620	1,601,620	69,743.53	.00	-58,764.46	1,590,640.93	.7%