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# **Library Board**

**Monday, February 26, 2018**

**Regular Meeting**

## **Item B2**

### **Approval of Financial Reports**

*The reports of revenues and expenditures since the last board meeting are submitted as generated and made available by the City Finance Department.*

Staff Contact:

01/23/2018 10:50  
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CITY OF GRAND ISLAND  
LIBRARY REVENUES  
FOR THE MONTH ENDED DECEMBER 2017

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| FOR 2018 03                       |                    |                   | JOURNAL DETAIL 2018 3 TO 2018 3 |              |              |                     |             |
|-----------------------------------|--------------------|-------------------|---------------------------------|--------------|--------------|---------------------|-------------|
| ACCOUNTS FOR:<br>100 GENERAL FUND | ORIGINAL<br>APPROP | REVISED<br>BUDGET | YTD EXPENDED                    | MTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
| <hr/>                             |                    |                   |                                 |              |              |                     |             |
| 10044301 LIBRARY                  |                    |                   |                                 |              |              |                     |             |
| <hr/>                             |                    |                   |                                 |              |              |                     |             |
| 74350 COUNTY SHARE OF LIBRARY     | -18,750            | -18,750           | -5,000.00                       | .00          | .00          | -13,750.00          | 26.7%       |
| 74365 STATE GRANTS                | -8,482             | -8,482            | .00                             | .00          | .00          | -8,482.00           | .0%         |
| 74576 COPY MACHINE USE FEES       | -10,000            | -10,000           | -2,142.82                       | -663.55      | .00          | -7,857.18           | 21.4%       |
| 74703 FINES AND PENALTIES         | -25,000            | -25,000           | -4,354.09                       | -1,445.12    | .00          | -20,645.91          | 17.4%       |
| 74725 NONRESIDENT CARD FEE        | -5,000             | -5,000            | -1,400.00                       | -390.00      | .00          | -3,600.00           | 28.0%       |
| 74795 OTHER REVENUE               | -22,000            | -22,000           | -1,481.06                       | -46.20       | .00          | -20,518.94          | 6.7%        |
| TOTAL LIBRARY                     | -89,232            | -89,232           | -14,377.97                      | -2,544.87    | .00          | -74,854.03          | 16.1%       |
| TOTAL GENERAL FUND                | -89,232            | -89,232           | -14,377.97                      | -2,544.87    | .00          | -74,854.03          | 16.1%       |

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**CITY OF GRAND ISLAND**  
**LIBRARY EXPENSES**  
**FOR THE MONTH ENDED DECEMBER 2017**

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| FOR 2018 03                         |                    | JOURNAL DETAIL 2018 3 TO 2018 3 |              |              |              |                     |             |  |
|-------------------------------------|--------------------|---------------------------------|--------------|--------------|--------------|---------------------|-------------|--|
| ACCOUNTS FOR:<br>100 GENERAL FUND   | ORIGINAL<br>APPROP | REVISED<br>BUDGET               | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |  |
| 10044301 LIBRARY                    |                    |                                 |              |              |              |                     |             |  |
| 85105 SALARIES - REGULAR            | 1,029,413          | 1,029,413                       | 272,773.01   | 78,171.28    | .00          | 756,639.99          | 26.5%       |  |
| 85115 F.I.C.A. PAYROLL TAXES        | 74,890             | 74,890                          | 19,789.64    | 5,639.45     | .00          | 55,100.36           | 26.4%       |  |
| 85120 HEALTH INSURANCE              | 140,928            | 140,928                         | 28,024.98    | 9,341.66     | .00          | 112,903.02          | 19.9%       |  |
| 85125 LIFE INSURANCE                | 1,356              | 1,356                           | 394.17       | 131.39       | .00          | 961.83              | 29.1%       |  |
| 85130 DISABILITY INSURANCE          | 1,552              | 1,552                           | 391.89       | 154.04       | .00          | 1,160.11            | 25.3%       |  |
| 85145 PENSION CONTRIBUTION          | 43,116             | 43,116                          | 12,664.32    | 3,625.36     | .00          | 30,451.68           | 29.4%       |  |
| 85150 WORKERS COMPENSATION          | 2,167              | 2,167                           | .00          | .00          | .00          | 2,167.00            | .0%         |  |
| 85160 OTHER EMPLOYEE BENEFITS       | 6,476              | 6,476                           | 357.86       | 306.62       | .00          | 6,118.14            | 5.5%        |  |
| 85161 HRA-VEBA                      | 12,090             | 12,090                          | 3,255.00     | 930.00       | .00          | 8,835.00            | 26.9%       |  |
| 85213 CONTRACT SERVICES             | 25,000             | 25,000                          | .00          | .00          | .00          | 25,000.00           | .0%         |  |
| 85241 COMPUTER SERVICES             | 26,848             | 26,848                          | .00          | .00          | .00          | 26,848.00           | .0%         |  |
| 85245 PRINTING & BINDING SERVICES   | 2,000              | 2,000                           | .00          | .00          | .00          | 2,000.00            | .0%         |  |
| 85305 UTILITY SERVICES              | 60,000             | 60,000                          | 15,546.02    | 4,511.61     | .00          | 44,453.98           | 25.9%       |  |
| 85317 NATURAL GAS                   | 5,000              | 5,000                           | 173.12       | 109.89       | .00          | 4,826.88            | 3.5%        |  |
| 85319 REPAIR & MAIN-LAND IMP/IRRIGA | 1,000              | 1,000                           | .00          | .00          | .00          | 1,000.00            | .0%         |  |
| 85324 REPAIR & MAINT - BUILDING     | 23,000             | 23,000                          | 3,328.83     | 131.00       | .00          | 19,671.17           | 14.5%       |  |
| 85330 REPAIR & MAINT-OFF FURN & EQ  | 24,000             | 24,000                          | 9,743.80     | 8,098.40     | .00          | 14,256.20           | 40.6%       |  |
| 85335 REPAIR & MAINT - VEHICLES     | 480                | 480                             | .00          | .00          | .00          | 480.00              | .0%         |  |
| 85350 SANITATION SERVICE            | 900                | 900                             | 119.00       | .00          | .00          | 781.00              | 13.2%       |  |
| 85413 POSTAGE                       | 7,000              | 7,000                           | 1,299.99     | 501.63       | .00          | 5,700.01            | 18.6%       |  |
| 85416 ADVERTISING                   | 349                | 349                             | 43.85        | 14.78        | .00          | 305.15              | 12.6%       |  |
| 85422 DUES & SUBSCRIPTIONS          | 24,000             | 24,000                          | 4,303.05     | .00          | 2,000.00     | 17,696.95           | 26.3%       |  |
| 85425 BOOKS                         | 90,000             | 90,000                          | 23,773.97    | 11,626.45    | 85.95        | 66,140.08           | 26.5%       |  |
| 85426 AV/ELECTRONIC MEDIA           | 97,500             | 97,500                          | 29,874.74    | 9,409.75     | .00          | 67,625.26           | 30.6%       |  |
| 85427 PERIODICALS                   | 17,000             | 17,000                          | 14,946.98    | .00          | .00          | 2,053.02            | 87.9%       |  |
| 85428 TRAVEL & TRAINING             | 2,500              | 2,500                           | 1,189.38     | 1,027.97     | .00          | 1,310.62            | 47.6%       |  |
| 85453 CASH OVER & SHORT             | 100                | 100                             | 4.06         | -4.30        | .00          | 95.94               | 4.1%        |  |
| 85490 OTHER EXPENDITURES            | 450                | 450                             | 232.54       | 73.88        | .00          | 217.46              | 51.7%       |  |
| 85505 OFFICE SUPPLIES               | 60,000             | 60,000                          | 10,702.17    | 3,602.44     | .00          | 49,297.83           | 17.8%       |  |
| 85510 CLEANING SUPPLIES             | 4,600              | 4,600                           | .00          | .00          | .00          | 4,600.00            | .0%         |  |
| 85515 GASOLINE                      | 500                | 500                             | 42.93        | .00          | .00          | 457.07              | 8.6%        |  |
| 85540 SMALL TOOLS & PARTS           | 15,000             | 15,000                          | .00          | .00          | .00          | 15,000.00           | .0%         |  |
| 85620 OFFICE FURNITURE & EQUIPMENT  | 15,000             | 15,000                          | .00          | .00          | .00          | 15,000.00           | .0%         |  |
| TOTAL LIBRARY                       | 1,814,215          | 1,814,215                       | 452,975.30   | 137,403.30   | 2,085.95     | 1,359,153.75        | 25.1%       |  |
| TOTAL GENERAL FUND                  | 1,814,215          | 1,814,215                       | 452,975.30   | 137,403.30   | 2,085.95     | 1,359,153.75        | 25.1%       |  |

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CITY OF GRAND ISLAND  
ALL REVENUE

P 122  
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FOR THE MONTH ENDED DECEMBER 2017

| FOR 2018 03                         |                                     | JOURNAL DETAIL 2018 3 TO 2018 3 |          |              |              |              |             |        |
|-------------------------------------|-------------------------------------|---------------------------------|----------|--------------|--------------|--------------|-------------|--------|
| ACCOUNTS FOR:                       |                                     | ORIGINAL                        | REVISED  | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE   | PCT    |
| 295                                 | LOCAL ASSISTANCE                    | APPROP                          | BUDGET   |              |              |              | BUDGET      | USED   |
| 29555001 OTHER DEPARTMENT PROJECTS  |                                     |                                 |          |              |              |              |             |        |
| 74602 PLANNING COMMISSION PLAQUE    |                                     |                                 |          |              |              |              |             |        |
| <a href="#">29555001 74602</a>      | <a href="#">PLANNING COMMISSION</a> | -120                            | -120     | -46.71       | .00          | .00          | -73.29      | 38.9%  |
| TOTAL PLANNING COMMISSION PLAQUE    |                                     | -120                            | -120     | -46.71       | .00          | .00          | -73.29      | 38.9%  |
| 74701 EDITH ABBOTT MEMORIAL LIBRARY |                                     |                                 |          |              |              |              |             |        |
| <a href="#">29555001 74701</a>      | <a href="#">EDITH ABBOTT MEMORI</a> | -700,000                        | -700,000 | .00          | .00          | .00          | -700,000.00 | .0%    |
| <a href="#">29555001 74701 100</a>  | <a href="#">EDITH ABBOTT MEM</a>    | -500                            | -500     | .00          | .00          | .00          | -500.00     | .0%    |
| <a href="#">29555001 74701 103</a>  | <a href="#">EDITH ABBOTT MEM</a>    | -1,000                          | -1,000   | -1,000.00    | .00          | .00          | .00         | 100.0% |
| TOTAL EDITH ABBOTT MEMORIAL LIBRA   |                                     | -701,500                        | -701,500 | -1,000.00    | .00          | .00          | -700,500.00 | .1%    |
| 74735 CONTINGENCY PROJECTS          |                                     |                                 |          |              |              |              |             |        |
| <a href="#">29555001 74735</a>      | <a href="#">CONTINGENCY PROJECT</a> | -250,000                        | -250,000 | .00          | .00          | .00          | -250,000.00 | .0%    |
| TOTAL CONTINGENCY PROJECTS          |                                     | -250,000                        | -250,000 | .00          | .00          | .00          | -250,000.00 | .0%    |
| 74799 CREDIT CARD REBATE            |                                     |                                 |          |              |              |              |             |        |
| <a href="#">29555001 74799</a>      | <a href="#">CREDIT CARD REBATE</a>  | -164                            | -164     | .00          | .00          | .00          | -164.00     | .0%    |

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CITY OF GRAND ISLAND  
ALL EXPENSES

P 182  
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FOR THE MONTH ENDED DECEMBER 2017

FOR 2018 03

JOURNAL DETAIL 2018 3 TO 2018 3

| ACCOUNTS FOR:<br>295 LOCAL ASSISTANCE      | ORIGINAL<br>APPROP | REVISED<br>BUDGET    | YTD EXPENDED         | MTD EXPENDED                   | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|--------------------------------------------|--------------------|----------------------|----------------------|--------------------------------|--------------|---------------------|-------------|
| 29555001 OTHER DEPARTMENT PROJECTS         |                    |                      |                      |                                |              |                     |             |
| 91 OPERATING EXPENSES                      |                    |                      |                      |                                |              |                     |             |
| <u>29555001 85041 PLANNING COMMISSION</u>  | 120                | 120                  | 229.07               | .00                            | .00          | -109.07             | 190.9%      |
| <u>29555001 85042 EDITH ABBOTT MEMORI</u>  | 700,000            | 700,000              | 59,763.13            | 28,700.49                      | -58,764.46   | 699,001.33          | .1%         |
| 2018/03/000095 12/19/2017 API              | 28,329.83          | VND 001257 VCH437456 | CLARK ENERSEN PARTNE | ARCHITECTURAL SERVICES CONTRAC | 205514       |                     |             |
| 2018/03/000106 12/13/2017 API              | 128.26             | VND 010168 VCH437576 | BANK OF AMERICA      | SUPER SAVER - Primetime food   | 5627         |                     |             |
| 2018/03/000106 12/13/2017 API              | 162.50             | VND 010168 VCH437591 | BANK OF AMERICA      | EILEENS - Food for Primetime   | 5627         |                     |             |
| 2018/03/000106 12/13/2017 API              | 79.90              | VND 010168 VCH437639 | BANK OF AMERICA      | PIZZA HUT - Primetime Food     | 5627         |                     |             |
| <u>29555001 85042 100 EDITH ABBOTT MEM</u> | 500                | 500                  | -250.00              | -250.00                        | .00          | 750.00              | -50.0%      |
| 2018/03/000223 12/26/2017 CRP              | -250.00            | REF 214233           | LIBRARY              | 12/26/17 RECEIPT               |              |                     |             |
| <u>29555001 85042 101 EDITH ABBOTT MEM</u> | 650,000            | 650,000              | .00                  | .00                            | .00          | 650,000.00          | .0%         |
| <u>29555001 85042 103 EDITH ABBOTT MEM</u> | 1,000              | 1,000                | .00                  | .00                            | .00          | 1,000.00            | .0%         |
| TOTAL OPERATING EXPENSES                   | 1,351,620          | 1,351,620            | 59,742.20            | 28,450.49                      | -58,764.46   | 1,350,642.26        | .1%         |
| 96 CAPITAL OUTLAY                          |                    |                      |                      |                                |              |                     |             |
| <u>29555001 85010 CONTINGENCY PROJECT</u>  | 250,000            | 250,000              | .00                  | .00                            | .00          | 250,000.00          | .0%         |
| TOTAL CAPITAL OUTLAY                       | 250,000            | 250,000              | .00                  | .00                            | .00          | 250,000.00          | .0%         |
| TOTAL OTHER DEPARTMENT PROJECTS            | 1,601,620          | 1,601,620            | 59,742.20            | 28,450.49                      | -58,764.46   | 1,600,642.26        | .1%         |