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# **Library Board**

**Monday, December 18, 2017**

**Regular Meeting**

## **Item B2**

### **Approval of Financial Reports**

*The reports of revenues and expenditures since the last board meeting are submitted as generated and made available by the City Finance Department.*

**Staff Contact:**

11/20/2017 18:29  
briansc

**CITY OF GRAND ISLAND**  
**LIBRARY REVENUES**  
 FOR END OF THE MONTH OCTOBER 2017

**P**  
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FOR 2018 01

| ACCOUNTS FOR:<br>100 GENERAL FUND | ORIGINAL<br>APPROP | REVISED<br>BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|-----------------------------------|--------------------|-------------------|--------------|--------------|--------------|---------------------|-------------|
| <hr/>                             |                    |                   |              |              |              |                     |             |
| 10044301 LIBRARY                  |                    |                   |              |              |              |                     |             |
| <hr/>                             |                    |                   |              |              |              |                     |             |
| 74350 COUNTY SHARE OF LIBRARY     | -18,750            | -18,750           | -5,000.00    | -5,000.00    | .00          | -13,750.00          | 26.7%       |
| 74365 STATE GRANTS                | -8,482             | -8,482            | .00          | .00          | .00          | -8,482.00           | .0%         |
| 74576 COPY MACHINE USE FEES       | -10,000            | -10,000           | -796.91      | -796.91      | .00          | -9,203.09           | 8.0%        |
| 74703 FINES AND PENALTIES         | -25,000            | -25,000           | -1,519.56    | -1,519.56    | .00          | -23,480.44          | 6.1%        |
| 74725 NONRESIDENT CARD FEE        | -5,000             | -5,000            | -620.00      | -620.00      | .00          | -4,380.00           | 12.4%       |
| 74795 OTHER REVENUE               | -22,000            | -22,000           | -561.20      | -561.20      | .00          | -21,438.80          | 2.6%        |
| TOTAL LIBRARY                     | -89,232            | -89,232           | -8,497.67    | -8,497.67    | .00          | -80,734.33          | 9.5%        |
| TOTAL GENERAL FUND                | -89,232            | -89,232           | -8,497.67    | -8,497.67    | .00          | -80,734.33          | 9.5%        |

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CITY OF GRAND ISLAND  
LIBRARY EXPENSES  
FOR END OF THE MONTH OCTOBER 2017

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FOR 2018 01

| ACCOUNTS FOR:<br>100 GENERAL FUND   | ORIGINAL<br>APPROP | REVISED<br>BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|-------------------------------------|--------------------|-------------------|--------------|--------------|--------------|---------------------|-------------|
| 10044301 LIBRARY                    |                    |                   |              |              |              |                     |             |
| 85105 SALARIES - REGULAR            | 1,029,413          | 1,029,413         | 75,869.16    | 75,869.16    | .00          | 953,543.84          | 7.4%        |
| 85115 F.I.C.A. PAYROLL TAXES        | 74,890             | 74,890            | 5,451.44     | 5,451.44     | .00          | 69,438.56           | 7.3%        |
| 85120 HEALTH INSURANCE              | 140,928            | 140,928           | 9,341.66     | 9,341.66     | .00          | 131,586.34          | 6.6%        |
| 85125 LIFE INSURANCE                | 1,356              | 1,356             | 131.39       | 131.39       | .00          | 1,224.61            | 9.7%        |
| 85130 DISABILITY INSURANCE          | 1,552              | 1,552             | 117.08       | 117.08       | .00          | 1,434.92            | 7.5%        |
| 85145 PENSION CONTRIBUTION          | 43,116             | 43,116            | 3,512.97     | 3,512.97     | .00          | 39,603.03           | 8.1%        |
| 85150 WORKERS COMPENSATION          | 2,167              | 2,167             | .00          | .00          | .00          | 2,167.00            | .0%         |
| 85160 OTHER EMPLOYEE BENEFITS       | 6,476              | 6,476             | 25.62        | 25.62        | .00          | 6,450.38            | .4%         |
| 85161 HRA-VEBA                      | 12,090             | 12,090            | 930.00       | 930.00       | .00          | 11,160.00           | 7.7%        |
| 85213 CONTRACT SERVICES             | 25,000             | 25,000            | .00          | .00          | .00          | 25,000.00           | .0%         |
| 85241 COMPUTER SERVICES             | 26,848             | 26,848            | .00          | .00          | .00          | 26,848.00           | .0%         |
| 85245 PRINTING & BINDING SERVICES   | 2,000              | 2,000             | .00          | .00          | .00          | 2,000.00            | .0%         |
| 85305 UTILITY SERVICES              | 60,000             | 60,000            | 6,240.62     | 6,240.62     | .00          | 53,759.38           | 10.4%       |
| 85317 NATURAL GAS                   | 5,000              | 5,000             | 27.69        | 27.69        | .00          | 4,972.31            | .6%         |
| 85319 REPAIR & MAIN-LAND IMP/IRRIGA | 1,000              | 1,000             | .00          | .00          | .00          | 1,000.00            | .0%         |
| 85324 REPAIR & MAINT - BUILDING     | 23,000             | 23,000            | 12.99        | 12.99        | .00          | 22,987.01           | .1%         |
| 85330 REPAIR & MAINT-OFF FURN & EQ  | 24,000             | 24,000            | 244.59       | 244.59       | .00          | 23,755.41           | 1.0%        |
| 85335 REPAIR & MAINT - VEHICLES     | 480                | 480               | .00          | .00          | .00          | 480.00              | .0%         |
| 85350 SANITATION SERVICE            | 900                | 900               | 80.70        | 80.70        | .00          | 819.30              | 9.0%        |
| 85413 POSTAGE                       | 7,000              | 7,000             | 402.82       | 402.82       | .00          | 6,597.18            | 5.8%        |
| 85416 ADVERTISING                   | 349                | 349               | 29.07        | 29.07        | .00          | 319.93              | 8.3%        |
| 85422 DUES & SUBSCRIPTIONS          | 24,000             | 24,000            | 170.00       | 170.00       | 4,000.00     | 19,830.00           | 17.4%       |
| 85425 BOOKS                         | 90,000             | 90,000            | 530.64       | 530.64       | .00          | 89,469.36           | .6%         |
| 85426 AV/ELECTRONIC MEDIA           | 97,500             | 97,500            | 7,157.96     | 7,157.96     | .00          | 90,342.04           | 7.3%        |
| 85427 PERIODICALS                   | 17,000             | 17,000            | 35.00        | 35.00        | .00          | 16,965.00           | .2%         |
| 85428 TRAVEL & TRAINING             | 2,500              | 2,500             | 57.89        | 57.89        | .00          | 2,442.11            | 2.3%        |
| 85453 CASH OVER & SHORT             | 100                | 100               | 15.25        | 15.25        | .00          | 84.75               | 15.3%       |
| 85490 OTHER EXPENDITURES            | 450                | 450               | 80.24        | 80.24        | .00          | 369.76              | 17.8%       |
| 85505 OFFICE SUPPLIES               | 60,000             | 60,000            | 1,923.34     | 1,923.34     | .00          | 58,076.66           | 3.2%        |
| 85510 CLEANING SUPPLIES             | 4,600              | 4,600             | .00          | .00          | .00          | 4,600.00            | .0%         |
| 85515 GASOLINE                      | 500                | 500               | .00          | .00          | .00          | 500.00              | .0%         |
| 85540 SMALL TOOLS & PARTS           | 15,000             | 15,000            | .00          | .00          | .00          | 15,000.00           | .0%         |
| 85620 OFFICE FURNITURE & EQUIPMENT  | 15,000             | 15,000            | .00          | .00          | .00          | 15,000.00           | .0%         |
| TOTAL LIBRARY                       | 1,814,215          | 1,814,215         | 112,388.12   | 112,388.12   | 4,000.00     | 1,697,826.88        | 6.4%        |
| TOTAL GENERAL FUND                  | 1,814,215          | 1,814,215         | 112,388.12   | 112,388.12   | 4,000.00     | 1,697,826.88        | 6.4%        |

11/20/2017 18:34  
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CITY OF GRAND ISLAND  
ALL REVENUE

P 123  
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FOR END OF THE MONTH OCTOBER 2017

| FOR 2018 01                                         |                  | JOURNAL DETAIL 2018 1 TO 2018 1 |            |              |              |                           |             |        |
|-----------------------------------------------------|------------------|---------------------------------|------------|--------------|--------------|---------------------------|-------------|--------|
| ACCOUNTS FOR:                                       |                  | ORIGINAL                        | REVISED    | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES              | AVAILABLE   | PCT    |
| 295                                                 | LOCAL ASSISTANCE | APPROP                          | BUDGET     |              |              |                           | BUDGET      | USED   |
| 29555001 OTHER DEPARTMENT PROJECTS                  |                  |                                 |            |              |              |                           |             |        |
| 74602 PLANNING COMMISSION PLAQUE                    |                  |                                 |            |              |              |                           |             |        |
| <a href="#">29555001 74602 PLANNING COMMISSION</a>  |                  | -120                            | -120       | -46.71       | -46.71       | .00                       | -73.29      | 38.9%  |
| <a href="#">2018/01/000105</a>                      | 10/11/2017 CRP   | -46.71                          | REF 210858 | CHAD NABITY  |              | COMM BEAUTIFICATION AWARD |             |        |
| TOTAL PLANNING COMMISSION PLAQUE                    |                  | -120                            | -120       | -46.71       | -46.71       | .00                       | -73.29      | 38.9%  |
| 74701 EDITH ABBOTT MEMORIAL LIBRARY                 |                  |                                 |            |              |              |                           |             |        |
| <a href="#">29555001 74701 EDITH ABBOTT MEMORI</a>  |                  | -700,000                        | -700,000   | .00          | .00          | .00                       | -700,000.00 | .0%    |
| <a href="#">29555001 74701 100 EDITH ABBOTT MEM</a> |                  | -500                            | -500       | .00          | .00          | .00                       | -500.00     | .0%    |
| <a href="#">29555001 74701 103 EDITH ABBOTT MEM</a> |                  | -1,000                          | -1,000     | -1,000.00    | -1,000.00    | .00                       | .00         | 100.0% |
| <a href="#">2018/01/000173</a>                      | 10/16/2017 CRP   | -1,000.00                       | REF 211265 | LIBRARY      |              | 10/16/17 RECEO{T          |             |        |
| TOTAL EDITH ABBOTT MEMORIAL LIBRA                   |                  | -701,500                        | -701,500   | -1,000.00    | -1,000.00    | .00                       | -700,500.00 | .1%    |
| 74735 CONTINGENCY PROJECTS                          |                  |                                 |            |              |              |                           |             |        |
| <a href="#">29555001 74735 CONTINGENCY PROJECT</a>  |                  | -250,000                        | -250,000   | .00          | .00          | .00                       | -250,000.00 | .0%    |
| TOTAL CONTINGENCY PROJECTS                          |                  | -250,000                        | -250,000   | .00          | .00          | .00                       | -250,000.00 | .0%    |
| 74799 CREDIT CARD REBATE                            |                  |                                 |            |              |              |                           |             |        |
| <a href="#">29555001 74799 CREDIT CARD REBATE</a>   |                  | -164                            | -164       | .00          | .00          | .00                       | -164.00     | .0%    |

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CITY OF GRAND ISLAND  
ALL EXPENSES

P 163  
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FOR END OF THE MONTH OCTOBER 2017

| FOR 2018 01                        |                                     | JOURNAL DETAIL 2018 1 TO 2018 1 |                      |                      |                                |              |              |        |
|------------------------------------|-------------------------------------|---------------------------------|----------------------|----------------------|--------------------------------|--------------|--------------|--------|
| ACCOUNTS FOR:                      |                                     | ORIGINAL                        | REVISED              | YTD EXPENDED         | MTD EXPENDED                   | ENCUMBRANCES | AVAILABLE    | PCT    |
| 295                                | LOCAL ASSISTANCE                    | APPROP                          | BUDGET               |                      |                                |              | BUDGET       | USED   |
| 29555001 OTHER DEPARTMENT PROJECTS |                                     |                                 |                      |                      |                                |              |              |        |
| 91 OPERATING EXPENSES              |                                     |                                 |                      |                      |                                |              |              |        |
| <a href="#">29555001 85041</a>     | <a href="#">PLANNING COMMISSION</a> | 120                             | 120                  | 229.07               | 229.07                         | .00          | -109.07      | 190.9% |
| <a href="#">2018/01/000176</a>     | 10/18/2017 API                      | 229.07                          | VND 010168 VCH434579 | BANK OF AMERICA      | LASER WORKS-BEAUTIFY AWARDS    |              |              | 5561   |
| <a href="#">29555001 85042</a>     | <a href="#">EDITH ABBOTT MEMORI</a> | 700,000                         | 700,000              | 17,179.99            | 17,179.99                      | -17,179.99   | 700,000.00   | .0%    |
| <a href="#">2018/01/000152</a>     | 10/24/2017 API                      | 17,179.99                       | VND 001257 VCH433971 | CLARK ENERSEN PARTNE | ARCHITECTURAL SERVICES CONTRAC |              |              | 204881 |
| <a href="#">29555001 85042 100</a> | <a href="#">EDITH ABBOTT MEM</a>    | 500                             | 500                  | .00                  | .00                            | .00          | 500.00       | .0%    |
| <a href="#">29555001 85042 101</a> | <a href="#">EDITH ABBOTT MEM</a>    | 650,000                         | 650,000              | .00                  | .00                            | .00          | 650,000.00   | .0%    |
| <a href="#">29555001 85042 103</a> | <a href="#">EDITH ABBOTT MEM</a>    | 1,000                           | 1,000                | .00                  | .00                            | .00          | 1,000.00     | .0%    |
| TOTAL OPERATING EXPENSES           |                                     | 1,351,620                       | 1,351,620            | 17,409.06            | 17,409.06                      | -17,179.99   | 1,351,390.93 | .0%    |
| 96 CAPITAL OUTLAY                  |                                     |                                 |                      |                      |                                |              |              |        |
| <a href="#">29555001 85010</a>     | <a href="#">CONTINGENCY PROJECT</a> | 250,000                         | 250,000              | .00                  | .00                            | .00          | 250,000.00   | .0%    |
| TOTAL CAPITAL OUTLAY               |                                     | 250,000                         | 250,000              | .00                  | .00                            | .00          | 250,000.00   | .0%    |
| TOTAL OTHER DEPARTMENT PROJECTS    |                                     | 1,601,620                       | 1,601,620            | 17,409.06            | 17,409.06                      | -17,179.99   | 1,601,390.93 | .0%    |