



# City of Grand Island

Tuesday, November 20, 2018

Council Session

## Item G-15

**#2018-351 - Approving Memorandum of Understanding for  
Housing Study and Analysis of Impediments**

Staff Contact: Amber Alvidrez

# **Council Agenda Memo**

**From:** Amber Alvidrez, Community Development

**Meeting:** November 20, 2018

**Subject:** Approving Memorandum of Understanding with Grand Island Area Economic Development Corporation

**Presenter(s):** Amber Alvidrez, Community Development Administrator

## **Background**

In May 2018, the City of Grand Island received the annual allocation letter with a total allocation of \$414,017 from the United States Department of Housing and Urban Development's Community Development Block Grant Program. In August 2018, City Council approved the 2018-2019 Annual Action Plan, which included various projects throughout Grand Island, all of which benefit low to moderate income persons or areas. Each one of these projects requires a separate agreement, which comes before City Council.

## **Discussion**

The Community Development Division has included a Housing Study and Analysis of impediments as a part of the activities that were included in the 2018-2019 Annual Action Plan. The City of Grand Island is required by the Department of Housing and Urban Development to have an updated Housing Study and Analysis of Impediments at all times in order to receive Community Development Block Grant funding. At this time the City of Grand Island's current Housing Study is set to expire in 2019. The City of Grand Island does not have a current Analysis of Impediments. To complete both documents the Community Development Division is partnering with the Grand Island Area Economic Development Corporation (GIADC). At this time the GIAEDC has contracted Hanna: Keelan and Associates to conduct both documents for the City. The GIAEDC has been able to secure funds from the Nebraska Investment Finance Authority (NIFA) in the amount of \$19,600. Leaving the City's CDBG funds to pay \$20,400.00 of the remaining cost of the studies.

For these reasons, the City of Grand Island has allocated twenty thousand and four hundred dollars and no cents (\$20,400) from the Community Development Block Grant

program to assist in the creation of the 2020 City of Grand Island's Housing Study and Analysis of Impediments.

### **Alternatives**

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Move to approve
2. Refer the issue to a Committee
3. Postpone the issue to future date
4. Take no action on the issue

### **Recommendation**

City Administration recommends that the Council approves The Memorandum of Understanding with the Grand Island Area Economic Development Corporation and authorizes Mayor to sign all related documents.

### **Sample Motion**

Move to approve CDBG Memorandum of Understanding with Grand Island Area Economic Development Corporation.

## **AGREEMENT**

THIS AGREEMENT is made and entered into on this \_\_\_\_ day of November, 2018, by the Grand Island Area Economic Development Corporation and between the **CITY OF GRAND ISLAND, NEBRASKA**, A Municipal Corporation, hereinafter referred to as “City” and **THE GRAND ISLAND AREA ECONOMIC DEVELOPMENT CORPORATION**, A Corporation, hereinafter referred to as “GIAEDC”.

**1. Statement of Purpose.** The purpose of this Agreement is to set forth the terms and conditions under which the GIAEDC will participate in the 2020 City of Grand Island Housing Study and Analysis of Impediments, including the procurement of services and contract with consultant and/or firm (Hanna:Keelan Associates, P.C.). The GIAEDC is responsible to:

**A.** Obtain Grant funds through Nebraska Investment Finance Authority (NIFA) and complete all additional obligations to NIFA such as providing Quarterly reports; Acknowledging the NIFA Award on any report or written and verbal communication published or released with respect to the Study/Analysis: Representatives from NIFA shall be invited to any presentation or ceremony held upon completion of the Study/Analysis.

**B.** Facilitate the Consultant’s accomplishment of the following services:

**1.** To prepare a Community Housing Study and Analysis of Impediments to Fair Housing for the City of Grand Island. The detailed Scope of Work, Time Line and costs for conducting the Housing Study/Analysis of Impediments.

**C.** Provide general information required to provide analysis and profile of the demographic, housing stock and housing support services in Grand Island, Nebraska. Assist Consultants in scheduling and facilitating meetings with housing interest and stakeholders in Grand Island, Nebraska for the implementation of the proposed citizen Participation. Upon request by the consultant, the GIAEDC will inform the Consultant as to the whereabouts of various data/information, necessary to complete the Study/Analysis. The collection of various data/information needs will be the sole responsibility of the Consultant.

**2. Parties' Shares.** Currently GIADC secured funds through the Nebraska Investment Finance Authority in the amount of \$19,600 through a competitive grant. The City Of Grand Island will expend \$20,400 of Community Development Block Grant funds from the City's 2018 Annual Action Plan allocation.

**3. Entire Agreement.** This Agreement constitutes the entire agreement between the City and GIAEDC, notwithstanding any other oral agreements or understandings to the contrary and may be amended only in writing, approved and executed as required by law.

Attest:

CITY OF GRAND ISLAND, NEBRASKA  
A Municipal Corporation

\_\_\_\_\_  
Aaron Schmid, City Clerk Pro Tem

by \_\_\_\_\_  
Jeremy L. Jensen, Mayor

STATE OF NEBRASKA     )  
                                      ) ss.  
COUNTY OF HALL         )

The foregoing instrument was acknowledged before me this \_\_\_\_ day of November, 2018, by Jeremy L. Jensen, Mayor of the City of Grand Island, A Municipal Corporation, on behalf of the corporation.

\_\_\_\_\_  
Notary Public

**THE GRAND ISLAND AREA ECONOMIC  
DEVELOPMENT CORPORATION**

A Nebraska Corporation,

by \_\_\_\_\_  
Dave Taylor, President

STATE OF NEBRASKA    )  
                                  ) ss.  
COUNTY OF HALL        )

The foregoing instrument was acknowledged before me this \_\_\_\_ day of November, 2018, by Dave Taylor, President of the Grand Island Area Economic Development Corporation, a Nebraska Corporation, on behalf of the corporation.

\_\_\_\_\_  
Notary Public

RESOLUTION 2018-351

WHEREAS, on August 25, 2015, the City of Grand Island became an Entitlement Community; and

WHEREAS, the United States Department of Housing and Urban Development requires multiple certifications in order to comply with the Community Development Block Grant Program requirements; and

WHEREAS, all grantees are required to have an updated Housing Study and Analysis of Impediments; and

WHEREAS, the Community Development Division is partnering with Grand Island Area Economic Development Corporation to complete both the Grand Island Housing Study and Analysis of Impediments.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA hereby approves and adopts the Memorandum of Understanding between the City of Grand Island and the Economic Development Corporation. Mayor is hereby authorized to sign such certifications on behalf of the City of Grand Island.

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Adopted by the City Council of the City of Grand Island, Nebraska, November 20, 2018

\_\_\_\_\_  
Jeremy L. Jensen, Mayor

Attest:

\_\_\_\_\_  
Aaron Schmid, City Clerk Pro Tem

Approved as to Form	☐ _____
November 16, 2018	☐ City Attorney