



City of Grand Island

Tuesday, June 12, 2018

Council Session

Item G-10

#2018-159 - Approving Award of Proposal for Regulatory Reporting and Data Analysis System for the Wastewater Division of the Public Works Department

Staff Contact: John Collins, P.E. - Public Works Director

Council Agenda Memo

From: Jon Meough PE, Wastewater Treatment Plant Engineer

Meeting: June 12, 2018

Subject: Approving Award of Proposal for Regulatory Reporting and Data Analysis System for the Wastewater Division of the Public Works Department

Presenter(s): John Collins PE, Public Works Director

Background

A Request for Proposals (RFP) for a Regulatory Reporting and Data Analysis System for the Wastewater Division was advertised in the Grand Island Independent on April 30, 2018.

One (1) proposal was received and opened on May 29, 2018.

Discussion

The sole submittal was evaluated and ranked based upon the following criteria, using the weight percentages assigned to each element.

- Proposal Response– 25%
- Product Quality- 10%
- Past Performance– 25%
- Cost Proposal– 40%

The evaluation team consisted of the Regulatory Compliance Manager, Lab Technicians, and Storm Water Program Manager. Staff is in mutual agreement that the system offered by Hach Company of Loveland, Colorado is the optimal setup.

Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Move to approve
2. Refer the issue to a Committee
3. Postpone the issue to future date

4. Take no action on the issue

Recommendation

City Administration recommends that the Council approve the award of the proposal to Hach Company of Loveland, Colorado in the amount of \$51,400.00.

Sample Motion

Move to approve the award.



Stacy Nonhof, Purchasing Agent

*Working Together for a
Better Tomorrow, Today*

**REQUEST FOR PROPOSAL
FOR
REGULATORY REPORTING & DATA ANALYSIS SYSTEM**

RFP DUE DATE: May 29, 2018 at 4:00 p.m.

DEPARTMENT: Public Works

PUBLICATION DATE: April 29, 2018

NO. POTENTIAL BIDDERS: 1

SUMMARY OF PROPOSALS RECEIVED

HACH COMPANY
Loveland, CO

cc: John Collins, Public Works Director
Marlan Ferguson, City Administrator
Stacy Nonhof, Purchasing Agent

Catrina DeLosh, PW Admin. Assist.
William Clingman, Interim Finance Director
Dallas Powell, Reg. Comp. Manager

P2051

RESOLUTION 2018-159

WHEREAS, on April 30, 2018 a Request for Proposals (RFP) was advertised in the Grand Island Independent for a Regulatory Reporting and Data Analysis System for the Wastewater Division; and

WHEREAS, on May 29, 2018 one (1) proposal was received and opened; and

WHEREAS, upon evaluation based on the established criteria, the sole submittal from Hach Company of Loveland, Colorado is the optimal setup.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that the Regulatory Reporting and Data Analysis System from Hach Company of Loveland, Colorado in the total amount of \$51,400.00 is hereby approved.

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Adopted by the City Council of the City of Grand Island, Nebraska, June 12, 2018.

Jeremy L. Jensen, Mayor

Attest:

RaNae Edwards, City Clerk

Approved as to Form	☒ _____
June 8, 2018	☒ City Attorney