



# City of Grand Island

Tuesday, April 24, 2018

Council Session

## Item G-12

**#2018-114 - Approving Renewal of Agreement for Enterprise Asset Management System for the Public Works Department**

Staff Contact: John Collins, P.E. - Public Works Director

# Council Agenda Memo

**From:** Keith Kurz PE, Assistant Public Works Director

**Meeting:** April 24, 2018

**Subject:** Approving Renewal of Agreement for Enterprise Asset Management System for the Public Works Department

**Presenter(s):** John Collins PE, Public Works Director

## Background

A Request for Proposals (RFP) for an Enterprise Asset Management System (EAMS) for the Public Works Department was advertised in the Grand Island Independent on February 15, 2014. The RFP was also sent to twenty (20) potential proposers by the Engineering Division of the Public Works Department.

The EAMS implementation focuses on the needs of the Public Works Department, such as the work order process, customer service requests, asset reports, asset inspections, preventative maintenance, inventory, workflow management, capital improvement tracking, and document support. Full implementation was initially estimated at three (3) years, resulting in a significant improvement in planning, budgeting, and reporting.

## Discussion

Since acquisition the required annual license fee has been paid under the original three (3) year agreement, which expires June 30, 2018. In order to continue using the current application renewal of the original agreement is necessary, with the recommendation of continuing with the original vendor; Cartegraph Systems, Inc. of Dubuque, Iowa. Changing applications would be effort intense and require additional fees.

An agreement with Cartegraph Systems, Inc. in the total amount of \$240,210.00 has been reached for the full three (3) year term of the agreement, with an annual cost of \$80,070.00 for each of the three (3) years.

## Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Move to approve

2. Refer the issue to a Committee
3. Postpone the issue to future date
4. Take no action on the issue

### **Recommendation**

City Administration recommends that the Council approve the three (3) year agreement renewal with Cartegraph Systems, Inc. of Dubuque, Iowa in the total amount of \$240,210.00, with an annual cost of \$80,070.00 for each of the three (3) years.

### **Sample Motion**

Move to approve the resolution.

## Purchase Agreement

**Cartegraph** is pleased to present this Purchase Agreement for the implementation of world class technology solutions. This Purchase Agreement is made and entered into between **City of Grand Island** (hereinafter referred to as "**Customer**") and **Cartegraph Systems LLC** (hereinafter referred to as "**Cartegraph**"). In the case that any terms or conditions provided in the Cartegraph Solutions Agreement differ from, are provided in more detail by, or are made irrelevant by the terms and conditions provided in this Purchase Agreement, the terms in this Purchase Agreement shall control. For all terms and conditions not addressed by this Purchase Agreement, the Cartegraph Solutions Agreement shall control.

<b>Customer Bill To:</b>	<b>Customer Ship To:</b>
City of Grand Island P.O. Box 1968 Grand Island, NE 68801	Same

### Investment Summary

The Addendums attached hereto, include:

**Addendum A – Support Services**

Cartegraph's proposed fees for this project are included in the summary below.

**Today's Date:** April 18,  
2018

**Signature** June 30, 2018  
**Expiration Date:**

**Purchase #PA806**  
**Agreement No.:**

	<b>Purchase Type</b>	<b>Qty.</b>	<b>Unit Price</b>	<b>Total Price</b>
<b>YEAR 1</b>				
<b>SOLUTIONS</b>				
Cartegraph OMS – Platform - Enterprise	Subscription, Cartegraph Cloud Deployment, 8/13/18 – 8/12/19	1	\$30,602.00	\$30,602.00
Cartegraph OMS Extension	Advanced Work Management Subscription	1	\$7,278.00	\$7,278.00
Cartegraph OMS Extension	Advanced Asset Management Subscription	1	\$7,278.00	\$7,278.00
Cartegraph OMS Extension	Advanced Resources Subscription	1	\$4,852.00	\$4,852.00
Cartegraph OMS Extension	Advanced User Tools Subscription	1	\$4,852.00	\$4,852.00
Cartegraph OMS Extension	Internal Requests Subscription	1	\$2,426.00	\$2,426.00
Cartegraph OMS Extension	Offline with Cartegraph for iPad	1	\$2,426.00	\$2,426.00
Cartegraph OMS Users	User Pack Subscription – 100 Named Users	1	\$17,806.00	\$17,806.00
Cartegraph OMS Test	Test Environment	1	\$2,550.00	\$2,550.00
<b>YEAR 1 SUB-TOTAL</b>				<b>\$80,070.00</b>

#PA806, City of Grand Island, NE

<b>YEAR 2</b>				
<b>SOLUTIONS</b>				
Cartegraph OMS – Platform - Enterprise	Subscription, Cartegraph Cloud Deployment, 8/13/19 – 8/12/20	1	\$30,602.00	\$30,602.00
Cartegraph OMS Extension	Advanced Work Management Subscription	1	\$7,278.00	\$7,278.00
Cartegraph OMS Extension	Advanced Asset Management Subscription	1	\$7,278.00	\$7,278.00
Cartegraph OMS Extension	Advanced Resources Subscription	1	\$4,852.00	\$4,852.00
Cartegraph OMS Extension	Advanced User Tools Subscription	1	\$4,852.00	\$4,852.00
Cartegraph OMS Extension	Internal Requests Subscription	1	\$2,426.00	\$2,426.00
Cartegraph OMS Extension	Offline with Cartegraph for iPad	1	\$2,426.00	\$2,426.00
Cartegraph OMS Users	User Pack Subscription – 100 Named Users	1	\$17,806.00	\$17,806.00
Cartegraph OMS Test	Test Environment	1	\$2,550.00	\$2,550.00
<b>YEAR 2 SUB-TOTAL</b>				<b>\$80,070.00</b>
<b>YEAR 3</b>				
<b>SOLUTIONS</b>				
Cartegraph OMS – Platform - Enterprise	Subscription, Cartegraph Cloud Deployment, 8/13/20 – 8/12/21	1	\$30,602.00	\$30,602.00
Cartegraph OMS Extension	Advanced Work Management Subscription	1	\$7,278.00	\$7,278.00
Cartegraph OMS Extension	Advanced Asset Management Subscription	1	\$7,278.00	\$7,278.00
Cartegraph OMS Extension	Advanced Resources Subscription	1	\$4,852.00	\$4,852.00
Cartegraph OMS Extension	Advanced User Tools Subscription	1	\$4,852.00	\$4,852.00
Cartegraph OMS Extension	Internal Requests Subscription	1	\$2,426.00	\$2,426.00
Cartegraph OMS Extension	Offline with Cartegraph for iPad	1	\$2,426.00	\$2,426.00
Cartegraph OMS Users	User Pack Subscription – 100 Named Users	1	\$17,806.00	\$17,806.00
Cartegraph OMS Test	Test Environment	1	\$2,550.00	\$2,550.00
<b>YEAR 3 SUB-TOTAL</b>				<b>\$80,070.00</b>
<b>TOTAL COST (3-YEAR TERM)</b>				<b>\$240,210.00</b>

**NOTES:** The pricing listed above does not include applicable sales tax.  
The Cartegraph OMS pricing listed above does not include Esri ArcGIS licenses.

#PA806, City of Grand Island, NE

## Payment Terms and Conditions

---

In consideration for the Solutions and Services provided by **Cartegraph** to **Customer**, **Customer** agrees to pay **Cartegraph** the Fees in U.S. Dollars as described below:

1. **Delivery:** Customer shall be provided with the ability to access and use the Solutions upon execution of this Purchase Agreement. If applicable, Services will be scheduled and delivered upon your acceptance of this Purchase Agreement, which will be considered as your notification to proceed.
2. **Services Scheduling:** Customer agrees to work with Cartegraph to schedule Services in a timely manner. All undelivered Services shall expire 365 days from the signing of this Purchase Agreement.
3. **Solutions Invoicing:** The Fee for Solutions will be due in annual installments 15 days prior to the anniversary of the initial term as follows:
  - a. \$80,070.00 due upon execution of the Purchase Agreement.
  - b. \$80,070.00 due 15 days prior to 1st year anniversary of term start date.
  - c. \$80,070.00 due 15 days prior to 2nd year anniversary of term start date.
4. **Payment Terms:** All payments are due Net 30 days from start date of invoice.

BY SIGNING BELOW, THE PARTIES AGREE THAT ALL USE AND ACCESS TO THE SOLUTIONS DESCRIBED IN THIS PURCHASE AGREEMENT SHALL BE GOVERNED BY THE CARTEGRAPH SOLUTIONS AGREEMENT, WHICH CAN BE REVIEWED AT: <https://www.cartegraph.com/hosted-solutions-agreement/>. THE PARTIES AGREE TO BE BOUND BY THE TERMS AND CONDITIONS OF THE CARTEGRAPH SOLUTIONS AGREEMENT AND THIS PURCHASE AGREEMENT REFERENCED HEREIN.

**CARTEGRAPH: Cartegraph Systems LLC**

By   
(Signature)

Mitch Bradley

(Type or print name)

Title SVP of Sales & Marketing

Date 4/18/18

**CUSTOMER: City of Grand Island**

By \_\_\_\_\_  
(Signature)

(Type or print name)

Title \_\_\_\_\_

Date \_\_\_\_\_

#PA806, City of Grand Island, NE

**Cartegraph Systems LLC**  
**Addendum A - Support Services**  
**Cartegraph Support and Training Services – Scope of Work**

---

The Support Services listed in the Investment Summary of the Purchase Agreement are specific Cartegraph Services which will be delivered to the Customer based on the descriptions below and on the terms and conditions and subject to the limitations set forth in this Addendum A, the applicable Purchase Agreement, and the Cartegraph Solutions Agreement. Cartegraph will coordinate with the Customer on service delivery expectations and timeframes.

**As part of Customer's subscription to access to and use of the Cartegraph Solutions, Customer will receive:**

**1. Support Services**

**a. Campus – [www.cartegraph.com/campus](http://www.cartegraph.com/campus)**

Our User Assistance area is a convenient and easily-shareable resource designed to help you and your co-workers better understand the functions and capabilities of your Cartegraph Solutions. Instantly access user tips, step-by-step guides, videos, and more.

**b. Dedicated, Unlimited, Toll-free Phone Support - 877.647.3050**

When questions need answers and difficulties arise, count on our industry-leading Support team to provide the guidance and assistance you need. Reach us as often as you need Monday-Friday, 7:00 am-7:00 pm CT.

**c. Secure, Live Remote Support**

If your challenge requires a more hands-on approach, we have the remote support tools to fix it. Let one of our Support Team members directly interact with your system to find a fast, effective solution.

**2. Training & Education Services**

**a. Convenient Online Resources**

All the information you need, one click away. Take advantage of online training opportunities, tutorial videos, upcoming event information, and more.

**b. Customer Led User Groups**

Meet and network with similar Cartegraph users in your region. Customer led User Groups allow you to find out what other organizations are doing to get more from their Cartegraph solutions and services.

**3. Releases & Upgrades**

**a. New Releases**

Be the first to know about all new Cartegraph releases, enhancements, and upgrades.

- i.** Your cloud-hosted site will be automatically upgraded by our System Consultants after the release is available. This way, you'll experience increased system performance while gaining timely access to the latest features and functionality.
- ii.** For your on-Premises Installation, our Technical Consultants will work with your organization's IT staff to receive the latest software release in a timely manner. This way, you'll experience increased system performance while gaining prompt access to the latest features and functionality

**b. Hot Fixes**

If an issue is determined to be a defect and falls outside the standard release cycle, Cartegraph will issue a hot fix and provide application specialists with detailed levels of product knowledge to work with you in achieving a timely and effective resolution

Cartegraph will provide the Support Services only to Customer, provided that Cartegraph reserves the right to contact any third party as necessary to facilitate the delivery of Support Services or other services relating to the Solutions. Said support applies only to the most current version of the product and the previous version in succession.

All Support Services are dependent upon the use by Customer of the Solutions in accordance with Cartegraph's documentation and specifications. Cartegraph is under no obligation to modify the Solutions so that the modified Solutions would depart from Cartegraph's published documentation and specifications for such Solutions.

RESOLUTION 2018-114

WHEREAS, on June 24, 2014, via Resolution No. 2014-177, Grand Island City Council approved an agreement with Cartegraph Systems, Inc. of Dubuque, Iowa for an Enterprise Asset Management System (EAMS) for the Public Works Department; and

WHEREAS, such agreement focuses on the needs of the Public Works Department, such as the work order process, customer service requests, asset reports, asset inspections, preventative maintenance, inventory, workflow management, capital improvement tracking, and document support; and

WHEREAS, the amount of data collection required to carry out this task was underestimated and is cause for a renewal of the original agreement for another three (3) year term; and

WHEREAS, an agreement with Cartegraph Systems, Inc. in the total amount of \$240,210.00 has been reached for the full three (3) year term of the agreement, with an annual cost of \$80,070.00 for each of the three (3) years.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that the agreement renewal with Cartegraph Systems, Inc. of Dubuque, Iowa is hereby approved in the total amount of \$240,210.00, with an annual cost of \$80,070.00 for each of the three (3) years.

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized and directed to execute such agreement on behalf of the City of Grand Island.

- - -

Adopted by the City Council of the City of Grand Island, Nebraska, April 24, 2018.

\_\_\_\_\_  
Jeremy L. Jensen, Mayor

Attest:

\_\_\_\_\_  
RaNae Edwards, City Clerk

Approved as to Form	☐ _____
April 20, 2018	☐ City Attorney