



# City of Grand Island

Tuesday, January 23, 2018

Council Session

## Item G-19

**#2018-26 – Approving Grant Acceptance from Firehouse Subs Safety Foundation, Inc.**

Staff Contact: Cory Schmidt, Fire Chief

# Council Agenda Memo

**From:** Fire Chief Cory Schmidt  
**Meeting:** January 23, 2018  
**Subject:** Grant Acceptance  
**Presenter(s):** Fire Chief Schmidt and DC Hiemer

## Background

The Grand Island Fire Department is constantly seeking alternative funding methods to assist with purchasing needed items to help improve the safety of its personnel. In 2017, DC Hiemer applied for a grant offered by Firehouse Subs Safety Foundation, Inc. for the purchase of firefighter personal escape kits. The escape kits are used by firefighters when they have to make an emergency exit from an unsafe environment.

## Discussion

On January 2, the GIFD was notified that they were successful in their grant application with Firehouse Subs. GIFD was tentatively awarded \$26,918.00 for the purchase of 40 escape kits and accessories. Firehouse Subs Safety Foundation, Inc. will issue a check to the GIFD in the amount of \$26,918.00 if Council approves acceptance of the grant.

## Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Move to approve
2. Refer the issue to a Committee
3. Postpone the issue to future date
4. Take no action on the issue

## Recommendation

City Administration recommends that Council approve the acceptance of the grant from Firehouse Subs Safety Foundation, Inc. in the amount of \$26,918.00.

## **Sample Motion**

Move to approve acceptance of the grant from Firehouse Subs Safety Foundation, Inc. in the amount of \$26,918.00 for the future purchase of 40 firefighter personal escape kits and accessories.



**Firehouse Subs Public Safety Foundation, Inc.**

12735 Gran Bay Pkwy., Suite 150, Jacksonville, Florida 32258

**MEMO OF UNDERSTANDING- FUNDING AGREEMENT**

**January 15, 2018**

**Firehouse Subs Public Safety Foundation Responsibilities**

- Firehouse Subs Public Safety Foundation will award a check to **Grand Island Fire Department** for **\$26,918.00** to be used toward the direct purchase of **40 firefighter personal escape kits & accessories.**
- **All purchases must match the quantities and equipment approved in the original grant request. Failure to do so will put the grant in jeopardy.**

**Grand Island Fire Department Responsibilities**

1. A check will be remitted to the organization name as stated in this memo of understanding and **must** match the EIN number submitted on the grant request. If there is a change in either information, you must submit a W-9
2. If the mailing address where the check needs to be sent differs from the address on the submitted grant application, please email the Foundation with the correct mailing address
3. Confirm check has been received by emailing Firehouse Subs Public Safety Foundation at [procurementfoundation@firehousesubs.com](mailto:procurementfoundation@firehousesubs.com)
4. Purchase the approved equipment
5. Verify purchase by providing Firehouse Subs Public Safety Foundation with one of the following:
  - Copies of paid invoices, verifying your organization's name as the customer and matching the vendor quote(s)
  - A copy of the cleared check(s), verifying the payee and payment amount matches the vendor quote(s)
6. Provide Firehouse Subs Public Safety Foundation with all **SIGNED** packing slips confirming receipt of equipment
7. In the event that the purchased equipment costs less than the dollar amount awarded, all excess funds must be returned to Firehouse Subs Public Safety Foundation
  - Please email [procurementfoundation@firehousesubs.com](mailto:procurementfoundation@firehousesubs.com) with notification of excess funds within 30 days of purchase
  - Excess funds will need to be returned to Firehouse Subs Public Safety Foundation within 90 days of purchase
8. If purchases exceed funding, **Grand Island Fire Department** is responsible for the additional amount

**VERY IMPORTANT:** Deadline for submitted documentation is September 1, 2018.

\_\_\_\_\_  
Firehouse Subs Public Safety Foundation

\_\_\_\_\_  
Date

\_\_\_\_\_  
Grand Island Fire Department Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Grand Island Fire Department Representative Name (Print)

\_\_\_\_\_  
Date

RESOLUTION 2018-26

WHEREAS, the Grand Island Fire Department is constantly seeking alternative funding; and

WHEREAS, the GIFD applied for and was awarded a grant from Firehouse Subs Safety Foundation, Inc. in the amount of \$26,918.00; and

WHEREAS, if approved the grant will be used to purchase 40 firefighter escape kits and accessories from Fire Innovations.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, move to approve the acceptance of the grant from Firehouse Subs Safety Foundation Inc. in the amount of \$26,918.00 for the purchase of 40 firefighter escape kits and accessories.

- - -

Adopted by the City Council of the City of Grand Island, Nebraska, January 23, 2018.

\_\_\_\_\_  
Jeremy L. Jensen, Mayor

Attest:

\_\_\_\_\_  
RaNae Edwards, City Clerk

Approved as to Form	☐ _____
January 19, 2018	☐ City Attorney