
Library Board

Monday, June 19, 2017

Regular Meeting

Item C1

Approval of Director's Report

The Director's Report typically consists of:

- 1) a statistical usage report from the previous month including checkouts, visitors, program numbers and attendance, computer and database usage, and other statistics*
- 2) a monthly GI Library Journal newsletter*
- 3) and additional programming and administrative items*

Items not present in the agenda packet will be distributed at the meeting.

Staff Contact: Steve Fosselman

MONTHLY REPORT May 2017					
* Edith Abbott Memorial Library * Mobile Outreach * Internet Branch www.gilibrary.org					
Days Open to Public	29	234	<u>Library Programming:</u>		
Hours Open to Public	265	2,260	Children's Programs	19	284
			Participants	925	10,490
Checkouts - EAML	23,282	176,388	Adult Programs	1	27
Checkouts - Electronic	2,853	22,972	Participants	18	309
Checkouts - Outreach	111	1,065	Young Adult Programs	0	21
Total Checkouts	26,246	200,425	Pa	0	220
			Computer Classes	0	0
			Participants	0	0
Average Daily Checkouts	905	857	Outreach Programs	4	4
			Participants	1,226	1,226
			Tours Given	1	3
			Number in Tours	8	31
Reserves Placed	1,174	10,371	Total Programs	25	339
			Total Participants	2,177	12,276
Patrons Registered	210	1,502	<u>Computer Services:</u>		
Total Patrons		71,309	Children's Computer User Sessions	1129	8,695
			Hours	376	2,897
			Reference/Lab User Sessions	2764	23,111
Items Deleted	627	7,967	Hours	921	7,703
Total Items in Collection			Teen User Sessions	146	1,033
			Hours	116	830
Telephone Calls Received	910	6,224	Wireless User Sessions	29	324
			Hours	4444	54,163
Public Meeting Room Usage	12	143	Total User Sessions	4,068	33,163
			Total Hours	5,857	65,593
			<u>Selected Database Uses</u>		
Patrons Visiting Library	19,998	149,222	Ancestry	7,831	59,778
Outreach Patron Visits	24	164	Chilton	21	138
			Driver's Ed	12	112
			Ebsco Magazine Index Sessions	0	101
<u>Reference Services:</u>			FirstSearch	558	3,674
Reference Questions Answered	899	7,496	Grolier Online	543	5,079
Microfilm Use	88	602	Hoopla	675	6,546
Interlibrary Loans Received	6	80	Mango	382	2,656
Interlibrary Loans Sent	94	567	Newsbank	58	568
Total	1,087	8,745	Novelist Plus	1	113
			One Click Digital Audiobooks	49	300
<u>Friends Online Book Clubs</u>			Overdrive	2,026	15,094
Members	6	986	Points of View Reference Center	0	56
Accesses	29594	192,587	Price It Antiques	4	41
			Reference USA	7	119
			Salem Health	0	0
			Student Research	0	0
			TurnItIn for Teachers	0	15
			TurnItIn for Kids	0	70
			Tutor.com	0	299
			Wilson Web	0	49
			Zinio eMagazines	103	1,032

Grand Island Public Library Board
June 19, 2017 Meeting
C1 - Director's Report – Additional Information

1. Librarian Position

Our new Adult and Technical Services Librarian will be starting on July 5. Shaun Klee is currently the Technology and Information Services Librarian at Beatrice Public Library where he:

- Supervises all aspects of the integrated library system (Koha), including cataloging materials of all formats, running statistical reports, and daily user upgrades
- Supervises Heritage Room and Cultural Arts level of the library
- Provides genealogy and local history reference, staffing and volunteer supervision, and digital content
- Trains staff and the public on all aspects of technology and Makerspace area
- Performs all aspects of reference services including reference, research, readers' advisory, and collection development and maintenance
- Coordinates with the Friends of the Library to organize book sales
- Plans, publicizes, and presents adult programming
- Compiles statistics in conjunction with Library Director for annual statistical report

While working toward his Masters in Library Science in 2015, Shaun was a Library Associate at Pioneer Library System in Norman, OK. Before that, he was a Circulation Clerk at Grand Forks (ND) Public Library.

During the recruitment process, I worked with City HR to enable us to hire at either the Librarian I or II classification. This provided us with a larger pool of highly qualified applicants who did not have sufficient supervisory experience. Shaun will start as a Librarian I, but since this is a "journey" position, I will be determining at a later time his qualifications for advancement to Librarian II. We are excited to have Shaun join our staff and expect that he will be hitting the ground running.

2. Library Assistant II Development, Recognition of Librarian Celine Swan, and a Few Words about Culture

Our recent staff reorganization has included cultivation of the coordination role in our Library Assistant II job description. Our three LA II's - Becky, Elle and Jeanne - are doing an excellent job! Our other LA II Kristy left us and we haven't replaced her since we are facing budget cuts. We may advance an LA I to LA II in the future even though we probably won't replace the FTE.

In the meantime, I want to recognize Librarian Celine Swan for her excellent work not only as Youth and Family Services Librarian, but as a supervisor and an integral part of my management team. She has been serving as direct supervisor of all the LA I's, II's and Pages while the LA II's provide less formal functional supervision of the tasks assigned to LA I's and Pages. Celine and I team up in assigning and training the LA II's.

I believe our organization is simpler, clearer and better off today than in the past due to every staff member's dedication, creativity, unique skills and teamwork, as well as steady reliance on our learning organization culture. This serves us well during the stress of budget constraints being positively, routinely and expertly handled by the Mayor, City Administrator and Department Directors who do not in any way espouse a culture of overspending as unnecessarily depicted lately. We instead maintain our library's longstanding active culture to continually move our services and employees forward to meet the needs of our community.



3. Renovation Project Moving Forward

The contract with The Clark Enersen Partners (TCEP) was approved at the June 13 City Council meeting, details at https://agendamanagement.blob.core.windows.net/agenda-1000-public/meeting/132742/20170613-100_19.pdf. We have set the project milestones so that design work starts this month, construction commences in October and substantial completion is by February 2018. I will be working soon to set up a kick-off meeting for the design phase with TCEP, several staff members and the Library Building Committee. After that, we will be scheduling focus-group sessions on the teen/makerspace area as well as any area in which additional public feedback is desired. Additional staff/committee meetings with the design team will take place as design evolves into a construction bid package.

I will serve as owner's representative and will routinely involve the Library Building Committee, library staff, City Administration and Council liaison Julie Hehnke in communications about project progress and decisions. A monthly summary will also be provided prior to each library board meeting. The project will be a featured item on our website as well as social media, and we will develop in-library displays, GITV and media attention.

4. Progress with GIPS on Mobile Makerspace

Celine and I were on hand when the school system's mobile makerspace was delivered and we are part of the team to get it in service this summer. We've scheduled four library visits during Summer Reading Program events. More details will be available at the meeting.

5. Library Programs and Activities [from previous month, current month and next month] - attached

Title	Date	Primary Event Type
Lapsits	5/1/2017	Lapsits
HomeSchooler's Program	5/1/2017	Children's Literacy Event
Prime Time Family Reading Time	5/1/2017	Prime Time Family Reading Time
GI officials preparing to make budget cut decisions (NTV)	5/1/2017	Media
Humanities Nebraska-Prime Time Family Reading Preschool	5/1/2017	Prime Time Family Reading Time
Baby & Toddler Lapsit-Rock and Read	5/2/2017	Baby & Toddler Lapsits
Book Club for Adults 2017	5/2/2017	Book Club for Adults
Pajametime (Family Storyhour)	5/2/2017	Family Storytime
Storytime (Ready to Read)	5/3/2017	Storytime
Storytime (Ready to Read)	5/3/2017	Storytime
BookBop-Stories, Music and Movement	5/3/2017	Storytime
Baby & Toddler Lapsit-Rock and Read	5/3/2017	Baby & Toddler Lapsits
Nebraska Department of Labor	5/4/2017	Hosting Meeting
Saturday Storytime-Stories and Crafts	5/6/2017	Storytime
Library keeps on expanding our resources	5/9/2017	Media
GICC students lend helping hands on Service Day	5/10/2017	Media
Wood River School 21st Century Grant Program	5/11/2017	Children's Literacy Event
Barr Outreach Program 2017 SRP	5/15/2017	Outreach
Nebraska Commission for the Blind	5/15/2017	Hosting Meeting
Sasse staff to host mobile office in Hall County	5/15/2017	Media
Barr Outreach Program 2017 SRP	5/16/2017	Outreach
Nonprofit Association of the Midlands	5/16/2017	Hosting Meeting
Mobile Office to meet with Senator Sasse's staff	5/17/2017	Hosting Meeting
Barr Outreach Program 2017 SRP	5/17/2017	Outreach
Financing Your Business-Brown Bag Lunch	5/18/2017	Adult Cultural Program
Grand Island to cut \$4.8 million budget deficit for 2018 fiscal year	5/18/2017	Media
Sixpence-Circle of Security	5/18/2017	Hosting Meeting
Shoemaker Outreach 2017 SRP	5/18/2017	Outreach
City of Grand Island Human Resources	5/18/2017	Computer Lab
Nebraska Association for the Education of Young Children	5/19/2017	Hosting Meeting
Grow Grand Island: Public art adds value to community	5/21/2017	Media
LIBRARY ALIVE: Books can make a big difference in a child's life	5/21/2017	Media
Library Board Meeting	5/22/2017	Library Board
Chamber of Commerce	5/23/2017	Computer Lab
Sixpence-Circle of Security	5/25/2017	Hosting Meeting
Build a Better World Children's Summer Reading Kickoff	5/25/2017	Children's Summer Reading
GI Public Library dances its way into summer reading program	5/26/2017	Media
Build a Better World Children's Summer Reading Kickoff	5/26/2017	Children's Summer Reading
Kickoff gets kids, families in the rhythm to read	5/26/2017	Media
Saturday Storytime	5/27/2017	Storytime
The Library is Closed for the Memorial Day Holiday	5/28/2017	Announcement

Call for more details

The Library is Closed for the Memorial Day Holiday	5/29/2017	Announcement
Stories and Crafts	5/30/2017	Children's Summer Reading
Baby Lapsit	5/30/2017	Baby & Toddler Lapsits
Golden Sower Fun Club	5/31/2017	Children's Summer Reading
Preschool-Kindergarten Build a Better World Storytime	5/31/2017	Children's Summer Reading
Summer Reading Enrichment Club	6/1/2017	Children's Summer Reading
Library to host 'Storytime for Adults'	6/1/2017	Media
Teen Build a Better World Summer Reading Kickoff	6/1/2017	Teen Summer Reading
Teens splash into summer reading program	6/1/2017	Media
Sixpence-Circle of Security	6/1/2017	Hosting Meeting
GIPS receives mobile makerspace lab to expand community learning	6/2/2017	Media
Howard School SRP	6/2/2017	Staff Use
More public art popping up in Grand Island	6/3/2017	Media
Saturday Storytime	6/3/2017	Storytime
Adult Storytime with Dori	6/3/2017	Adult Cultural Program
National MS Society	6/3/2017	Hosting Meeting
Library to host One Book One Nebraska program	6/4/2017	Media
Baby and Toddler Lapsit	6/4/2017	Baby & Toddler Lapsits
LIBRARY ALIVE: Summer reading not just for the kids and teens	6/4/2017	Media
Mega Monday Program - Children's Summer Reading Program	6/5/2017	Children's Summer Reading
Big Kid's Program for Kids That Finished 3-5th grade	6/5/2017	Children's Summer Reading
More public art will grace sites in Grand Island	6/5/2017	Media
Adult Summer Reading Program Kickoff	6/5/2017	Adult Summer Reading
Build a Better World Family Building Fun	6/5/2017	Children's Summer Reading
Things go CAPOW! at library science show	6/6/2017	Media
Stories and Crafts	6/6/2017	Children's Summer Reading
Baby and Toddler Lapsit	6/6/2017	Baby & Toddler Lapsits
Teen Anime Club	6/6/2017	Teen Anime/Craft
One Book One Nebraska - Timothy Anderson: "Walking with a Dream"	6/6/2017	Adult Author Program
Golden Sower Fun Club	6/7/2017	Children's Summer Reading
Teen Crafts	6/7/2017	Teen Summer Reading
Preschool-Kindergarten Build a Better World Storytime	6/7/2017	Children's Summer Reading
STOP (Stop Trafficking on the Plains)	6/7/2017	Hosting Meeting
Summer Reading Enrichment Club	6/8/2017	Children's Summer Reading
Moonshell Munch and Learn	6/8/2017	Adult Cultural Program
Sixpence-Circle of Security	6/8/2017	Hosting Meeting
Team Titans: Teen Summer Reading Program	6/8/2017	Teen Summer Reading
Howard School SRP	6/9/2017	Staff Use
Saturday Storytime	6/10/2017	Storytime
Baby and Toddler Lapsit	6/11/2017	Baby & Toddler Lapsits
Arts, entertainment take center stage in Central Nebraska	6/11/2017	Media
Mega Monday Program - Children's Summer Reading Program	6/12/2017	Children's Summer Reading

Call for more details

Big Kid's Program for Kids That Finished 3-5th grade	6/12/2017	Children's Summer Reading
Build a Better World Family Building Fun	6/12/2017	Children's Summer Reading
Adult Storytime with Dori	6/12/2017	Adult Summer Reading
City Council to Consider Library Architect Services Contract	6/13/2017	Media
Stories and Crafts	6/13/2017	Children's Summer Reading
Baby and Toddler Lapsit	6/13/2017	Baby & Toddler Lapsits
Teen Anime Club	6/13/2017	Teen Anime/Craft
Golden Sower Fun Club	6/14/2017	Children's Summer Reading
Teen Crafts	6/14/2017	Teen Summer Reading
Preschool-Kindergarten Build a Better World Storytime	6/14/2017	Children's Summer Reading
Summer Reading Enrichment Club	6/15/2017	Children's Summer Reading
Painting with Jill: Teen Summer Reading Program	6/15/2017	Teen Summer Reading
Sixpence-Circle of Security	6/15/2017	Hosting Meeting
Howard School SRP	6/16/2017	Children's Summer Reading
Central District Assessors	6/16/2017	Hosting Meeting
Saturday Storytime	6/17/2017	Storytime
Baby and Toddler Lapsit	6/18/2017	Baby & Toddler Lapsits
Mega Monday Program - Children's Summer Reading Program	6/19/2017	Children's Summer Reading
Big Kid's Program for Kids That Finished 3-5th grade	6/19/2017	Children's Summer Reading
Library Board Meeting	6/19/2017	Library Board
Build a Better World Family Building Fun	6/19/2017	Children's Spring Break Program
Stories and Crafts	6/20/2017	Children's Summer Reading
Baby Lapsit	6/20/2017	Baby & Toddler Lapsits
Teen Anime Club	6/20/2017	Teen Anime/Craft
Golden Sower Fun Club	6/21/2017	Children's Summer Reading
Teen Crafts	6/21/2017	Teen Summer Reading
Preschool-Kindergarten Build a Better World Storytime	6/21/2017	Children's Summer Reading
Summer Reading Enrichment Club	6/22/2017	Children's Summer Reading
Library Scavenger Hunt: Teen Summer Reading Program	6/22/2017	Teen Summer Reading
Sixpence-Circle of Security	6/22/2017	Hosting Meeting
Howard School SRP	6/23/2017	Children's Summer Reading
Saturday Storytime	6/24/2017	Storytime
Baby and Toddler Lapsit	6/25/2017	Baby & Toddler Lapsits
Mega Monday Program - Children's Summer Reading Program	6/26/2017	Children's Summer Reading
Big Kid's Program for Kids That Finished 3-5th grade	6/26/2017	Children's Summer Reading
Build a Better World Family Building Fun	6/26/2017	Children's Summer Reading
Stories and Crafts	6/27/2017	Children's Summer Reading
Baby Lapsit	6/27/2017	Baby & Toddler Lapsits
Teen Anime Club	6/27/2017	Teen Anime/Craft
Golden Sower Fun Club	6/28/2017	Children's Summer Reading
Teen Crafts	6/28/2017	Teen Summer Reading
Preschool-Kindergarten Build a Better World Storytime	6/28/2017	Children's Summer Reading
Summer Reading Enrichment Club	6/29/2017	Children's Summer Reading
Sixpence-Circle of Security	6/29/2017	Hosting Meeting
UNL 4-H: Inventure: Teen Summer Reading Program	6/29/2017	Teen Summer Reading

Call for more details

Howard School SRP	6/30/2017	Children's Summer Reading
Saturday Storytime	7/1/2017	Storytime
Baby and Toddler Lapsit	7/2/2017	Baby & Toddler Lapsits
Mega Monday Program - Children's Summer Reading Program	7/3/2017	Children's Summer Reading
Big Kid's Club	7/3/2017	Children's Summer Reading
Minecraft Club	7/3/2017	Children's Summer Reading
Build a Better World Family Building Club	7/3/2017	Children's Summer Reading
The Library is Closed for the Fourth of July Holiday	7/4/2017	Announcement
Golden Sower Fun Club	7/5/2017	Children's Summer Reading
Teen Crafts	7/5/2017	Teen Summer Reading
Preschool-Kindergarten Build a Better World Storytime	7/5/2017	Children's Summer Reading
Summer Reading Enrichment Club	7/6/2017	Children's Summer Reading
Lantern Craft: Teen Summer Reading Program	7/6/2017	Teen Summer Reading
Howard School SRP	7/7/2017	Staff Use
Saturday Storytime	7/8/2017	Storytime
Baby and Toddler Lapsit	7/9/2017	Baby & Toddler Lapsits
Mega Monday Program - Children's Summer Reading Program	7/10/2017	Children's Summer Reading
Big Kid's Club	7/10/2017	Children's Summer Reading
Minecraft Club	7/10/2017	Children's Summer Reading
Build a Better World Family Building Club	7/10/2017	Children's Summer Reading
Adult Storytime with Dori	7/10/2017	Adult Summer Reading
Tuesday Stories and Crafts	7/11/2017	Children's Summer Reading
Baby and Toddler Lapsit	7/11/2017	Baby & Toddler Lapsits
Teen Anime Club	7/11/2017	Teen Anime/Craft
Book Club for Adults 2017	7/11/2017	Book Club for Adults
Golden Sower Fun Club	7/12/2017	Children's Summer Reading
Teen Crafts	7/12/2017	Teen Summer Reading
Preschool-Kindergarten Build a Better World Storytime	7/12/2017	Children's Summer Reading
Summer Reading Enrichment Club	7/13/2017	Children's Summer Reading
Chocolate Wars: Teen Summer Reading Program	7/13/2017	Teen Summer Reading
Howard School SRP	7/14/2017	Staff Use
Saturday Storytime	7/15/2017	Storytime
Baby and Toddler Lapsit	7/16/2017	Baby & Toddler Lapsits
Mega Monday Program - Children's Summer Reading Program	7/17/2017	Children's Summer Reading
Big Kid's Club	7/17/2017	Children's Summer Reading
Library Board Meeting	7/17/2017	Library Board
Minecraft Club	7/17/2017	Children's Summer Reading
Build a Better World Family Building Club	7/17/2017	Children's Spring Break Program
Tuesday Stories and Crafts	7/18/2017	Children's Summer Reading
Baby and Toddler Lapsit	7/18/2017	Baby & Toddler Lapsits
Teen Anime Club	7/18/2017	Teen Anime/Craft
Golden Sower Fun Club	7/19/2017	Children's Summer Reading
Teen Crafts	7/19/2017	Teen Summer Reading
Preschool-Kindergarten Build a Better World Storytime	7/19/2017	Children's Summer Reading
Summer Reading Enrichment Club	7/20/2017	Children's Summer Reading
Teen After Hours	7/20/2017	Teen Summer Reading
Howard School SRP	7/21/2017	Staff Use
Saturday Storytime	7/22/2017	Storytime
Baby and Toddler Lapsit	7/23/2017	Baby & Toddler Lapsits
Mega Monday Program - Children's Summer Reading Program	7/24/2017	Children's Summer Reading
Big Kid's Club	7/24/2017	Children's Summer Reading
Minecraft Club	7/24/2017	Children's Summer Reading

Call for more details

Build a Better World Family Building Club	7/24/2017	Children's Summer Reading
Movie Mania Week	7/25/2017	Children's Summer Reading
Movie Mania Week	7/26/2017	Children's Summer Reading
Movie Mania Week	7/27/2017	Children's Summer Reading
Movie Mania Week	7/28/2017	Children's Summer Reading
Saturday Storytime	7/29/2017	Storytime
Movie Mania Week	7/31/2017	Children's Summer Reading

Call for more details