Library Board

Monday, May 22, 2017

Regular Meeting

Item B2

Approval of Financial Reports

The reports of revenues and expenditures since the last board meeting are submitted as generated and made available by the City Finance Department.

Staff Contact:

FOR 2017 06

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10044301 LIBRARY							
74350 COUNTY SHARE OF LIBRARY							
10044301 74350 COUNTY SHARE OF LIB	0	0	-3,750.00	.00	.00	3,750.00	100.0%
TOTAL COUNTY SHARE OF LIBRARY	0	0	-3,750.00	.00	.00	3,750.00	100.0%
74365 STATE GRANTS							
10044301 74365 STATE GRANTS	-8,482	-8,482	.00	.00	.00	-8,482.00	.0%*
TOTAL STATE GRANTS	-8,482	-8,482	.00	.00	.00	-8,482.00	.0%
74576 COPY MACHINE USE FEES							
10044301 74576 COPY MACHINE USE FE	-15,000	-15,000	-4,886.81	-886.97	.00	-10,113.19	32.6%*
TOTAL COPY MACHINE USE FEES	-15,000	-15,000	-4,886.81	-886.97	.00	-10,113.19	32.6%
74703 FINES AND PENALTIES							
10044301 74703 FINES AND PENALTIES	-36,565	-36,565	-10,957.90	-2,232.97	.00	-25,607.10	30.0%*
TOTAL FINES AND PENALTIES	-36,565	-36,565	-10,957.90	-2,232.97	.00	-25,607.10	30.0%
74725 NONRESIDENT CARD FEE							
10044301 74725 NONRESIDENT CARD FE	-15,000	-15,000	-2,816.92	-400.00	.00	-12,183.08	18.8%*
TOTAL NONRESIDENT CARD FEE	-15,000	-15,000	-2,816.92	-400.00	.00	-12,183.08	18.8%
74773 CO-PAY HEALTH INSURANCE							
10044301 74773 CO-PAY HEALTH INSUR	-28,041	-28,041	-11,590.70	.00	.00	-16,449.90	41.3%*

FOR END OF THE MONTH MARCH 2017

FOR 2017 06

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL CO-PAY HEALTH INSURANCE	-28,041	-28,041	-11,590.70	.00	.00	-16,449.90	41.3%
74795 OTHER REVENUE							
10044301 74795 OTHER REVENUE	-3,500	-3,500	-1,868.52	.00	.00	-1,631.48	53.4%*
TOTAL OTHER REVENUE	-3,500	-3,500	-1,868.52	.00	.00	-1,631.48	53.4%
TOTAL LIBRARY	-106,588	-106,588	-35,870.85	-3,519.94	.00	-70,716.75	33.7%
TOTAL GENERAL FUND	-106,588	-106,588	-35,870.85	-3,519.94	.00	-70,716.75	33.7%
TOTAL REVENUES	-106,588	-106,588	-35,870.85	-3,519.94	.00	-70,716.75	

FOR END OF THE MONTH MARCH 2017

FOR 2017 06

ACCOUNTS FOR:
100 GENERAL FUND

ACCOUNT	DESCRIPTION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10044301 LIBRARY								
90 PERSONNEL SERVICES								
10044301 85105	SALARIES - REGULAR	1,025,011	1,025,011	485,174.91	69,993.36	.00	539,836.09	47.3%
10044301 85115	F.I.C.A. PAYROLL TA	76,368	76,368	35,015.80	5,044.90	.00	41,352.20	45.9%
10044301 85120	HEALTH INSURANCE	190,962	190,962	87,749.98	12,182.08	.00	103,212.02	46.0%
10044301 85125	LIFE INSURANCE	1,425	1,425	659.26	105.64	.00	765.74	46.3%
10044301 85130	DISABILITY INSURANC	1,596	1,596	672.85	105.74	.00	923.15	42.2%
10044301 85145	PENSION CONTRIBUTIO	41,139	41,139	22,823.83	3,173.21	.00	18,315.17	55.5%
10044301 85150	WORKERS COMPENSATIO	2,204	2,204	2,204.00	.00	.00	.00	100.0%
10044301 85160	OTHER EMPLOYEE BENE	6,476	6,476	560.58	21.96	.00	5,915.42	8.7%
10044301 85161	VEBA	10,530	10,530	24,651.21	870.00	.00	-14,121.21	234.1%*
TOTAL PERSONNEL SERVICES		1,355,711	1,355,711	659,512.42	91,496.89	.00	696,198.58	48.6%
91 OPERATING EXPENSES								
10044301 85213	CONTRACT SERVICES	2,400	2,400	.00	.00	2,400.00	.00	100.0%
10044301 85241	COMPUTER SERVICES	26,848	26,848	5,146.51	2,418.59	592.79	21,108.70	21.4%
10044301 85245	PRINTING & BINDING	2,000	2,000	.00	.00	.00	2,000.00	.0%
10044301 85305	UTILITY SERVICES	20,000	20,000	21,790.18	.00	.00	-1,790.18	109.0%*
10044301 85317	NATURAL GAS	5,000	5,000	2,086.62	913.38	.00	2,913.38	41.7%
10044301 85319	REPAIR & MAIN-LD IM	1,500	1,500	.00	.00	.00	1,500.00	.0%
10044301 85324	REPAIR & MAINT - BU	28,000	28,000	6,665.36	2,877.66	823.64	20,511.00	26.7%
10044301 85330	REPAIR & MAINT - OF	24,000	24,000	4,188.87	1,048.09	198.00	19,613.13	18.3%
10044301 85335	REPAIR & MAINT - VE	480	480	.00	.00	.00	480.00	.0%
10044301 85350	SANITATION SERVICE	900	900	371.40	74.70	.00	528.60	41.3%
10044301 85413	POSTAGE	8,000	8,000	2,497.29	204.51	.00	5,502.71	31.2%
10044301 85416	ADVERTISING	1,350	1,350	525.61	14.29	.00	824.39	38.9%
10044301 85422	DUES & SUBSCRIPTION	24,000	24,000	12,310.36	2,158.03	4,051.97	7,637.67	68.2%
10044301 85425	BOOKS	95,000	95,000	53,428.83	1,660.92	.00	41,571.17	56.2%
10044301 85426	AV/ELECTRONIC MEDIA	115,000	115,000	51,336.73	6,403.62	.00	63,663.27	44.6%
10044301 85427	PERIODICALS	18,000	18,000	16,471.26	35.00	.00	1,528.74	91.5%
10044301 85428	TRAVEL & TRAINING	2,500	2,500	896.75	.00	.00	1,603.25	35.9%
10044301 85453	CASH OVER & SHORT	100	100	66.62	-2.87	.00	33.38	66.6%
10044301 85490	OTHER EXPENDITURES	450	450	693.06	246.82	.00	-243.06	154.0%*
10044301 85505	OFFICE SUPPLIES	63,000	63,000	28,400.60	2,635.86	2,746.00	31,853.40	49.4%
10044301 85510	CLEANING SUPPLIES	4,600	4,600	1,441.75	.00	.00	3,158.25	31.3%

FOR END OF THE MONTH MARCH 2017

FOR 2017 06

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10044301 85515 GASOLINE	500	500	142.20	31.99	.00	357.80	28.4%
10044301 85540 MISC OPERATING EQUI	15,000	15,000	19,812.39	1.00	.00	-4,812.39	132.1%*
TOTAL OPERATING EXPENSES	458,628	458,628	228,272.39	20,721.59	10,812.40	219,543.21	52.1%
96 CAPITAL OUTLAY							
10044301 85620 OFFICE FURNITURE &	15,000	15,000	13,187.00	.00	.00	1,813.00	87.9%
TOTAL CAPITAL OUTLAY	15,000	15,000	13,187.00	.00	.00	1,813.00	87.9%
TOTAL LIBRARY	1,829,339	1,829,339	900,971.81	112,218.48	10,812.40	917,554.79	49.8%
TOTAL GENERAL FUND	1,829,339	1,829,339	900,971.81	112,218.48	10,812.40	917,554.79	49.8%
TOTAL EXPENSES	1,829,339	1,829,339	900,971.81	112,218.48	10,812.40	917,554.79	

FOR 2017 06 JOURNAL DETAIL 2017 6 TO 2017 6

ACCOUNTS FOR: 295 LOCAL ASSISTANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
29555001 OTHER DEPARTMENT PROJECTS							
74602 PLANNING COMMISSION PLAQUE							
29555001 74602 PLANNING COMMISSION	-120	-120	.00	.00	.00	-120.00	.0%*
TOTAL PLANNING COMMISSION PLAQUE	-120	-120	.00	.00	.00	-120.00	.0%
74701 EDITH ABBOTT MEMORIAL LIBRARY							
29555001 74701 EDITH ABBOTT MEMORI	-1,000	-1,000	-1,445.00	-1,000.00	.00	445.00	144.5%
2017/06/000173 03/21/2017 CRP -1,000.00 REF 202744 LIBRARY 03/21/17 RECEIPT							
29555001 74701 100 EDITH ABBOTT MEM	0	0	-250.00	.00	.00	250.00	100.0%
29555001 74701 104 EDITH ABBOTT MEM	0	0	-725.00	.00	.00	725.00	100.0%
TOTAL EDITH ABBOTT MEMORIAL LIBRA	-1,000	-1,000	-2,420.00	-1,000.00	.00	1,420.00	242.0%
74735 CONTINGENCY PROJECTS							
29555001 74735 CONTINGENCY PROJECT	-250,000	-250,000	.00	.00	.00	-250,000.00	.0%*
TOTAL CONTINGENCY PROJECTS	-250,000	-250,000	.00	.00	.00	-250,000.00	.0%
74799 CREDIT CARD REBATE							
29555001 74799 CREDIT CARD REBATE	-164	-164	-298.58	-298.58	.00	134.58	182.1%
2017/06/000146 03/17/2017 CRP -298.58 REF 202498 BANK OF AMERICA 2017 CC REBATE							

FOR 2017 06 JOURNAL DETAIL 2017 6 TO 2017 6

ACCOUNTS FOR: 295 LOCAL ASSISTANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
29555001 OTHER DEPARTMENT PROJECTS							
91 OPERATING EXPENSES							
29555001 85041 PLANNING COMMISSION	120	120	57.27	.00	.00	62.73	47.7%
29555001 85042 EDITH ABBOTT MEMORI	200,000	200,000	7,250.00	1,750.00	.00	192,750.00	3.6%
2017/06/000047 03/14/2017 API 1,750.00 VND 000190 VCH417962 OLSSON ASSOCIATES IN SCHEMATIC PARKING LOT DESIGN 202011							
29555001 85749 GRANDER VISION PLAN	50,000	50,000	.00	.00	5,519.98	44,480.02	11.0%
TOTAL OPERATING EXPENSES	250,120	250,120	7,307.27	1,750.00	5,519.98	237,292.75	5.1%
96 CAPITAL OUTLAY							
29555001 85010 CONTINGENCY PROJECT	250,000	250,000	.00	.00	.00	250,000.00	.0%
TOTAL CAPITAL OUTLAY	250,000	250,000	.00	.00	.00	250,000.00	.0%
TOTAL OTHER DEPARTMENT PROJECTS	500,120	500,120	7,307.27	1,750.00	5,519.98	487,292.75	2.6%
TOTAL LOCAL ASSISTANCE	535,315	535,315	8,224.21	2,766.94	5,519.98	521,570.81	2.6%
TOTAL EXPENSES	535,315	535,315	8,224.21	2,766.94	5,519.98	521,570.81	