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# **Library Board**

**Monday, March 27, 2017**

**Regular Meeting**

## **Item B3**

### **Approval of Bills Submitted - February 28, 2017 and March 14, 2017**

*The following bills were submitted by the Library Director in accordance with the Library Funds Policy since the last library board meeting.*

Staff Contact:

## Schedule of Bills

022817

<u>Org</u>	<u>Object</u>	<u>Vendor Name/Number</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85241		COMPUTER SERVICES						
0	10168	FIA CARD SERVICES, N	Datainterface-Cables	TXN00028951			5231	130.50
0	10168	FIA CARD SERVICES, N	FIBERSTORE-Cables	TXN00029056			5231	76.00
0	10168	FIA CARD SERVICES, N	INTERNATIONAL - FEE	TXN00028991			5231	0.61
85305		UTILITY SERVICES						
1	92	CITY OF GRAND ISLAND-UTILITIES	UTILITY BILL	04602141 - JAN 2017			0	111.07
1	92	CITY OF GRAND ISLAND-UTILITIES	UTILITY BILL	04602120 - JAN 2017			0	3,619.56
85324		REPAIR & MAINT - BUILDING						
0	10168	FIA CARD SERVICES, N	ACE - Maintenance Supplies	TXN00028362			5231	7.48
0	10168	FIA CARD SERVICES, N	ACE - Maintenance Supplies	TXN00028736			5231	10.96
0	10168	FIA CARD SERVICES, N	ACE - Maintenance Supplies	TXN00028980			5231	15.98
0	10168	FIA CARD SERVICES, N	ACE - Maintenance Supplies	TXN00028223			5231	16.08
0	10168	FIA CARD SERVICES, N	ACE - Maintenance Supplies	TXN00028593			5231	65.06
0	10168	FIA CARD SERVICES, N	ACE - Maintenance Supplies	TXN00028243			5231	77.47
0	10168	FIA CARD SERVICES, N	GRONES - Repair Lawn Mower	TXN00027007			5231	166.03
0	10168	FIA CARD SERVICES, N	INTERSTATE ALL BATTERY - Battie	TXN00029148			5231	50.40
0	10168	FIA CARD SERVICES, N	INTERSTATE ALL BATTERY-Mainten	TXN00028936			5231	100.80
0	10168	FIA CARD SERVICES, N	ISLAND GLASS-Repair front door	TXN00028376			5231	90.00
0	10168	FIA CARD SERVICES, N	METROPOLITAN DECOR-Lighting re	TXN00028771			5231	53.55
0	10168	FIA CARD SERVICES, N	MICHELEST-Spring Return Actuat	TXN00027032			5231	82.00
0	10168	FIA CARD SERVICES, N	NE SAFETY/FIRE-FireAlarmInspec	TXN00029143			5231	335.00
0	10168	FIA CARD SERVICES, N	PRESTOX-Dec/Jan Pest Control	TXN00028671			5231	249.30
0	10168	FIA CARD SERVICES, N	SAMS - Maintenance Supplies	TXN00027881			5231	83.92
1	9048	SALVADOR MENDOZA	CHECK BACKFLOW DEVICES	1373	33630		0	165.00
85330		REPAIR & MAINT - OFF FURN & EQ						
0	10168	FIA CARD SERVICES, N	CAPITAL BUSINESS - Meter Reads	TXN00028036			5231	169.58
0	10168	FIA CARD SERVICES, N	Computer Concepts - Service Co	TXN00028759			5231	329.85
0	10168	FIA CARD SERVICES, N	EAKES - Meter reads	TXN00029017			5231	181.68
85413		POSTAGE						
1	344	MIDWEST CONNECT LLC	02/01/17-02/15/17 POSTAGE	GI11 02/16/17			0	167.05
85416		ADVERTISING						
1	214	MIDLANDS NEWSPAPERS INC	ADVERTISING	10040440 - JAN 2017			0	511.32
85422		DUES & SUBSCRIPTIONS						

**Schedule of Bills**

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10044301		LIBRARY						
85422		DUES & SUBSCRIPTIONS						
0	10168	FIA CARD SERVICES, N	NLA - Annual Dues/Fosselman	TXN00028153			5231	80.00
1	3767	OCLC ONLINE COMPUTER LIBRARY	FEB 2017 OCLC FEES	510708	33658		0	1,948.03
85425		BOOKS						
0	10168	FIA CARD SERVICES, N	AMAZON - Book	TXN00028900			5231	12.51
0	10168	FIA CARD SERVICES, N	AMAZON - Books	TXN00028093			5231	102.50
0	10168	FIA CARD SERVICES, N	AMAZON - Books	TXN00027076			5231	113.38
0	10168	FIA CARD SERVICES, N	AMAZON - Books	TXN00026570			5231	154.28
0	10168	FIA CARD SERVICES, N	AMAZON - Dvd's	TXN00028025			5231	141.06
0	10168	FIA CARD SERVICES, N	AMAZON -Credit for tax charged	TXN00028908			5231	(13.86)
0	10168	FIA CARD SERVICES, N	AMAZON-Refund for tax charged	TXN00028946			5231	(0.82)
0	10168	FIA CARD SERVICES, N	BAKER & TAYLOR - BOOK	TXN00029124			5231	4.23
0	10168	FIA CARD SERVICES, N	BAKER & TAYLOR - Book	TXN00028055			5231	211.38
0	10168	FIA CARD SERVICES, N	BAKER & TAYLOR - BOOKS	TXN00029142			5231	13.78
0	10168	FIA CARD SERVICES, N	BAKER & TAYLOR - Books	TXN00028057			5231	1,598.79
0	10168	FIA CARD SERVICES, N	BAKER & TAYLOR - Books	TXN00029105			5231	4,108.07
0	10168	FIA CARD SERVICES, N	BRODART - Books	TXN00028162			5231	1,604.97
0	10168	FIA CARD SERVICES, N	BRODART - Books	TXN00029131			5231	2,982.78
0	10168	FIA CARD SERVICES, N	OMAHA WORLD HERALD - Book	TXN00028982			5231	19.95
85426		AV/ELECTRONIC MEDIA						
0	10168	FIA CARD SERVICES, N	AMAZON - Books	TXN00028093			5231	171.94
0	10168	FIA CARD SERVICES, N	AMAZON - Dvd	TXN00026557			5231	14.25
0	10168	FIA CARD SERVICES, N	AMAZON - Dvd's	TXN00028025			5231	87.85
0	10168	FIA CARD SERVICES, N	AMAZON-Credit for tax charged	TXN00029064			5231	(9.71)
0	10168	FIA CARD SERVICES, N	AMAZON-Credit for tax charged	TXN00028940			5231	(4.11)
0	10168	FIA CARD SERVICES, N	AMAZON-Credit for tax charged	TXN00029073			5231	(1.75)
0	10168	FIA CARD SERVICES, N	AMAZON-Credit for tax charged	TXN00029066			5231	(0.70)
0	10168	FIA CARD SERVICES, N	MICROFILM IMAGING - Microfilm	TXN00029160			5231	375.00
0	10168	FIA CARD SERVICES, N	RECORDED BOOKS - Audiobook	TXN00028199			5231	43.33
0	10168	FIA CARD SERVICES, N	RECORDED BOOKS - Audiobook	TXN00028179			5231	56.90
0	10168	FIA CARD SERVICES, N	RECORDED BOOKS - Audiobooks	TXN00028987			5231	177.62
0	10168	FIA CARD SERVICES, N	RECORDED BOOKS - Consortium	TXN00029025			5231	1,018.98
0	10168	FIA CARD SERVICES, N	RECORDED BOOKS - Consortium	TXN00029046			5231	1,592.92
0	10168	FIA CARD SERVICES, N	RECORDED BOOKS-Audiobook	TXN00028989			5231	56.90
0	10168	FIA CARD SERVICES, N	RECORDED BOOKS-Replacement CD	TXN00028186			5231	7.95

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10044301		LIBRARY						
85426		AV/ELECTRONIC MEDIA						
1	562	MIDWEST TAPE	DVD'S	94718084	10326		0	119.96
1	562	MIDWEST TAPE	DVD'S	94753499	10326		0	352.76
1	562	MIDWEST TAPE	DVD'S	94713772	10326		0	384.80
1	562	MIDWEST TAPE	DVD'S	94739393	10326		0	398.89
1	562	MIDWEST TAPE	DVD'S	94734805	10326		0	508.78
1	9072	SWANK MOTION PICTURES INC	03/01/17-02/28/18 LICENSE RENEWAL	2294107			0	75.00
85490		OTHER EXPENDITURES						
1	8720	TSYS MERCHANT SOLUTIONS LLC	JAN 2017 CREDIT CARD USER FEE	17JAN3334			5217	38.27
85505		OFFICE SUPPLIES						
0	10168	FIA CARD SERVICES, N	AMAZON - Supplies	TXN00028969			5231	139.99
0	10168	FIA CARD SERVICES, N	BAKER & TAYLOR - BOOKS	TXN00029142			5231	8.34
0	10168	FIA CARD SERVICES, N	BAKER & TAYLOR - Books	TXN00028057			5231	557.18
0	10168	FIA CARD SERVICES, N	BAKER & TAYLOR - Books	TXN00029105			5231	1,369.48
0	10168	FIA CARD SERVICES, N	BRODART - Books	TXN00028162			5231	245.10
0	10168	FIA CARD SERVICES, N	BRODART - Books	TXN00029131			5231	480.10
0	10168	FIA CARD SERVICES, N	BRODART - Processing Supplies	TXN00027950			5231	134.40
0	10168	FIA CARD SERVICES, N	BRODART-Processing Supplies	TXN00028749			5231	224.00
0	10168	FIA CARD SERVICES, N	DEMCO - Processing Supplies	TXN00028301			5231	95.95
0	10168	FIA CARD SERVICES, N	DEMCO - Processing Supplies	TXN00028139			5231	116.35
0	10168	FIA CARD SERVICES, N	DEMCO-Credit/Wrong Item orde	TXN00028332			5231	(97.33)
0	10168	FIA CARD SERVICES, N	DEMCO-Processing Supplies	TXN00029010			5231	95.92
0	10168	FIA CARD SERVICES, N	DEMCO-Processing Supplies	TXN00028822			5231	509.90
0	10168	FIA CARD SERVICES, N	QUILL - Office Supplies	TXN00028984			5231	76.95
0	10168	FIA CARD SERVICES, N	QUILL - Supplies	TXN00028881			5231	4.49
0	10168	FIA CARD SERVICES, N	QUILL - Supplies	TXN00028720			5231	19.98
0	10168	FIA CARD SERVICES, N	QUILL - Supplies	TXN00028691			5231	807.87
0	10168	FIA CARD SERVICES, N	RECORDED BOOKS - Audiobooks	TXN00028987			5231	12.00
0	10168	FIA CARD SERVICES, N	TECHSOUP - Photoshop bundle	TXN00028456			5231	27.00
0	10168	FIA CARD SERVICES, N	ULINE - Dvd Cases	TXN00028637			5231	120.10
0	10168	FIA CARD SERVICES, N	VENMILL-Dvd Cleaner combo pack	TXN00028478			5231	419.94
0	10168	FIA CARD SERVICES, N	WALMART - Office Supplies	TXN00029158			5231	41.90
0	10168	FIA CARD SERVICES, N	WALMART - Supplies	TXN00028237			5231	29.72
0	10168	FIA CARD SERVICES, N	WALMART - Supplies	TXN00028118			5231	102.99

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10044301		LIBRARY						
85510		CLEANING SUPPLIES						
0	10168	FIA CARD SERVICES, N	SUPPLYWORKS -Cleaning Supplies	TXN00029026			5231	1,228.39
85540		MISC OPERATING EQUIPMENT						
0	10168	FIA CARD SERVICES, N	DELL - 20 AIO Computers	TXN00027359			5231	20,598.98
0	10168	FIA CARD SERVICES, N	DELL-CREDIT TAX ON TXN00027359	TXN00028780			5231	(1,347.58)
10044301 Org Total							51,435.22	

## Schedule of Bills

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28014310		PIONEER CONSORTIUM						
85241		COMPUTER SERVICES						
1	10194	LIBLIME	SIP2 SCRIPT TO USE THE CASSIE	INV-0000032619	33540		0	1,200.00
28014310 Org Total							1,200.00	

Library Funds Disbursement Voucher	
Approved by: Alan Lepler	Date 2/24/17
Library Board President <i>Alan Lepler</i>	
Authenticated by: Ed Meedel	Date 2/27/17
Library Board Secretary <i>Ed Meedel</i>	

## Schedule of Bills

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<u>Org</u>	<u>Object</u>	<u>Vendor Name/Number</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85160			OTHER EMPLOYEE BENEFITS					
0	10168	FIA CARD SERVICES, N	TASC - Admin Fees	TXN00029511			5250	21.96
85241			COMPUTER SERVICES					
1	9054	EN POINTE TECHNOLOGIES	NEW VERSION OF ACRONIS TO BACK	93139066	33669		0	2,491.10
0	10168	FIA CARD SERVICES, N	Dataintrfac-OFFSET TXN00028951	TXN00029631			5250	(130.50)
85317			NATURAL GAS					
1	336	NORTHWESTERN ENERGY	NATURAL GAS BILL	17FEB2646500-5			201953	913.38
85324			REPAIR & MAINT - BUILDING					
0	10168	FIA CARD SERVICES, N	ACE - Maintenance Supplies	TXN00029596			5250	49.96
0	10168	FIA CARD SERVICES, N	DEPOTLIGHTING - Bulbs	TXN00029289			5250	66.05
0	10168	FIA CARD SERVICES, N	GRONES - Tire Chain kit	TXN00029486			5250	150.00
0	10168	FIA CARD SERVICES, N	HONEYWELL-Service Air Handlers	TXN00029254			5250	2,541.51
0	10168	FIA CARD SERVICES, N	MENARDS-MaIntenance Supplies	TXN00029178			5250	70.14
85330			REPAIR & MAINT - OFF FURN & EQ					
1	10416	AUDIO MARKETING SOLUTIONS	FLIPPED EXTENSIONS & ADDED PARK ORBIT BUTTON	54802	33672		0	170.00
2	311	CAPITAL BUSINESS SYSTEMS, INC	MARCH 2017 CITY/LIBRARY COPIER LEASE	18178-26			0	244.59
0	10168	FIA CARD SERVICES, N	CAPITAL BUSIN-CopyOverages 1/1	TXN00029313			5250	218.91
85416			ADVERTISING					
1	214	MIDLANDS NEWSPAPERS INC	ADS	10040440 - FEB 2017			0	14.29
85425			BOOKS					
0	10168	FIA CARD SERVICES, N	AMAZON - Book	TXN00029722			5250	12.34
0	10168	FIA CARD SERVICES, N	AMAZON - Book	TXN00029427			5250	22.99
0	10168	FIA CARD SERVICES, N	AMAZON - Book	TXN00029408			5250	24.95
0	10168	FIA CARD SERVICES, N	AMAZON - Books	TXN00029783			5250	54.00
0	10168	FIA CARD SERVICES, N	AMAZON - Dvd	TXN00029438			5250	256.24
0	10168	FIA CARD SERVICES, N	AMAZON - Dvd's	TXN00029417			5250	107.85
0	10168	FIA CARD SERVICES, N	AMAZON- Credit	TXN00029700			5250	(0.65)
0	10168	FIA CARD SERVICES, N	BAKER & TAYLOR - Books	TXN00029483			5250	(15.96)
0	10168	FIA CARD SERVICES, N	BAKER & TAYLOR - Books	TXN00029483			5250	1,199.16
85426			AV/ELECTRONIC MEDIA					
0	10168	FIA CARD SERVICES, N	AMAZON - Dvd	TXN00029438			5250	19.94
0	10168	FIA CARD SERVICES, N	AMAZON - Dvd	TXN00029538			5250	49.95

**Schedule of Bills**

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Vendor								
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10044301		LIBRARY						
85426		AV/ELECTRONIC MEDIA						
0	10168	FIA CARD SERVICES, N	AMAZON - Dvd's	TXN00029417			5250	155.28
0	10168	FIA CARD SERVICES, N	BAKER & TAYLOR - Books	TXN00029483			5250	(4.10)
0	10168	FIA CARD SERVICES, N	BAKER & TAYLOR - Books	TXN00029483			5250	348.19
0	10168	FIA CARD SERVICES, N	FINDAWAY - Playaways	TXN00029507			5250	255.96
0	10168	FIA CARD SERVICES, N	RECORDED BOOKS - audiobook	TXN00029669			5250	43.33
0	10168	FIA CARD SERVICES, N	RECORDED BOOKS - Audiobooks	TXN00029657			5250	499.60
0	10168	FIA CARD SERVICES, N	RECORDED BOOKS-Emagazine	TXN00029651			5250	219.95
0	10168	FIA CARD SERVICES, N	RECORDED BOOKS-Replacement CD	TXN00028492			5250	6.95
0	10168	FIA CARD SERVICES, N	UNL MARKETPLACE - Dvd	TXN00029520			5250	18.95
1	562	MIDWEST TAPE	AUDIOBOOK	94767427	10326		0	39.99
1	562	MIDWEST TAPE	AUDIOBOOKS	94802445	10326		0	165.95
1	562	MIDWEST TAPE	AUDIOBOOKS	94787381	10326		0	204.94
1	562	MIDWEST TAPE	DVD'S	94774840	10326		0	534.77
1	562	MIDWEST TAPE	DVD'S & PLAYAWAY'S	94794966	10326		0	516.76
1	562	MIDWEST TAPE	FEB 2017 HOOPLA	94817095	10326		0	1,711.75
85490		OTHER EXPENDITURES						
1	8792	CHASE PAYMENTECH LLC	JAN 2017 CREDIT CARD USER FEE	17JAN6614			5236	50.00
0	10168	FIA CARD SERVICES, N	CITY OF GI - Test Sam Kiosk	TXN00029319			5250	2.00
0	10168	FIA CARD SERVICES, N	CITY OF GI - Test Sam Kiosk	TXN00029373			5250	5.00
0	10168	FIA CARD SERVICES, N	CITY OF GI -Test Sam Kiosk	TXN00029304			5250	5.00
85505		OFFICE SUPPLIES						
0	10168	FIA CARD SERVICES, N	HOBBY LOBBY - Craft Supplies	TXN00029239			5250	31.96
0	10168	FIA CARD SERVICES, N	MINITEX - RFID Tags	TXN00029379			5250	2,450.00
0	10168	FIA CARD SERVICES, N	RECORDED BOOKS - Audiobooks	TXN00029657			5250	24.00
0	10168	FIA CARD SERVICES, N	VENMILL -Disc Clean Spray	TXN00029730			5250	129.90
85515		GASOLINE						
1	83	CITY OF GRAND ISLAND-TREASURI	FEB 2017 REPAIR SHOP BILL	LIBR 2017-02			0	31.99
85540		MISC OPERATING EQUIPMENT						
0	10168	FIA CARD SERVICES, N	GIPL - Test cc machine	TXN00029845			5250	1.00

10044301 Org Total 16,001.32



## Schedule of Bills

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		Vendor						
<u>Org</u>	<u>Object</u>	<u>Name/Number</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
28014310		PIONEER CONSORTIUM						
	85241	COMPUTER SERVICES						
	0	10168 FIA CARD SERVICES, N	WORDPRESS - NE PIONEER	TXN00029510			5250	99.00

28014310 Org Total 99.00

**Schedule of Bills**

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March 14, 2017

		Vendor						
<u>Org</u>	<u>Object</u>	<u>Name/Number</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
29555001		OTHER DEPARTMENT PROJECTS						
	85042	EDITH ABBOTT MEMORIAL LIBRARY						
	1	190 OLSSON ASSOCIATES INC	SCHEMATIC PARKING LOT DESIGN	271790	32789		0	1,750.00
29555001 Org Total							1,750.00	

# CITY OF GRAND ISLAND

## SCHEDULE OF BILLS PAYABLE APPROVAL

Please complete and return to Nicole Renz in Accounts Payable

by 1:00 P.M. TUESDAY, MAR. 14, 2017

I have reviewed and approved the Schedule of Bills Payable for Council approval  
Tuesday, Mar. 14, 2017 with the exception of the following:

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Invoice #</u>	<u>Amount</u>
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Changes to be made . . .

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Invoice #</u>	<u>Amount</u>
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Changes to be made . . .

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Invoice #</u>	<u>Amount</u>
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Changes to be made . . .

Coded wrong should be  
10044301-85410 not  
10055001-85410

Midwest Connect

G/11 17MAR1

204.51

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Invoice #</u>	<u>Amount</u>
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Changes to be made . . .

**\*\*Please hold the following checks\*\***

<u>Vendor Name</u>	<u>Send to:</u>	<u>Reason</u>
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LIBRARY - Steve Fosselman, Library Director  
10044301

Approved By: Steve Fosselman

Library Funds Disbursement Voucher	
Approved by:	Date
Library Board	Alan Lepler 3/13/17
Authenticated by:	Date
Library Board Secretary	Ed Meedel 3/10/17