Library Board

Monday, January 23, 2017

Regular Meeting

Item B2

Approval of Financial Reports

The reports of revenues and expenditures since the last board meeting are submitted as generated and made available by the City Finance Department.

Staff Contact:

FOR 2017 02

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10044301 LIBRARY							
74365 STATE GRANTS							
10044301 74365 STATE GRANTS	-8,482	-8,482	.00	.00	.00	-8,482.00	.0%
TOTAL STATE GRANTS	-8,482	-8,482	.00	.00	.00	-8,482.00	.0%
74576 COPY MACHINE USE FEES							
10044301 74576 COPY MACHINE USE FE	-15,000	-15,000	-1,348.72	-591.42	.00	-13,651.28	9.0%
TOTAL COPY MACHINE USE FEES	-15,000	-15,000	-1,348.72	-591.42	.00	-13,651.28	9.0%
74703 FINES AND PENALTIES							
10044301 74703 FINES AND PENALTIES	-36,565	-36,565	-3,315.22	-1,589.22	.00	-33,249.78	9.1%
TOTAL FINES AND PENALTIES	-36,565	-36,565	-3,315.22	-1,589.22	.00	-33,249.78	9.1%
74725 NONRESIDENT CARD FEE							
10044301 74725 NONRESIDENT CARD FE	-15,000	-15,000	-1,006.92	-300.00	.00	-13,993.08	6.7%
TOTAL NONRESIDENT CARD FEE	-15,000	-15,000	-1,006.92	-300.00	.00	-13,993.08	6.7%
74773 CO-PAY HEALTH INSURANCE							
10044301 74773 CO-PAY HEALTH INSUR	-28,041	-28,041	-5,879.68	-2,939.84	.00	-22,160.92	21.0%
TOTAL CO-PAY HEALTH INSURANCE	-28,041	-28,041	-5,879.68	-2,939.84	.00	-22,160.92	21.0%
74795 OTHER REVENUE							
10044301 74795 OTHER REVENUE	-3,500	-3,500	-1,696.78	-1,696.78	.00	-1,803.22	48.5%

FOR THE MONTH ENDING NOV 2016

FOR 2017 02

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL OTHER REVENUE	-3,500	-3,500	-1,696.78	-1,696.78	.00	-1,803.22	48.5%
TOTAL LIBRARY	-106,588	-106,588	-13,247.32	-7,117.26	.00	-93,340.28	12.4%
TOTAL GENERAL FUND	-106,588	-106,588	-13,247.32	-7,117.26	.00	-93,340.28	12.4%
TOTAL REVENUES	-106,588	-106,588	-13,247.32	-7,117.26	.00	-93,340.28	

FOR 2017 02

ACCOUNTS FOR: 100 GENERAL FUND		ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10044301 LIBRARY								
90 PERSONNEL SERVICES								
10044301 85105	SALARIES - REGULAR	1,025,011	1,025,011	157,454.66	80,746.03	.00	867,556.34	15.4%
10044301 85115	F.I.C.A. PAYROLL TA	76,368	76,368	11,393.33	5,851.09	.00	64,974.67	14.9%
10044301 85120	HEALTH INSURANCE	190,962	190,962	33,443.24	16,721.62	.00	157,518.76	17.5%
10044301 85125	LIFE INSURANCE	1,425	1,425	237.28	118.64	.00	1,187.72	16.7%
10044301 85130	DISABILITY INSURANC	1,596	1,596	243.59	123.20	.00	1,352.41	15.3%
10044301 85145	PENSION CONTRIBUTIO	41,139	41,139	7,401.31	3,788.16	.00	33,737.69	18.0%
10044301 85150	WORKERS COMPENSATIO	2,204	2,204	.00	.00	.00	2,204.00	.0%
10044301 85160	OTHER EMPLOYEE BENE	6,476	6,476	51.24	25.62	.00	6,424.76	.8%
10044301 85161	VEBA	10,530	10,530	1,980.00	990.00	.00	8,550.00	18.8%
	TOTAL PERSONNEL SERVICES	1,355,711	1,355,711	212,204.65	108,364.36	.00	1,143,506.35	15.7%
91 OPERATING EXPENSES								
10044301 85213	CONTRACT SERVICES	2,400	2,400	.00	.00	.00	2,400.00	.0%
10044301 85241	COMPUTER SERVICES	26,848	26,848	294.21	.00	-163.23	26,717.02	.5%
10044301 85245	PRINTING & BINDING	2,000	2,000	.00	.00	.00	2,000.00	.0%
10044301 85305	UTILITY SERVICES	20,000	20,000	4,848.29	.00	.00	15,151.71	24.2%
10044301 85317	NATURAL GAS	5,000	5,000	52.83	29.55	.00	4,947.17	1.1%
10044301 85319	REPAIR & MAIN-LD IM	1,500	1,500	.00	.00	.00	1,500.00	.0%
10044301 85324	REPAIR & MAINT - BU	28,000	28,000	542.84	280.55	473.64	26,983.52	3.6%
10044301 85330	REPAIR & MAINT - OF	24,000	24,000	1,107.33	862.74	198.00	22,694.67	5.4%
10044301 85335	REPAIR & MAINT - VE	480	480	.00	.00	.00	480.00	.0%
10044301 85350	SANITATION SERVICE	900	900	147.30	74.70	.00	752.70	16.4%
10044301 85413	POSTAGE	8,000	8,000	876.82	431.44	.00	7,123.18	11.0%
10044301 85416	ADVERTISING	1,350	1,350	.00	.00	.00	1,350.00	.0%
10044301 85422	DUES & SUBSCRIPTION	24,000	24,000	2,145.03	197.00	2,000.00	19,854.97	17.3%
10044301 85425	BOOKS	95,000	95,000	7,158.08	7,158.08	.00	87,841.92	7.5%
10044301 85426	AV/ELECTRONIC MEDIA	115,000	115,000	12,326.92	4,856.98	.00	102,673.08	10.7%
10044301 85427	PERIODICALS	18,000	18,000	16,210.06	35.00	.00	1,789.94	90.1%
10044301 85428	TRAVEL & TRAINING	2,500	2,500	758.17	587.17	.00	1,741.83	30.3%
10044301 85453	CASH OVER & SHORT	100	100	23.09	6.15	.00	76.91	23.1%
10044301 85490	OTHER EXPENDITURES	450	450	148.20	55.40	.00	301.80	32.9%
10044301 85505	OFFICE SUPPLIES	63,000	63,000	5,299.07	3,570.03	2,190.80	55,510.13	11.9%
10044301 85510	CLEANING SUPPLIES	4,600	4,600	.00	.00	.00	4,600.00	.0%

FOR 2017 02

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10044301 85515 GASOLINE	500	500	69.97	40.66	.00	430.03	14.0%
10044301 85540 MISC OPERATING EQUI	15,000	15,000	5.00	.00	.00	14,995.00	.0%
TOTAL OPERATING EXPENSES	458,628	458,628	52,013.21	18,185.45	4,699.21	401,915.58	12.4%
96 CAPITAL OUTLAY							
10044301 85620 OFFICE FURNITURE &	15,000	15,000	.00	.00	13,187.00	1,813.00	87.9%
TOTAL CAPITAL OUTLAY	15,000	15,000	.00	.00	13,187.00	1,813.00	87.9%
TOTAL LIBRARY	1,829,339	1,829,339	264,217.86	126,549.81	17,886.21	1,547,234.93	15.4%
TOTAL GENERAL FUND	1,829,339	1,829,339	264,217.86	126,549.81	17,886.21	1,547,234.93	15.4%
TOTAL EXPENSES	1,829,339	1,829,339	264,217.86	126,549.81	17,886.21	1,547,234.93	

FOR 2017 02 JOURNAL DETAIL 2017 2 TO 2017 2

ACCOUNTS FOR: 295 LOCAL ASSISTANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
29555001 OTHER DEPARTMENT PROJECTS							
74602 PLANNING COMMISSION PLAQUE							
29555001 74602 PLANNING COMMISSION	-120	-120	.00	.00	.00	-120.00	.0%
TOTAL PLANNING COMMISSION PLAQUE	-120	-120	.00	.00	.00	-120.00	.0%
74701 EDITH ABBOTT MEMORIAL LIBRARY							
29555001 74701 EDITH ABBOTT MEMORI	-1,000	-1,000	-445.00	.00	.00	-555.00	44.5%
29555001 74701 104 EDITH ABBOTT MEM	0	0	-725.00	.00	.00	725.00	100.0%
TOTAL EDITH ABBOTT MEMORIAL LIBRA	-1,000	-1,000	-1,170.00	.00	.00	170.00	117.0%
74735 CONTINGENCY PROJECTS							
29555001 74735 CONTINGENCY PROJECT	-250,000	-250,000	.00	.00	.00	-250,000.00	.0%
TOTAL CONTINGENCY PROJECTS	-250,000	-250,000	.00	.00	.00	-250,000.00	.0%
74799 CREDIT CARD REBATE							
29555001 74799 CREDIT CARD REBATE	-164	-164	.00	.00	.00	-164.00	.0%
TOTAL CREDIT CARD REBATE	-164	-164	.00	.00	.00	-164.00	.0%
TOTAL OTHER DEPARTMENT PROJECTS	-251,284	-251,284	-1,170.00	.00	.00	-250,114.00	.5%

FOR THE MONTH ENDING NOV 2016

FOR 2017 02 JOURNAL DETAIL 2017 2 TO 2017 2

ACCOUNTS FOR: 295 LOCAL ASSISTANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
29555001 OTHER DEPARTMENT PROJECTS							
91 OPERATING EXPENSES							
29555001 85041 PLANNING COMMISSION	120	120	57.27	.00	.00	62.73	47.7%
29555001 85042 EDITH ABBOTT MEMORI	200,000	200,000	4,247.21	3,047.21	-3,500.00	199,252.79	.4%

2017/02/000035 11/03/2016 API	72.00	VND 010168	VCH409619	BANK OF AMERICA	PIZZAHUT-Primetime Program	5061
2017/02/000035 11/03/2016 API	43.54	VND 010168	VCH409624	BANK OF AMERICA	SUPERSAVER-Primetime Program	5061
2017/02/000035 11/03/2016 API	106.70	VND 010168	VCH409692	BANK OF AMERICA	MCDONALD'S - Primetime Program	5061
2017/02/000035 11/03/2016 API	43.31	VND 010168	VCH409699	BANK OF AMERICA	SUPERSAVER-Primetime Program	5061
2017/02/000035 11/03/2016 API	32.83	VND 010168	VCH409842	BANK OF AMERICA	SUPERSAVER-Primetime Program	5061
2017/02/000035 11/03/2016 API	85.58	VND 010168	VCH409897	BANK OF AMERICA	SUPERSAVER-Primetime Program	5061
2017/02/000117 11/22/2016 API	2,300.00	VND 002335	VCH410484	CANNON MOSS BRYGGER	OCT 2016 DESIGN SERVICES	200619
2017/02/000153 11/18/2016 API	59.60	VND 010168	VCH410782	BANK OF AMERICA	BURGER KING-Primetime Meal	5083
2017/02/000153 11/18/2016 API	76.28	VND 010168	VCH410791	BANK OF AMERICA	SUPER SAVER-Primetime Food	5083
2017/02/000153 11/18/2016 API	155.37	VND 010168	VCH410941	BANK OF AMERICA	TACO JOHNS - Primetime Meal	5083
2017/02/000153 11/18/2016 API	72.00	VND 010168	VCH411176	BANK OF AMERICA	PIZZA HUT-Primetime Meal	5083

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
29555001 85749 GRANDER VISION PLAN	50,000	50,000	.00	.00	.00	50,000.00	.0%
TOTAL OPERATING EXPENSES	250,120	250,120	4,304.48	3,047.21	-3,500.00	249,315.52	.3%
96 CAPITAL OUTLAY							
29555001 85010 CONTINGENCY PROJECT	250,000	250,000	.00	.00	.00	250,000.00	.0%
TOTAL CAPITAL OUTLAY	250,000	250,000	.00	.00	.00	250,000.00	.0%
TOTAL OTHER DEPARTMENT PROJECTS	500,120	500,120	4,304.48	3,047.21	-3,500.00	499,315.52	.2%
TOTAL LOCAL ASSISTANCE	535,315	535,315	4,204.48	3,047.21	-3,500.00	534,610.52	.1%
TOTAL EXPENSES	535,315	535,315	4,204.48	3,047.21	-3,500.00	534,610.52	