

---

# **Library Board**

**Monday, December 19, 2016**

**Regular Meeting**

## **Item B3**

### **Approval of Bills Submitted - November 22, 2016 and December 13, 2016**

*The following bills were submitted by the Library Director in accordance with the Library Funds Policy since the last library board meeting.*

**Staff Contact:**

**Schedule of Bills**

112216

<u>Org</u>	<u>Object</u>	<u>Vendor</u> <u>Name/Number</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85317		NATURAL GAS						
1	336	NORTHWESTERN ENERGY	NATURAL GAS BILL	16SEP2646500 5			200551	29.55
85324		REPAIR & MAINT - BUILDING						
0	10168	FIA CARD SERVICES, N	ACE - Maintenance supplies	TXN00025253			5083	8.99
0	10168	FIA CARD SERVICES, N	ACE - Maintenance Supplies	TXN00025279			5083	9.99
0	10168	FIA CARD SERVICES, N	ACE - Maintenance Supplies	TXN00025744			5083	14.98
85350		SANITATION SERVICE						
1	301	MID-NEBRASKA DISPOSAL INC	TRASH SERVICES	1782-307			0	74.70
85413		POSTAGE						
1	344	MIDWEST CONNECT LLC	10/17/16-10/31/16 POSTAGE	GI11 11/01/16			0	249.63
85422		DUES & SUBSCRIPTIONS						
0	10168	FIA CARD SERVICES, N	AMERICAN LIBRARY-DUES/Swan	TXN00025250			5083	197.00
85425		BOOKS						
0	10168	FIA CARD SERVICES, N	BRODART - Books	TXN00025255			5083	1,882.61
85426		AV/ELECTRONIC MEDIA						
1	562	MIDWEST TAPE	AUDIOBOOKS	94435495	10326		0	242.92
1	562	MIDWEST TAPE	AUDIOBOOKS	94418971	10326		0	374.88
1	562	MIDWEST TAPE	AUDIOBOOKS & DVD'S	94449629	10326		0	504.75
1	562	MIDWEST TAPE	AUDIOBOOKS & DVD'S	94426464	10326		0	531.69
1	562	MIDWEST TAPE	DVD	94449715	10326		0	22.99
85427		PERIODICALS						
1	1780	CLIPPER PUBLISHING	NEWSPAPER SUBSCRIPTION RENEWAL	1			0	35.00
85428		TRAVEL & TRAINING						
0	10168	FIA CARD SERVICES, N	EXPRESS CENTER PARK - Parking	TXN00025573			5083	8.00
0	10168	FIA CARD SERVICES, N	EXPRESS CENTER-Parking/Fosselm	TXN00025663			5083	8.00
0	10168	FIA CARD SERVICES, N	HYATT - Hotel/Fosselman	TXN00025651			5083	134.91
0	10168	FIA CARD SERVICES, N	QUALITY INN-ROOM-S FOSSELMAN	TXN00025543			5083	141.38
85490		OTHER EXPENDITURES						
1	8720	TSYS MERCHANT SOLUTIONS LLC	OCT 2016 CREDIT CARD USER FEE	16OCT3334			5070	55.40
85505		OFFICE SUPPLIES						

## Schedule of Bills

112216

Vendor								
<u>Org</u>	<u>Object</u>	<u>Name/Number</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85505		OFFICE SUPPLIES						
0	10168	FIA CARD SERVICES, N	AMER LIBRARY-Posters&Bookmarks	TXN00025360			5083	36.00
0	10168	FIA CARD SERVICES, N	BRODART - Books	TXN00025255			5083	299.05
0	10168	FIA CARD SERVICES, N	BRODART - Processing	TXN00025468			5083	297.18
0	10168	FIA CARD SERVICES, N	DEMCO - Processing Supplies	TXN00025839			5083	112.30
0	10168	FIA CARD SERVICES, N	DEMCO - Processing Supplies	TXN00025810			5083	181.88
0	10168	FIA CARD SERVICES, N	QUILL - Supplies	TXN00025482			5083	168.60
0	10168	FIA CARD SERVICES, N	ULINE - Processing Supplies	TXN00025702			5083	170.92
85515		GASOLINE						
1	83	CITY OF GRAND ISLAND-TREASURI	OCT 2016 REPAIR SHOP BILL	LIBR 2016-10			0	40.66
10044301 Org Total							5,833.96	

## Schedule of Bills

112216

Vendor								
Org	Object	Name/Number	Description	Invoice	PO #	WO#	Check #	Amount
29555001		OTHER DEPARTMENT PROJECTS						
85042		EDITH ABBOTT MEMORIAL LIBRARY						
1	2335	CANNON MOSS BRYGGER & ASSOC	OCT 2016 DESIGN SERVICES	23	32792		0	2,300.00
0	10168	FIA CARD SERVICES, N	BURGER KING-Primetime Meal	TXN00025285			5083	59.60
0	10168	FIA CARD SERVICES, N	PIZZA HUT-Primetime Meal	TXN00025802			5083	72.00
0	10168	FIA CARD SERVICES, N	SUPER SAVER-Primetime Food	TXN00025299			5083	76.28
0	10168	FIA CARD SERVICES, N	TACO JOHNS - Primetime Meal	TXN00025524			5083	155.37
29555001 Org Total							2,663.25	

## Schedule of Bills

121316

<u>Org</u>	<u>Object</u>	<u>Vendor</u> <u>Name/Number</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
74703		FINES AND PENALTIES						
0	999999	REFUND CUSTOMERS	REFUND-LOST ITEM WAS RETURNED	OCT 2016			0	35.00
85160		OTHER EMPLOYEE BENEFITS						
1	480	CENTRAL DISTRICT HEALTH DEPA	FLU SHOTS	OCT 2016			0	438.00
0	10168	FIA CARD SERVICES, N	TASC-Admin Fees / Renewal	TXN00026344			5118	25.62
85241		COMPUTER SERVICES						
1	9054	EN POINTE TECHNOLOGIES	ACROBAT PRO LICENSE	93106696	33437		0	130.98
85305		UTILITY SERVICES						
1	92	CITY OF GRAND ISLAND-UTILITIES	UTILITY BILL	04602141 - OCT 2016			0	106.90
1	92	CITY OF GRAND ISLAND-UTILITIES	UTILITY BILL	04602120 - OCT 2016			0	4,329.20
85317		NATURAL GAS						
1	336	NORTHWESTERN ENERGY	NATURAL GAS BILL	16OCT2646500-5			200720	63.83
85324		REPAIR & MAINT - BUILDING						
0	10168	FIA CARD SERVICES, N	MENARDS - Maintenance Supplies	TXN00025902			5118	137.25
0	10168	FIA CARD SERVICES, N	PRESTOX - Pest Control	TXN00026019			5118	124.65
85330		REPAIR & MAINT - OFF FURN & EQ						
2	311	CAPITAL BUSINESS SYSTEMS, INC	CITY & LIBRARY COPIER LEASE	18178-023			0	244.59
0	10168	FIA CARD SERVICES, N	CAPITAL BUSINESS SYS - Copies	TXN00026035			5118	126.96
85350		SANITATION SERVICE						
1	301	MID-NEBRASKA DISPOSAL INC	NOV 2016 TRASH SERVICE	1791-309			0	74.70
85413		POSTAGE						
1	344	MIDWEST CONNECT LLC	11/01/16-11/15/16 POSTAGE	GI11 11/16/16			0	119.39
85422		DUES & SUBSCRIPTIONS						
0	10168	FIA CARD SERVICES, N	AMAZON - Prime membership	TXN00025635			5118	99.00
85425		BOOKS						
1	2798	CCH INCORPORATED	REFERENCE BOOKS	4802796653			0	118.05
0	10168	FIA CARD SERVICES, N	AMAZON - Audio CD	TXN00025309			5118	33.18
0	10168	FIA CARD SERVICES, N	AMAZON - Book	TXN00025321			5118	6.04
0	10168	FIA CARD SERVICES, N	AMAZON - Book	TXN00025324			5118	12.99
0	10168	FIA CARD SERVICES, N	AMAZON - Book	TXN00025408			5118	16.31

**Schedule of Bills**

121316

Page 24

		Vendor						
<u>Org</u>	<u>Object</u>	<u>Name/Number</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85425		BOOKS						
0	10168	FIA CARD SERVICES, N	AMAZON - Books	TXN00025307			5118	10.00
0	10168	FIA CARD SERVICES, N	AMAZON - Books	TXN00025353			5118	15.56
0	10168	FIA CARD SERVICES, N	AMAZON - Books	TXN00025425			5118	19.90
0	10168	FIA CARD SERVICES, N	AMAZON - Books	TXN00025364			5118	46.94
0	10168	FIA CARD SERVICES, N	AMAZON - Books	TXN00025389			5118	71.88
0	10168	FIA CARD SERVICES, N	Amazon - Books	TXN00025320			5118	58.62
0	10168	FIA CARD SERVICES, N	BAKER & TAYLOR - Book	TXN00025964			5118	96.43
0	10168	FIA CARD SERVICES, N	BAKER & TAYLOR - book	TXN00025311			5118	16.21
0	10168	FIA CARD SERVICES, N	BAKER & TAYLOR - Books	TXN00025944			5118	138.74
0	10168	FIA CARD SERVICES, N	BAKER & TAYLOR - Books	TXN00025952			5118	183.20
0	10168	FIA CARD SERVICES, N	BAKER & TAYLOR - Books	TXN00025333			5118	806.24
0	10168	FIA CARD SERVICES, N	BAKER & TAYLOR - Books	TXN00025317			5118	1,781.53
0	10168	FIA CARD SERVICES, N	BAKER & TAYLOR - Books	TXN00025957			5118	2,296.23
0	10168	FIA CARD SERVICES, N	BAKER-TAYLOR - Lease Program	TXN00025445			5118	7,898.02
0	10168	FIA CARD SERVICES, N	BRODART - Books	TXN00025996			5118	3,343.03
85426		AV/ELECTRONIC MEDIA						
0	10168	FIA CARD SERVICES, N	AMAZON - Audio CD	TXN00025309			5118	8.95
0	10168	FIA CARD SERVICES, N	AMAZON - Book	TXN00025321			5118	32.73
0	10168	FIA CARD SERVICES, N	AMAZON - Dvd's	TXN00025316			5118	32.95
0	10168	FIA CARD SERVICES, N	AMAZON - dvd's	TXN00025359			5118	29.98
0	10168	FIA CARD SERVICES, N	AMAZON - refund/wrong dvd	TXN00025905			5118	(32.95)
0	10168	FIA CARD SERVICES, N	OVERDRIVE - Deposit on Acct.	TXN00025608			5118	2,400.00
0	10168	FIA CARD SERVICES, N	RECORDED BOOKS - Audiobook	TXN00026199			5118	56.90
0	10168	FIA CARD SERVICES, N	RECORDED BOOKS - Audiobook	TXN00026221			5118	56.90
0	10168	FIA CARD SERVICES, N	RECORDED BOOKS - Audiobook	TXN00026180			5118	64.60
0	10168	FIA CARD SERVICES, N	RECORDED BOOKS - Audiobooks	TXN00026207			5118	218.21
0	10168	FIA CARD SERVICES, N	RECORDED BOOKS - Audiobooks	TXN00026184			5118	220.29
0	10168	FIA CARD SERVICES, N	RECORDED BOOKS - Audiobooks	TXN00026198			5118	235.95
0	10168	FIA CARD SERVICES, N	RECORDED BOOKS - Audiobooks	TXN00026204			5118	552.40
1	562	MIDWEST TAPE	AUDIOBOOKS	94505045	10326		0	49.98
1	562	MIDWEST TAPE	AUDIOBOOKS	94461958	10326		0	149.96
1	562	MIDWEST TAPE	AUDIOBOOKS	94478327	10326		0	319.92
1	562	MIDWEST TAPE	AUDIOBOOKS	94515057	10326		0	321.93
1	562	MIDWEST TAPE	DVD'S	94519390	10326		0	363.84

**Schedule of Bills**

121316

Page 25

		Vendor						
<u>Org</u>	<u>Object</u>	<u>Name/Number</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85426		AV/ELECTRONIC MEDIA						
1	562	MIDWEST TAPE	DVD'S	94540344	10326		0	1,469.16
1	562	MIDWEST TAPE	DVD'S & PLAY AWAYS	94475511	10326		0	404.84
1	562	MIDWEST TAPE	OCT 2016 HOOPLA SERVICE	94469962	10326		0	1,303.77
1	562	MIDWEST TAPE	SEPT 2016 HOOPLA SERVICE	94377820	10326		0	1,264.66
85427		PERIODICALS						
0	10168	FIA CARD SERVICES, N	GI INDEPENDENT- Renew Subscrip	TXN00025726			5118	176.80
85490		OTHER EXPENDITURES						
1	8792	CHASE PAYMENTECH LLC	NOV 2016 CREDIT CARD USER FEE	16NOV6614			5100	50.00
0	10168	FIA CARD SERVICES, N	NEHUMANITIES COUNCIL-Speaker f	TXN00026084			5118	25.00
1	8720	TSYS MERCHANT SOLUTIONS LLC	NOV 2016 CREDIT CARD USER FEE	16NOV3334			5106	44.62
85505		OFFICE SUPPLIES						
0	10168	FIA CARD SERVICES, N	ACE - Maintenance Supplies	TXN00025593			5118	22.76
0	10168	FIA CARD SERVICES, N	AMAZON - Dvd's	TXN00025316			5118	38.75
0	10168	FIA CARD SERVICES, N	AMAZON - Toys for Children's	TXN00025923			5118	78.10
0	10168	FIA CARD SERVICES, N	BAKER & TAYLOR - Books	TXN00025944			5118	66.99
0	10168	FIA CARD SERVICES, N	BAKER & TAYLOR - Books	TXN00025317			5118	542.62
0	10168	FIA CARD SERVICES, N	BAKER & TAYLOR - Books	TXN00025957			5118	773.26
0	10168	FIA CARD SERVICES, N	BRODART - Books	TXN00025996			5118	719.95
0	10168	FIA CARD SERVICES, N	COVERBIND - Processing Supplie	TXN00025718			5118	193.00
0	10168	FIA CARD SERVICES, N	DOLLAR TREE - Supplies	TXN00026272			5118	42.00
0	10168	FIA CARD SERVICES, N	HOBBY LOBBY - Craft Supplies	TXN00025490			5118	21.95
0	10168	FIA CARD SERVICES, N	MENARDS-Maintenance Supplies	TXN00025484			5118	17.78
0	10168	FIA CARD SERVICES, N	QUILL - Suppiles	TXN00026160			5118	27.95
0	10168	FIA CARD SERVICES, N	QUILL - Supplies	TXN00026142			5118	21.69
0	10168	FIA CARD SERVICES, N	QUILL - Supplies	TXN00026068			5118	238.97
0	10168	FIA CARD SERVICES, N	RECORDED BOOKS - Audiobook	TXN00026180			5118	4.00
0	10168	FIA CARD SERVICES, N	RECORDED BOOKS - Audiobooks	TXN00026207			5118	16.00
0	10168	FIA CARD SERVICES, N	RECORDED BOOKS - Audiobooks	TXN00026204			5118	24.00
0	10168	FIA CARD SERVICES, N	SAMS - Supplies	TXN00026271			5118	141.13
0	10168	FIA CARD SERVICES, N	WALMART - Supplies	TXN00025928			5118	143.43
1	7548	JONES LIBRARY SALES	BOOK BIN CASTERS AND INSTALL	1116-009	33359		0	3,074.00
85510		CLEANING SUPPLIES						

**Schedule of Bills**

121316

**Vendor****Org   Object   Name/Number****Description****Invoice****PO #****WO#****Check #****Amount****10044301****LIBRARY****85510****CLEANING SUPPLIES****0 10168 FIA CARD SERVICES, N**

WEBSTaurant STORE-Cleaning Sup

TXN00025978

5118

213.36

**10044301 Org Total****39,268.25**



## Schedule of Bills

121316

		Vendor						
<u>Org</u>	<u>Object</u>	<u>Name/Number</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
29555001		OTHER DEPARTMENT PROJECTS						
85042		EDITH ABBOTT MEMORIAL LIBRARY						
0	10168	FIA CARD SERVICES, N	EILEEN'S - Food for Primetime	TXN00025731			5118	110.50
0	999999	REFUND CUSTOMERS	REFUND REMAINING FUNDS FROM PRIME TIME PROGRAM	FALL 2016			0	142.29

**29555001 Org Total 252.79**