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# Technical Advisory Committee

Monday, April 10, 2017

Regular Session

## Item C1

**Approval of Minutes from the February 13, 2017 Technical Advisory Committee**

Staff Contact: Chad Nabity, Regional Planning Director

**GRAND ISLAND AREA METROPOLITAN PLANNING ORGANIZATION (GIAMPO)  
TECHNICAL ADVISORY COMMITTEE (TAC) MINUTES**

February 13, 2017 at 10:00 am

Grand Island City Hall – Council Chambers

100 E 1<sup>st</sup> Street, Grand Island, NE 68801

**Voting Members in Attendance:**

Terry Brown, City of Grand Island, Assistant Public Works Director	Present
John Collins, City of Grand Island, Public Works Director	Present
Marlan Ferguson, City of Grand Island, City Administrator	Absent
Chad Naby, Hall County Regional Planning Director	Present
Casey Sherlock, Hall County Public Works Director	Present
Mike Meyer, Merrick County Hwy Superintendent	Absent
Wes Wahlgren, NDOR District 4 Engineer	Absent
Brad Zumwalt, NDOR Highway Planning Manager	Present
Ramona Schafer, Village of Alda	Present

**Non-Voting Members in Attendance:**

Bentley Tomlin, Burling Northern Santa Fe Railroad	Absent
Mike Olson, Central NE Regional Airport	Absent
Allan Zafft, City of Grand Island MPO Program Manager	Present
Shannon Callahan, City of Grand Island Street Superintendent	Absent
Renae Griffiths, City of Grand Island Finance Director	Present
William Clingman, City of Grand Island Asst. Finance Director	Present
Catrina DeLosh, City of Grand Island Public Works Admin Assistant	Present
Tim Golka, City of Grand Island Project Manager	Present
Jerry Janulewicz, City of Grand Island City Attorney	Absent
Nicki Stoltenberg, City of Grand Island Assistant to the City Administrator	Absent
Erich Hines, FHWA, Transportation Planner, Realty Civil Rights	Absent
Justin Luther, FHWA, Transportation Planner, Realty, Civil Rights	Absent
Mark Bechtel, FTA Community Planner	Absent
Logan Daniels, FTA Transportation Program Specialist	Absent
Daniel Nguyen, FTA Community Planner	Absent
Cindy Johnson, Grand Island Area Chamber of Commerce	Present
Mary Berlie, Grand Island Area Economic Development Corporation	Present
Larry Legg, NDOR Local Projects Engineer	Absent
Kaine McClelland, NDOR State Modeler	Absent
Noel Salac, NDOR Planning & Locational Studies Section Head	Absent
Jeff Soula, NDOR Local Projects Urban Engineer	Absent
Kyle Nodgaard, Union Pacific Railroad	Absent
Kelli O'Brien, Union Pacific Railroad	Absent

**Call to Order**

Naby called the meeting to order at 10:01 am. The Nebraska Open Meetings Act was acknowledged.

## **Roll Call**

Roll call was taken.

## **Approval of Minutes from the November 21, 2016 Technical Advisory Committee**

Motion by Brown to approve the minutes of the November 21, 2016 meeting, seconded by Schafer. Upon voice vote, all voted aye. Motion adopted.

## **Election of Chair and Vice-Chair**

Brown nominated Nabity as Chair, to which he accepted. Sherlock nominated Brown as Vice-Chair, to which he accepted. With no further nominations for Chair or Vice-Chair Sherlock made a motion to cease nominations, with Collins seconding. Upon voice vote, all voted aye. Motion adopted.

## **Approval Recommendations of Final Draft Public Participation Plan Amendment No. 1**

Zafft informed TAC that this amendment will allow for the Public Participation Plan to better accommodate the Bylaws, with TAC meeting every other month and Policy Board meeting quarterly, and also addressed typos within the document. The need for special meetings should be reduced with this change. Nabity recommended a GIAMPO email address be established.

Motion by Sherlock to approve Recommendations of Final Draft Public Participation Plan Amendment No. 1, seconded by Zumwalt. Upon voice vote, all voted aye. Motion adopted.

## **Approval Recommendation of Final Draft Unified Planning Work Program Amendment No. 1**

Zafft stated the reasons for this amendment is to transfer hours from the Unified Planning Work Program (UPWP) element to the Long Range Transportation Plan (LRTP) element; to transfer Other Directs cost from the Transportation Improvement Program, Public Participation Plan, LRTP, and Administration elements to the consultant services budget for the Bike/Ped Master Plan; and to use a carry over of FTA 5305 funds towards the Transit Needs Study consultant services and GIAMPO staff and other expenses.

Motion by Zumwalt to approve Recommendation of Final Draft Unified Planning Work Program Amendment No. 1, seconded by Brown. Upon voice vote, all voted aye. Motion adopted.

## **Approval Recommendation of Consultant Selection for Regional Transit Needs and Feasibility Study**

Zafft informed TAC that consultant selection process has been completed, with Olsson Associates being selected as the top rated firm. Such negotiations have been completed and a not to exceed agreement amount of \$156,000 reached. It was noted four (4) qualified firms provided a submittal for these services, with interviews conducted.

Motion by Brown to approve Recommendation of Consultant Selection for Regional Transit Needs and Feasibility Study, seconded by Collins. Upon voice vote, all voted aye. Motion adopted.

### **Administrative Modification of Transportation Improvement Program (TIP)**

Zafft notified TAC that this modification will adjust the federal funds to allow federal reimbursement at 80 percent for preventive maintenance & vehicle equipment expenses. The 5307 grant will be modified after the TIP modification is complete. The total dollars do not change, just the funding source. There is no public comment period required.

Motion by Collins to approve Administrative Modification of Transportation Improvement Program (TIP), seconded by Zumwalt. Upon voice vote, all voted aye. Motion adopted.

### **MPO Financial Update**

Zafft provided a financial update for State Fiscal Year 2017-Second Quarter (October 1, 2016 – December 31, 2016). This update will be provided to TAC for each quarter.

### **Bicycle and Pedestrian Master Plan Update**

Zafft updated TAC that the Request for Proposals was released November 16, 2016, with seven (7) submittals received on December 15, 2017. Negotiations are currently underway with RDG Planning & Design of Omaha, Nebraska. Tentative schedule is to present consultant selection to TAC in April, with Policy Board and Council to follow in May.

### **Nebraska State Freight Plan**

Zafft and Zumwalt notified TAC the State is working on the 1<sup>st</sup> freight plan in history. There are FAST lane grants available. GIAMPO serves on the state's Freight Advisory Committee. Schedule is to submit the plan to FHWA by October 2017 with approval being received by December 2017. Additional information will be presented as it becomes available.

### **Other Business**

Zumwalt informed TAC his last day at NDOR will be March 3, 2017 as he has accepted a position as a Criminal Analyst with the Nebraska State Patrol. Noel Salac will be GIAMPO's contact in the interim.

### **Next Meeting Date**

The next Meeting of the TAC will be on April 10, 2017 at 10:00 am.

### **Adjournment**

There being no further business, Nabyt adjourned the meeting at 10:30 am.