
GIAMPO – Policy Board

Tuesday, February 28, 2017

Regular Session

Item C1

Approval of Minutes from the November 22, 2016 Policy Board Meeting

Staff Contact: Mayor Jeremy Jensen

GRAND ISLAND AREA METROPOLITAN PLANNING ORGANIZATION (GIAMPO)

MINUTES OF POLICY BOARD MEETING

Tuesday, November 22, 2016 at 4:00 pm

Grand Island City Hall – Community

100 E 1st Street, Grand Island, NE 68801

VOTING MEMBERS ATTENDANCE:

Jeremy Jensen, Mayor, City of Grand Island	Present
Vaughn Minton, City of Grand Island, Council Member	Present
Chuck Haase, City of Grand Island, Council Member	Present
Julie Hehnke, City of Grand Island, Council Member	Present
Mike Paulick, City of Grand Island, Council Member	Present
Wes Wahlgren (Kyle Schneweis designee) NDOR Hwy Planning Manager	Present
Gary Quandt, Hall County Board	Present
Doug Lanfear, Hall County Board	Present
Pat O’Neill, Hall County Planning Commission Chairman	Present

NON-VOTING MEMBERS ATTENDANCE:

Marlan Ferguson, City of Grand Island, City Administrator	Present
Terry Brown, City of Grand Island, Assistant Public Works Director	Absent
Allan Zafft, City of Grand Island MPO Program Manager	Present
Catrina DeLosh, City of Grand Island Public Works Admin Assistant	Present
Renaee Griffiths, City of Grand Island Finance Director	Present
William Clingman, City of Grand Island Asst. Finance Director	Absent
Jerry Janulewicz, City of Grand Island Attorney	Present
John Collins, City of Grand Island Public Works Director	Present
Tim Golka, City of Grand Island Project Manager	Absent
Chad Naby, Regional Planning Director	Present
Joseph Werning, Administrator, FHWA NE Division	Absent
Mokhtee Ahmad, Administrator, FTA Region VII	Absent
Wes Wahlgren, NDOR District 4 Engineer	Absent
Justin Luther, Transportation Planner, Realty, Civil Rights FHWA	Absent
Logan Daniels, FTA Transportation Program Specialist	Absent
Mark Bechtel, FTA Community Planner	Absent
Daniel Nguyen, FTA Community Planner	Absent
Noel Salac, NDOR Planning & Locational Studies Section Head	Absent

Mayor Jensen called the meeting to order at 4:00 pm. The Nebraska Open Meetings Act was acknowledged and roll call was taken. Mayor Jensen acknowledged the fact that Wes Wahlgren, NDOR District 4 Engineer, was the designee for Kyle Schneweis, Director of the Nebraska Department of Roads.

Approval of minutes from the August 23, 2016 Policy Board Meeting

Motion by Quandt to approve the minutes from the August 23, 2016 meeting, seconded by Paulick. Upon roll call vote, all voted in favor. Motion adopted.

Approval Recommendation of Final Draft Long Range Transportation Plan (LRTP) Amendment No. 1

Zafft informed the Policy Board of the reasons for Amendment No. 1 to the LRTP, which are to account for the significant estimate increase on the US Highway 281 NB project (latest estimate has increased from \$12M to \$18M – an increase of \$3.5M or 42% change in federal funds) and adjust the fiscal constraint of the plan to include additional anticipated federal revenue for the US Highway 281 NB project, which results in revisions to the funding tables in Chapters 7 & 9 of the LRTP. The amendment also addresses the timeframe for North Road improvements, moved from 2021-2025 to 2026-2040; and 13th Street/10th Street improvements, moved from 2026-2040 to 2040+. The four (4) criteria to determine whether a project change rises to the level of an amendment are:

- Project costs: determination will be made based on the percentage change or dollar amount of change in federal aid. Projects in which the federal aid has been changed by 20% or \$2M, which is greater, will require an LRTP amendment. Anything less can be processed with an administrative modification. For projects financed with non-federal funds. NDOR suggests the MPO's use the same 20%/\$2M threshold in order to provide transparency to the public;
- Adding a Regionally Significant Project which requires FHWA or FTA funding or approval;
- Funding sources: Adding federal funding sources or changing from one federal funding category to another (including converting advanced construction) will require an amendment; or
- Scope and termini changes: Substantial changes to project scope shown in the approved STIP or project termini changes greater than 0.25 mile will require an amendment.

Haase inquired on the \$6M increase for the US Highway 281 NB project. Wahlgren stated the increased cost is due to extra pavement replacement that has been deemed necessary and the addition of roadway lighting.

Paulick questioned once a project is pushed into future years can it be moved up if funds should become available sooner. Zafft informed the Policy Board this is an option when dollars are updated.

Motion by Paulick to approve the Recommendation of Final Draft Long Range Transportation Plan (LRTP) Amendment No. 1, seconded by Hehnke. Upon roll call, all voted in favor. Motion adopted.

Approval Recommendation of Final Draft Transportation Improvement Program (TIP) Amendment No. 2

Zafft notified the Policy Board of the inconsistency from the LRTP and the TIP regarding the cost estimate for the US Highway 281 NB project. This amendment will allow for a correction to the TIP to match the LRTP cost estimate. A fifteen (15) day comment period is required, however to match the LRTP comment period a thirty (30) comment period was scheduled. The comment period began on October 18, 2016 and ended on November 18, 2016 with no comments received.

Haase inquired on if the State, Federal or total funds trigger the need for the amendment, to which Zafft stated the Federal funds.

Quandt questioned if the State would possibly adjust their level of funding on this project. Wahlgren noted there are agreements in place and he doesn't believe that would happen.

Motion by Minton to approve Recommendation of Final Draft Transportation Program (TIP) Amendment No. 2, seconded by Paulick. Upon roll call, all voted in favor. Motion adopted.

Approval Recommendation of Final Draft ADA Self-Evaluation and Transition Plan

Zafft informed the Policy Board that ADA compliance is currently not being met; however this plan will address this Federal requirement and the deficiencies. The commitment was made to complete the ADA Self-Evaluation and Transition Plan by November 22, 2016 in response to the Self-Certification of the MPO Planning Process approved in April 2016. One area of concern is the counter height at the GIAMPO suite, which doesn't currently allow access for an individual in a wheelchair. Such evaluation and plan requires a fifteen (15) comment period, which began October 19, 2016 and ended November 4, 2016 with no comments received. Notice of such public comment period was posted on the City of Grand Island Public Works Facebook page, at the City of Grand Island Library, in the Grand Island Independent, and on the City of Grand Island website.

If a complaint is filed it will be investigated by either NDOR or Federal Highway Administration (FHWA), or both.

Motion by Lanfear to approve Recommendation of Final Draft ADA Self-Evaluation and Transition Plan, seconded by Minton. Upon roll call, all voted in favor. Motion adopted.

Approval Release and Recommendation of Public Participation Plan Amendment No. 1 for Public Comments

Zafft stated the current Public Participation Plan; which was approved November 2015 to accommodate the progression of work programs (Long Range Transportation Plan & Unified Planning Work Program) is tailored for monthly TAC and Policy Board meetings. This amendment will allow more flexibility within the Bylaws regarding meeting frequency and TAC will have the ability to open public comment periods without consent from the Policy Board.

This change will eliminate the need for special meetings. Jensen noted this will create efficiency. Zafft noted with the size of GIAMPO the quarterly meetings fit at this time.

Motion by O'Neill to approve Release and Recommendation of Public Participation Plan Amendment No. 1 for Public Comments, seconded by Quandt. Upon roll call, call voted in favor. Motion adopted.

Administrative Modification of Unified Planning Work Program (UPWP)

Zafft informed the Policy Board that a change to the 2017 UPWP is necessary to account for the budget changes reflecting wage and fringe benefit rates. The remaining balance from these changes has been allocated to increase Administration hours (additional funds to office supplies & phone) and reduce Transit hours. This item is informational only – to keep transparency.

MPO Financial Update

Zafft provided a financial update for State Fiscal Year 2016 (July 1, 2015 – June 30, 2016), as well as State Fiscal Year 2017 First Quarter (July 1, 2016 – September 30, 2016). It is to be noted the Transit Needs Study was originally scheduled during FY 2016, however was moved to FY 2017. This update will be provided to TAC for each quarter.

1 & 6 Plan

Collins presented the draft 1 & 6 Plan, which will be presented to the Regional Planning Commission at their December 7, 2016 meeting for recommendation of approval forwarded to City Council either at their December 27, 2016 or January 10, 2017 meeting. Projects to note are:

- Stolley Park Road Rehabilitation & Reconfiguration – this is slated to be a 2018 project with Nebraska Department of Roads
- Highway 281 Northbound – City share is scheduled to be paid over two (2) fiscal years [\$1.9M FY 16/17 & \$1.9M 17/18]
- Sycamore Underpass Rehabilitation – will more than likely cover a four (4) year timeframe

Transit Needs Study Update

Zafft informed the Policy Board that four (4) submittals for the Transit Needs Study RFQ were received on November 17, 2016. Schedule is to have an agreement negotiated and approved through TAC, Policy Board and City Council February 2017. The chosen plan should be adopted November 2017.

2017 GIAMPO Meeting Schedule

A meeting calendar was included in the Policy Board agenda packet showing the 2017 scheduled meetings according to the Policy Board Bylaws.

Other Business

- Zafft updated the Board on the Bike/Pedestrian Master Plan Study RFP, which has been sent to firms and advertised publicly, and is scheduled to receive submittals on December 15, 2016. Minton inquired if the plan will take into account the current hike/bike trails that are in place. Zafft confirmed those will be accounted for. Collins noted any projects that come out of this study can be funded through either Public Works or Parks and Recreation.
- Zafft notified the Board that Amendment No. 1 with Senior Citizens Industries, Inc. for Transit Services is being presented to City Council on November 22, 2016 to address payment of actual costs (up to the original agreed upon maximum) monthly, reduce the insurance requirement from \$5M to \$1M, and eliminate the cab fare program as it is an ineligible expense for federal reimbursement and this will reduce costs by approximately \$60,000.

Next Meeting Date

The next meeting of the Policy Board will be on February 28, 2017 at 4:00 pm at City Hall.

Adjournment

There being no further business, Mayor Jensen adjourned the meeting at 5:08 pm.