



# City of Grand Island

Tuesday, April 11, 2017

Council Session

## Item G-12

**#2017-109 - Approving Purchase of Distribution Transformers**

Staff Contact: Tim Luchsinger, Stacy Nonhof

# Council Agenda Memo

**From:** Timothy Luchsinger, Utilities Director  
Stacy Nonhof, Assistant City Attorney

**Meeting:** April 11, 2017

**Subject:** Distribution Transformers

**Presenter(s):** Timothy Luchsinger, Utilities Director

## Background

On average, Grand Island Utilities purchases around 240 distribution transformers per year. These transformer purchases can be broken down into three categories: Three Phase Pad-mount, Single Phase Pad-mount, and Single Phase Pole-mount. With procurement lead times of up to 12 weeks, it is beneficial to have a pre-approved bid sheet available for ordering. The proposed agreements here-in will run through the end of the calendar year.

## Discussion

The Utilities Department evaluated three independent categories of transformers: Three Phase Pad-mount, Single Phase Pad-mount, and Single Phase Pole-mount. The request for proposals was advertised and sent to six vendors. Proposals were received by 4:00 p.m. on March 21, 2017, with the following six vendors submitting proposals:

Cahoon Sales, Inc.  
Central Moloney, Inc.  
Kriz-Davis Company  
Dutton-Lainson Company  
Wesco Distribution, Inc.  
Rural Electric Supply Cooperative

Using a matrix of the Department's established evaluation criteria, which included Proposal Responsiveness, Company Experience, Unit Pricing, and Guarantees, the proposals were reviewed by the department's division managers. A tabulation of the evaluations' factors indicated a consensus for the following selections:

<u>Company</u>	<u>Category</u>
Cahoon Sales, Inc.	Three Phase Pad-mount Transformers
Central Moloney, Inc.	Single Phase Pad-mount Transformers
Kriz-Davis Company	Single Phase Pole-mount Transformers

## **Alternatives**

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Move to approve
2. Refer the issue to a Committee
3. Postpone the issue to future date
4. Take no action on the issue

## **Recommendation**

The project specifications provide that the City may award all categories to a single vendor or award contracts to three separate vendors, whichever method provides the best value to the City. City Administration recommends that the Council award the purchasing contracts to individual vendors, by category, in the following manner:

Cahoon Sales Inc.	Three Phase Pad-mount Transformers
Central Moloney, Inc.	Single Phase Pad-mount Transformers
Kriz-Davis Company	Single Phase Pole-mount Transformers

## **Sample Motion**

Move to approve the purchase of Distribution Transformers from Cahoon Sales Inc., Central Moloney, Inc., and Kriz-Davis Company, based upon the Utilities Department's evaluation criteria.



Stacy Nonhof, Purchasing Agent

*Working Together for a  
Better Tomorrow, Today*

**REQUEST FOR PROPOSAL  
FOR  
DISTRIBUTION TRANSFORMERS**

**RFP DUE DATE:** March 21, 2017 at 4:00 p.m.  
**DEPARTMENT:** Utilities  
**PUBLICATION DATE:** March 1, 2017  
**NO. POTENTIAL BIDDERS:** 6

**SUMMARY OF PROPOSALS RECEIVED**

**WESCO Distribution**  
Sioux City, IA

**Central Moloney, Inc.**  
Pine Bluff, AR

**Kriz-Davis Company**  
Grand Island, NE

**Dutton-Lainson Company**  
Hastings, NE

**ERMCO % Cahoon Sales, Inc.**  
Iowa City, IA

**RESCO**  
Middleton, WI

cc: Tim Luchsinger, Utilities Director  
Marlan Ferguson, City Administrator  
Stacy Nonhof, Purchasing Agent  
Ryan Schmitz, Assist. Utilities Director

Pat Gericke, Utilities Admin. Assist.  
Rena Griffiths, Finance Director  
Christy Leshner, Utilities Engineering

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RESOLUTION 2017-109

WHEREAS, Grand Island Utilities purchases about 240 distribution transformers per year and the transformer purchases can be broken down into three categories; three phase pad-mount, single phase pad-mount and single phase pole-mount; and

WHEREAS, it takes up to 12 weeks to receive the transformers once they are ordered and it is beneficial to have a pre-approved bid sheet available for ordering; and

WHEREAS, a Request for Proposal was sent to six different companies, and after division manager's review, a tabulation of the evaluations' factors indicated a consensus for the following purchases:

Company	Category
Cahoon Sales, Inc.	Three Phase Pad-mount Transformers
Central Moloney, Inc.	Single Phase Pad-mount Transformers
Kriz-Davis Company	Single Phase Pole-mount Transformers

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that the Utilities Department is hereby allowed to purchase distribution transformers from the above three vendors by category listed.

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Adopted by the City Council of the City of Grand Island, Nebraska, April 11, 2017.

\_\_\_\_\_  
Jeremy L. Jensen, Mayor

Attest:

\_\_\_\_\_  
RaNae Edwards, City Clerk

Approved as to Form    ✕ \_\_\_\_\_  
April 7, 2017            ✕ City Attorney