
Library Board

Monday, August 15, 2016

Regular Meeting

Item E3

Discussion of 2016 Library Renovations Project and Referral to Building Committee

In January 2016, Library Board approval was granted for use of Special Revenue Funds (295) for Library Schematic Design Project Proposal by Cannon Moss Brygger Architects for development of changes to interior space needs and investigation of design alternatives due to changing needs and patterns of library use.

Approval was also granted for Site Schematic Design Project Proposal by Olsson Associates for investigation of changes to exterior space needs and of design alternatives, particularly related to possible reconfiguration of handicapped (and maybe short term) parking in response to patron comments over the years about perceived distance to front entrance and safety in crossing.

Council has approved a \$200,000 budget for the library portion of the 295 fund. "This budget provides for expenditures on various projects as donations are received. The various projects are associated with the Police, Parks, Library and other non-departmental areas. The City of Grand Island acts only as the paying agent through which donations and expenditures pass through. Library projects are designated as per Library Board Policy: Donations from the Myrtle Grimminger estate in the Edith Abbott Memorial Library project fund of the city's Special Revenue Fund shall be designated solely for building, furnishing, equipment and grounds enhancements, or special library programming, outside the scope of the Library's general fund budget. Prior to procurement of specific enhancements or programs, appropriate plans shall be developed and presented as needed for Library Board approval."

Work is underway with both Cannon and Olsson. Cannon is about one-quarter (\$1,500 paid) of the way through their work (\$6,000). Olsson Associates is one-half way (\$1,750 in claims processing) through their work (\$3,500), with various initial concept renderings for our examination. Board referral to the Building Committee is recommended at this time in order to determine a recommendation to the library board at the September meeting. If one of the concepts is approved, Olsson Associates will continue with schematic design which includes a cost estimate. Then their work would be folded into a building

program document (along with work that Cannon is doing on interior improvements) with a budget estimate and again presented to the board for approval. Then this becomes a real project.

The City Administrator is interested in scheduling a council study session at this point, since it is now going to be a real project with not only a budget but a large commitment of funds. Until then we are using very low-budget techniques to determine feasibility.

The next step would be to develop an RFP for an architect to do the design development phase of this project. Work will be done with City administration to advertise and accept proposals for an architect, along with evaluation.

After that the library board will approve an architect, and then it goes to council in accordance with procurement.

The process will be reviewed for board and council approval after the architect is done with design development and has bid the project out to contractors.

Staff Contact: