



# City of Grand Island

Tuesday, November 8, 2016

Council Session

## Item G-20

**#2016-283 - Approving Amendment to Library Personnel FTE  
Budget Allocation**

Staff Contact: Steve Fosselman

# Council Agenda Memo

**From:** Grand Island Public Library Board  
**Meeting:** November 8, 2016  
**Subject:** Approving Amendment to Library Personnel FTE Budget Allocation  
**Presenter(s):** Steve Fosselman, Library Director

## Background

Librarian Kathleen Nonneman will be retiring this December and so the Grand Island Public Library has undertaken a review of the best means to fill this opening. The library has concluded that filling within the Library Assistant I & II line of the Library Personnel FTE Budget Allocation will be more cost-effective, better suits library service needs at this time, and provides adequate continuity of service. This change doesn't increase the library's total FTE's, but since the City Council-approved budget authorizes allocations for various library personnel classifications, an amendment to the Library Personnel FTE Budget Allocation is necessary.

## Discussion

This changes the Library Personnel FTE Budget Allocation as follows:

<u>Personnel Classification</u>	<u>Budgeted</u>	<u>Revised</u>	<u>Net Change</u>
Librarian I & II	3.0 FTE	2.0 FTE	- 1.00 FTE
Library Assistant I & II	15.0 FTE	16.0 FTE	+ 1.00 FTE

Budget saving by this action is estimated at least \$18,000.

## Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Move to approve
2. Refer the issue to a Committee
3. Postpone the issue to future date
4. Take no action on the issue

## **Recommendation**

City Administration recommends that the Council approve this amendment to the Library Personnel FTE Budget Allocation.

## **Sample Motion**

Move to approve this amendment to the Library Personnel FTE Budget Allocation.

RESOLUTION 2016-283

WHEREAS, the Grand Island Public Library has undertaken a review of the best means to fill an employment opening due to the retirement of a Librarian I and has concluded that hiring within the Library Assistant I/II line of the Library Personnel FTE Budget Allocation will be more cost-effective, better suits library service needs at this time and provides adequate continuity of service; and

WHEREAS, this change doesn't increase the library's total FTE's, but involves changes to classification allocations within the library's FTE budget; and

WHEREAS, the City Council-approved budget authorizes allocations for various library personnel classifications; and

WHEREAS, an amendment to the Library Personnel FTE Budget Allocation is necessary to allow for a net reduction of 1.00 FTE in the Librarian I and II classifications and a net increase of 1.00 FTE in the Library Assistant I and II classifications.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that the Council approves this amendment to the Library Personnel FTE Budget Allocation.

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Adopted by the City Council of the City of Grand Island, Nebraska, November 8, 2016.

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Jeremy L. Jensen, Mayor

Attest:

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RaNae Edwards, City Clerk

Approved as to Form	☐ _____
November 4, 2016	☐ City Attorney