



City of Grand Island

Tuesday, June 14, 2016

Council Session

Item G-23

#2016-146 - Approving Agreement with Tyler Technologies for Tyler Content Manager (TCM) Product

Staff Contact: Renae Griffiths, Finance Director

Council Agenda Memo

From: Renae Griffiths, Finance Director

Meeting: June 14, 2016

Subject: Approval of Agreement with Tyler Technologies for Tyler Content Manager (TCM) Product

Presenter(s): Renae Griffiths, Finance Director

Background

The City of Grand Island currently uses Laserfiche in conjunction with its financial software, Munis, to electronically store some financial records. Currently the City is operating version 10 of the Munis software, but in the near term it will be upgraded to version 11. Version 11 will no longer support Laserfiche and requires a different document storage method. The only method that will be supported by Tyler Technologies, who provides Munis, is TCM. The implementation of TCM was budgeted by the Information Technology Internal Service Fund for the 2016 fiscal year. The budget for this item was set at \$100,000.

Discussion

The addition of TCM will not only provide a replacement for Laserfiche, but will also allow several tasks to be performed more efficiently and accurately.

- TCM will allow for streamlined and paperless approval of invoices that end up on the bimonthly schedule of bills. Staff time will no longer need to be spent sending paper throughout the City for review, analysis and approval. The review, analysis and approval will now take place electronically.
- The accuracy of images will also be improved
- Improved document control thru indexing and retention settings
- Controls for sensitive information contained on documents. Documents that contain confidential information will be stored in a secure format with sensitive information being redacted for those individuals who are not authorized to view that information. This will allow quick retrieval of these documents when needed and enable these documents to be stored digitally. As they are currently being stored in paper format in a locked location.
- TCM will provide one storage location for multiple types of financial records.

TCM Cost Summary

	One Time	Recurring
Software	\$ 28,000.00	\$ 2,430.00
Services	\$ 36,025.00	\$ -
TOTAL	\$ 64,025.00	\$ 2,430.00

Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Approve
2. Disapprove or deny agreement
3. Refer to a committee

Recommendation

City Administration recommends that the Council approve the agreement with Tyler Technologies.

Sample Motion

Move to approve the agreement with Tyler Technologies for Tyler Content Manager.



Quoted By: Sandy Gallagher
 Date: 5/23/2016
 Quote Expiration: 11/19/2016
 Quote Name: City of Grand Island-ERP-TCM Upgrade from Laserfiche, Dashboard, TCAL upgrade and TCM Conversion
 Quote Number: 2016-20618
 Quote Description: Upgrade to TCMSE, Dashboard, TCALs, LF to TCM Conversion

Sales Quotation For

City of Grand Island
 P. O. Box 1968
 Grand Island, Nebraska 68802
 Phone (308) 385-5444

Tyler Software and Related Services

Description	License	Impl. Days	Impl. Cost	Data Conversion	Module Total	Year One Maintenance
Productivity:						
Tyler Content Manager SE Upgrade	\$23,000.00	10 @ \$1,275.00	\$12,750.00	\$0.00	\$35,750.00	\$8,100.00
Tyler Content Manager Auto Indexing and Redaction (SE)	\$5,000.00	2 @ \$1,275.00	\$2,550.00	\$0.00	\$7,550.00	\$900.00
Role Tailored Dashboard	\$22,000.00	4 @ \$1,275.00	\$5,100.00	\$0.00	\$27,100.00	\$3,960.00
Other:						
Tyler Content Manager SE - AP Opt 1 - Checks - 3 Doc Types - F	\$0.00	0 @ \$1,275.00	\$0.00	\$1,800.00	\$1,800.00	\$0.00
Tyler Content Manager SE - Payroll Standard - Employee, Address - 11 Doc Types - B	\$0.00	0 @ \$1,275.00	\$0.00	\$7,000.00	\$7,000.00	\$0.00
Tyler Content Manager SE - Payroll - Option 4 Check History - 1 Doc Type - B	\$0.00	0 @ \$1,275.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00
Sub-Total:	\$50,000.00		\$20,400.00	\$9,800.00	\$80,200.00	\$12,960.00

2016-20618 - Upgrade to TCMSE, Dashboard, TCALs, LF to TCM Conversion

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Tyler Software and Related Services

Description	License	Impl. Days	Impl. Cost	Data Conversion	Module Total	Year One Maintenance
	<i>Less Discount:</i>					
	\$22,000.00		\$0.00	\$0.00	\$22,000.00	\$10,530.00
TOTAL:	\$28,000.00	16	\$20,400.00	\$9,800.00	\$58,200.00	\$2,430.00

Other Services

Description	Quantity	Unit Price	Unit Discount	Extended Price
TCM Conversion - Implementation	3	\$1,275.00	\$0.00	\$3,825.00
Tyler Content Manager SE Installation (Existing Clients)	1	\$1,500.00	\$0.00	\$1,500.00
Tyler Content Manager SE Upgrade Forms/GoDocs/Conv (Existing Clients)	1	\$500.00	\$0.00	\$500.00
TOTAL:				\$5,825.00

3rd Party Hardware, Software and Services

Description	Quantity	Unit Price	Unit Discount	Total Price	Unit Maintenance	Unit Maintenance Discount	Total Year One Maintenance
Tyler Unlimited CAL Upgrade	1	\$31,000.00	\$31,000.00	\$0.00	\$6,200.00	\$6,200.00	\$0.00
<i>3rd Party Software Sub-Total:</i>			<i>\$31,000.00</i>	<i>\$0.00</i>		<i>\$6,200.00</i>	<i>\$0.00</i>
TOTAL:				\$0.00			\$0.00

Summary

	One Time Fees	Recurring Fees
Total Tyler Software	\$28,000.00	\$2,430.00
Total Tyler Services	\$36,025.00	\$0.00
Total 3rd Party Hardware, Software and Services	\$0.00	\$0.00
Summary Total	\$64,025.00	\$2,430.00
Contract Total	\$66,455.00	

Detailed Breakdown of Conversions (included in Contract Total)

Description	Unit Price	Unit Discount	Extended Price
Tyler Content Manager SE - AP Opt 1 - Checks - 3 Doc Types	\$1,800.00	\$0.00	\$1,800.00
Tyler Content Manager SE - Payroll - Option 4 Check History - 1 Doc Type	\$1,000.00	\$0.00	\$1,000.00
Tyler Content Manager SE - Payroll Standard - Employee, Address - 11 Doc Types	\$7,000.00	\$0.00	\$7,000.00
TOTAL:			\$9,800.00

Optional Tyler Software & Related Services

Description	License	Impl. Days	Impl. Cost	Data Conversion	Module Total	Year One Maintenance
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Other:

Tyler Content Manager SE Disaster Recovery	\$0.00	0 @ \$1,275.00	\$0.00	\$0.00	\$0.00	\$11,250.00
TOTAL:	\$0.00	0	\$0.00	\$0.00	\$0.00	\$11,250.00

Unless otherwise indicated in the contract or Amendment thereto, pricing for optional items will be held for Six (6) months from the Quote date or the Effective Date of the Contract, whichever is later.

Customer Approval: _____ Date: _____
 Print Name: _____ P.O. #: _____

All primary values quoted in US Dollars

Tyler Discount Detail

Description	License	License Discount	License Net	Maintenance Basis	Year One Maint Discount	Year One Maint Net
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Productivity:

Role Tailored Dashboard	\$22,000.00	\$22,000.00	\$0.00	\$3,960.00	\$1,980.00	\$1,980.00
Tyler Content Manager Auto Indexing and Redaction (SE)	\$5,000.00	\$0.00	\$5,000.00	\$900.00	\$450.00	\$450.00
Tyler Content Manager SE Upgrade	\$23,000.00	\$0.00	\$23,000.00	\$8,100.00	\$8,100.00	\$0.00

Other:

TOTAL:	\$50,000.00	\$22,000.00	\$28,000.00	\$12,960.00	\$10,530.00	\$2,430.00
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Comments

Conversion prices are based on a single occurrence of the database. If additional databases need to be converted, these will need to be quoted.

Tyler's quote contains estimates of the amount of services needed, based on our preliminary understanding of the size and scope of your project. The actual amount of services depends on such factors as your level of involvement in the project and the speed of knowledge transfer.

Unless otherwise noted, prices submitted in the quote do not include travel expenses incurred in accordance with Tyler's then-current Business Travel Policy.

Tyler's prices do not include applicable local, city or federal sales, use excise, personal property or other similar taxes or duties, which you are responsible for determining and remitting.

In the event Client cancels services less than two (2) weeks in advance, Client is liable to Tyler for (i) all non-refundable expenses incurred by Tyler on Client's behalf; and (ii) daily fees associated with the cancelled services if Tyler is unable to re-assign its personnel.

Tyler provides onsite training for a maximum of 12 people per class. In the event that more than 12 users wish to participate in a training class or more than one occurrence of a class is needed, Tyler will either provide additional days at then-current rates for training or Tyler will utilize a Train-the-Trainer approach whereby the client designated attendees of the initial training can thereafter train the remaining users.

In the event Client acquires from Tyler any edition of Tyler Content Manager software other than Enterprise Edition, the license for Content Manager is restricted to use with Tyler applications only. If Client wishes to use Tyler Content Manager software with non-Tyler applications, Client must purchase or upgrade to Tyler Content Manager Enterprise Edition.

Tyler Content Manager SE Disaster Recovery includes up to 100GB of storage. Should additional storage be needed it may be purchased at an annual fee of \$1,000 per 100GB with a total cap of storage at 750GB.

Tyler's cost is based on all of the proposed products and services being obtained from Tyler. Should significant portions of the products or services be deleted, Tyler reserves the right to adjust prices accordingly.

RESOLUTION 2016-146

WHEREAS, the City of Grand Island the Munis Software provide by Tyler Technologies; and

WHEREAS, in order to upgrade the software to the most current version Tyler Content Manager is required; and

WHEREAS, Tyler Content Manager will be need to be implemented as the document management system for Munis; and

WHEREAS, Tyler Content Manager offers several improvements over the current system; and

WHEREAS, Tyler Content Manager will have a one-time cost of \$64,025.00 and a recurring yearly cost of \$2,430.00.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, to approve the agreement with Tyler Technologies for the Tyler Content Manager and services necessary to implement the software.

Adopted by the City Council of the City of Grand Island, Nebraska, June 14, 2016.

Jeremy L. Jensen, Mayor

Attest:

RaNae Edwards, City Clerk

Approved as to Form	☒ _____
June 10, 2016	☒ City Attorney