



## **GIAMPO - Policy Board**

### **AGENDA**

Open Meetings Notifications (Posters on Wall)

1. Call to Order  
This is a public meeting subject to the open meetings laws of the State of Nebraska. The requirements for an open meeting are posted on the wall in this room and anyone that wants to find out what those are is welcome to read through them.
2. Introductions
3. Approve Minutes of the November 26, 2013 Policy Board Meeting
4. Approve March, 2014 Financial Report
5. Election of New Vice Chairperson
6. Discuss and Approve Technical Advisory Committee Bylaws
7. State Projects for GIAMPO TIP
8. Traffic Model Update
9. Other Items: Discussion Only
10. Set next meeting date
11. Adjournment

---

# **GIAMPO – Policy Board**

**Tuesday, March 25, 2014**

**Regular Session**

## **Item H1**

**Approve Minutes of the November 26, 2013 Policy Board Meeting**

**Staff Contact: Mayor Jay Vavricek**

**GRAND ISLAND AREA METROPOLITAN PLANNING ORGANIZATION (GIAMPO)**

**MINUTES OF POLICY BOARD MEETING**

Tuesday, November 26, 2013 at 4:00pm

Council Chambers

Grand Island City Hall, 100 E. 1<sup>st</sup> Street, Grand Island, NE

**MEMBERS IN ATTENDANCE:** Voting: Mayor Jay Vavricek; Vaughn Minton, Julie Hehne and Bob Niemann, City Council Members; Bob McFarland, Hall County Supervisor; Wes Wahlgren, NDOR Representative for Randy Peters and Pat O'Neill, Planning Commission. Randy Peters, Nebraska Department of Roads and Dan Purdy, Hall County Supervisor were absent.

**OTHERS IN ATTENDANCE:** Chad Nabity, Regional Planning Director; John Collins, Public Works Director; Bob Sivick, City Attorney; Mary Lou Brown City Administrator; Jaye Monter, Finance Director; Billy Clingman, Sr. Accountant; Nicki Stoltenberg, Assistant to the City Administrator; Brad Zumwalt, NDOR Highway Planning Manager

Mayor Vavricek called the meeting to order at 4:01 pm. The Nebraska Open Meetings Act was acknowledged and introductions were made.

**Approval of minutes from September 17, 2013 Meeting**

Motion by Minton to approve the minutes of the September 17, 2013 meeting. Seconded by O'Neill. Upon roll call vote, all voted in favor of the motion.

**Elect new Vice Chairperson**

With Councilmember Dugan resigning his position on the Grand Island City Council election of a new Vice Chairperson was in order.

Pat O'Niell volunteered to serve in the Vice Chair capacity when very little interest in the position was shown by board members.

Motion by O'Niell to nominate himself as Vice Chair. Seconded by Niemann. Upon roll call vote, all voted in favor of the motion.

**GIAMPO Coordinator Position**

Collins distributed copies of the MPO Coordinators Job Description.

We recently had a candidate with over 20 years experience, however he declined our offer.

Collins is hopeful that we will be able to announce the position has been filled at our January meeting.

### **Technical Advisory Committee Meeting**

Nabity reported that a Technical Advisory Committee has been scheduled and that he will serve as the chair of group until a more formal process is established in the bylaws.

### **Other Items: Discussion Only**

Minton asked that we add a regular report of the Budget to the Boards agenda. Monter and Brown also confirmed that a separate account was established for all GIAMPO expenditures.

### **Set Next Meeting Date**

The next meeting date will be Tuesday, January 28, 2014 at City Hall.

### **Adjournment**

There being no further business, Mayor Vavricek adjourned the meeting at 4:20 pm.

---

# **GIAMPO – Policy Board**

**Tuesday, March 25, 2014**

**Regular Session**

## **Item H2**

**Approve March, 2014 Financial Report**

**Staff Contact: Mayor Jay Vavricek**

METROPOLITAN PLANNING ORGANIZATION 2013/2014 BUDGET

Org	Object	Description	Rev Budget	Actual	Last Year Actuals	Last Year Original Budget	Last Year Revised Budget
22522501	74306	PLANNING FUNDS	\$ (108,095.00)	\$ -	\$ -	\$ -	\$ -
22522501	74307	STATEWIDE PLAN RESEARCH START	\$ (50,000.00)	\$ -	\$ -	\$ -	\$ -
22522501	74308	STATEPLAN FOR LONG RANGE TP	\$ (75,000.00)	\$ -	\$ -	\$ -	\$ -
22522501	74787	INTEREST & DIVIDEND REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -
22522501	74805	TRANSFERS IN	\$ (100,000.00)	\$ -	\$ -	\$ -	\$ -
22522501	85105	SALARIES - REGULAR	\$ 67,028.00	\$ -	\$ -	\$ -	\$ -
22522501	85115	F.I.C.A. PAYROLL TAXES	\$ 5,128.00	\$ -	\$ -	\$ -	\$ -
22522501	85120	HEALTH INSURANCE	\$ 20,501.00	\$ -	\$ -	\$ -	\$ -
22522501	85125	LIFE INSURANCE	\$ 87.00	\$ -	\$ -	\$ -	\$ -
22522501	85130	DISABILITY INSURANCE	\$ 121.00	\$ -	\$ -	\$ -	\$ -
22522501	85145	PENSION CONTRIBUTION	\$ 4,022.00	\$ -	\$ -	\$ -	\$ -
22522501	85150	WORKERS COMPENSATION	\$ 63.00	\$ -	\$ -	\$ -	\$ -
22522501	85160	OTHER EMPLOYEE BENEFITS	\$ 10.00	\$ -	\$ -	\$ -	\$ -
22522501	85161	HRA-VEBA	\$ 780.00	\$ -	\$ -	\$ -	\$ -
22522501	85250	UNIFIED PLANNING WORK PROGRAM	\$ 18,400.00	\$ 340.67	\$ -	\$ -	\$ -
22522501	85251	TRANSPORT IMPROVEMENT PROG	\$ 9,600.00	\$ -	\$ -	\$ -	\$ -
22522501	85252	PUBLIC PARTICIPATION PROCESS	\$ 22,400.00	\$ -	\$ -	\$ -	\$ -
22522501	85253	LONG-RANGE TRANSPORTATION PLAN	\$ 112,000.00	\$ -	\$ -	\$ -	\$ -
22522501	85254	ADMIN/SYSTEMS MANAGEMENT	\$ 70,695.00	\$ 1,829.33	\$ -	\$ -	\$ -
			\$ (2,260.00)	\$ 2,170.00			

3/4/2014

---

# **GIAMPO – Policy Board**

**Tuesday, March 25, 2014**

**Regular Session**

## **Item H3**

### **Election of New Vice Chairperson**

**Staff Contact: Mayor Jay Vavricek**

---

# **GIAMPO – Policy Board**

**Tuesday, March 25, 2014**

**Regular Session**

## **Item H4**

**Discuss and Approve Technical Advisory Committee Bylaws**

**Staff Contact: Mayor Jay Vavricek**



**BYLAWS OF THE  
GRAND ISLAND AREA METROPOLITAN PLANNING ORGANIZATION (GIAMPO)  
TECHNICAL ADVISORY COMMITTEE (TAC)**

**ARTICLE I. – NAME**

Section 1. The name of this body shall be the Grand Island Area Metropolitan Planning Organization Technical Advisory Committee (hereinafter “Technical Advisory Committee”).

**ARTICLE II. - PURPOSE**

Section 1. The Technical Advisory Committee shall make recommendations to the Policy Board for matters necessary to comply with the requirements of Title 23, United States Code, and subsequent acts. The Technical Advisory Committee shall advise the Policy Board on comprehensive transportation studies and plans to help guide the unified development of the Grand Island Area Metropolitan Planning Area and to promote the general welfare and prosperity of its people in an economic and efficient manner.

Section 2. The Technical Advisory Committee shall examine and recommend projects concerning the development of a safe, efficient, and coordinated transportation network.

Section 3. The Technical Advisory Committee shall annually prepare and recommend, at a minimum, a five-year MPO Transportation Improvement Program (TIP) and shall review the allocation of all federal-aid transportation funds to eligible projects within each Annual Element of the TIP.

Section 4. The Technical Advisory Committee shall annually review the MPO Long-Range Transportation Plan (LRTP) and recommend updates as necessary. The LRTP shall be updated at a minimum every five years.

Section 5. The Technical Advisory Committee shall annually prepare and recommend a MPO Unified Planning Work Program (UPWP) that details projected work activities and a proposed budget for implementation.

Section 6. The Technical Advisory Committee shall prepare and recommend a MPO Public Participation Process (PPP) that outlines the promotion and utilization of public involvement, to be reviewed annually and updated as necessary.

### ARTICLE III. - MEMBERSHIP

Section 1. A Technical Advisory Committee voting members shall hold the offices as listed in Subsection 1a. The chairperson or mayor representing the following entities shall submit in writing to the Technical Advisory Committee Secretary the name of the designated voting member who shall not hold a specific listed position.

#### Subsection 1a. Voting Members

- Public Works Director, City of Grand Island
- City Administrator, City of Grand Island
- Assistant Director of Public Works: Engineering Services, City of Grand Island
- City of Grand Island/Hall County Regional Planning Director
- Hall County Public Works Director
- Nebraska Department of Roads Highway Planning Manager
- Nebraska Department of Roads District 4 Engineer
- Merrick County Hwy Superintendent
- Village of Alda

A Technical Advisory Committee non-voting member shall hold the offices as listed in Subsection 1b. Each entity shall appoint a non-voting member in a manner appropriate for that entity. The name of the non-voting member not holding a specific listed position shall be submitted in writing to the Technical Advisory Committee Secretary.

#### Subsection 1b. Non-Voting Members

- Nebraska Department of Roads Local Projects Urban Engineer
- Nebraska Department of Roads Local Projects Engineer
- Transportation Planner, Realty, Civil Rights Federal Highway Administrator
- Finance Director, City of Grand Island
- Streets Superintendent, City of Grand Island
- Union Pacific Railroad
- Burlington Northern Santa Fe Railroad
- Grand Island Area Chamber of Commerce
- Grand Island Area Economic Development Corporation
- Central NE Regional Airport
- Federal Transit Administration Region VII Transportation Planner

Section 2. All vacancies occurring in the Technical Advisory Committee shall be filled in a manner similar to the original appointment.

#### **ARTICLE IV. – OFFICERS**

Section 1. The officers of the Technical Advisory Committee shall be: a Chairperson whose duties shall be to preside at all meetings and to call special meetings; a Vice-Chairperson who shall perform the duties of the Chairperson in his or her absence or inability to act; and a Secretary who shall keep a full record of the proceedings of the Technical Advisory Committee and of its subcommittees and shall perform such other duties as the Technical Advisory Committee may from time to time direct.

Section 2. The Chairperson and Vice-Chairperson shall be elected from the voting membership of the Technical Advisory Committee annually for a term of one (1) year at the first regular meeting of each calendar year.

Section 3. The MPO Director shall serve as Secretary.

Section 4. All vacancies occurring in the offices of the Technical Advisory Committee shall be filled by election by a majority vote of the Technical Advisory Committee; the officer or officers so elected will serve until the next regular annual election of officers.

#### **ARTICLE V. – MEETINGS**

Section 1. The Technical Advisory Committee shall meet at 10:00 a.m. on the second Monday of even numbered months. Special meetings may be called by the Chairperson or Vice-Chairperson as necessary.

Section 2. The Secretary of the Technical Advisory Committee shall provide notice of all meetings to members of the Technical Advisory Committee and the public in accordance with the Nebraska Open Meetings Act and the procedure contained in Grand Island City Code Section 2-12.

Section 3. The Technical Advisory Committee shall adopt such rules of operation as is deemed necessary.

Section 4. Any member can initiate items for Technical Advisory Committee meetings by submitting appropriate items to the Chairperson or MPO staff for incorporation into the agenda in accordance with the Nebraska Open Meetings Act.

#### **ARTICLE VI. – QUORUM**

Section 1. The Secretary shall provide the Technical Advisory Committee with an annual list of regular meetings. A quorum at any meeting of the Technical Advisory Committee shall consist of at least fifty (51) percent of the total voting membership of the Technical Advisory Committee.

Section 2. The adoption of plans, amendments, revisions, or other actions thereof shall be by a majority vote of the Technical Advisory Committee voting members present.

Section 3. In general voting shall be viva voce, with voting members indicating in favor of the motion by saying 'aye' and opposition by 'nay'. The chairperson may call for a vote by rising of hands when necessary to ensure an accurate vote count.

#### **ARTICLE VII. - VOTING AUTHORITY**

Section 1. Each Technical Advisory Committee voting member shall have one vote.

Section 2. Technical Advisory Committee members may not designate alternates or proxies to act or vote in their absence.

#### **ARTICLE VIII. – COMMITTEES**

Section 1. The Technical Advisory Committee may utilize subcommittees as may be necessary to carry out their duties. Subcommittees shall be appointed by action of the Technical Advisory Committee. Subcommittees may include people from outside of the Technical Advisory Committee; however, when more than fifty (50) percent of the voting members are included in a subcommittee, the subcommittee meetings shall be open to the public, and conform to the requirements of the Nebraska Open Meetings Act.

#### **ARTICLE IX. - AMENDMENT TO BYLAWS**

Section 1. All Bylaws of the Technical Advisory Committee are subject to amendment, alteration, or repeal. New Bylaws or amendments, alterations or repeals may be made by the vote of a majority of all the voting members, provided that written notice shall be sent to each member at least seven (7) calendar days prior to the date of such meeting, which shall state an intention to alter, amend or reject or to adopt new provisions at such meeting. A majority vote of all voting members of the Technical Advisory Committee and of the Policy Board shall be required to amend these Bylaws.

Section 2. The Technical Advisory Committee may adopt other rules or operational procedures that are not inconsistent with these or subsequently adopted Bylaws.

#### **ARTICLE X. - BIFURCATION**

Section 1. If any one or more of the provisions of these Bylaws are declared contrary to law and therefore null and void, the validity of the remainder shall not be affected thereby.

The Bylaws of the Grand Island Area Metropolitan Planning Technical Advisory Committee are hereby passed and adopted this 25<sup>th</sup> day of March, 2014 to be effective immediately.

---

Jay Vavricek, Mayor  
GIAMPO Policy Board Chairperson

---

Chad Nabity  
MPO Technical Advisory Committee Chairperson

ATTEST:

---

John Collins, P.E.  
MPO Director / Secretary

---

# **GIAMPO – Policy Board**

**Tuesday, March 25, 2014**

**Regular Session**

## **Item J1**

### **State Projects for GIAMPO TIP**

**Staff Contact: Mayor Jay Vavricek**

# State Projects for GIAMPO FY-15 TIP

			Prior Fiscal Years	2015	2016	2017	2018	Cost Beyond Program	Total Project Cost
US-30									
US-281 West, Grand Island									
US-30, from US-281 in Grand Island west to the city limits									
4 lane divided rdwy									
C.N. 41704	S-30-4(1046)	3.4 Miles							
	PE	State				1,081			
	PE	Local				6			
	ROW	State					6,398		
	ROW	Local					1,600		
	Const / CE	State						14,524	
	Const / CE	Local						3,631	
						<b>1,087</b>	<b>7,998</b>	<b>18,155</b>	<b>27,239</b>
US-30									
Wood River - Grand Island									
US-30 from Wood River northeast to 0.5 mi southwest US-281/N2 in Grand Island									
Mill, asph resurf 24' rdwy w/9' shld, 8' surf, conc repair and br repair									
C.N. 42399	STPD-30-4(149)	12.2 Miles							
	PE	State	60						
	Const / CE	STP		5,222					
	Const / CE	State		1,542					
			<b>60</b>	<b>6,764</b>					<b>6,824</b>
US-281									
In Grand Island & North									
US-281 from old US-30 Viaduct over UPRR, north to 1.8 mi south of Howard Co line									
Mill, resurf existing rdwy & US-281/N-2 ramps, conc repair, br repair, sub drain									
C.N. 42690	NH-HSIP-281-2(127)	5.4 Miles							
	PE	State		88					
	Const / CE	NH				10,803			
	Const / CE	State				2,746			
	Const / CE	SFTY				407			
	Const / CE	Local				317			
						<b>14,273</b>			<b>14,361</b>

---

# **GIAMPO – Policy Board**

**Tuesday, March 25, 2014**

**Regular Session**

## **Item J2**

### **Traffic Model Update**

**Staff Contact: Mayor Jay Vavricek**