
GIAMPO – Policy Board

Tuesday, March 25, 2014

Regular Session

Item H4

Discuss and Approve Technical Advisory Committee Bylaws

Staff Contact: Mayor Jay Vavricek

**BYLAWS OF THE
GRAND ISLAND AREA METROPOLITAN PLANNING ORGANIZATION (GIAMPO)
TECHNICAL ADVISORY COMMITTEE (TAC)**

ARTICLE I. – NAME

Section 1. The name of this body shall be the Grand Island Area Metropolitan Planning Organization Technical Advisory Committee (hereinafter “Technical Advisory Committee”).

ARTICLE II. - PURPOSE

Section 1. The Technical Advisory Committee shall make recommendations to the Policy Board for matters necessary to comply with the requirements of Title 23, United States Code, and subsequent acts. The Technical Advisory Committee shall advise the Policy Board on comprehensive transportation studies and plans to help guide the unified development of the Grand Island Area Metropolitan Planning Area and to promote the general welfare and prosperity of its people in an economic and efficient manner.

Section 2. The Technical Advisory Committee shall examine and recommend projects concerning the development of a safe, efficient, and coordinated transportation network.

Section 3. The Technical Advisory Committee shall annually prepare and recommend, at a minimum, a five-year MPO Transportation Improvement Program (TIP) and shall review the allocation of all federal-aid transportation funds to eligible projects within each Annual Element of the TIP.

Section 4. The Technical Advisory Committee shall annually review the MPO Long-Range Transportation Plan (LRTP) and recommend updates as necessary. The LRTP shall be updated at a minimum every five years.

Section 5. The Technical Advisory Committee shall annually prepare and recommend a MPO Unified Planning Work Program (UPWP) that details projected work activities and a proposed budget for implementation.

Section 6. The Technical Advisory Committee shall prepare and recommend a MPO Public Participation Process (PPP) that outlines the promotion and utilization of public involvement, to be reviewed annually and updated as necessary.

ARTICLE III. - MEMBERSHIP

Section 1. A Technical Advisory Committee voting members shall hold the offices as listed in Subsection 1a. The chairperson or mayor representing the following entities shall submit in writing to the Technical Advisory Committee Secretary the name of the designated voting member who shall not hold a specific listed position.

Subsection 1a. Voting Members

- Public Works Director, City of Grand Island
- City Administrator, City of Grand Island
- Assistant Director of Public Works: Engineering Services, City of Grand Island
- City of Grand Island/Hall County Regional Planning Director
- Hall County Public Works Director
- Nebraska Department of Roads Highway Planning Manager
- Nebraska Department of Roads District 4 Engineer
- Merrick County Hwy Superintendent
- Village of Alda

A Technical Advisory Committee non-voting member shall hold the offices as listed in Subsection 1b. Each entity shall appoint a non-voting member in a manner appropriate for that entity. The name of the non-voting member not holding a specific listed position shall be submitted in writing to the Technical Advisory Committee Secretary.

Subsection 1b. Non-Voting Members

- Nebraska Department of Roads Local Projects Urban Engineer
- Nebraska Department of Roads Local Projects Engineer
- Transportation Planner, Realty, Civil Rights Federal Highway Administrator
- Finance Director, City of Grand Island
- Streets Superintendent, City of Grand Island
- Union Pacific Railroad
- Burlington Northern Santa Fe Railroad
- Grand Island Area Chamber of Commerce
- Grand Island Area Economic Development Corporation
- Central NE Regional Airport
- Federal Transit Administration Region VII Transportation Planner

Section 2. All vacancies occurring in the Technical Advisory Committee shall be filled in a manner similar to the original appointment.

ARTICLE IV. – OFFICERS

Section 1. The officers of the Technical Advisory Committee shall be: a Chairperson whose duties shall be to preside at all meetings and to call special meetings; a Vice-Chairperson who shall perform the duties of the Chairperson in his or her absence or inability to act; and a Secretary who shall keep a full record of the proceedings of the Technical Advisory Committee and of its subcommittees and shall perform such other duties as the Technical Advisory Committee may from time to time direct.

Section 2. The Chairperson and Vice-Chairperson shall be elected from the voting membership of the Technical Advisory Committee annually for a term of one (1) year at the first regular meeting of each calendar year.

Section 3. The MPO Director shall serve as Secretary.

Section 4. All vacancies occurring in the offices of the Technical Advisory Committee shall be filled by election by a majority vote of the Technical Advisory Committee; the officer or officers so elected will serve until the next regular annual election of officers.

ARTICLE V. – MEETINGS

Section 1. The Technical Advisory Committee shall meet at 10:00 a.m. on the second Monday of even numbered months. Special meetings may be called by the Chairperson or Vice-Chairperson as necessary.

Section 2. The Secretary of the Technical Advisory Committee shall provide notice of all meetings to members of the Technical Advisory Committee and the public in accordance with the Nebraska Open Meetings Act and the procedure contained in Grand Island City Code Section 2-12.

Section 3. The Technical Advisory Committee shall adopt such rules of operation as is deemed necessary.

Section 4. Any member can initiate items for Technical Advisory Committee meetings by submitting appropriate items to the Chairperson or MPO staff for incorporation into the agenda in accordance with the Nebraska Open Meetings Act.

ARTICLE VI. – QUORUM

Section 1. The Secretary shall provide the Technical Advisory Committee with an annual list of regular meetings. A quorum at any meeting of the Technical Advisory Committee shall consist of at least fifty (51) percent of the total voting membership of the Technical Advisory Committee.

Section 2. The adoption of plans, amendments, revisions, or other actions thereof shall be by a majority vote of the Technical Advisory Committee voting members present.

Section 3. In general voting shall be viva voce, with voting members indicating in favor of the motion by saying 'aye' and opposition by 'nay'. The chairperson may call for a vote by rising of hands when necessary to ensure an accurate vote count.

ARTICLE VII. - VOTING AUTHORITY

Section 1. Each Technical Advisory Committee voting member shall have one vote.

Section 2. Technical Advisory Committee members may not designate alternates or proxies to act or vote in their absence.

ARTICLE VIII. – COMMITTEES

Section 1. The Technical Advisory Committee may utilize subcommittees as may be necessary to carry out their duties. Subcommittees shall be appointed by action of the Technical Advisory Committee. Subcommittees may include people from outside of the Technical Advisory Committee; however, when more than fifty (50) percent of the voting members are included in a subcommittee, the subcommittee meetings shall be open to the public, and conform to the requirements of the Nebraska Open Meetings Act.

ARTICLE IX. - AMENDMENT TO BYLAWS

Section 1. All Bylaws of the Technical Advisory Committee are subject to amendment, alteration, or repeal. New Bylaws or amendments, alterations or repeals may be made by the vote of a majority of all the voting members, provided that written notice shall be sent to each member at least seven (7) calendar days prior to the date of such meeting, which shall state an intention to alter, amend or reject or to adopt new provisions at such meeting. A majority vote of all voting members of the Technical Advisory Committee and of the Policy Board shall be required to amend these Bylaws.

Section 2. The Technical Advisory Committee may adopt other rules or operational procedures that are not inconsistent with these or subsequently adopted Bylaws.

ARTICLE X. - BIFURCATION

Section 1. If any one or more of the provisions of these Bylaws are declared contrary to law and therefore null and void, the validity of the remainder shall not be affected thereby.

The Bylaws of the Grand Island Area Metropolitan Planning Technical Advisory Committee are hereby passed and adopted this 25th day of March, 2014 to be effective immediately.

Jay Vavricek, Mayor
GIAMPO Policy Board Chairperson

Chad Nabity
MPO Technical Advisory Committee Chairperson

ATTEST:

John Collins, P.E.
MPO Director / Secretary